Board of Commissioners' Agenda

June 7, 2022

Commission Meetings are held at 200 College Street, Room 326 in downtown Asheville beginning at 5:00 p.m.

Public Comment is taken at the beginning of the meeting.

The meeting will broadcast via Facebook Live @Buncombegov.

Call To Order top

Discussion / Adjustment / Approval To Follow Agenda top

Consent Agenda top

- Approval of May 10, 2022 Special Meeting Minutes
- Approval of May 19, 2022 Regular Meeting Minutes
- Resolution Approving Pyrotechnic Experts for Firework Display
  - Resolution
- Resolution Awarding a Service Firearm to a Retiring Deputy of the Buncombe County Sheriff's Department - Courtney Mumm
- Tax Collection Report
- Approval of JCPC FY 2022-2023 Certification and Annual Plan
  - Certification
  - Annual Plan
- Approval of Addendum to Collection Agreement for the City of Asheville
  - More Information
- Resolution Approving Addition to State Highway System
  - Resolution
  - More Information

- Budget Amendment for Soil & Water Conservation District Education Programs - FY2023 Grant Award
  - Ordinance
- Budget Amendment for Deployment Reimbursement for North Carolina Urban Search & Rescue Task Force 2 - Tropical Storm Fred (Haywood County)
  - Ordinance
- Budget Amendment for Accela Update Expenses and Homeowner Recovery Fees
  - Ordinance

Public Comment

top

Good News

top

Presentations

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- Pride Month Proclamation
  - Proclamation
- Asheville Buncombe Regional Sports Commission
  - More Information

Public Hearings

top

- General Obligation Open Space Bond Order
  - Bond Order
  - More Information
- General Obligation Housing Bond Order
  - Bond Order
- Recommended FY2023 Budget
  - Budget in Brief
  - Fee Schedule

- More Information

County Manager's Report top

Old Business top

- Resolution Setting the Bond Referendum - General Obligation Bonds
  - Resolution
- Resolution for the Issuance of the 2022 Limited Obligation Bonds (LOBs) for County and Public School Capital Projects
  - Resolution

New Business top

- Approval of CliftonLarsonAllen LLP (CLA) Fiscal Year 2022 Audit Contract and Engagement Letter
  - More Information
- Resolution Modifying the Land Conservation Advisory Board
  - Resolution
  - More Information
- Budget Amendment for Register of Deeds Excise Stamp Tax
  - Ordinance
- Budget Amendment for Health Insurance Stop-Loss Adjustment
  - Ordinance
- Letter of Support for New Hospital
  - Letter
- Attenuation Light for Leicester Volunteer Fire Department
  - More Information

Board Appointments top

- Homeless Initiative Advisory Committee
    - Tim McElyea
    - Lance Crawford
- Women’s Commission
    - Libby Kyles
- Strategic Partnerships Grants Committee
    - Kate Burger
    - Douglas Clarke
    - Paul Tax
- Early Childhood Education & Development Fund Committee
    - Kit Cramer
    - Leslie Anderson
    - Mistie Reising-Cogbill
    - Philip Belcher
    - Susan Mims
    - Robert Pressley

Announcements top

- June 21 @ 3 p.m. - Commissioners' Briefing at 200 College Street, Room 326 in downtown Asheville.
- June 21 @ 5 p.m. - Commissioners' Regular Meeting at 200 College Street, Room 326 in downtown Asheville.

Closed Session / Open Session top

Adjournment top

MINUTES OF BUNCOMBE COUNTY BOARD OF COMMISSIONERS'
REGULAR MEETING OF JUNE 7, 2022 AT 5 P.M.

BE IT REMEMBERED: That the Board of Commissioners met in regular session on June 7, 2022, in the Commission Chambers, 200 College Street, Room 326 in downtown Asheville, North Carolina at 5 p.m. where and when the following business was transacted:

The Chairman called the meeting to order with the following members present:

Brownie Newman, Chairman
Jasmine Beach-Ferrara, Commissioner
Amanda Edwards, Vice Chair
Robert Pressley, Commissioner
Terri Wells, Commissioner
Al Whitesides, Commissioner

Parker Sloan, Commissioner, was absent from the meeting.

Staff present: Avril Pinder, County Manager; Sybil Tate, Assistant County Manager; Dakisha Wesley, Assistant County Manager; Donald Warn, Finance Director; John Hudson, Budget Director; Sharon Burke, Human Resources Director; Jennifer Pike, Tax Collector; Keith Miller, Tax Assessor; Stoney Blevins, Health & Human Services Director; Tim Love, Intergovernmental Relations; Nathan Pennington, Planning Director; Lamar Joyner, Clerk to the Board; Michael Frue, Senior Staff Attorney; Brandon Freeman, Staff Attorney

PLEDGE OF ALLEGIANCE

CONSENT AGENDA

Commissioner Pressley motioned to approve the Consent Agenda and the remainder of the agenda. Commissioner Whitesides seconded and the motion passed 6-0.

- Approval of May 10, 2022 Special Meeting Minutes
- Approval of May 19, 2022 Regular Meeting Minutes
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  - Ordinance
- Budget Amendment for Accela Update Expenses and Homeowner Recovery Fees
  - Ordinance

PUBLIC COMMENT

Andrew Clark expressed his support for veterans in the region with an emphasis on housing and treatment court.

PRESENTATIONS

- **Pride Month Proclamation**

Commissioner Beach-Ferrara read and presented the proclamation. Cata Bulai, Information Technology, accepted the proclamation and thanked the Board for their support.

- **Asheville Buncombe Regional Sports Commission**

Demp Bradford, President, provided an update to the commissioners on the past year events, upcoming events, and thanked Vice Chair Edwards for serving on the Board and the County for their support.

PUBLIC HEARINGS

- **General Obligation Open Space Bond Order**

Don Warn, Finance Director, and Sybil Tate, Assistant County Manager, explained the intent to pursue a referendum

to issue General Obligation bonds for acquisition and improvement of land or interests for conservation and protection of natural resources and preservation of farmland, including but not limited to, the development of greenways and trails for recreation purposes.

The Chairman opened the hearing at 5:40 p.m.

David Nutter stated his support for the open space bonds.

The hearing was closed at 5:44 p.m.

- **General Obligation Housing Bond Order**

Don Warn, Finance Director, and Sybil Tate, Assistant County Manager, explained the intent to pursue a referendum to issue General Obligation bonds for the capital costs of housing for the benefit of persons of low or moderate income, including construction of related infrastructure improvements and the acquisition of related land and rights-of-way.

The Chairman opened the hearing at 5:45 p.m.

The hearing was closed at 5:46 p.m.

- **Recommended FY2023 Budget**

John Hudson, Budget Director, presented a detailed overview FY23 Recommended Budget to the Board and explained that budget adoption will be considered at the June 21, 20222 Regular meeting.

The Chairman opened the hearing at 5:51 p.m.

The following individuals spoke in support of Buncombe County Schools' Salary Study and salary increases:

KC Murdoch	Amanda Maude	Jimmy Brown	Chris Kingsley
Brian Black	Paula Dinga	Taryn Johnson	Kathleen Lawlor
Tina Marie Monteith	Lissa Pedersen	Melanie Allen	Andrew Boone

Katie Cornell stated her thanks for budget funding towards community arts programming.

The hearing was closed at 6:29 p.m.

OLD BUSINESS

- **Resolution Setting the Bond Referendum - General Obligation Bonds**

Don Warn, Finance Director, explained that for the issuance of General Obligation bonds, it is required to approve a resolution setting a special bond referendum after the bond orders have been adopted by the Board of Commissioners.

Commissioner Whitesides moved to approve the resolution as presented. Vice Chair Edwards seconded and the motion passed 6-0.

- **Resolution for the Issuance of the 2022 Limited Obligation Bonds (LOBs) for County and Public School Capital Projects**

Don Warn, Finance Director, explained that approving resolution approves the financing of the public school capital projects. A public hearing was held on May 3, 2022, to receive input from the public before the initial resolution was approved by the Board. The County intends to issue private placement bank financing in the form of LOBs in an approximate amount of $155 million with a 15-year final maturity. The new debt will fund approximately $25 million in countywide capital projects, $45 million of public school capital projects, $85 million in refinancing of the 2014A Limited Obligation Bonds and associated issuance costs.

Vice Chair Edwards moved to approve the resolution as presented. Commissioner Beach-Ferrara seconded and the motion passed 6-0.

NEW BUSINESS

- **Approval of CliftonLarsonAllen LLP (CLA) Fiscal Year 2022 Audit Contract and Engagement Letter**

Don Warn, Finance Director, explained that CLA provided the County with an engagement letter and audit contract for the upcoming fiscal audit. The engagement letter outlines the audit services to be provided, audit objectives, auditor responsibilities and management responsibilities. The County's Audit Committee reviewed both items and recommends approval by the Commissioners.

Commissioner Wells moved to approve the contract and authorize the Chair to sign the contract and engagement letter. Commissioner Pressley seconded and the motion passed 6-0.

- **Resolution Modifying the Land Conservation Advisory Board**

Ariel Zijp, Farmland Preservation Manager, explained that modifying resolution will create board terms and limits. The Land Conservation Advisory Board is of the opinion that there is a need to update the Board's structure and appointment format.

Commissioner Wells moved to approve the resolution as presented. Commissioner Whitesides seconded and the motion passed 6-0.

- **Budget Amendment for Register of Deeds Excise Stamp Tax**

John Hudson, Budget Director, explained the budget amendment.

Commissioner Whitesides moved to approve the budget amendments as presented. Commissioner Beach-Ferrara seconded and the motion passed 6-0.

- **Budget Amendment for Health Insurance Stop-Loss Adjustment**

John Hudson, Budget Director, explained the budget amendment.

Commissioner Whitesides moved to approve the budget amendments as presented. Commissioner Pressley seconded and the motion passed 6-0.

- **Letter of Support for New Hospital**

Chairman Newman explained that the Commissioners are in support of an alternatively owned facility so the community has a choice.

Commissioner Wells moved to approve the letter of support. Commissioner Beach-Ferrara seconded and the motion passed 6-0.

- **Attenuation Light for Leicester Volunteer Fire Department**

Commissioner Wells explained that the request is to allow the cost sharing of an attenuation lighting system at the intersection of Alexander Road in support of the new Leicester Volunteer Fire Department. Attenuation lighting is utilized to control traffic at intersections in the vicinity of public safety facilities when emergency vehicles are dispatched.

Commissioners discussed the request and asked for staff to provide clarification of details for the next meeting, with the intent to add it as an item to the consent agenda.

BOARD APPOINTMENTS

Chairman Newman moved to reappoint **Tim McElyea** (Veterans Administration)**,** and **Lance Crawford** (Non-Profit) to the **Homeless Initiative Advisory Committee**. Commissioner Beach-Ferrara seconded and the motion passed 6-0.

Chairman Newman moved to reappoint **Libby Kyles** to the **Women's Commission**. Commissioner Whitesides seconded and the motion passed 6-0.

Commissioner Beach-Ferrara moved to reappoint **Kate Burger**, **Douglas Clarke,** and **Paul Tax** to the **Strategic Partnerships Grants Committee**. Vice Chair Edwards seconded and the motion passed 6-0.

Commissioner Beach-Ferrara moved to reappoint **Kit Cramer**, **Leslie Anderson, Mistie Reising-Cogbill, Philip Belcher, Susan Mims,** and **Robert Pressley** to the **Early Childhood Education & Development Fund Committee**. Commissioner Whitesides seconded and the motion passed 6-0.

ANNOUNCEMENTS

The Chairman made the following announcements:

- *June 21 @ 3 p.m. - Commissioners' Briefing at 200 College Street, Room 326 in downtown Asheville.*
- *June 21 @ 5 p.m. - Commissioners' Regular Meeting at 200 College Street, Room 326 in downtown Asheville.*

CLOSED SESSION

Commissioner Beach-Ferrara moved to go into closed session pursuant to NCGS 143-318.11(a) (3) to hear legal matters and NCGS 143-318.11(a) (5) hear real property negotiation matters with no possible action anticipated following the closed session. Commissioner Wells seconded and the motion passed 6-0.

The Board heard the update and had discussion regarding the matters. No action was taken.

Commissioner Beach-Ferrara moved to go back into open session. Commissioner Pressley seconded and the motion passed 6-0.

Vice Chair Edwards moved to adjourn the meeting. Commissioner Beach-Ferrara seconded and the motion passed 6-0. The meeting was adjourned at 7:45 p.m.

LAMAR JOYNER, CLERK
BOARD OF COMMISSIONERS

BROWNIE NEWMAN, CHAIRMAN
BOARD OF COMMISSIONERS

Buncombe County Board of Commissioners

Request for Board Action

Meeting Date: 6/7/2022

Consent Agenda

Department: Emergency Services **Presenter(s):** Kevin Tipton, Interim Fire Marshal

Contact(s): Kevin Tipton, Interim Fire Marshal

Subject: Resolution Approving Pyrotechnic Experts for Firework Displays

Brief Summary:

- Request from Starfire Pyrotechnics and Kevin Jones to conduct a fireworks display on 7/3/22 for Grove Park Inn, 290 Macon Avenue, Asheville, NC 28804.
- Request from Pyrotecnico and Robin Ledford to conduct a fireworks display on 7/3/22 for David Luck residence, 1355 Cane Creek Road, Fletcher, NC 28732
- Request from Pyrotecnico and Brian Freelan to conduct a fireworks display on 7/4/22 for Town of Weaverville, 39 South Main Street, Weaverville, NC 28787.
- Request from Pyrotecnico and Thomas Knott to conduct a fireworks display on 7/4/22 for Biltmore Inn, 1 Antler Hill Road, Asheville, NC 28803.
- Request from Pyrotecnico and Robin Ledford to conduct a fireworks display on 7/4/22 for Asheville Downtown Association, 164 College Street, Asheville, NC 28801.
- Request from Hale Artificier and William Howland to conduct a fireworks display on 7/4/22 for Buncombe County Parks & Recreation, 37 Lake Julian Road, Arden, NC 28704.

Recommended Motion & Requested Action: Approve resolution.

County Manager's comments and Recommendation: County Manager recommends approval.

RESOLUTION #:22-06-01

RESOLUTION APPROVING PYROTECHNICS EXPERTS FOR CONDUCTING FIREWORKS DISPLAYS

WHEREAS, pursuant to North Carolina General Statutes Section 14-410 and 14-413 the Board of Commissioners is authorized to review and approve the qualifications ofpersons applying for approval as pyrotechnics experts for the purpose of conducting fireworks displays; and

WHEREAS, application has been made by Starfire Pyrotechnics, Pyrotecnico Fireworks Inc., and Hale Artificier Inc. for pyrotechnic displays; and

WHEREAS, this Board is of the opinion that the application received to conduct firework pyrotechnic displays should be approved.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners for the County of Buncombe as follows:

1. That the following be granted permission to conduct fireworks displays at the location and on the dates shown, to-wit:

NAME	LOCATION	DATE
Starfire Pyrotechnics	290 Macon Avenue, Asheville	July 3, 2022
Pyrotecnico	1355 Cane Creek Road, Fletcher	July 3, 2022
Pyrotecnico	39 South Main Street, Weaverville	July 4, 2022
Pyrotecnico	1 Antler Hill Road, Asheville	July 4, 2022
Pyrotecnico	164 College Street, Asheville	July 4, 2022
Hale Artificier	37 Lake Julian Road, Arden	July 4, 2022

2. The County Fire Marshal has reviewed these requests and found that those listed above are qualified pyrotechnic experts.

3. That pursuant to N.C.G.S. 14-410 and 14-413 the Board has found that the above named individual/company is a qualified pyrotechnic expert for the purpose of conducting fireworks displays.

4. In accordance with the current NC Executive Order.

ADOPTED this the 7th day of June, 2022.

ATTEST

LAMAR JOYNER, CLERK

BOARD OF COMMISSIONERS FOR THE COUNTY OF BUNCOMBE

BROWNIE NEWMAN, CHAIRMAN

APPROVED AS TO FORM:

COUNTY ATTORNEY

RESOLUTION # 22-06-02

RESOLUTION AWARDING A SERVICE FIREARM TO A RETIRING DEPUTY OF THE BUNCOMBE COUNTY SHERIFF'S OFFICE

WHEREAS, Courtney Mumm is retiring from the Buncombe County Sheriff's Office after 30 years of service; and

WHEREAS, N.C. Gen. Stat. § 20-187.2 authorizes boards of county commissioners to award to a retiring member of a law-enforcement agency with countywide jurisdiction, such as a sheriff's office, or surviving relatives of such a member, upon request, the service side arm of such deceased or retiring members, at a price determined by such governing body, upon determining that the person receiving the weapon is not ineligible to own, possess, or receive a firearm under the provisions of State or federal law, or if the weapon has been rendered incapable of being fired.

WHEREAS, it is the practice of this Board to provide a member of the Buncombe County Sheriff's Office who retires through the North Carolina Local Government Retirement System with ten (10) or more years of service with said Office, or who retires due to medical disability, and who meets the qualifications of N.C. Gen. Stat. § 20-187.2, with the service side arm used by the member at the time of the member's retirement at a price of zero ($0) dollars; and

WHEREAS, this board finds that the individual named above carried, at the time of the individual's retirement, a service side arm more particularly described as a Glock Model 19, serial number AALY945, and that the individual named above has requested and is entitled to receive said service side arm in working order at a price fixed by this Board

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners for the County of Buncombe as follows:

1. That pursuant to N.C. Gen. Stat. § 20-187.2, the individual named above is hereby awarded the service side arm descried above for a price of zero ($0) dollars.

2. That the County Manager or her designee is authorized to undertake any action(s) necessary to transfer the service side arm descried above to the individual named above.

3. That this resolution shall become effective upon its adoption.

This the 7th day of June, 2022.

ATTEST

Lamar Joyner, Clerk

BOARD OF COMMISSIONERS FOR THE COUNTY OF BUNCOMBE

By: _____
Brownie Newman, Chair

APPROVED AS TO FORM

_____
County Attorney

Buncombe County Tax Collections

Jennifer Pike
Tax Collector

CONSENT

DEPARTMENT: Tax Collections **PRESENTER: Jennifer Pike**

CONTACT: Jennifer Pike

SUBJECT: Approval of April 2022 Tax Collection Report

BRIEF SUMMARY:

NCGS 105-350 requires the Tax Collector to submit a report showing the amount of taxes collected.

As of April 30, 2022, the total levy billed for fiscal year 2022 is 99.30% collected, as compared to 99.19% for fiscal year 2021.

Below is Buncombe County year to date reporting for fiscal year 2022, as of April 30, 2022.

Current Year Collections

Fiscal Year 2022	Personal Property	Public Service	Real Estate	Motor Vehicles	Total
Total Levy	$ 13,586,147.81	$ 4,672,230.91	$ 204,203,959.77	$ 11,693,825.70	$ 234,156,164.19
Amount Collected	$ 13,119,755.17	$ 4,672,221.70	$ 203,072,671.53	$ 11,654,533.31	$ 232,519,181.71
Unpaid Balance	$ 466,392.64	$ 9.21	$ 1,131,288.24	$ 39,292.39	$ 1,636,982.48
Interest Collected	$ 27,190.55	$ 9.21	$ 435,206.61	$ 93,105.21	$ 555,511.58
FY22 Collection %	**96.57%**	**100.00%**	**99.45%**	**99.66%**	**99.30%**
FY21 Collection %	97.45%	100.00%	99.29%	99.36%	99.19%

Total fiscal year 2022 year to date collections, property tax and interest **$ 233,074,693.29**

Prior Year Collections

Prior Years 2012-2021	Personal Property	Real Estate	Total
Amount Collected	$ 71,195.91	$ 465,188.93	$ 536,384.84
Interest Collected	$ 10,423.37	$ 45,699.85	$ 56,123.22

Total prior year collections, fiscal year to date **$ 592,508.06**

***Total property tax released April 2022 due to taxable value adjustments** **$ 11,905.36**

***Total refunds processed April 2022** **$ 11,910.08**

***Detailed information for releases and refunds is available in Tax Collections.**

Buncombe County Board of Commissioners

Request for Board Action

Meeting Date: 6/7/2022

Consent Agenda

Department: Justice Services

Presenter(s): Hannah Legerton, Youth Justice Division Manager

Contact (s): Hannah Legerton, Youth Justice Division Manager

Subject: Approval of JCPC FY 2022-2023 Certification and Annual Plan

Brief Summary:

Each year the state requires local JCPC's to submit their Certification and Annual Plan. The Certification is due to the Department of Public Safety Division of Juvenile Justice by June 30th. Buncombe County JCPC will submit the Annual Plan along with the Certification pending the approval of the County Commissioners.

Buncombe County JCPC has completed all the necessary requirements from the state and is in compliance per JCPC policies.

The Certification includes the following:

- Certification Standards
- Membership List
- Administrative Budget
- Bylaws
- Allocations Policies and Procedures
- Request for Proposals
- Copy of News Release
- Distribution List

The Annual Plan consists of the following:

- Executive Summary
- Funding Allocations FY2022-2023
- JCPC Organization
- County Risk and Needs Assessment Summary and the Continuum of Services

- Research-Based Program Summary
- Request for Proposals
- Funding Decisions Summary
- Funded Program Enhancement Plan (PEP)
- Monitoring Reports

Recommended Motion & Requested Action:

Approve the Buncombe County Juvenile Crime Prevention Council Certification and Annual Plan

County Manager's comments and Recommendation:

County Manager recommends approval.

North Carolina Department of Public Safety

JCPC Program - Program Application

SECTION I A	SPONSORING AGENCY AND PROGRAM INFORMATION		
FUNDING PERIOD:	FY 22-23	**DPS/JCPC FUNDING # (cont only)**	211-XXXX
COUNTY:	Buncombe	**AREA:**	Western Area
Multi-County:	No	**Multi-Components**	No
NAME OF PROGRAM:	JCPC Administration		

SPONSORING AGENCY:	Buncombe County			
SPONSORING AGENCY PHYSICAL ADDRESS:				
SPONSORING AGENCY MAILING ADDRESS:				
TYPE:	Public		**FEDERAL ID #**	566000279 01

COMPONENT ID #	NAME OF PROGRAM COMPONENT	PROGRAM TYPE	TOTAL COST OF EACH COMPONENT
36628	JCPC Certification	JCPC Certification	$ 15,500
		Total cost of components:	$ 15,500

Program Manager Name & Address *(same person on signature page)*

Name:	Martin Moore		**Title:**	Attorney, Buncombe County JCPC Chair	
Mailing Address:	60 Court Plaza 14th Floor		**City:**	Asheville	**Zip:** 28801
Phone:	(828) 820-8977	**Fax:**		**E-mail:**	MartinEkimMoore@gmail.com

Contact Person *(if different from program manager)*

Name:	Hannah Legerton		**Title:**		
Mailing Address:	60 Court Plaza 14th Floor		**City:**	Asheville	**Zip:** 28801
Phone:	(828) 250-4087	**Fax:**		**E-mail:**	hannah.legerton@buncombecounty.org

Program Fiscal Officer *(cannot be program manager)*

Name:	Don Warn		**Title:**	Finance Director	
Mailing Address:	200 College St		**City:**	Asheville	**Zip:** 28801
Phone:	(828) 250-4137	**Fax:**		**E-mail:**	don.warn@buncombecounty.org

JUVENILE CRIME PREVENTION COUNCIL CERTIFICATION STANDARDS

G.S. 143B-853 allows for a 2-year funding cycle for programs that meet the requirements of the statute and have been awarded funds in a prior funding cycle. Indicate below if the JCPC plans to allow for a 1-year or 2-year funding cycle.

1-Year Funding: FY 2022-2023

Membership

A. Have the members of the Juvenile Crime Prevention Council been appointed by county commissioners?	Yes
B. Are members appointed for two-year terms and are those terms staggered?	Yes
C. Is membership reflective of social-economic and racial diversity of the community?	Yes
D. Does the membership of the Juvenile Crime Prevention Council reflect the required positions as provided by N.C.G.S. §143B-846?	No

If not, which positions are vacant and why?

Member of Faith Community, County Commissioner, 1 person under the age of 21 and two County Commissioner Appointees. The JCPC currently has 2 applications pending council approval, and is working to fill additional vacant positions.

Organization

A. Does the JCPC have written Bylaws?	Yes
B. Bylaws are	On file
C. Bylaws contain Conflict of Interest section per JCPC policy and procedure.	Yes
D. Does the JCPC have written policies and procedures for funding and review?	Yes
E. These policies and procedures	On file
F. Does the JCPC have officers and are they elected annually?	Yes

Meetings

A. JCPC meetings are considered open and public notice of meetings is provided.	Yes
B. Is a quorum defined as the majority of membership and required to be present in order to conduct business at JCPC meetings?	Yes
C. Does the JCPC meet six (6) times a year at a minimum?	Yes
D. Are minutes taken at all official meetings?	Yes
E. Are minutes distributed prior to or during subsequent meetings?	Yes

Planning

A. Does the JCPC conduct a biennial planning process which includes a needs assessment, monitoring of programs and funding allocation process?	Yes
B. Is this Biennial Plan presented to the Board of County Commissioners and to DPS?	Yes
C. Is the Funding Plan approved by the full council and submitted to Commissioners for their approval?	Yes

Public Awareness

A. Does the JCPC communicate the availability of funds to all public and private non-profit agencies which serve children or their families and to other interested community members? ☑ RFP, Distribution List, and Advertisement attached	Yes
B. Does the JCPC complete a biennial needs assessment and make that information available to agencies which serve children or their families, and to interested community members?	Yes

No Overdue Tax Debt

A. As recipient of the county DPS JCPC allocation, does the County certify that it has no overdue tax debts, as	Yes

JUVENILE CRIME PREVENTION COUNCIL CERTIFICATION STANDARDS

defined by N.C.G.S. §105-243.1, at the Federal, State, or local level?

Briefly outline the plan for correcting any areas of standards non-compliance.

The JCPC anticipates filling two positions in June, and is working to fill additional vacancies.

JUVENILE CRIME PREVENTION COUNCIL CERTIFICATION STANDARDS

Instructions: N.C.G.S. § 143B-846 specifies suggested members be appointed by county commissioners to serve on local Juvenile Crime Prevention Councils. In certain categories, a designee may be appointed to serve. Please indicate the person appointed to serve in each category and his/her title. Indicate appointed members who are designees for named positions. Indicate race and gender for all appointments.

Specified Members	Name	Title	Designee	Race	Gender
1) School Superintendent or designee	Shanon Martin	Behavioral Health and Title IX Coordinator	☑	White	Female
2) Chief of Police or designee	Michael Lamb	Police Captain	☑	White	Male
3) Local Sheriff or designee	Jill Banks	BCSO Captain	☑	Black or African-American	Female
4) District Attorney or designee	Jorge Redmond	Attorney	☑	Black or African-American	Male
5) Chief Court Counselor or designee	Sylvia Clement	Chief Court Counselor		Black or African-American	Female
6) Director, Local Management Entity/ Managed Care Organization (LME/MCO), or designee	Angela Garner	County Relations Regional Director, Vaya Health	☑	White	Female
7) Director DSS or designee	Suzanne Avett	HHS Attorney Supervisor	☑	White	Female
8) County Manager or designee	Dakisha Wesley	Assistant County Manager	☑	Black or African-American	Female
9) Substance Abuse Professional	Phillip Cooper	ARC INspire Coordinator		Black or African-American	Male
10) Member of Faith Community					
11) County Commissioner					
12) A Person Under the Age of 21					
13) A Person Under the Age of 21, or a member of the public representing the interests of families of at-risk juveniles	CiCi Weston	Executive Director, The Christine Avery Learning Center		Black or African-American	Female
14) Juvenile Defense Attorney	Timothy Henderson	Attorney		White	Male
15) Chief District Judge or designee	Susan Dotson-Smith	Judge		White	Female
16) Member of Business Community	Olymeis Saco	Private Practice		Hispanic/Latino	Female
17) Local Health Director or designee	Ginger Clough	Health Promotions Supervisor		White	Female
18) Rep. United Way/other non-profit	Natasha Adwaters	Executive Director, Children First		Black or African-American	Female
19) Representative/Parks and Rec	D. Tyrell McGirt	Parks and Recreation Director, City of Asheville		Black or African-American	Male
20) County Commissioner appointee	Angel Redmond	Student Support Specialist, Asheville City Schools		Black or African-American	Female
21) County Commissioner appointee	Eric Robinson	Asheville Housing Authority		Black or African-American	Male

JUVENILE CRIME PREVENTION COUNCIL CERTIFICATION STANDARDS

Specified Members	Name	Title	Designee	Race	Gender
22) County Commissioner appointee	Jeremy Bricker	Regional Director, Family Preservation Services		White	Male
23) County Commissioner appointee	Martin Moore	Attorney		Black or African-American	Male
24) County Commissioner appointee	Mollie Rose	Home Health Care		American Indian or Alaska Native	Female
25) County Commissioner appointee					
26) County Commissioner appointee					

SECTION V **Terms of Agreement**

NOTE: Details in the Terms of Agreement and Payment to Sponsoring Agency sections are added by NCALLIES when an application is approved for funding.

This Agreement is entered into by and between Department of Public Safety, (*hereinafter referred to as the DPS),* and County, *(hereinafter referred to as the County), the County's Juvenile Crime Prevention Council (hereinafter referred to as the JCPC) and (hereinafter referred to as the Sponsoring Agency).*

DPS, the County, the JCPC and the Sponsoring Agency do mutually agree as follows:

Term of Agreement

This Agreement shall become effective _____ and shall terminate _____.

Payment to Sponsoring Agency

All parties agree that services will be delivered as described in the approved Program Agreement and that funds will be disbursed in an amount not to exceed the amount $_____ for the term of this agreement, unless amended by an approved Program Agreement Revision.

Availability of Funds:

All parties to this Agreement agree and understand that the payment of the sums specified in this Program Agreement budget, or most recently approved Program Agreement Revision, is dependent and contingent upon and subject to the appropriation, allocation, and availability of funds for this purpose to DPS.

Responsibilities of the Parties

DPS shall:

1. Disburse funds monthly to County Governments, for payment to the Sponsoring Agency, from funds appropriated by the General Assembly;

2. Reserve the right to suspend payment to the County for any non-compliance of reporting requirements by the Sponsoring Agency set forth in the DPS JCPC Policy;

3. Immediately notify, in writing, the JCPC, County, and Sponsoring Agency (including the Board of Directors, if applicable), if payments are suspended and again once payments resume;

4. Pay only for work as described in the Program Agreement, or most recently approved Program Agreement Revision, provided by the Sponsoring Agency and approved subcontractors;

5. Provide technical assistance, orientation, and training to the Sponsoring Agency, the County and the JCPC;

6. Monitor the Sponsoring Agency's funded program(s) in accordance with *DPS JCPC Policy 3. Operations: Program*

Oversight and Monitoring; and

7. Notify parties entering into this Agreement of all due dates in a timely manner in order for reports to be submitted by the established due dates.

The Sponsoring Agency shall:

1. Comply with all laws, ordinances, codes, rules, regulations, and licensing requirements that are applicable to the conduct of its business, including those of Federal, State, and local agencies having jurisdiction and/or authority;

2. Comply with all Federal and State laws relating to equal employment opportunity;

3. Keep as confidential and not divulge or make available to any individual or organization without the prior written approval of DPS any information, data, instruments, documents, studies or reports given to or prepared or assembled by the Sponsoring Agency under this Agreement;

4. Acknowledge that in receiving, storing, processing or otherwise dealing with any confidential information, it will safeguard and not redisclose the information, except as otherwise provided in this Agreement;

5. Comply with the DPS JCPC Policy and North Carolina Administrative Code procedures;

6. Secure local match, if applicable, pursuant to 14B NCAC 11B.0105, for the approved DPS funds;

7. Create and adopt individualized written agency guidelines specific to the funded program, while also adhering to DPS JCPC Policy for the specific funded program type;

8. Ensure that state funds received are spent in accordance with the approved Program Agreement, or most recently approved Program Agreement Revision, and be accountable for the legal and appropriate expenditure of those state funds;

9. Maintain reports, records, and other information to properly document services rendered and outcomes; also maintain an ability to send and receive electronic communication;

10. Have the capacity to use the DPS electronic, internet-based system for tracking clients served; also maintain an ability to electronically sign required DPS documents;

11. Use generally accepted accounting procedures that guarantee the integrity of the expenditure of funds, and maintain reports, records, and other information to properly account for the expenditure of all State funds provided to the Sponsoring Agency;

12. When refunds are requested from the North Carolina Department of Revenue for sales and/or use taxes paid by the agency in the performance of the Program Agreement, or most recently approved Program Agreement Revision, as allowed by NCGS § 105-164.14(c), the agency shall exclude all refundable sales and use taxes from reportable expenditures submitted to the County and DPS;

13. Submit Program Agreement Revisions, Third Quarter Accounting, Final Accounting, and annual detailed expenditures through NCALLIES. These reports must be in accordance with the submission process as outlined in the DPS JCPC Policy and with the due dates established by DPS;

14. Make personnel, reports, records and other information available to DPS, the County, the JCPC, and/or the State Auditor for oversight, monitoring and evaluation purposes;

15. Submit any other information requested by DPS, the County, the JCPC, and/or the State Auditor;

16. Be responsible for the performance of all subcontractors as described in the Program Agreement or most recently approved Program Agreement Revision;

17. Indemnify, defend, and hold harmless DPS, the State of North Carolina, the County, the JCPC and any of their officers, agents and employees, from any claims of third parties arising out of any act or omission of the Sponsoring Agency in connection with the performance of the Program Agreement or most recently approved Program Agreement Revision;

18. Receive written permission and budgetary approval from DPS prior to using the Program Agreement, or most recently approved Program Agreement Revision, as a part of any news release or commercial advertising, and acknowledge DPS funding in partnership with the County;

19. Comply with *DPS JCPC Policy 6: Operations: Program Eligibility for Funding* regarding any trainings and requirements for the United States Department of Justice national standards to prevent, detect, and respond to prison rape under the Prison Rape Elimination Act (PREA) and any additional requirements in 14B NCAC 11C

20. Be deemed an independent contractor in the performance of services described in the Program Agreement, or most recently approved Program Agreement Revision, and as such shall be wholly responsible for the services to be performed and for the supervision of its employees, interns, volunteers and subcontractors; and

21. Represent that it has, or shall secure at its own expense, all personnel required in performing the services as described in the Program Agreement, or most recently approved Program Agreement Revision. Such personnel shall not be employees of or have any individual contractual relationship with DPS.

Sponsoring Agency and Use of Contractor(s)/Subcontractors

The Sponsoring Agency may engage with independent contractors as needed to perform services or support services described in line item 190 the Program Agreement, or most recently approved Program Agreement Revision. When independent contractors are providing services the Sponsoring Agency must:

22. Upload a signed Contract for Professional Services *(Form JCPC/PO 001 Contract for Professional Services Template)* into NCALLIES once the Program Agreement or Program Agreement Revision is approved by DPS;

23. Be responsible for the performance of all contractors or subcontractors as described in the Program Agreement, or most recently approved Program Agreement Revision;

24. Hold any contractor or subcontractor to which the Sponsoring Agency provides State funds accountable for the legal and appropriate expenditure of State funds and require compliance with all applicable laws and DPS JCPC Policy; and

25. Ensure that all contractors or subcontractors provide all information necessary to comply with the standards set forth in the Program Agreement, or most recently approved Program Agreement Revision.

The JCPC shall:

1. Ensure the Sponsoring Agency uses JCPC funds only for the purposes approved by DPS in the JCPC Program Agreement or most recently approved JCPC Program Agreement Revision;

2. Comply with the DPS JCPC Policy, the North Carolina Administrative Code procedures (14B NCAC 11B), and N.C. G.S. §§ 143B-845 to 851;

3. Review and locally approve Program Agreements, Program Agreement Revision(s), and Third Quarter Accounting and submit information to the County in a timely manner to meet due dates established by DPS;

4. Submit any other information requested by the County or DPS; and

5. Monitor the Sponsoring Agency's currently funded JCPC program(s) in accordance with *DPS JCPC Policy 3. Operations: Program Oversight and Monitoring.*
Reference: 14B NCAC 11B.0202 and DPS JCPC Policy (policies 1, 3, 7, 8, 9, 10 and 11).

The County shall:

1. Ensure the Sponsoring Agency is appropriately licensed when applicable, and either a local public agency, a 501(c) 3 nonprofit corporation or local housing authority (applicable only to the JCPC funding process);

2. Use funds only for the purposes approved by DPS in the Program Agreement, or most recently approved Program Agreement Revision;

3. Disburse funds monthly and oversee funds to the Sponsoring Agency in accordance with 14B NCAC 11B.0108;

4. Comply with the DPS JCPC Policy and North Carolina Administrative Code procedures (14B NCAC 11B);

5. Review and locally approve Program Agreement Revisions received from the Sponsoring Agency for final approval from DPS; and

6. Review and locally approve Third Quarter and Final Accounting forms for the JCPC and all funded programs according to the procedures and due dates established by DPS.
Reference: 14B NCAC 11B.0108; *DPS JCPC Policy (policies 8 and 9).*

Headings: The Section and Paragraph headings in these General Terms and Conditions are not material parts of the agreement and should not be used to construe the meaning thereof.

Choice of Law: The validity of this Program Agreement and any of its terms or provisions, as well as the rights and duties of the parties to this Program Agreement, are governed by the laws of North Carolina, including the relevant provisions of G.S. Chapter 143B, Article 13, Part 3, Subpart F, and the Rules of 14B NCAC Chapter 11. The parties, by signing this Program Agreement, agree and submit, solely for matters concerning this Program Agreement, to the exclusive jurisdiction of the courts of North Carolina and agree, solely for such purpose, that the exclusive venue for

any legal proceedings shall be Wake County, North Carolina. The place of this Program Agreement and all transactions and agreements relating to it, and their situs and forum, shall be Wake County, North Carolina, where all matters, whether sounding in Program Agreement or tort, relating to the validity, construction, interpretation, and enforcement shall be determined.

Assignment: No assignment of the Sponsoring Agency's obligations or the Sponsoring Agency's right to receive payment hereunder shall be permitted. However, upon written request approved by the issuing purchasing authority, DPS may:

(a) Forward the Sponsoring Agency's payment check(s) directly to any person or entity designated by the Program Manager, or

(b) Include any person or entity designated by the Sponsoring Agency as a joint payee on the Sponsoring Agency's payment check(s).

In no event shall such approval and action obligate DPS or County Government to anyone other than the Sponsoring Agency, and the Sponsoring Agency shall remain responsible for fulfillment of all Program Agreement, or the most recently approved Program Agreement Revision, obligations.

Beneficiaries: Except as herein specifically provided otherwise, this Program Agreement shall inure to the benefit of and be binding upon the parties hereto and their respective successors. It is expressly understood and agreed that the enforcement of the terms and conditions of this Program Agreement, and all rights of action relating to such enforcement, shall be strictly reserved to DPS, the County Government, and the Sponsoring Agency. Nothing contained in this document shall give or allow any claim or right of action whatsoever by any third person. It is the express intention of DPS and County Government that any such person or entity, other than DPS or the County Government or the Sponsoring Agency receiving services or benefits under this Program Agreement shall be deemed an incidental beneficiary only.

Property Rights

Intellectual Property: All deliverable items produced pursuant to this Program Agreement are the exclusive property of DPS. The Sponsoring Agency shall not assert a claim of copyright or other property interest in such deliverables.

Physical Property: The Sponsoring Agency agrees that it shall be responsible for the proper custody and care of any property purchased for or furnished to it for use in connection with the performance of this Program Agreement, or the most recently approved Program Agreement Revision, and will reimburse DPS for loss of, or damage to, such property. At the termination of this Program Agreement, the Sponsoring Agency, County Government, and JCPC shall follow the guidelines for disposition of property set forth in the North Carolina Administrative Code and *DPS JCPC Policy 1. Operations: JCPC Operations*.
Reference: 14B NCAC 11B.0110.

Disbursements and Internal Controls

Reversion of Unexpended Funds

Any remaining unexpended funds disbursed by DPS to the County for the Sponsoring Agency must be refunded/

reverted back to DPS at the close of the fiscal year or upon termination of this Agreement.

Accountability for Funds

Audit Requirement - Local Government or Public Authority Requirements
Local Government or Public Authorities in accordance with N.C.G.S. § 159-34 must have an audit performed in conformity with generally accepted auditing standards. The audit shall evaluate the performance of a unit of local government or public authority regarding compliance with all applicable Federal and State agency regulations. This audit, combined with the audit of financial accounts, shall be deemed to be the single audit described by the "Federal Single Audit Act of 1984".

Audit Requirement – Non-Governmental Entities
An audit, when required by law, or requested by the County or DPS shall be performed in conformity with generally accepted auditing standards and audits of non-governmental entities, both for-profit and not-for-profit, and must meet the requirements of OMB Circular A-133. At a minimum, the required report shall include the financial statements prepared in accordance with generally accepted accounting principles, all disclosures in the public interest required by law, and the auditor's opinion and comments relating to financial statements. The audit report must be submitted to the State Auditor's office as required by law, to the County, and DPS, and to other recipients as appropriate within nine (9) months after the end of the program's fiscal year.

Oversight

Access to Persons and Records
The State Auditor shall have access to persons and records related to all Program Agreements entered into by State agencies or political subdivisions in accordance with N.C.G.S. § 147-64.7. Additionally, as the State funding authority, DPS shall have access to persons and records related to all Program Agreements entered into by State agencies or political subdivisions.

Record Retention
Records shall not be destroyed, purged, or disposed of without the express written consent of DPS. State basic records retention policy requires all records to be retained for a minimum of five (5) years or until all audit exceptions have been resolved, whichever is longer. If the Program Agreement is subject to Federal policy and regulations, record retention may be longer than five (5) years since records must be retained for a period of three (3) years following submission of the final Federal Financial Status Report, if applicable, or three (3) years following the submission of a revised final Federal Financial Status Report. Also, if any litigation, claim, negotiation, audit, disallowance action, or other action involving this Program Agreement has been started before expiration of the five-year retention period described above, the records must be retained until completion of the action and resolution of all issues which arise from it, or until the end of the regular five-year period described above, whichever is later.

No Overdue Tax Debt Not for profit organizations ONLY must comply with this section. This form must be uploaded in NCALLIES when submitting a Program Agreement.
The Sponsoring Agency shall be responsible for the payment of all State, local, and Federal taxes. Consistent with N. C.G.S. § 143C-6-23(c), not for profit organizations shall file with DPS and the County a written statement completed by that Sponsoring Agency's Board of Directors or other governing body, stating whether or not the Sponsoring Agency has any overdue tax debts, as defined by N.C.G.S. § 105-243.1, at the Federal, State, or local level. This written statement, *No Overdue Tax Debts*, shall be completed by the Sponsoring Agency to certify when there are no

overdue taxes. If the agency has overdue taxes, the Sponsoring Agency must notify DPS at the time a Program Agreement is submitted.

Conflict of Interest Not for profit organizations ONLY must comply with this section. This form must be uploaded in NCALLIES when submitting a Program Agreement.
Consistent with the N.C.G.S. § 143C-6-23(b), not for profit organizations shall file with DPS and the County, a copy of that Sponsoring Agency's policy addressing conflicts of interest that may arise involving the Sponsoring Agency's management employees and the members of its Board of Directors or other governing body. The policy shall address situations in which any of these individuals may directly or indirectly benefit, except as the Sponsoring Agency's employees or members of its Board or other governing body, from the Sponsoring Agency's disbursing of State funds and shall include actions to be taken by the Sponsoring Agency or the individual, or both to avoid conflicts of interest and the appearance of impropriety. The policy shall be filed before the County or DPS will disburse any funds. The Sponsoring Agency shall also complete the DPS Conflict of Interest Policy Statement *(Form DPS 13 001)* and upload the statement in NCALLIES along with and the Sponsoring Agency's policy addressing conflicts of interests.

Proof of 501(c)(3) Not for profit organizations ONLY must comply with this section. This form must be uploaded in NCALLIES when submitting a Program Agreement.
Not for profit organizations must upload proof of the agency's 501(c)(3) status when submitting a program agreement in NCALLIES.

Amendment: This Agreement may not be amended orally or by performance. Any amendment must be requested by the Sponsoring Agency through submission of a Program Agreement Revision and executed by duly authorized representatives of DPS, the County Government, JCPC, and Sponsoring Agency.

Severability: In the event that a court of competent jurisdiction holds that a provision or requirement of this Program Agreement violates any applicable law, each such provision or requirement shall continue to be enforced to the extent it is not in violation of law or is not otherwise unenforceable and all other provisions and requirements of this Program Agreement shall remain in full force and effect.

Termination for Cause: If, through any cause, the Sponsoring Agency shall fail to fulfill its obligations under this Program Agreement in a timely and proper manner, DPS shall have the right to terminate this Program Agreement by giving written notice to the Sponsoring Agency and specifying the effective date thereof. In that event, all finished or unfinished deliverable items prepared by the Sponsoring Agency under this Program Agreement shall, at the option of DPS, become its property and the Sponsoring Agency shall be entitled to receive just and equitable compensation for any satisfactory work completed on such materials, minus any payment or compensation previously made. Notwithstanding the foregoing provision, the Sponsoring Agency shall not be relieved of liability to DPS for damages sustained by DPS by virtue of the Sponsoring Agency's breach of this agreement, and DPS may withhold any payment due the Sponsoring Agency for the purpose of setoff until such time as the exact amount of damages due DPS from such breach can be determined. The filing of a petition for bankruptcy by the Sponsoring Agency shall be an act of default under this Program Agreement.

Termination without Cause: DPS, the County Government, or the Sponsoring Agency may terminate this Agreement at any time and without cause by giving at least thirty (30) days advance written notice to the other parties. If this Program Agreement is terminated by DPS as provided herein, the Sponsoring Agency shall be reimbursed on a pro rata basis for services satisfactorily provided to DPS under this Program Agreement, or the most recently approved Program Agreement Revision, prior to Program Agreement termination.

Waiver of Default: Waiver by DPS of any default or breach in compliance with the terms of this Program Agreement,

or the most recently approved Program Agreement Revision, by the Sponsoring Agency shall not be deemed a waiver of any subsequent default or breach and shall not be construed to be modification of the terms of this Program Agreement unless stated to be such in writing, signed by an authorized representative of DPS, County Government, the JCPC, and the Sponsoring Agency.

Force Majeure: Neither party shall be deemed to be in default of its obligations hereunder if and so long as it is prevented from performing such obligations as a result of events beyond its reasonable control, including, without limitation, fire, power failures, any act of war, hostile foreign action, nuclear explosion, riot, strikes, civil insurrection, earthquake, hurricane, tornado, or other catastrophic natural event, pandemic, or act of God.

Survival of Promises: All promises, requirements, terms, conditions, provisions, representations, guarantees, and warranties contained herein shall survive the Program Agreement expiration or termination date unless specifically provided otherwise herein, or unless superseded by applicable Federal or State statutes of limitation.

Entire Agreement: This Program Agreement (including any documents mutually incorporated specifically herein) represents the entire agreement between the parties and supersedes all prior oral or written statements or agreements.

END OF SECTION V – Terms of Agreement

SECTION VI: BUDGET NARRATIVE			
JCPC Administration		**Fiscal Year**	FY 22-23

Item #	Justification	Expense	In Kind Expense
120	JCPC Administrative Assistant position.	$11,258	
180	Benefits for JCPC Admin salaries	$2,742	
220	Breakfast and Lunch for Committee on Allocations Day in March, and food/coffee at other in-person JCPC meetings.	$1,000	
260	Office supplies for JCPC	$500	
TOTAL		**$15,500**	

Job Title	Annual Expense Wages	Annual In Kind Wages
JCPC Administrative Assistant	$11,258	
TOTAL	**$11,258**	

SECTION VII **Program:** JCPC Administration

Fiscal Year: FY 22-23 **Number of Months:** 12

	Cash	In Kind	Total
I. Personnel Services	**$14,000**		**$14,000**
120 Salaries & Wages	$11,258		$11,258
180 Fringe Benefits	$2,742		$2,742
190 Professional Services*			$0
*Contracts MUST be attached			
II. Supplies & Materials	**$1,500**		**$1,500**
210 Household & Cleaning			$0
220 Food & Provisions	$1,000		$1,000
230 Education & Medical			$0
240 Construction & Repair			$0
250 Vehicle Supplies & Materials			$0
260 Office Supplies and Materials	$500		$500
280 Heating & Utility Supplies			$0
290 Other Supplies and Materials			$0
III. Current Obligations & Services			**$0**
310 Travel & Transportation			$0
320 Communications			$0
330 Utilities			$0
340 Printing & Binding			$0
350 Repairs & Maintenance			$0
370 Advertising			$0
380 Data Processing			$0
390 Other Services			$0
IV. Fixed Charges & Other Expenses			**$0**
410 Rental or Real Property			$0
430 Equipment Rental			$0
440 Service and Maint. Contracts			$0
450 Insurance & Bonding			$0
490 Other Fixed Charges			$0
V. Capital Outlay			**$0**
[This Section Requires Cash Match]			
510 Office Furniture & Equipment			$0
530 Educational Equipment			$0
540 Motor Vehicle			$0
550 Other Equipment			$0
580 Buildings, Structure & Improv.			$0
Total	**$15,500**		**$15,500**

SECTION VIII	SOURCES OF PROGRAM REVENUE (ALL SOURCES)

FY 22-23 Buncombe County Funding ID: 211-XXXX

Sponsoring Agency: Buncombe County Program: JCPC Administration

$15,500	**DPS/JCPC Funds**	* This is the amount of your request on your application	
0%	**Local Match Rate**	Is the Local Match Rate 10%, 20% or 30%?	
	County Cash		*(Specify Source)*
	Local Cash		*(Specify Source)*
	Local Cash		*(Specify Source)*
	Local In-Kind		*(Specify Source)*
	Other		*(Specify Source)*
	Other		*(Specify Source)*
	Other		*(Specify Source)*
	Other		*(Specify Source)*
$15,500	**TOTAL**	$0	$0
		Required Local Match	Match Provided

We, the undersigned, have reviewed this JCPC Program Application to be presented to the Juvenile Crime Prevention Council of this County in accordance with the procedures established by the local Juvenile Crime Prevention Council. Agencies seeking funding must be able to meet the applicable requirements of the North Carolina General Statutes, Administrative Code, and the Division of Adult Correction and Juvenile Justice.

We understand and acknowledge that the approval process is first with the Juvenile Crime Prevention Council, second with the County Board of Commissioners, and the final authority with the Department of Public Safety, Division of Adult Correction and Juvenile Justice.

All parties understand that the availability of funds is contingent upon the appropriation of those funds by the General Assembly of the State of North Carolina.

Chair, County Board of Commissioners or County Finance Director **Date**

Chair, Juvenile Crime Prevention Council **Date**

Martin Moore 5/13/22

Program Manager **Date**

BYLAWS of
Buncombe County Juvenile Crime
Prevention Council

Article I. Name, Principal Office, and General Purpose

Section 1. Name.
Buncombe County Juvenile Crime Prevention Council (JCPC)

Section 2. Purposes. The purpose for the JCPC is to prevent juveniles who are at risk from becoming delinquent. North Carolina General Statute (143B-*845*) mandates the development of a local JCPC. The primary intent of the legislation is to develop community-based alternatives to Youth Development Centers and to provide community – based delinquency and substance abuse prevention strategies and programs. Additionally, it is the intent of the legislation to provide noninstitutional dispositional alternatives that will protect the community and the juveniles.

The legislation directs that these programs and services be planned and organized at the community level and developed in partnership with the State. Juvenile Crime Prevention Councils are the designated planning bodies at the local level, appointed by the Board of County Commissioners.

Article II. Members

Section I. Members.
The business and property of the JCPC shall be managed and controlled by the JCPC, who shall be appointed as set forth below.

Section 2. Appointment.
NCGS 143B-846 specifies that as a prerequisite for a county receiving funding for juvenile court services and delinquency prevention programs, the Board of County Commissioners shall appoint a JCPC.

Section 3. Number and Representation
The JCPC shall consist of a membership composition as set forth in GS 143B-846 with not more than 26 members. The Board of County Commissioners shall modify the JCPC membership as necessary to ensure that council members reflect the racial and socioeconomic diversity of the community and to minimize potential conflicts of interest by members.

Section 4. Officers.

Members of the council shall elect the Chair and Vice Chair annually.

I. Membership designated by NCGS 143B-544

1. Local school superintendent(s) or designee
2. Chief of Police
3. Local Sheriff or designee
4. District Attorney or designee
5. Chief Court Counselor or designee
6. Director of area mental health, developmental disabilities, and substance abuse authority or designee
7. Director of DSS, or consolidated human services agency or designee
8. County Manager or designee
9. A Substance Abuse Professional
10. A Member of the Faith Community
11. A County Commissioner
12. Two persons under the age of 18 years, one of whom is a member of the State Youth Council.
13. A Juvenile Defense Attorney
14. Chief District Court Judge or a judge designated by the chief district court judge
15. A member of the business community
16. Health Director or designee
17. Representative of United Way or other nonprofit or designee
18. Representative of local parks and recreation
19. Member of Public appointed by County Commissioners
20. Member of Public appointed by County Commissioners
21. Member of Public appointed by County Commissioners
22. Member of Public appointed by County Commissioners
23. Member of Public appointed by County Commissioners
24. Member of Public appointed by County Commissioners
25. Member of Public appointed by County Commissioners

Section 5. Terms.

As set forth in NCGS 143B-847 each member of the JCPC shall serve for terms of two years. Members may be reappointed. Terms of appointment begin January 1, 1999, and July 1 of years thereafter.

In order to provide for staggered terms, persons appointed for positions designated as (9) a substance abuse professional, (10) a member of the faith community, (12) a person under the age of 18, (15) a member of the business community (17) a representative of United Way or other nonprofit and (18) a representative of local parks and recreation, shall be for an initial one-year term and two-year terms thereafter.

Section 6. Vacancies.
As set forth in NCGS 143 B-848 appointments to all vacancies shall be for the remainder of the former member's term.

Section 7. Removal.
As set forth in NCGS 143 B-848 members shall only be removed for malfeasance (illegal act) or nonfeasance (not performing duties as required) as determined by the Board of County Commissioners.

Section 8. Meetings; Quorum.
As set forth in NCGS 143 B-849 the Council will meet at least bi-monthly. The council may meet more often if the Chair calls a special meeting.

A simple majority of members shall constitute a quorum. (Simple majority is 50%+1)

Section 9. Attendance
Any member who has two consecutive or three total unexplained absences in a one year period of their two-year term will be contacted by the coordinator to verify their commitment to continue as a board member.

Article III. Duties and Powers

As set forth in NCGS 143 B-851 the duties and powers of the JCPC are as follows:

Conduct an annual review of the needs of juveniles at risk of delinquency, adjudicated delinquent or undisciplined and the resources needed to meet those needs.

Develop and advertise a request for proposals (RFP) process and submit a written plan of action for the expenditures of juvenile sanctions and prevention funds to the Board of County Commissioners for approval. Submit those funds approved by the Board of County Commissioners to the North Carolina Department of Public Safety (NCDPS) for final approval and implementation.

Ensure appropriate intermediate dispositional options are available and prioritize funding for dispositions of intermediate and community level sanctions for court adjudicated juveniles.

NCDPS Application Process:

Perform the following functions on an ongoing basis:

a) Assess the needs of juveniles in the community, evaluate the adequacy of resources to meet those needs, and develop or propose ways to address unmet needs.
b) Evaluate the performance of juvenile services and programs in the community. Evaluate each funded program as a condition of continued funding.

d) Increase public awareness of the causes of delinquency and of strategies to reduce the problem.
e) Develop strategies to intervene and appropriately respond to and treat the needs of juveniles at risk of delinquency through appropriate risk assessment instruments.
f) Provide funds for services for treatment, counseling, or rehabilitation for juveniles and their families, including court ordered parenting responsibility classes.
g) Plan for the establishment of permanent funding streams for delinquency prevention services.
h) Develop strategies to intervene and appropriately respond to the needs of juveniles who have been associated with gang activity or who are at risk of becoming associated with gang activity.

ARTICLE IV Committees

1. Executive Committee: Membership shall consist of the JCPC Chair, JCPC Chair from the previous year if still active, Vice-Chair, Standing Committee Chairs, the NCDPS Consultant and the Chief Court Counselor or designee.
2. The JCPC may appoint from its members, or from among other persons as the Council sees fit, one or more ad hoc or advisory committees at any time. The members of such committees serve at the pleasure of the JCPC and shall advise and aid the Council. Each ad hoc committee is subject to approval of the JCPC, and its prescribed rules and regulations to conduct meetings and business.
    a. Duties: It is the duty of the JCPC Chair to ensure that the following duties are performed:
        i. Meet monthly to set the agenda for the regular JCPC meetings.
        ii. Meet when necessary between monthly meetings to facilitate strategic planning and fiscal management concerns as decided by the JCPC Chair
        iii. Monitor and evaluate composition of the JCPC specific to community representation and effectiveness in meeting goals
        iv. Monitor terms of appointment and present membership recommendations to the Board of County Commissioners

v. Monitor non-attendance and notify members of attendance issues as referenced in Article VI, Section 3
vi. Report malfeasance (illegal activity) or nonfeasance (failure to perform assigned duties) to the Board of County Commissioners for recommended action
vii. Ensure development and presentation of a slate of officers for JCPC approval
viii. Review request for support of community program development and present to the JCPC for approval
ix. Take nominations at a regular JCPC meeting for chairs of committees prior to the first meeting of the JCPC year
x. The JCPC Chair may appoint from its members, or from among other persons as the Council sees fit, one or more ad hoc or advisory committees at any time. The members of such committees serve at the pleasure of the JCPC and shall advise and aid the Council. Each ad hoc committee is subject to approval of the JCPC, and its prescribed rules and regulations to conduct meetings and business.

The Chairs of the following committees will coordinate with the JCPC Chair to ensure appropriate committee membership from the JCPC members and community volunteers.

1. Monitoring/Evaluation Committee: Membership shall consist of the Chair and Vice-Chair of the committee, JCPC members, court counselors and may include community volunteers.
    a. Duties: It is the duty of the committee chair to ensure that the following duties are performed:
        i. Conduct site visits to funded NCDPS programs
        ii. Review NCDPS funded programs to determine adherence to proposed goals, projected outcomes, budgets and other data collection requirements
        iii. Complete and submit required monitoring and evaluation reports within designated time frames
        iv. Evaluate funded programs for conditions of continued funding and overall effectiveness and efficiency, and progress towards projected outcomes.
        v. Provide monitoring reports to the Allocations Committee within established time frames
        vi. Coordinate with NCDPS Consultant to ensure knowledge of and adherence to current monitoring and evaluation requirements
        vii. Develop annual calendar and action plan outlining required tasks of committee

2. Planning/Public Awareness Committee: The planning and public awareness activities may function as two separate committees or as a single committee and subcommittee. Membership shall consist of the Chair, Vice-Chair, JCPC members, court counselors and may include community volunteers.
    1. Duties: It is the duty of the committee chair to ensure that the following duties are performed:
        i. Planning:
            1) Develop a community assessment and comprehensive strategies plan in order to establish priorities for NCDPS disbursement of funds in conjunction with the Dispositional Options survey given to court counselors and reported by the chief court counselor and provide planning data to the community and the state
            2) Review and update comprehensive strategies at least every three to five years
            3) Review annually the needs of juveniles at risk of delinquency or adjudicated delinquent/undisciplined and resources needed for target populations
            4) Review and determine gaps in intermediate dispositional options
            5) Ensure that comprehensive strategies include addressing unmet needs and providing funds and resources for treatment, counseling and rehabilitative services for youth and families, including court ordered parent responsibility classes
            6) Coordinate with the Allocations Committee and Chief Court Counselor to ensure that the annual RFP for NCDPS funding accurately reflects current community-based needed resources
            7) Coordinate with NCDPS Consultant to ensure use of best practice criteria for assessment and planning activities
        ii. Public Awareness:
            1) Provide public awareness of the JCPC, it's function, it's process and the comprehensive strategies plan
            2) Promote public awareness and media coverage for the RFP and NCDPS funds allocation process
            3) Ensure public notification of the JCPC regular meeting or specially called meetings
            4) Make presentations to community groups and programs regarding JCPC functions and as recruitment and gap identification strategies

5) Develop an annual public awareness and media action plan outlining events to cover and community organizations to receive presentations

3. Allocations Committee: Membership shall consist of the Chair, Vice-Chair, JCPC members, and court counselors.

1. *Duties: The purpose of the allocation Committee is to receive, review and evaluate eligible program application and make recommendations for the release of NCDPS funds to area programs. In addition, the committee ensures that applications for NCDPS funding are received in the context of identified needs from the JCPC comprehensive strategies process as noted in the RFP.* No agency shall have more than two representatives on the allocation committee in an effort to refute any allegations of weighting the panel. The Chief Court Counselor shall participate as a non-voting member, being available to assist in training members and for consultation and information as to the needs of the court referred juveniles.

Article V Officers

Section 1.Officers. The officers of Council shall be a Chair, Vice Chair *(Chair-elect)*, Planning Chair, Vice Chair, Monitoring Chair, Vice Chair, Allocations Chair, Vice Chair, each elected annually.

The executive committee will present a slate of officer appointments to the JCPC and hold elections in May.

Section 2. Election. The Council shall elect all officers during a meeting held in May of each year. The executive committee shall submit a slate of officers. Additional nominations may be made from the floor at this time. All officers shall hold office for the term of one year. Vice-Chair will move into Chair position in the following year.

Section 3. Tenure of Office. Any of the officers may be dismissed at any time during his or her term by a majority vote of the Council in accordance with Article II, §8.

Section 4. Resignation. If an officer resigns prior to the end of his/her term the executive committee shall recommend a replacement to the JCPC for approval. The approved replacement will serve until the end of the designated term.

Section 5. Duties of Officers

CHAIR

The Chair shall:

a) Preside at all meetings of the Council
b) Enforce these Bylaws and see that all orders and resolutions of the JCPC are carried out

c) Perform the entire duties incidental to his or her office, and which are required by law, and generally, to see that the Officers perform their duties
d) Present at each meeting of the Council a report on the condition of the business of the Council
e) Call regular and special meetings of the Council in accordance with these Bylaws
f) Execute conveyances, contracts and agreements as authorized by the Council
g) Perform and attend to such other duties and functions as may be directed by the County Commissioners
h) Annually appoint Committee Chairs, Vice-Chairs and membership
i) Present an annual report to the Board of County Commissioners
j) Serve as JCPC representative on the Buncombe County Children's Collaborative or appoint a designee

VICE-CHAIR

The Vice-Chair shall:

Perform the duties of the Chair in the Chair's absence or disability

a) Perform such additional duties and functions as may be directed by the Council
b) Serve as the incoming Chair of the JCPC
c) Participate in the executive committee meetings

Section 6. Vacancies. Vacancies in any office shall be filled by the Council at a special meeting called for that purpose after the occurrence of such vacancy, or at the next annual meeting, whichever occurs first. The Officers so elected shall hold office until the next annual meeting of the Council and until a successor shall have been elected in accordance with these Bylaws.

ARTICLE VI Meetings

Section 1. Regular Meetings. The Council shall meet at least bi-monthly and dates designated by the Chair, through a written call of the majority of Council members, or upon resolution of the Council. The annual meeting of the Council shall be held each year in May or at such other time as the Council may fix, for the purpose of electing officers and for the transaction of other business.

Section 2. Special Meetings. The times, dates, and places of special meetings of the Council may be set at the call of the Chair. Notification shall be given to Council members by the usual means of communication (telephone, voice mail, mail, text, email) at least 48 hours before the time of the meeting.

Section 3. Notice of Intention to Attend

Members of the Council shall be required to notify the Chair or Program Coordinator of their inability to attend a regularly scheduled meeting prior to the meeting.

Section 4. Quorum. Simple majority of the members of the Council shall constitute a quorum for the transaction of business.

Section 5. Parliamentary Rules. All meeting shall be conducted in an open, orderly, and fair manner; and Robert's Rules of Order, as revised, shall apply to all deliberations.

Section 6. Majority Vote Except as otherwise provided by Bylaws or law, all matters before Council shall be decided by a simple majority vote of the members present at a meeting at which a quorum exists**.** Members of the Council or a committee may participate in a meeting of the Council or committee by electronic means*,* which allows the participants to participate in the meeting.

Section 7. Informal Action by Officers. Any action required or permitted to be taken at any meeting of the Council or of a committee may be taken without a meeting if the text of the resolution or matter agreed upon is sent to all the members in office or all of the members of the committee and all of the members in office or all the members of the Committee consent to such action in a writing, including electronic communication*,* setting forth the action taken. Such consent in writing, including electronic communication*,* shall be filed with the minutes of the proceedings of the Council or the committee and have the same force and effect as a vote of the Council or of the committee at a meeting, whether done before or after the action is taken.

Section 8. Compliance with State Requirements. So long as the Council manages/approves funding from the State of North Carolina, it shall conduct it operations, including its meetings, in a manner comparable to Article 33C of Chapter 143 of the North Carolina Statutes (the Open Meetings Law), and Chapter 132 of the North Carolina General Statutes (the Public Records Law).

ARTICLE VII Contracts, Checks, Deposits, and Funds

Section 1. Contracts. Council may authorize any officer or officers, agent or agents, to enter into any contract or execute and deliver any instrument in the name of and on behalf of the Council; and such authority may be general or confined to specific instances.

Section 2. Loans. No loans shall be contracted on behalf of the Council and no evidence of indebtedness shall be issued in its name unless authorized by a resolution of the Council. Such authority may be general or confined to specific instances.

Section 3. Checks and Drafts. All checks, drafts, or other orders for the payment of money, issued in the name of the Council, shall be signed by such officer or officers, agent or agents of the Council and in such manner as shall from time to time be determined by resolution of the Board of County Commissioners. In regard to the administrative expenses of the JCPC, Buncombe County is the fiscal agent and will issue checks related these expenses under the approval and consent of the JCPC executive committee.

Section 4. Funds. All funds of the Council not otherwise employed shall be deposited to the credit of the Council in banks, trust companies, or other depositories as the Board of County Commissioners may select.

Section 5. Acceptance of Gifts. The Council or any officer or officers or agent or agents of the Council to whom such authority may be delegated by the Council, may accept on behalf of the Council any contribution, gift, bequest, or devise for the purposes of the Council.

Section 6. Audits. On request of a majority of the Council, the accounts of the Council shall be audited by a reputable certified public accountant, whose report shall be submitted to each member of the Council. This requirement is met by having an audit conducted by the State Auditor, as specified in Article VIII, Section 2.

Section 7. Bond. At the direction of the Board of County Commissioners, any officer or employee of the Council shall be bonded. The Council shall pay the expense of procuring any such bond.

ARTICLE VIII Relations with Public Bodies

Section 1. Grants and Appropriations. The Council anticipates it will from time to time receive grants or appropriations from public bodies of North Carolina. Expenditures by the Council of such grants or appropriations shall be made only for public purposes and only for the charitable purposes of the Council and according to law.

Section 2. Audit by State Auditor. So long as the Council receives funding from the State of North Carolina, the Corporation shall be subject of the audit and review by the State Auditor pursuant to Article 5A of the Chapter 147 of the North Carolina General Statues.

ARTICLE IX

Agents, Representatives and Employees

The Council may appoint such agents, representatives and employees of the Council with such powers and to perform such acts or duties on behalf of the Council, as the Council may deem appropriate and in the best interest of the

Corporation. As money permits the Council may utilize a management support position to perform council duties as outlined in a job description approved by the JCPC. See attachment for job description of coordinator.

ARTICLE X

Period of Accounting and Reporting

The fiscal year shall begin on July 1 and shall end on June 30 of the next calendar year.

ARTICLE XI Amendments

Within the parameters of the NC General Statutes which establish and define the JCPC the Council shall have power to make, alter, amend and repeal the Bylaws by affirmative two-thirds vote of the Council then serving, provided that such action is proposed at a regular or special meeting of the Council and adopted at a subsequent regular or special meeting, except as otherwise provided by law. The text of all amendments and changes shall be included in the notice of each such meeting.

ARTICLE XII Conflict of Interest

Juvenile Crime Prevention Council (JCPC) members are public officers. N.C. Gen. Stat. § 14-234 requires that (1) No public officer or employee who is involved in making or administering a contract on behalf of a public agency may derive a direct benefit from the contract except as provided in this section, or as otherwise allowed by law; (2) A public officer or employee who will derive a direct benefit from a contract with the public agency he or she serves, but who is not involved in making or administering the contract, shall not attempt to influence any other person who is involved in making or administering the contract; and (3) No public officer or employee may solicit or receive any gift, reward, or promise of reward in exchange for recommending, influencing, or attempting to influence the award of a contract by the public agency he or she serves.

No JCPC member or managing staff may receive directly or indirectly, any funds disbursed from the State of North Carolina, except for duly, authorized staff compensation and benefits, and reimbursement for expenses actually incurred in connection with the Council's business and in accordance with final approved grant agreements. JCPC members are to avoid conflicts of interest or the appearance of impropriety in the disbursement of State funds; No member of the JCPC shall be deemed to benefit directly or indirectly from any contract or grant funded in whole or in part by State funds if he/she receives only the salary or stipend due to him/her in the normal course of employment with, or service to, said JCPC.

JCPC has written conflict of interest policies and reporting procedures applicable to members who have any interest or any authority regarding the resources of

JCPC. These policies are to be communicated to members and full disclosure will be provided for any possible appearance of conflict of interest that may exist.

Council members shall not use their official affiliation with the JCPC to secure preferential treatment for any juvenile. Council members shall not use confidential information regarding juveniles or their families, JCPC agencies or other council members for personal gain or benefit. Council members must disclose a (potential) conflict of interest when the council member:

1. Is related to a program staff member;
2. Is related to another JCPC member;
3. Has/may have personal, financial, professional, and/or political gain at the expense or benefit of the JCPC, other than the benefit of therapeutic intervention for the juveniles and families served by JCPC funded programs;
4. Or a council member's family member participates in activities of, is a member of, or is an employee of a business entity that may be viewed as having direct or indirect influence over the JCPC's business;
5. Or a council member's family member may be viewed as having direct or indirect financial gain from personal or business investments/interest in real property held by that council member;
6. Received honorarium or other compensation outside of the scope of employment and operations that creates or appears to create bias;
7. Secured employment with a competing applicant for JCPC funding; and
8. Has a relationship other than professional with a JCPC funded program or applicant for funding, or any staff member or volunteer working for the program/applicant.

Every member of the JCPC shall complete a conflict of interest disclosure form and submit it to the JCPC Chair. The conflict of interest form shall be submitted yearly. Should a conflict of interest arise a JCPC shall complete a new conflict of interest disclosure form. If a JCPC member discloses a conflict of interest then the issue shall be scheduled for discussion at the next JCPC executive meeting.

Any member of the JCPC who may, through his or her agency, receive funds as a result of a motion before the Council, or may otherwise benefit financially from a motion before the Council, may have a conflict of interest between his or her role within that agency, and as a member of the Council. Such members may be prohibited from participating in the discussion of the motion and likewise prohibited from voting on such motion.

When such an item is the subject of a motion before the Council, and is opened for discussion, those members of the Council who acknowledge such a conflict of interest shall identify themselves and state their intention to abstain. Such members may be requested by the Chair to leave the room during the deliberations and vote. If any member or members of the Council have removed themselves as a result of such conflict of interest related to a specific motion, it

shall be the responsibility of the Chair to ensure that only such agenda item is discussed and acted upon in that person's absence.

In the event a participating member of the Council perceives that a conflict exists with a member of the Council who has not voluntarily identified himself or herself, the Council member shall bring such conflict to the attention of the Council and request that individual abstain and remove him/herself. If there is a dispute as to whether or not the circumstances present a conflict of interest, the Chair shall rule on whether or not the Council member in question has an actual conflict of interest and shall be permitted to vote and participate in the deliberations. The Chair shall have the option of ruling that the member whose vote is in dispute shall be entitled to vote under challenge, such ballot and dispute to be resolved only in the event the challenged ballot is determinative of the outcome of the vote.

In order to prevent potential conflicts of interest, the JCPC shall to the extent possible:

- Fill allocations and monitoring committees with members who are not staff or volunteers of funded agencies
- Any JCPC member affiliated with a funded or unfunded agency shall abstain from voting in matters related to JCPC funding or business transactions affecting that specific agency. Full disclosure shall be made by any member prior to any funding or business transaction deliberations
- Nominating chairs will not be board members, staff or volunteers of funded agencies, or NCDPS staff
- Require a list of agency board members as a part of each program's funding application
- Provide a means of identification, ie. tent cards, or membership roster at meetings to designate funded agency representatives

ARTICLE XIII Public Attendance/Participation

The Council shall conduct its operations in compliance with Article 33C of Chapter 143 of NC General Statue (Open Meeting Law) and Chapter 132 of NC General Statue (Public Records Law). Meeting minutes shall be sent to the Clerk of the Board of County Commissioners to allow for public access.

Non-Council members who attend Council meetings will identify themselves as visitors and be seated in the audience. Council members will be seated at the table. If a member of the public wishes to provide comment they should advise the Chair and/or Secretary and be placed on the Agenda prior to the meeting. The Council meets from for one and one half hours unless otherwise posted and public comment will be contained to available time within that period and each speaker's comments will be limited to 3 minutes.

The Council, through it established committee structure, will offer consistent and varied vehicles for public input and participation.

Adopted by the Buncombe County Juvenile Crime Prevention Council on November 21st, 2013.

Danielle Arias, Chair

Buncombe County Juvenile Crime Prevention Council
Allocations Policies and Procedures

Policy

The Allocations Committee

The purpose of the Allocations Committee is to receive, review and evaluate eligible program applications and make recommendations for the release of NCDPS funds to area programs. In addition, the committee ensures that applications for NCDPS funding are received in the context of identified needs from the JCPC comprehensive strategies process as noted in the Request for Proposals (RFP).

Policy Changes

The JCPC Allocation Policies and Procedures may be amended, altered, or repealed by a majority of the JCPC. The notice of proposed changes must be in writing and contained in a regular meeting notice.

Procedure

The Allocations Committee Membership and Responsibilities

The JCPC appoints a chair and vice chair as well as committee members for the Allocations Committee.

The Allocations Committee consists of no more than 20 voting members and a minimum of 6 voting members.

Any employee affiliated with any agency or organization applying for NCDPS funds is ineligible to be a Committee member.

The Allocations Committee is responsible for the following:

A. Submit an Allocations Calendar to the JCPC.
B. Provide a mandatory applicant orientation meeting for potential applicants of NCDPS funds.
C. Provide a mandatory orientation meeting for committee members in preparation for the Allocation Hearing.
D. Review funding priorities established by the JCPC plan.
E. Host an Allocation Hearing that consists of applicant presentations and a question and answer period, followed by committee member deliberation and funding recommendations.
F. Address appeals by applicants.
G. Report NCDPS funding recommendations to the JCPC for approval.

H. Report JCPC NCDPS funding recommendations to the Buncombe County Board of Commissioners. The Allocations Chair and a representative from the JCPC presents the county plan to the commissioners for their approval.

The Allocations Chair or Vice Chair is responsible for the following:

A. Develop, along with the JCPC coordinator, an RFP for NCDPS funding and ensure that it is published for 30 days prior to the application submission deadline. (see Article IX for JCPC coordinator job description)
B. Ensure that applications for NCDPS funding are received in the context of identified needs from the JCPC comprehensive strategies process.
C. Organize and conduct the Allocation Hearing.
D. Receive review and evaluate all program applications that request JCPC funds.

Minutes are taken at all Allocations Committee meetings and are made available to the Area Consultant. All meetings are open to the public. Meetings are held on an as-needed basis to facilitate the allocation process.

Allocations Committee Orientation

Committee members are required to attend an orientation meeting prior to the Allocation Hearing. At the orientation meeting, committee members receive a copy of JCPC Allocations Policies and Procedures, selected handouts from the Area Consultant, risk factors and disposition options for Buncombe County, a copy of the Request for Proposals, a list of factors to be considered in the allocation process, the monitoring results from currently-funded NCDPS projects that are reapplying for NCDPS funds, and any additional input desired by the JCPC. The committee may also receive copies of current NCDPS applications at that time.

The orientation prepares committee members for the Allocation Hearing by training members in NCDPS funding guidelines and regulations, the diversity of services and needs of the county, and any other issues they need to consider. Committee members are allowed ample time to review all materials prior to the Allocation Hearing

JCPC Application Process

NCDPS funding shall be available to public and private non-profit organizations. These organizations are required:

A) To select a Standardized Program Evaluation Protocol (SPEP) program type when applicable. (The executive committee of the JCPC will reevaluate the continued need for this requirement in FY 2020).
B) To attend the Applicant Orientation meeting.
C) To complete and submit the JCPC application, along with all supplemental materials, in NC Allies by the deadline specified on the Allocations Calendar.
D) To make an oral presentation to the Allocations Committee at the Allocation Hearing and to address any questions.

Any question or concerns regarding the application process should be addressed to the Chair of the Allocations Committee.

The Request for Proposals

Public notice of the availability of NCDPS funds is made by advertisement in the local media, through a distribution on the JCPC website, and a specific mailing to public and private non-profit agencies and organizations that are involved with high-risk youth. This advertisement includes information from the Allocations Calendar such as, the date of the JCPC Applicant Orientation meeting, the deadline for applications, and the date of the JCPC Allocation Hearing.

Applicant Orientation

All applicants must attend the applicant orientation in order to be eligible to apply for NCDPS funds. Any applicant who fails to send a representative to this session shall be deemed ineligible for NCDPS funds. The executive directors of currently funded JCPC programs will be notified in advance of the orientation meeting and attendance will be recorded. At this meeting, the NCDPS allocations process is explained and technical assistance for completing the grant applications is provided. At minimum, the following information is shared at the applicant orientation:

i. Statistical data concerning juveniles in the community, provided by the Area Consultant
ii. JCPC and NCDPS guidelines and regulations
iii. Information about JCPC
iv. The Allocation Calendar
v. NCDPS grant application
vi. Presentation guidelines
vii. Overview of court system

The JCPC Application

All applicants complete the application provided by the area consultant. All applicants must also include one copy of the information below by the application deadline:

- Statement of agency mission and goals
- Financial statement of entire agency that includes a summary of revenues and expenditures
- List of Board of Directors
- List of other services provided by the agency
- Other information if requested

All grant applications shall be certified as accurate by signature of the Program Manager. Applicants must submit the application in NC Allies by the deadline specified.

Upon receipt of the NCDPS applications, the Area Consultant shall review the applications to determine their eligibility for NCDPS funding. The Allocations Committee will screen applications which may be denied if incomplete, and will be denied if submitted after the deadline. Applicants who have submitted incomplete or late applications and have been deemed ineligible for funding will be notified. The Allocations Committee reserves the right to request additional reasonable information from any program applying for NCDPS funds, prior to the Allocation Hearing.

The Allocation Hearing

The Allocation Committee will hold an Allocation Hearing for potential applicants. The hearing is open to the public for observation. However, voting is limited to committee members. There must be a minimum of 6 voting members of the committee present before voting may commence. Committee members must declare any conflict of interest prior to the start of the Allocation Hearing. The Allocations Committee will then agree on a process to address disclosure of conflicts of interest.

At the Allocation Hearing, applicants will be given a time limit to present information about their proposals. During the time period, applicants will also be allowed to respond to questions committee members may have. Applicants will be allowed to distribute a handout and/or a brochure. At the conclusion of the question and answer period, the committee shall begin deliberation.

The Allocations Chair will direct the deliberations. During deliberations, committee members are allowed to ask applicants questions regarding their proposals. All questions for applicants can be made verbally to the committee chair. However, all requests from applicants to speak to the committee must be made in writing to the committee chair. It is at the discretion of the chair whether those requests will be heard. During deliberations, the committee will formulate a plan for the distribution of available NCDPS funds to programs by a majority vote. Preliminary voting may be done by signed paper ballots, by a show of hands, or another means established by the chair. However, the final vote must be written. Any paper ballots will be made available to the public upon request.

Approval by the JCPC Board

The NCDPS funding recommendations made by the Allocations Committee will be submitted to the JCPC for their approval. The JCPC must approve the NCDPS funding recommendations of the Allocations Committee by a majority vote. Once approved, the Allocations Chair and a JCPC representative will present the County Plan to the Buncombe County Commissioners for their final approval and adoption.

Appeals

An individual or program may appeal procedural error during any part of the application or allocation process. The right to appeal should be made known to all applicants as part of the application process. Appeals for application must be made in writing to the JCPC Chair and the

Allocations Chair within five (5) business days following the Application deadline. The Allocations Committee has the authority to render a decision on application appeals and will communicate decision to the applicant. Appeals for allocations must be made in writing to the JCPC Chair and the Allocations Chair within five (5) five business days following the Allocations Hearing. The Allocations Committee will give a notice in writing of receipt of appeal and appeal process to the applicant. The Allocation Committee will review the appeal and make recommendations to the JCPC within five (5) business days. A final decision will be rendered in writing within 30 days by the JCPC.

Procedures for Additional Funding

The JCPC Chair will notify the Allocation Committee of the availability of additional funds. The Allocation Committee will then notify all eligible applicants of additional funding and process of distribution of funds. The Committee may be reconvened to review and allocate funds.

Procedures for Discretionary Funds

The JCPC Chair will ensure all eligible applicants are aware of the availability of discretionary funds. In the interest of meeting DPS submission timelines the JCPC Chair, Allocations Chair and Allocations Vice Chair will review any requests for discretionary funds and submit a recommendation to the area consultant on behalf of the JCPC.

Procedures for Program Inventory

If a JCPC funded program has received funds to purchase equipment/inventory and then becomes a non-funded Buncombe County JCPC program then the sponsoring agency must release the equipment/inventory per JCPC Policy 9, Fiscal Accounting and Budgeting, Final Accounting Process. The JCPC Chair, the Allocations Chair and the Allocations Vice Chair will make the decision on what will happen to the equipment/inventory if the funds used are less than $2,500. If the equipment/inventory purchased was more than $2,500 then a decision will be made by the JCPC Executive Committee. Please see the policy below:

4. Transfer and Disposal of Equipment

a) Equipment no longer needed by a DPS JCPC funded program or that becomes available due to the closure of a program may be made available for use by other programs.

b) Upon recommendation of the JCPC and with the approval of DPS the County may:

i. Transfer the equipment to another DPS JCPC-funded program(s) within the County; or

ii. Transfer the equipment to another youth serving agency within the County provided the equipment is not needed by the JCPC or another DPS JCPC-funded program within the County; or

iii. Sell the property and transfer revenue to another DPS JCPC funded program(s) within the County; or

iv. Take possession of the property for use by a non-DPS JCPC funded program and provide the fair market value of the property to another DPS JCPC funded program(s) within the County.

5. Surplus or non-operative equipment shall be disposed in accordance with the County's surplus equipment policy. Any revenue thus generated shall be returned to the program for which the equipment was purchased.

6. Each DPS JCPC-funded program shall abide by its sponsoring agency's policy for capital expenditures. If no sponsoring agency policy exists, then the County government shall establish a policy and the program shall abide by the County government's policy.

Request for Proposals
NCDPS JCPC Continuation Funding FY 2022-2023

Buncombe	$644,477	1/18/2022
County	**Anticipated Annual Allocation**	**Date Advertised**

The Juvenile Crime Prevention Council having studied the needs of juveniles in the county hereby publishes this Request for Proposals. The North Carolina Department of Public Safety (NCDPS) anticipates annual funds in the above stated amount will be available for programs serving delinquent and at-risk youth beginning on or after July 1, 2022.
Local match rate for JCPC funds required: **30**%.

Based on identified needed programs and possible gaps in the service continuum, the following program types will be considered for funding:

Priority 1: Restitution/Community Service Priority 2: Services Addressing Problem Sexual Behavior Priority 3: Teen Court/Restorative Services Priority 4: Substance Use Services Priority 5: Runaway Shelter	Priority 6: Parent / Family Skill Building Priority 7: Vocational Skills Priority 8: Interpersonal or Experiential Skills Priority 9: Structured Day / Tutoring / Academic Enhancement / Mentoring

As a result of the Risk Assessment and YASI data in the Buncombe County, programs that reduce risk, address the needs of youth involved with the juvenile justice system, and increase protective factors will be considered for funding:

Identified elevated risk factors:	Identified elevated needs:
• R5 – Runaway from Home or Placement • R6 – Substance use • R7 – School Behavior Problems • R8 – Relationships with Peers	• Y2 – School Behavior/Adjustment • Y4 – Substance use • Y6 – Abuse neglect history • Y7 – Sexual Behaviors During Past 12 Months • Y8 – Mental Health Needs • Y9 – Basic physical needs/independent living • F1 – Conflict in the Home • F2 – Family supervision skills/ability

Protective Factors to address risks and needs:

• Nurturing & attachment • Positive relationships with peers • Positive relationships with extended family • Secure parent-child relationships • Engagement in social institutions, clubs, faith communities, school, etc. • Ability to communicate emotions • Positive attitude or a feeling of hope	• Stress management skills • Problem solving skills • Resilience • Conflict resolution skills • Steady employment of parents • Stable family housing • Success at school • Parental supervision	• Parental resilience • Social connections • Concrete support in times of need • Knowledge of parenting & child development • Social & emotional competence of children

Interested organizations are required to complete an online application through NC ALLIES. Organizations can review application instructions here. Private nonprofits are also required to submit in NC ALLIES, No Overdue Tax forms, Conflict of Interest Statements, and, if requested, proof of 501(c)(3) status.

Important Dates:

- **Applicant Orientation** will be held on Friday, February 4th, 2022 from 10 am to 11 am to be held virtually via Webex. **The Orientation is mandatory orientation for NEW applicants.** Prior applicants are welcomed to attend as well. Contact Lorraine.williams@ncdps.gov for a Webex link.

- **Application submission deadline is Tuesday, March 1st, 2022, by 5 pm.** All applications must be submitted in NC Allies; once the application is submitted in NC Allies, send a copy via email to Hannah.Legerton@buncombecounty.org and **submit 18 hard copies to:**
  - Hannah Legerton, 200 College St., Suite 300, Asheville, NC 28801

- **Allocations Hearing** is Wednesday, March 16th, 2022, beginning at 9 am. This meeting will take place via Zoom. All program applicants will receive a link to the meeting after submission.

For additional information regarding the application process: Hannah Legerton, JCPC Administrator, (828) 250-4087

For information about the program application workshop and other technical assistance: Lorraine Williams, Area Consultant, Community Programs Western Area Office, 828-296-4747 Ext. 4661, Lorraine.williams@ncdps.gov

From:	Hannah Legerton
To:	shanon.martin@bcsemail.org; mlamb@ashevillenc.gov; Jill Banks; jorge.redmond@nccourts.org; sylvia.clement@ncdps.gov; angela.garner@vayahealth.com; Suzanne Avett; Dakisha Wesley; changeagentcooper84@gmail.com; Philip Cooper; Timothy.A.Henderson@nccourts.org; susan.m.dotson-smith@nccourts.org; oleymis@hotmail.com; Stoney Blevins; NatashaA@childrenfirstbc.org; erobinson@haca.org; jeremy.bricker@pathways.com; kelseysimmons.ks@gmail.com; MartinEKimMoore@gmail.com; Angel Redmond; Ginger Clough
Cc:	ACDow@childrenshopealliance.org; sawhite@childrenshopealliance.org; p.unlimited18@gmail.com; amy.hobson@caring4children.org; programmanager@pivotpointwnc.com; sdickerson@ELIADA.org; matt@pivotpointwnc.com; kshusko@eliada.org; cwhitaker@eliada.org; kim@aspirenc.org; DAlford@caring4children.org; baexecutive@att.net; Jennifer Aviles; lorraine.williams@ncdps.gov; Tiffany Iheanacho; Dalford@eckerd.org; Karen Peerson
Subject:	FW: Press Release - Investing in our Community: More than $600K in Funding Opportunities for Juvenile Crime Prevention Programs Available Now
Date:	Tuesday, January 18, 2022 11:44:00 AM
Attachments:	image004.png BUNCOMBE JCPC RFP FY 2022-2023.pdf image001.png

Hello JCPC,

Please see the Buncombe JCPC RFP for 2022 – 2023. Please let me or Lorraine know have any questions.

Thank you!

Hannah

From: Kassi L. Day <kassi.day@buncombecounty.org>
Sent: Tuesday, January 18, 2022 11:35 AM
To: Lillian Govus <Lillian.Govus@buncombecounty.org>
Subject: Press Release - Investing in our Community: More than $600K in Funding Opportunities for Juvenile Crime Prevention Programs Available Now



For Immediate Release
Jan. 18, 2022
Investing in our Community: More than $600K in Funding Opportunities for Juvenile Crime Prevention Programs Available Now

The Buncombe County Juvenile Crime Prevention Council (JCPC) is now accepting proposals for fiscal year 2022-2023. The JCPC announces the availability of small allocations totaling $644,477 in state funding for local nonprofits and public agencies working to serve youth

involved in, or at-risk of becoming involved in the juvenile justice system. The JCPC addresses the gaps in youth services by promoting prevention, intervention, treatment and aftercare strategies and programs which strengthen families and support community safety.

Click here for Request for Proposals (RFP)

The JCPC is seeking innovative projects designed to address the identified needs in our community - highlighted in the 2021 Risk Needs Summary Report:

- Runaway from Home or Placement
- School Behavior/Adjustment
- Substance Use Within Past 12 Months
- Abuse Neglect History
- Sexual Behaviors During Past 12 Months
- Mental Health Needs
- Basic Physical Needs/Independent Living
- Conflict in the Home Within Past 12 Months
- Family Supervision Skills

Based on these factors and possible gaps in the Continuum of Services, the following program types will be considered for funding:

- Restitution/Community Service
- Services Addressing Problem Sexual Behavior
- Teen Court/Restorative Services
- Substance Use Services
- Runaway Shelter
- Parent / Family Skill Building
- Vocational Skills
- Interpersonal or Experiential Skills
- Structured Day / Tutoring / Academic Enhancement / Mentoring

Application Information

Interested organizations are required to complete an online application through NC ALLIES (A Local Link to Improve Effective Services). Organizations can review application instructions

here. Once the application is submitted electronically, send a copy via email to Hannah.Legerton@buncombecounty.org and **submit 18 hard copies** to: Hannah Legerton, 200 College St., Suite 300, Asheville, NC 28801.

Private nonprofits are also required to submit in NC ALLIES, No Overdue Tax forms, Conflict of Interest Statements, and, if requested, proof of 501(c)(3) status.

The Allocations Committee of the Buncombe County Juvenile Crime Prevention Council (JCPC) is responsible for reviewing and allocating funds to programs designed to serve youth involved in, or at risk of becoming involved with the juvenile justice system, and to reduce the number of youth who enter the state's youth development centers. Any nonprofits or public agency interested in applying for JCPC funds is required to send a representative to the applicant orientation. Below are the important dates.

Important dates for the grant application process:

- **Applicant orientation on Friday, Feb. 4, 10 -11 a.m.** This a mandatory orientation for new applicants (prior applicants may also attend). Due to COVID-19 precautions the meeting will take place via Zoom. Contact Lorraine.williams@ncdps.gov for Webex link.
- **Application submission deadline is Tuesday, March 1 by 5 p.m.** All applications must be submitted in NC Allies. Once the application is submitted in NC Allies, send a copy via email to Hannah.Legerton@buncombecounty.org and **submit 18 hard copies to:**
    - Hannah Legerton, 200 College St., Suite 300, Asheville, NC 28801
- **The allocations hearing date will be Wednesday, March 16 beginning at 9 a.m.** This meeting will take place via Zoom. All applicants will receive an email link.

Please see the attached Request for Proposals and visit Buncombecounty.org/grants for more information.

Buncombe County is committed to building a healthy, safe, well-educated, and thriving community that is equitable and sustainable. Buncombe County invests in our community through eight grant programs supporting organizations working in support of the Buncombe 2025 Strategic Plan focus areas and goals. Equity, diversity, and inclusion are critical to our grants processes, and Buncombe County encourages participation from organizations led by and providing service to people of color/BIPOC individuals.

More about the Buncombe County Juvenile Crime Prevention Program

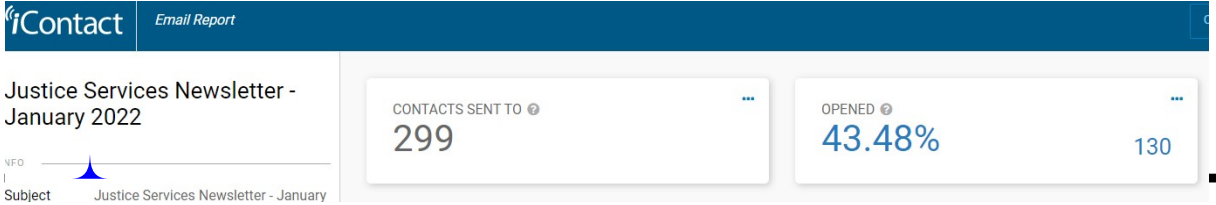
The North Carolina Department of Public Safety's Division of Juvenile Justice partners with Juvenile Crime Prevention Councils in each county to galvanize community leaders, locally and statewide, to reduce and prevent youth involvement with the juvenile justice system. The intent is to provide community-based alternatives to youth development centers and to provide community-based programming, treatment, counseling or rehabilitation services for youth involved in, or at risk of becoming involved with the juvenile justice system.

This is an initiative of the NC Department of Public Safety, Division of Juvenile Justice, Juvenile Community Programming, and the Buncombe County Juvenile Crime Prevention Council.

Find more information online at County Center.

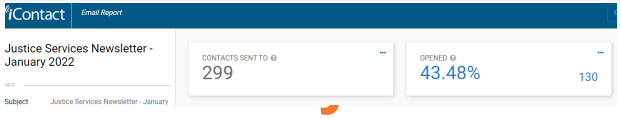
###

Kassi Day
she/hers
Communications & Public Engagement, PIO
(828) 250-4119 / cell (828) 767-3226
199 College St., Asheville, NC 28801
Respect. Integrity. Collaboration. Honesty. Equity.
Facebook • Twitter • Instagram • YouTube • Linkedin



From: Buncombe County Justice Services <noreply@buncombecounty.org>
Sent: Thursday, January 20, 2022 8:02 AM
To: Hannah Legerton
Subject: Justice Services Newsletter - January 2022

BUNCOMBE COUNTY JUSTICE SERVICES



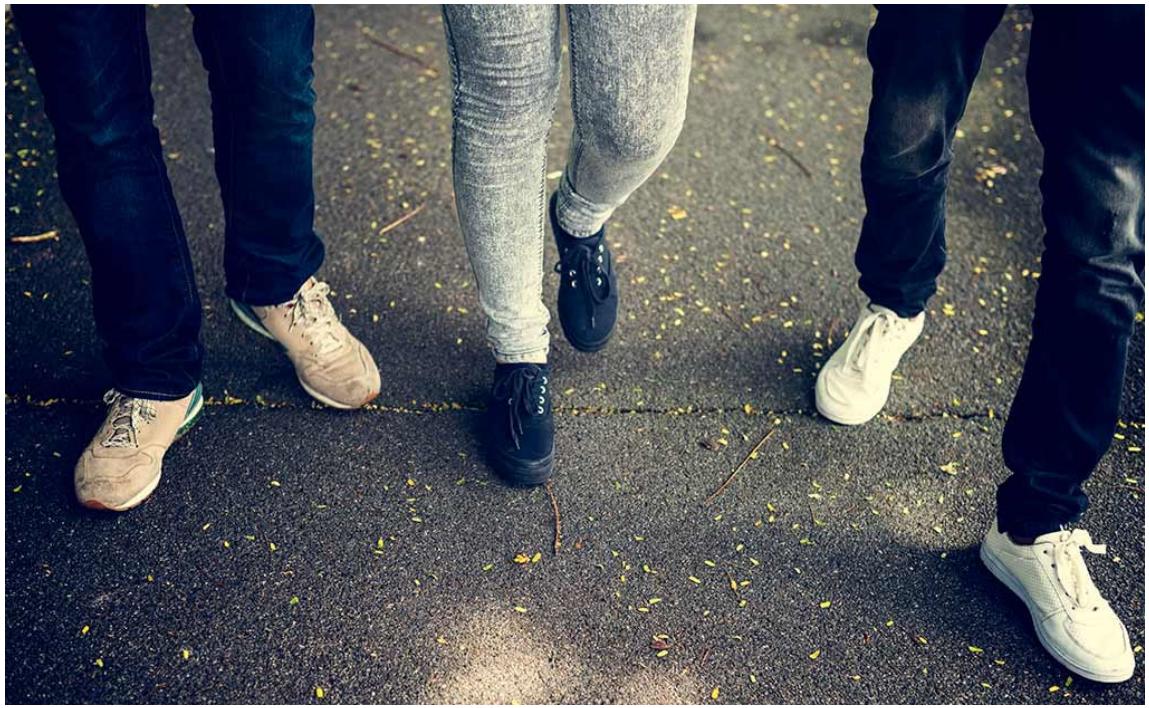
The mission of the Buncombe County Justice Services Department is:

"To collaborate with community and justice system partners to re-imagine justice, enhance public safety, and holistically support all people impacted by the justice system."

We hope this newsletter will share key information across system and community partners, and we look forward to continuing this important work in partnership with all of you. - *Tiffany Iheanacho*

Justice Services Updates

Youth Justice: More than $600K in Funding Opportunities for Juvenile Crime Prevention Programs Available Now



The Buncombe County Juvenile Crime Prevention Council (JCPC) is now accepting proposals for fiscal year 2022-2023. The JCPC announces the availability of small allocations totaling $644,477 in state funding for local nonprofits and public agencies working to serve youth involved in, or at-risk of becoming involved in the juvenile justice system. The JCPC addresses the gaps in youth services by promoting prevention, intervention, treatment and aftercare strategies and programs which strengthen families and support community safety.

View Request for Proposals (RFP) Info Here

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For additional information regarding the application process: Hannah Legerton, Youth Justice Division Manager, Hannah.Legerton@buncombecounty.org.

For information about the program application workshop and other technical assistance: Lorraine Williams, Area Consultant, Community Programs Western Area Office, 828-296-4747 Ext. 4661, Lorraine.williams@ncdps.gov.

Visit the JCPC website for more information here. Additionally, if you are interested in serving on the JCPC, you can learn more here.

Staffing Updates



Please welcome our the new Justice Services Staff!

Vanessa Conley has been promoted to the new Administrative Coordinator Position. She will lead admin support efforts for the entire department. Vanessa brings with her 17 years of experience to include the past 5 years in Pretrial Services. She also has years of training experience with onboarding processes and certified customer service roles. She has 4 grown children and 4 grandchildren. Vanessa enjoys singing, sports, reading, cooking and spending time with her family. She is looking forward to serving the community as well as her colleagues in her new role.

Shawna Ohle is the new Jail Diversion Case Manager with RHA in partnership with Justice Services. Shawna holds a master's degree in Clinical Mental Health Counseling from Western Carolina University. She is a Licensed Clinical Mental Health Counselor Associate and a Licensed Clinical Addiction Specialist Associate. She is also a certified Reconnect for Resilience™ educator. Shawna has worked in various roles in the community supporting individuals with complex needs. She has worked for an agency serving people experiencing intimate partner violence providing crisis counseling and safety planning. Additionally she spent several years working with individuals who were involved in the legal system and providing trauma informed supportive services and trauma specific group programming within the local jail. She has over ten years of involvement working with individuals in our community.

Josh Pierce is joining the department as the new Diversion Services Program Manager. Josh holds more than twenty years of human services leadership experience. After obtaining a bachelor's degree in Social Work from Southern Illinois University at Carbondale, Josh began his professional career in Asheville as a Social Worker, Case Manager, and Early Intervention Specialist. Josh's program management experience includes administrative and/or leadership roles with Goodwill Industries, Habitat for Humanity, Kentucky Career Centers, the American Heart Association, and the American Cancer Society. He has helped to design, implement, expand, and oversee diverse community programs that serve and support individuals facing significant challenges related to income, substance abuse, mental illness, justice system involvement, incarceration, housing, employment, and education. Josh believes in the power of an inclusive and collaborative community, and that all people deserve opportunities to learn, change, grow, thrive, and contribute. Josh and his family are thrilled to be returning home to Asheville. He enjoys writing and sharing songs, taking in as much live music as possible, biking/hiking, cooking (on the grill), and the wonderful people of Western North Carolina.

Matthew Warren is stepping into a new role in Justice Services as the Quality Assurance Specialist. In this inaugural role Matthew will be responsible for

managing access to our Criminal Justice Information Systems, overseeing data compliance in our software such as Apricot and CE-Pretrial, monitoring performance measures (program performance measures, and business plan measures) and, maintaining internal and external facing dashboards. Matthew received his BS in Music with Recording Arts from the University of North Carolina at Asheville and his Master's Degree in Criminal Justice from Boston University. Matthew was born and raised in Buncombe County, growing up in a large family in West Asheville. An avid guitar player, Matthew enjoys listening to and playing music. When not chasing his four kids around he can often be found with a guitar in hand and music on the stand.

Advancing Racial Equity:

The Impact of Redlining in Asheville



In Buncombe County's continuing efforts to address and respond to national trends that contribute to disparities in our community, the Buncombe County Equity & Inclusion Training Team presented a year end special session on **The Impact of Redlining in Asheville** with select members of our community, Dr. Dwight Mullen, Bobette Kilgore Mays, Katherine Calhoun Cutshall and Priscilla Ndiaye Robinson, who shared their lived experiences as longtime residents of Asheville.

This special session focused on equity included a screening of the film *"This Divided Land"* by Asheville Area Habitat for Humanity, and discussed the history of red-lining and racially restrictive covenants in Asheville with special community member panelists Dr. Dwight Mullen, Bobette Kilgore Mays, Katherine Calhoun Cutshall and Priscilla Ndiaye Robinson

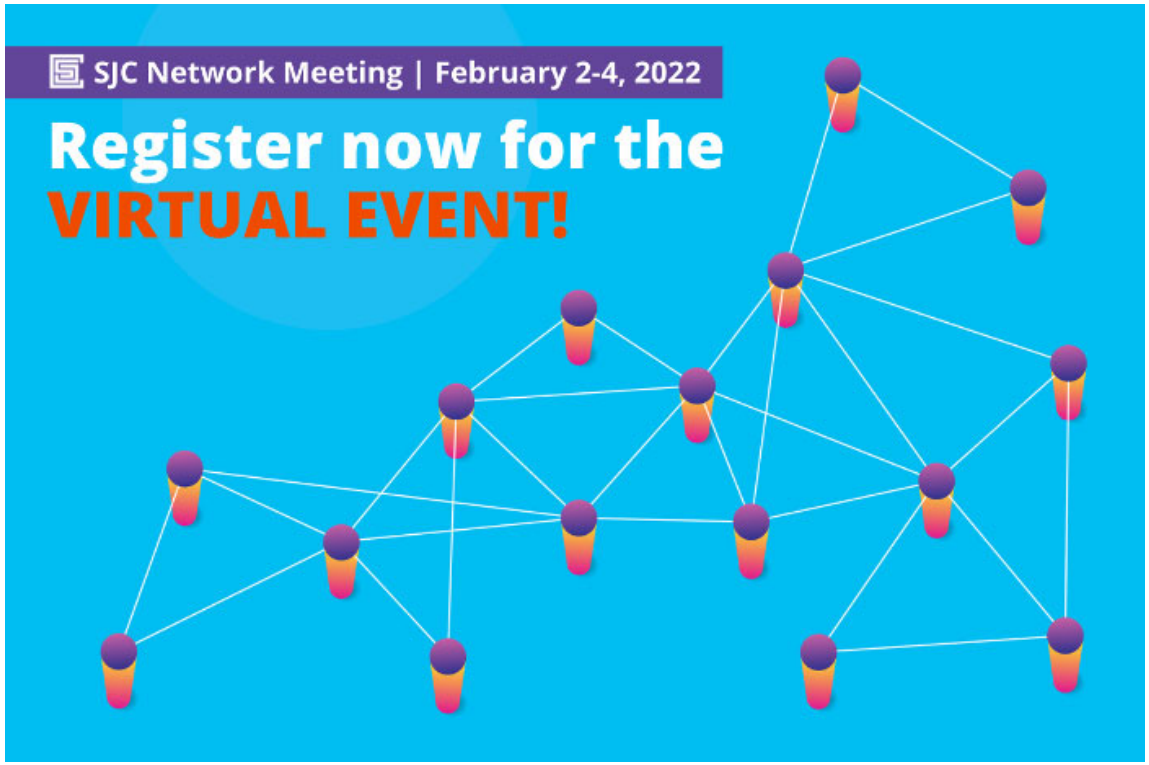
View Video of the Special Session Here

To learn more about the Buncombe County Equity & Human Rights Office and the Buncombe County Racial Equity Action Plan, click here.

Safety + Justice Challenge Corner:

Sign up today for Virtual

SJC Network Meeting Feb 2 - 4



The Safety & Justice Challenge Network Meeting will be a three-day **virtual** convening running from Wednesday, February 2 to Friday, February 4, 2022. Our theme aims to unite us on a path forward and to share practices, strategies and policies implemented during the COVID pandemic that should be examined more closely, replicated, or sustained.

Please register today! *(Registration closes January 27, 2022 at 05:00 PM)*

The latest agenda is linked here. Highlights include:

- Thought-provoking plenaries, including a fireside chat with MacArthur Fellow Kelly Lytle Hernandez and a panel from The Atlantic

- Peer roundtables with colleagues from across the Network and SJC Strategic Allies
- Workshops on community engagement, racial equity, successful local strategies, effective communications and more...
- Flexible work time for site teams and topical cohorts

For more information, or to sign up for to receive SJC updates, please contact Hannah Legerton at Hannah.Legerton@buncombecounty.org.

Training Opportunities:

Responsive Practices and Restorative Justice



Through a partnership between Asheville City Schools, Buncombe County Schools, the Center for Relational Practices and United Way of Asheville and Buncombe County, local schools and community-based organizations are receiving training on Restorative Practices and the implementation of those practices in schools and youth-serving organizations. Restorative Practices are based on principles and processes that emphasize the importance of positive relationships as central to building community and restoring relationships when harm has occurred.

During the past four years, more than 400 school staff and 90 community partner staff have participated in a 2-Day Introduction to Restorative Practices and Proactive Circles training. More than 100 of those individuals have gone on to complete advanced-level Responsive Practices/Restorative Justice trainings. Training participants have included school administrators, teachers, school social workers and counselors, along with parents and community partners who work closely with the schools and/or with youth in the community. An additional 115 youth from our community have participated in a one-day Introduction to Restorative Practices training specifically tailored to them and how they can become restorative leaders in their schools.

This fall, Youth Justice Division Manager, Hannah Legerton, joined United Way, school and community partners in their Responsive Practices/Restorative Justice training series. These trainings are free to participate in and open to school and community partners. If you are interested in learning more about upcoming training opportunities or would like to talk more about the connections between the school-based restorative practices work and the juvenile justice system, please contact Hannah Legerton at Hannah.Legerton@buncombecounty.org or Kyle Garrett at kyle.garrett@unitedwayabc.org.



Additionally, the Restoring Youth Coalition of North Carolina (RYCNC) is rolling out virtual trainings on restorative justice practices for youth involved in the justice system this year.The coalition is aiming to give Juvenile Crime Prevention Council (JCPCs) and other "justice involved youth serving agencies"

the opportunity to put these practices in place state-wide. These trainings are for aspiring facilitators, including volunteers, who can work with community-based agencies that provide restorative services for responsible youth and impacted parties. It includes interactive learning and role-playing, allowing participants to practice how to facilitate basic diversion or court-referred cases involving youth who have caused harm, impacted parties, family members, and support people.

There are 7 different restorative justice processes that have been identified by the RYCNC as appropriate for use with community-based agencies and in alignment with JCPC program guidelines. The 2022 training schedule is available here, with various RJ focuses including:

- Restorative Teen Court
- Youth Mediation
- Truancy Mediation
- Restorative Conferencing
- Peer Accountability Circles
- Family Group Conferencing
- Responsive Circles

Unsubscribe

This message was sent to **Hannah.Legerton@buncombecounty.org** from **noreply@buncombecounty.org**

Buncombe County Justice Services
Justice Services
200 College Street - Suite 300
Asheville, North Carolina 28801

Juvenile Crime Prevention Council County Plan

Buncombe County

For FY 2022-2023

Table of Contents

I. Executive Summary

II. County Funding Plan

III. Juvenile Crime Prevention Council Organization

IV. County Risk and Needs Assessment Summary

V. Research-Based Program Summary

VI. County Juvenile Crime Prevention Council Request for Proposals

VII. Funding Decisions Summary

VIII. Funded Programs Program Enhancement Plan (PEP). (Add brief program description for any program without a PEP)

Attachments:

- SPEP: Standardized Program Evaluation Protocol Brief Overview
- Fall 2021 – Buncombe County JCPC SPEP Scores Summary Report
- JCPC Program Monitoring Reports

Executive Summary

The Buncombe County Juvenile Crime Prevention Council (JCPC), in fulfillment of the duties and responsibilities as set forth in the General Statutes of the State of North Carolina, has completed the activities required to develop this County Plan for FY 2022 through FY 2023.

The JCPC has identified the issues and factors which have an influence and impact upon delinquent youth, at-risk youth, and their families in Buncombe County. Further, the JCPC has identified the strategies and services most likely to reduce/prevent delinquent behavior.

Priorities for Funding: Through a Risk and Needs Assessment and a resource assessment, the JCPC has determined that the following services are needed to reduce/prevent delinquency in Buncombe County.

Priority 1: Restitution/Community Service
Priority 2: Services Addressing Problem Sexual Behavior
Priority 3: Teen Court/Restorative Services
Priority 4: Substance Use Services
Priority 5: Runaway Shelter
Priority 6: Parent / Family Skill Building
Priority 7: Vocational Skills
Priority 8: Interpersonal or Experiential Skills
Priority 9: Structured Day / Tutoring/Academic Enhancement / Mentoring

Monitoring and Evaluation: Each program funded in the past year by the JCPC has been monitored. The monitoring results and program outcomes evaluations were considered in making funding allocation decisions. The JCPC continues to conduct implementation monitoring of its action plan and its funded programs on an annual basis. All Buncombe JCPC programs were recommended for continued funding without condition, and individual program monitoring reports are on file and available by request.

Funding Recommendations: Having published a Request for Proposals for these needed services for a minimum of thirty (30) days, the JCPC has screened the submitted proposals and has determined which proposals best meet the advertised needed services. As required by statute, the JCPC recommends allocation of the NC Department of Public Safety-Community Programs Section Funds to the following Programs in the amounts specified below for FY *2022-2023 (See JCPC Funding Allocations page)* :

1. Teen Court $88,749
2. Earn and Learn $198,421
3. Aspire - Buncombe $78,656
4. *Trinity Place* *$0*

5. Eliada Students Training for Advancement $69,654
6. PIVOTPoint WNC $70,556
7. Buncombe Structured Day $38,039

Note: The total FY2022-2023 JCPC Allocation for Buncombe County is $644,477. JCPC Proposed Funding for Trinity Place was set for $84,902 until the program announced their closure effective 5/15/22. The JCPC will have until Dec 31, 2022 to reallocate the remaining $84,902.

Please see attached Program Enhancement Plans (PEPs) and/or program descriptions for descriptions of the programs recommended for funding.

The JCPC further recommends that the following amount be allocated from the NC Department of Public Safety funds for the administrative costs of the Council for FY *2022-2023*:
$ 15,500

Respectfully Submitted,

Chair, Buncombe County Juvenile Crime Prevention Council

May 13, 2021

Buncombe County

NC DPS - Community Programs - County Funding Plan

Available Funds: $ **$644,477** Local Match: $ **$203,783** Rate: **30%**

DPS JCPC funds must be committed with a Program Agreement submitted in NC Allies and electronically signed by authorized officials.

#	Program Provider	DPS-JCPC Funding	LOCAL FUNDING			OTHER	OTHER	Total	% Non DPS-JCPC Program Revenues
			County Cash Match	Local Cash Match	Local In-Kind	State/ Federal	Funds		
1	JCPC Administration	$15,500						$15,500	
2	Teen Court	$88,749			$27,100			$115,849	23%
3	Earn and Learn	$198,421			$60,650			$259,071	23%
4	Aspire Kids at Work & The Connection	$78,656			$30,697			$109,353	28%
5	Eliada Student Training for Advancement	$69,654	$25,000	$6,911				$101,565	31%
6	PIVOTPoint	$70,556		$21,167				$91,723	23%
7	Buncombe Structured Day	$38,039			$32,258			$70,297	46%
8									
9									
10									
11									
12									
13									
14									
15									
16									
17									
18									
	TOTALS:	$559,575	$25,000	$28,078	$150,705			$763,358	27%

The above plan was derived through a planning process by the Buncombe County Juvenile Crime Prevention Council and represents the County's Plan for use of these funds in FY 2022-2023.

Amount of Unallocated Funds $84,902

Amount of funds reverted back to DPS _____

Discretionary Funds added _____

Chairperson, Juvenile Crime Prevention Council (Date)

check type ☐ initial plan ☐ update ☐ final

-----DPS Use Only-----

Reviewed by _____ Area Consultant Date _____

Reviewed by _____ Program Assistant Date _____

Verified by _____ Designated State Office Staff Date _____

Chairperson, Board of County Commissioners or County Finance Officer (Date)

ver 03/04/2016

Juvenile Crime Prevention Council Organization

FY 22-23	Name	Organization	Title
Chairperson	Martin Moore	The Law Office of Martin E. Moore, PLLC	Attorney
Vice-Chairperson	Suzanne Avett	Buncombe County HHS	Attorney
Planning Committee Chair	Jeremy Bricker	Family Preservation Services	Regional Director
Planning Vice-Chair	Shanon Martin	Buncombe County Schools	Behavioral Health and Title IX Coordinator
Monitoring Committee Chair	Tim Henderson	Public Defender's Office	Assistant Public Defender
Monitoring Vice-Chair	Philip Cooper	Land Of Sky Regional Council	ARC INspire Coordinator
Allocations Committee Chair	Tim Henderson	Public Defender's Office	Assistant Public Defender
Allocations Vice-Chair	Dakisha Wesley	Buncombe County Government	Assistant County Manager

Number of members for FY 21-22: **21**

List meeting dates during the current fiscal year and identify the number of JCPC members in attendance for each.

Meeting Date	Number of Members in Attendance	Quorum Present? Yes/No
8/19/21	17	Yes
10/21/21	12	Yes
12/16/21	18	Yes
2/17/22	18	Yes
4/21/22	17	Yes
6/16/22		

SUMMARY REPORT OF THE BUNCOMBE COUNTY RISK AND NEEDS ASSESSMENT COMMITTEE

I. Risk Assessment Summary
II. Needs Assessment Summary
III. YASI Summary
IV. Resource Assessment Summary
V. Summary of Gaps and Barriers in the Community Continuum
VI. Proposed Priority Services for Funding

Demographics

Juvenile Demographics	***2017-18***	***2018-19***	***2019-20***	***2020-21***
Juvenile Population ages 6-17	34323	34169	34,120	34,039
Juveniles Seen in Intake	322	353	337	256
Juveniles Put on Diversion Plans or Contracts	163	176	153	131
Juveniles Approved for Court	144	161	155	125
Juveniles Adjudicated	84	93	68	77
Juveniles Put on Protective Supervision	23	34	22	15
Juveniles Put on Probation	61	46	38	61
Number of Detention Admissions	56	56	54	48
Number of Juveniles Committed to YDC	0	0	1	2
Number of Juveniles put on Post Release Supervision	0	1	1	2
School Based Complaints	51.50%	49.30%	42.40%	21.00%

(From DJJDP Overview of Juvenile Court Data for Buncombe County)

Part I. Risk Assessment Summary

The Risk and Needs Assessment Committee reviewed data gleaned from the Juvenile Risk Assessment instrument administered by Juvenile Court Counselors after juveniles are referred with a complaint alleging that a delinquent act has occurred and prior to adjudication of the juvenile. The Juvenile Risk Assessment is an instrument used to predict the likelihood of the juvenile being involved in future delinquent behavior. For some youth, some of the individual item ratings may be heavily dependent upon information reported by the juvenile or the parent(s). For these items there is a likelihood of under-reporting the incidence of a particular behavior and the actual incidence may be higher than suggested by these figures. In those cases, the figure should be interpreted as a measure of the minimum level of occurrence.

Buncombe County Risk Factor Observations: FY 2021-2022

The Risk and Needs Committee met multiple times between September – November, 2021 to review the Risk, Needs, and YASI Data. The Risk data includes the review of 271 juveniles for July to December 2020. Buncombe County risk assessment data reported that 5% were Risk Level 1, 14% were Risk Level 2, 34% were Risk Level 3, 33% were Risk Level 4, and 13% were Risk Level 5.

Risk Assessments Points of Interest:

R2- Prior referrals: 48% of youth assessed in Buncombe for July-December 2020 had one or more Prior Referrals. 22% had One Prior, 15% had 2 or 3 Prior, and 12% had 4 or More Prior Referrals. Each category increased over the previous year for One or More Prior. The % of youth with only the Current Referral was better than the NC Avg. in spite of these increases.

R3- Most Serious Prior Adjudication: 77% of youth assessed had no prior adjudications. The percentage of youth with Prior class 1-3 misdemeanors increased from 12% to 16% from the previous 19-20 assessment year and the % of Prior class f-1 felonies or A1 misdemeanors rose from 3% to 5% over the same period and the % of Prior A-E felonies rose to 1%. It had been at 0 for the past three years prior. Raise the Age that began in December 2019 likely has impacted the % of youth with Prior Adjudications as it has shifted the overall age of youth served to include 16 and 17 year-olds. Before that time, this population was served under the adult judicial system in NC.

R4- Prior Assaults (without a weapon): 77% of youth had no prior assaults in July-December 2020. 4% were involved in an affray and 17% had a prior assault without a weapon. 1% had a prior assault with a weapon. The % of prior assaults without a weapon increased from 13% in 19-20 to 17% in the current assessment period of July-December 2020.

R5- Runaway from Home or Placement: The percentage of youth with a reported incident of running away or being placed outside of the home increased from 12-14% range in the past three years (14%, 14%, and 12%) to 21% in the July-December 2020 assessment period. While under the NC average (24%), it is still significantly higher than the previous 3 years.

R6- Known Use- Alcohol, Illegal Drugs (prior 12 months): The % of youth assessed with known substance use or misuse increased in July-December 2020 from the previous year. Youth with some substance use and in need of further assessment increased from 32% in 19-20 to 40% in the current period, and youth with substance misuse in need of treatment or assessment increased from 9% to 13% over the same period (19-20 vs. July-Dec. 20.) The % of youth with some use and in need of further assessment is higher than NC Avg. of 29% (NC) at 40% (Buncombe).

R7- School Behavior Problems (prior 12 months): The % of youth assessed with serious school behavior problems remained high for July-December 2020 at 56% compared with 52% in the previous year of 19-20. This assessment indicator remained higher than the NC Avg. of 40% for July-Dec. 20.

R8- Relationships with Peers: The % of youth who lacked prosocial peer influence or sometimes associated with others with a history of juvenile justice involvement increased from 37% to 42% between 19-20 and July-December 2020. This is now higher than the NC Avg. of 39% for July-Dec. 2020. The % of youth who regularly associated with others involved with the juvenile justice system also rose from 9% to 17%, nearly double from the previous year of 19-20.

R9- Parental Supervision: Buncombe County is showing a slight decrease in willing and able to supervise from 89% in 2019-20 to 88% in the assessment period. 10% of parents were willing but unable to supervise the youth assessed in July-December 2020 compared with 9% in 19-20. This remained similar to the previous year.

Part II. Needs Assessment Summary

The Risk and Needs Assessment Committee also reviewed data gleaned from the Juvenile Needs Assessment instrument administered by Juvenile Court Counselors prior to court disposition. The Juvenile Needs Assessment is an instrument used to

examine a youth's needs in the various domains of his life: The Individual Domain, The School Domain, The Peer Domain, and the Community Domain. This instrument was designed to detect service intervention needs as an aid in service planning. As with the Juvenile Risk Assessment, some of the individual item ratings may be heavily dependent upon information reported by the juvenile or the parent(s).

Buncombe County Elevated Needs Observations: FY 2020-2021

The Risk and Needs Committee met multiple times between September – November, 2021 to review the Risk, Needs, and YASI Data. The Needs data includes the review of 271 juveniles for July to December 2020. Buncombe County Needs assessment data reported that 63% were low needs, 33% were medium needs, and 5% were high needs.

Needs Assessment Points of Interest:

Y2- School Behavior/Adjustment: In Buncombe County, 54% of youth were assessed with serious school behavior problems from July-December 2020. This is a slight increase from the previous FY 19-20 % of 50% and higher than the NC Avg. of 40%. Another 19% were assessed with moderate school behavior problems for July-December 2020. This is also higher than the NC Avg. of 17%.

Y4- Substance Use Within Past 12 Months: In Buncombe County, 41% of youth assessed had some known substance misuse and the need for further assessment from July-December 2020. This is an increase from the previous FY 19-20 % of 34% and also higher than the NC Avg. of 29% for the first six months of 20-21.

Y6- Abuse Neglect History: 27% of Buncombe youth assessed from July-Dec. 2020 had a history of abuse and neglect, with a history having support. This is an increase from the past two years with FY 18-19 at 22% and FY 19-20 at 23%. This is also higher than the NC Avg. of 19% for the July-Dec. 20 assessment period.

Y7- Sexual Behaviors During Past 12 Months: Both the percentage of youth assessed with dangerous sexual practices and with having sexually victimized others increased from FY 19-20 to the current six month assessment period of July-Dec. 20. Dangerous sexual practices increased from 2% to 4% from the previous period and the % of those having sexually victimized others increased from 1% to 3% from FY 19-20 to July-Dec. 20.

Y8- Mental Health Needs: The % of mental health needs remained high with 49% assessed with mental health needs with services in place and another 28% in need of additional mental health care assessment or treatment for July-Dec. 2020. The 49% for those with mental health needs but with some services in place is above the NC Avg. of 40%.

Y9 - Basic Physical Needs/Independent Living: The percentage of youth living in temporary residents with needs met increased from 8% in FY 19-20 to 13% in July-Dec. 20. This is above the NC Avg. for the current six month assessment period.

F1 - Conflict in the Home Within Past 12 Months: The % of youth assessed with conflict in the home over the past 12 months increased from 18% in FY 19-20 to 26% in July-Dec. 20. This is higher than the NC Avg. of 19% for July-Dec. 20.

F2- Family Supervision Skills: 55% of youth assessed had marginal family supervision skills for July-Dec. 20. This is above the NC Avg. of 50% and an increase from the FY 19-20 % of 40%.

F4- Family Substance Use Within Past 3 Years by Member: Family substance misuse of alcohol or drugs increased from 7% in FY 19-20 to 11% for July-Dec. 20.

Part III. YASI Assessment Summary

The Risk and Needs Assessment Committee reviewed data gleaned from the Juvenile Youth Assessment Screening Instrument (YASI) administered by Juvenile Court Counselors after juveniles are referred with a complaint alleging that a delinquent act has occurred and prior to adjudication of the juvenile. The YASI is an instrument used to show the risks, needs, and strengths of a juvenile, as well as to predict the likelihood of the juvenile being involved in future delinquent behavior. For some youth, some of the individual item ratings may be heavily dependent upon information reported by the juvenile or the parent(s). For these items, there is a likelihood of under-reporting the incidence of a particular behavior and the actual incidence may be higher than suggested by these figures. In those cases, the figure should be interpreted as a measure of the minimum level of occurrence.

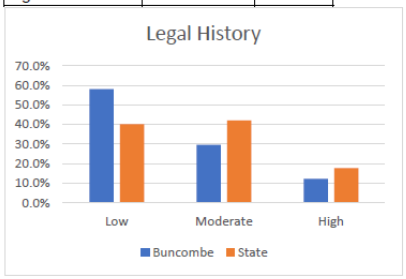
Buncombe County Risk Factor Observations: FY 2021-2022

The Risk and Needs Committee met multiple times between September – November, 2021 to review the Risk, Needs, and YASI Data. The YASI data includes the review of 229 juveniles for January to June 2021. Buncombe County YASI data reported that 50.7% were Low Risk, 41.5% were Moderate Risk, and 7.9% were High Risk.

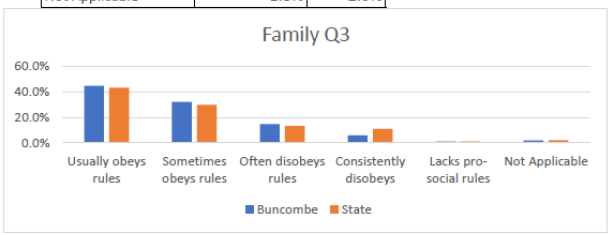
YASI Assessments Points of Interest:

Buncombe	County	Period:	01/01/21-06/30/21	# Assessed:	229

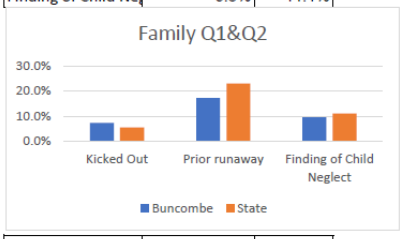
PS Legal History	Buncombe	State
Low	58.1%	40.2%
Moderate	29.7%	42.1%
High	12.2%	17.7%



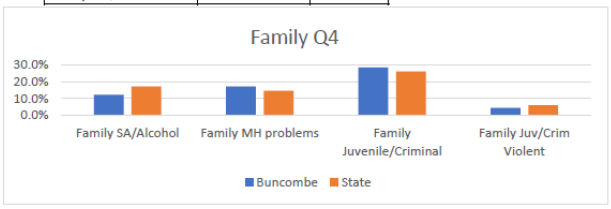
PS Family Rules Q3	Buncombe	State
Usually obeys rules	44.8%	43.2%
Sometimes obeys rules	32.1%	29.7%
Often disobeys rules	14.5%	13.2%
Consistently disobeys	5.9%	10.9%
Lacks pro-social rules	0.9%	1.0%
Not Applicable	1.8%	2.0%



PS Family Q1&2	Buncombe	State
Kicked Out	7.2%	5.4%
Prior runaway	17.2%	23.0%
Finding of Child Ne	9.5%	11.1%



Family SA/MH/Criminal Q4	Buncombe	State
Family SA/Alcohol	12.2%	17.2%
Family MH problems	17.2%	14.6%
Family Juvenile/Criminal	28.5%	26.2%
Family Juv/Crim Violent	4.5%	6.1%

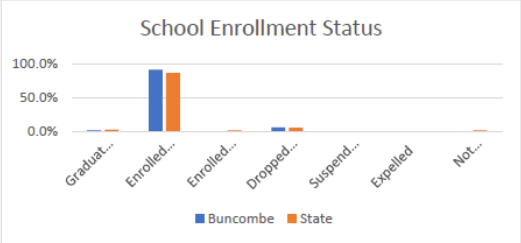


PS School Q1	Buncombe	State

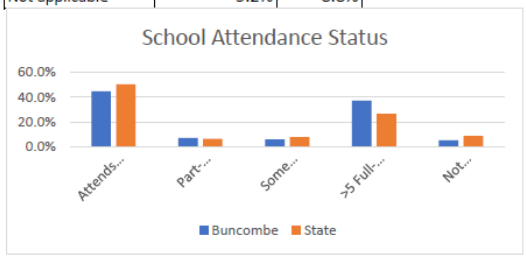
PS School BehaviorQ3	Buncombe	State

Buncombe YASI Prescreen Data Outputs for January-June 2021

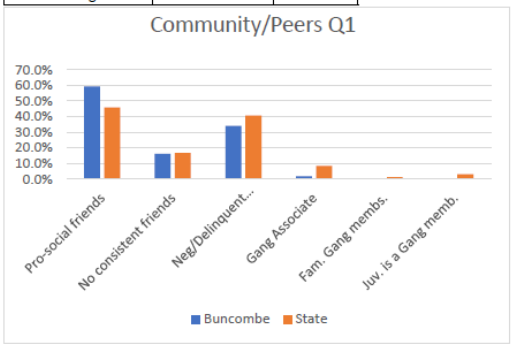
Graduated/GED	1.9%	2.9%
Enrolled F/T	91.0%	86.6%
Enrolled P/T	0.5%	1.9%
Dropped Out	6.2%	5.8%
Suspended	0.5%	0.6%
Expelled	0.0%	0.3%
Not Applicable	0.0%	1.9%



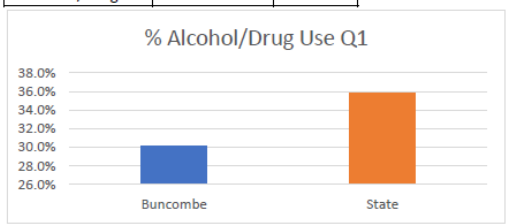
PS School Q2	Buncombe	State
Attends regularly 90%	44.5%	50.1%
Part-day/Unexcused	7.1%	6.6%
Some Full-day/Unexcused	6.2%	7.8%
>5 Full-day/Unexcused	37.0%	26.6%
Not applicable	5.2%	8.8%



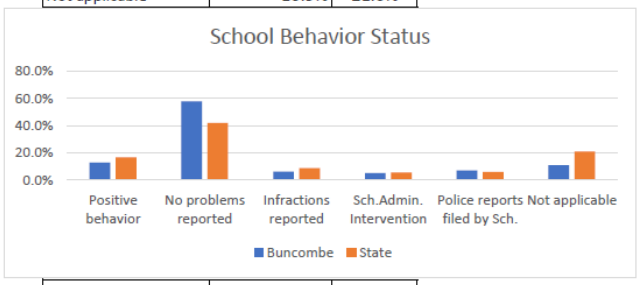
PS Community/Peers	Buncombe	State
Pro-social friends	59.4%	45.9%
No consistent friends	16.2%	16.8%
Neg/Delinquent friends	34.1%	40.7%
Gang Associate	1.7%	8.5%
Fam. Gang membs.	0.4%	1.3%
Juv. is a Gang memb.	0.4%	3.0%



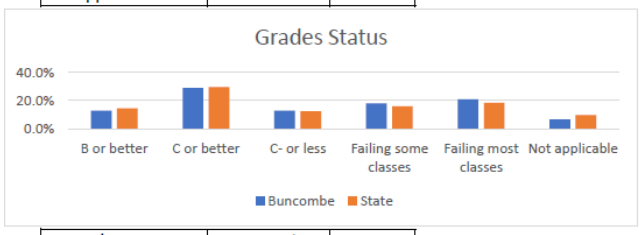
PS Alcohol/Drugs Q1	Buncombe	State
% Alcohol/Drug Use	30.1%	35.8%



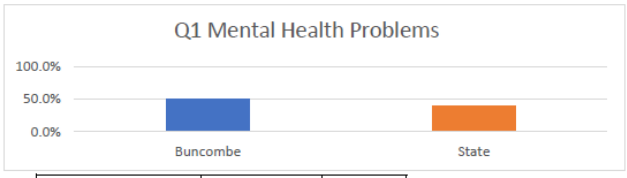
Positive behavior	12.8%	16.7%
No problems reported	57.8%	42.0%
Infractions reported	6.2%	8.7%
Sch.Admin. Intervention	5.2%	5.6%
Police reports filed by Sch.	7.1%	6.0%
Not applicable	10.9%	21.0%



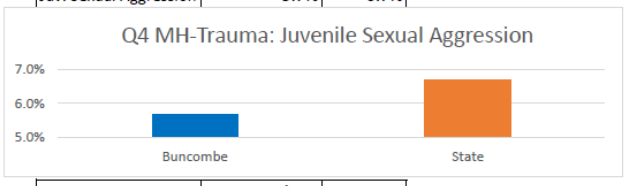
PS School GradesQ4	Buncombe	State
B or better	12.8%	14.4%
C or better	28.9%	29.5%
C- or less	12.8%	12.2%
Failing some classes	18.0%	16.0%
Failing most classes	20.9%	18.3%
Not applicable	6.6%	9.6%



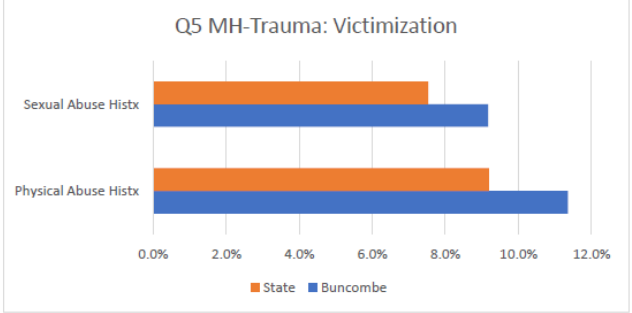
PS MH/Trauma Q1	Buncombe	State
Mental Health Problems	51.1%	40.1%



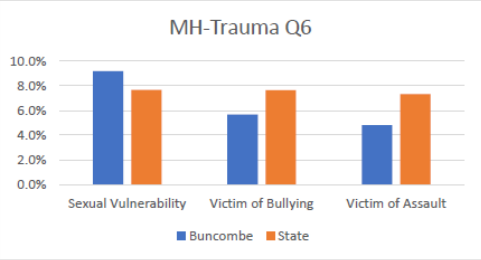
PS Sexual Aggression Q4	Buncombe	State
Juv. Sexual Aggression	5.7%	6.7%



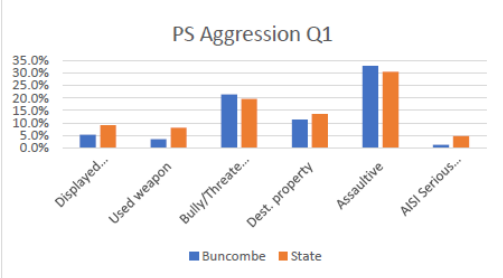
PS Victimization Q5	Buncombe	State
Physical Abuse Histx	11.4%	9.2%
Sexual Abuse Histx	9.2%	7.5%



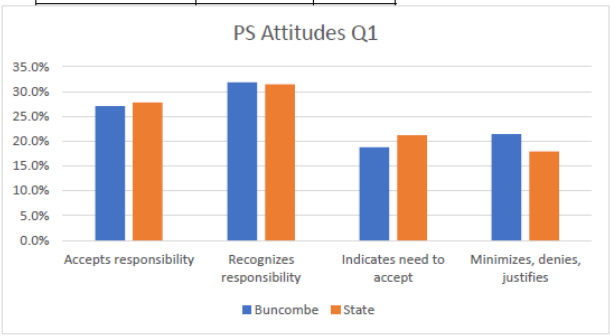
PS MH-Trauma Q6	Buncombe	State
Sexual Vulnerability	9.2%	7.7%
Victim of Bullying	5.7%	7.6%
Victim of Assault	4.8%	7.3%



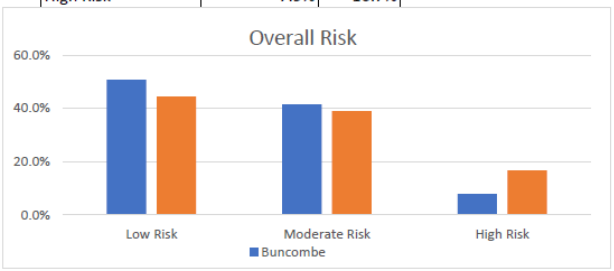
PS Aggression Q1	Buncombe	State
Displayed weapon	5.2%	9.1%
Used weapon	3.5%	8.1%
Bully/Threaten ppl.	21.4%	19.5%
Dest. property	11.4%	13.6%
Assaultive	32.8%	30.4%
AISI Serious Injury	1.3%	4.7%



PS Attitudes Q1	Buncombe	State
Accepts responsibility	27.1%	27.8%
Recognizes responsibility	31.9%	31.5%
Indicates need to accept	18.8%	21.2%
Minimizes, denies, justifies	21.4%	18.0%



PS Overall Risk	Buncombe	State
Low Risk	50.7%	44.4%
Moderate Risk	41.5%	38.9%
High Risk	7.9%	16.7%



Part IV. Summary of the Existing Community Resources

JCPC Funded Programs 2022-2023

8. Teen Court
9. Earn and Learn
10. Aspire - Buncombe
11. Eliada Students Training for Advancement
12. PIVOTPoint WNC
13. Buncombe Structured Day

Community Resources: Please see attached Continuum of Services.

Community Resources available but difficult to access: Please see attached Continuum of Services.

Part V. Summary of Gaps and Barriers in the Continuum of Services

Barriers to JCPC Programs: Please see attached Continuum of Services.

Gaps and Barriers of other Community Programs: Please see attached Continuum of Services.

Interpersonal skills (Note: Currently offered through Kids at Work, PIVOT- JCPC funded and needed), particularly to address substance use (R6 & Y4), school behavior problems(R7 & Y2), the need for positive peer support (R8 &Y1), mental health needs (Y8), and conflict in the home (F1).

Experiential Skill Building (Note: this is a part of PIVOT and Kids at Work programing- JCPC funded and needed) particularly to address substance use (R6 & Y4) mental health needs (R8, Y1) substance use (R6 & Y4), and mental health needs (Y8).

Teen Court (Note: Currently offered, but JCPC funded and needed), particularly to address the need for positive peer support (R8 and Y1).

Restorative Services, particularly to address the need for positive peer support (R8 and Y1) and school behavior problems (R7 & Y2).

Restitution/Community Service (Note: Currently offered through Earn and Learn, but JCPC funded and needed), particularly to address the need for positive peer support (R8 and Y1).

Services Addressing Problem Sexual Behavior (Note: Currently offered through Children's Hope Alliance, but JCPC funded and needed), particularly to address conflict in the home or domestic violence (F1) and mental health needs (Y8).

Runaway Shelter, particularly to address conflict in the home or domestic violence (F1) and the need for family supervision skills (F2). **(Note: This was JCPC funded and offered through Trinity Place; however, Trinity Place recently announced their closure, effective May 15th, 2022).**

Structured Day (Note: Currently offered through Partners Unlimited, JCPC funded), particularly to address school behavior problems (R7) and academic functioning (Y2).

Mentoring, particularly to address school behavior problems (R7), the need for positive peer support (R8 and Y1), academic functioning (Y2), and substance use (R6, Y4)

Tutoring and Academic Enhancement, (Note: Currently a part of Partners Unlimited programing, JCPC funded), particularly to address school behavior problems (R7) and the need for family supervision skills (Y2).

Parent/Family Skill Building, particularly to address abuse and neglect history (Y6), conflict in the home or domestic violence (F1), and the need for family supervision skills (F2).

Part VI. Proposed Priority Services for Funding

The committee compared the services needed to address the elevated Juvenile Risk Factors and Juvenile Needs with services currently available in the community. Services which are currently available in the community and sufficient to meet the needs of court involved youth or those youth most at risk for court involvement are not considered as a priority for JCPC funding.

The Committee proposes that the following services be approved as the funding priorities and advertised in the Request for Proposal for FY 2022-2023:

Priority 1: Restitution/Community Service
Priority 2: Services Addressing Problem Sexual Behavior
Priority 3: Teen Court/Restorative Services
Priority 4: Substance Use Services
Priority 5: Runaway Shelter
Priority 6: Parent / Family Skill Building
Priority 7: Vocational Skills
Priority 8: Interpersonal or Experiential Skills
Priority 9: Structured Day / Tutoring/Academic Enhancement / Mentoring

	BUNCOMBE COUNTY	III. Continuum of Services- At A Glance Updated December 2021[1]						
JCPC FUNDED AVAILABLE IN COMMUNITY AVAILABLE, FUNDED BY DPS AVAILABLE, BUT HARD TO KEEP IN COMMUNITY SERVICES NEED TO BE EXPANDED AVAILABLE- DIFFICULT TO ACCESS NEEDED- NOT AVAILABLE		Comprehensive Strategy						
		Prevention		Graduated Sanctions				
		Target Populations						
Program Services and Structures Categories	Program Types	Individual Programs	All Youth	Youth at Greatest Risk	Pre-Adjudicated Youth (Diverted)	Delinquent- Level I and Protected Supervision	Delinquent- Level II Youth	Delinquent- Level III Committed Youth	Post Release Youth
Structured Activities	Mentoring	Big Brothers/Big Sisters							
		My Daddy Taught Me That[2]							
		My Sistah Taught Me That							
		One Youth at a Time							
		Open Doors							
		Positive Steps (YMICC)							
		Journeymen							
		Youth Transformed for Life (YTL)[3]							
		Word on the Street/ La Voz de les Jóvenes[4]							
	Parent/Family Skills	MotherLove YWCA[5]							
		Project NAF[6]							
		SHIFT NC[7]							
		MAHEC Ob-Gyn – Teen Services[8]							
		Circle of Security Parenting Classes – Buncombe Partnership for Children[9]							

		Caring for Children Parenting Wisely								
		SPARC Family Visitation and Parent Coaching Program								
		MAHEC, Triple P[10]								
		Nurse Family Partnership[11]								
		Mission Children's Family Support Network								
		First Parent Resource Center[12]								
		VA Group for Vets with children[13]								
	Interpersonal Skills	Teen Intervene[14]								
		Helpmate[15]								
		Our Voice[16]								
		PIVOTPoint WNC[17]								
		ASPIRE Kids At Work								
	Experiential Skills	Parks and Rec with Buncombe County and City of Asheville[18]								
		Girls on the Run[19]								
		Asheville City Schools Foundation[20]								
	Tutoring/ Academic Enhancement	Partners Unlimited- Structured Day Program[21]								
		Hillcrest Enrichment Program[22]								
		Read to Succeed [23]								
		Youthful HAND[24]								
		OpenDoors of Asheville[25]								
		Asheville Middle School After School- In Real Life[26]								
		Afterschool programs (YMCA, YWCA,								

		Salvation Army Boys and Girls Club, and Asheville Parks and Rec)[27]							
		Buncombe County Schools McKinney Vento Tutoring							
		Community Schools Homework Diners: • Asheville Middle • Enka Middle • Owen Middle • Erwin Middle • A.C. Reynolds Middle • North Buncombe • Asheville High/SILSA							
		Delta House Life Development at Asheville Middle[28]							
		Children First/Communities in Schools Learning Center Program at Pisgah View and Woodridge[29]							
		Bright Ideas through Isaac Dickson							
		Youth Transformed for Life (YTL)							
		One Youth at a Time[30]							
	Vocational Skills	Green Opportunities[31]							
		ASPIRE- Kids at Work, The Connection *(music)*[32]							
		Goodwill Youth Resources and Opportunities[33]							
		ELIADA Student Training Assessment - ESTA							
		United Community Development Youth Trades Program							
Restorative	Restorative	United Way RP Trainings w/Asheville							

Services	Practices	City and Buncombe County Schools[34]							
	Mediation	Mediation Center[35]							
	Restitution	Earn and Learn[36]							
	Teen Court	Teen Court[37]							
Community Day Programming	Structured Day	Schools Day Treatment – provided by A Caring Alternative *available for Buncombe County Schools* (Woodfin Elementary, Owen Middle, Buncombe Community High Pass Program)[38]							
		Eliada Academy[39]							
		Partners Unlimited Structured Day Program							
		Long term suspension activities							
		Summer activities and camps[40]							
Assessment Services	Clinical Assessment	Juvenile Justice Treatment Continuum (JJTC)							
		Comprehensive Evaluation of Sexual Harm (CESH) /Children's Hope Alliance							
		Family Preservation							
		Youth Villages							

		RHA							
		Caring for Children- Comprehensive Clinical Assessment[41]							
		Grandis Evaluation Center[42]							
		ACAPS							
		Access Family Services							
		Carolina Pediatrics							
		Western Area Multipurpose and Assessment							
Crisis Stabilization & Assessment	Facility Based Crisis Center	Caiyalynn Burrell Child Crisis Center							
	Psychiatric Acute Care Inpatient Hospital	Copestone							
Clinical Treatment	Counseling	Members of JJTC							
		RHA							
		Family Preservation							
		Equine assisted psychotherapy[43]							
		Caring for Children- The Caring Clinic							
		Blue Ridge Treks							
		MAHEC							
		Access Family Services							
		ACAPS							

		Carolina Pediatrics							
		Blue Ridge Health							
		Asheville Counseling and Wellness							
	Home Based Family Counseling	AMI Kids Functional Family Therapy[44]							
		RHA- Intensive In Home (IHH)							
		Family Preservation- Intensive In-Home (IIH)							
		Access- Intensive In-Home (IIH)							
		Youth Villages Intercept and MST[45]							
		SPARC Family Centered Treatment							
	Crisis Counseling	School Counselors and School Social Workers at Buncombe County and Asheville City[46]							
		Trauma Intervention Program (TIP)							
		RHA Mobile Crisis Team							
		Vaya LME/MCO[47]							
	Substance Use Disorder Treatment	Substance Use Disorder MST-Youth Villages							
		Substance Use Disorder - RHA/FPS							
		Substance Use Disorder residential services[48] (also under Residential – called CASP programs)							
		Family Preservation Services – Healthy Transitions (for 16+)							
	Treatment for Sexualized Youth	Children's Hope Alliance- TASK (Treatment Alternatives for Sexualized Kids)							
Residential	Temporary	Trinity Place[49]							

	Shelter								
	Runaway Shelter	Trinity Place							
	Specialized Foster Care	Children's Hope Alliance[50]							
	Therapeutic Foster Care	Family Preservation Community Services							
		Caring for Children- Therapeutic Foster Care							
		Brandi Nichole Family Enrichment Center							
		Davidson Homes							
		Eliada- Therapeutic Foster Care							
		Bair Foundation							
	Temporary Foster Care	Eliada- Temporary Foster Care							
	Respite Care Homes (30 days or less)	Care Haven w/Caring Alternatives							
		Interlude w/Brandi Nichole							
	Group Home	Macon County Multipurpose Group Home/Secure Detention							
		Western Area Multipurpose Juvenile Crisis and Assessment Center[51]							
	Other- Out of Home Care	Substance Abuse residential services[52]							
		Eckerd Short Term residential for males- Level II							
		Eckerd Girls Academy at Kerr Lake Short Term residential for females- Level II							

		Craven House Transitional Living Program[53]							
		Timber Ridge[54]							
		Solstice East[55]							
	Other- Mental Health Residential	Level II residential- Medicaid only							
		Level III residential- Medicaid only							
		Level IV residential- Medicaid only							
		Psychiatric Residential TX Facility- MA only							

[1] The purpose of the Continuum is to document the services available for youth in the community under the DJJDP framework for JCPC fundable programs. The Continuum can and should be updated throughout the year as services become available, expanded, or discontinued.
[2] My Daddy Taught Me That serves youth in grades 6 - 12, ages 10-19, and is developing an ambassador program for young adults. The program serves many kids in public housing but is not limited to public housing residents. The mission is to assist in the development of young males into Righteous, Respectable and Responsible Men through empowerment, education and support.
[3] http://ytltraining.org/programs/
[4] Word on the Street/La Voz de les Jóvenes is a program that centers the leadership and creativity of black and brown teens, through arts-based programming and opportunities for participants to develop healthy relationships with peers and mentors, while working to make a difference in their community using their voices, talents and imaginations.
[5] MotherLove YWCA is for pregnant and parenting teens, to help support them staying in school, having access to higher education and vocational training, develop skills needed for strong parenting, and delay another pregnancy. YWCA provides MotherLove to each high school. MortherLove provides additional case management services and group meeting in order to encourage the student to stay in school and graduate. Sonia Kay, MotherLove Coordinator, 828.254.7206 x 205, sonia.kay@ywcaofasheville.org.
[6] Nurturing Asheville and Area Families is a program offered through the Mount Zion Community Development Program, and supported by NC Dept of HHS and Buncombe County. Programs offered include prenatal and postnatal support, coordination of childcare and transportation, perinatal smoking cessation, breastfeeding, and empowerment plan; Belinda Grant is the contact at 776-1427.
[7] SHIFT NC is an organization that supports adolescent sexual health and pregnancy prevention. The organization provides resources to programs that work directly with youth and to healthcare providers. In Buncombe County, SHIFT NC recognizes Asheville City Schools Foundation, Child Abuse Prevention, Planned Parenthood, YWCA, Mt Zion Community Development, and Our Voice in their work with adolescents.
[8] MAHEC has a residency program that includes working with high risk, low income mothers, including teenagers

[9] https://buncombepfc.org/for-families/circle-of-security/
[10] Triple P is Positive Parenting Program. Offered through groups and seminars. Sarah Clark, MAHEC at 707-5688, triplep@mahec.net.
[11] Connie Roberts is the contact at 250-5072.
[12] Incredible Years and Circle of Parents are two programs offered through the First Parent Resource Center.
[13] Helpmate offers "Talking with Your Teens", a workshop focused on teaching parents how to identify signs of abusive relationships and support their teens in cultivating healthy relationships.
[14] Offered through ARPNC, this program is available for 12-19 year olds who may be in the early stages of drug or alcohol experimentation.
[15] Helpmate offers both single- and multi-session Youth Prevention Education programming about healthy dating and dating abuse prevention to youth ages 12-18 in public and private schools, youth groups and summer camps.
[16] Our Voice is an organization with a mission of preventing sexual violence and providing outreach. Youth programs include a 90 minute Dating and Communication Program for middle and high school students; an 11-week "Climbing Toward Confidence" girls empowerment program for 7th-8th grade girls; and an interactive theater program for teens and college students.
[17] PIVOTPoint WNC, JCPC funded FY20/21, Matthew Mannis 828-748-8424
[18] Buncombe County Parks, Greenways, and Recreation is 250-4260. Asheville Parks and Rec is 259-5800.
[19] Girls on the Run is a confidence skills building program that helps girls build healthy lifestyles. The program is for 10 weeks afterschool for 3rd-5th graders, and a new program, Heart and Sole, continues for girls in middle school. Activities at the following schools: Averys Creek, Black Mtn Primary, Black Mtn Elementary, Claxton, Estes, Glen Arden, Hall Fletcher, Hominy Valley, Invest Collegiate, Ira B. Jones, Isaac Dickson, Leicester, NB, UNC A, Oakley Elementary, and Vance. The contact phone number is 777-2786
[20] Asheville City Schools Foundation offers experiential opportunities through the In Real Life Program, or through teacher led opportunities during the school day that the Foundation funds. Kate Pett, Executive Director, 350-6134.
[21] Partners Unlimited is open and accepting Buncombe County/Asheville City school students for Credit Recovery and Long Term Suspension with the approval of the home school. Transportation not available outside city limits. Transportation may be an issue in serving outside the City schools. Anderson Davis, Director, 216-5326. Targets at risk youth 10-18. For students long or short term suspended, or credit recovery.
[22] Hillcrest operates an Enrichment Program run by Lilian Butler. Main focus is homework assistance but they strive to place an emphasis on developing social skills and computer skills for kids grade K-6, M-F 2:30-5:00. Also operates a summer Enrichment Program from 9-5 that focuses on arts, culture, environmental awareness, and contains an educational component. Participants are public housing residents with program emphasizing Tutoring/Academic Enhancement as well as Interpersonal Skills. No adjudicated youth participating in the program. After school homework assistance program, kindergarten through fifth M-F. The contact number is 252-6376.
[23] Read to Succeed serves youth Kindergarten through 3rd grade. They work with youth who test below expected grade ready level, and are referred by their schools for tutoring with trained volunteers. Most are from low income homes. Currently, offered in six BC elementary schools: Johnston, Candler, Haw Creek, Woodfin, Oakley and Estes; and ACS elementary schools. Contact is Ann Flynn, Executive Director, 828-747-2277.
[24] Youthful Hand, Housing Against Narcotics and Drugs (HAND) is at Lee Walker Heights, run by Elinor Earles. Enrichment and academic program that works with 5-12 year olds after school and in summer. 3-5:30 after school and summer 9-5:30. Contact number is 257-2711.
[25] Open Doors is a local program primarily for youth academic enhancement, but also with individualized education and enrichment opportunities for youth that enhance lifelong social, emotional, cognitive and physical skills. There are three levels of programming for youth, including community level programming, tier 2 programming, and intensive. Serves birth-12th grade.

[26]Asheville Middle School – In Real Life, IRL is a diverse and engaged network of Service Providers who remove barriers and serve the Social-Emotional and academic needs of Asheville City students. IRL provides transportation, healthy snacks, and integrated support for students during the school day, and wrap-around services for disadvantaged families. IRL programs are fun, hands-on, and high quality. Each year IRL offers over 80 programs in STEM, Health and Wellness, and Humanities. Tiffany Debellott and Brian Randall are the Co-Directors 828-350-6270.

[27] Contact at YMCA is Angel Chandler at 210-5053. Contact at YWCA is Cici Weston at 254-7206. Contact at Salvation Army Boys and Girls Club is James Lee at 255-0266, 202. For Asheville Parks and Rec, contact Amy Pruett at 254-6542.

[28] LEAAP for Success (Learning through expanded Academics and Arts Program) Community Learning Center is an after-school program of Delta House Life Development of Asheville, Inc. The program provides a safe learning environment and high quality hands on learning opportunities for students in grades 6-12 who are at high risk of not achieving in and out of school. Students served live in poverty and they attend free. The program provides academic support such as homework help, tutoring, and developing skills. Students participate in cultural and social enrichment activities such as arts and crafts, jazz band, health/nutrition, field trips, mentoring, Social Graces, visual arts; positive prevention/intervention and awareness activities such as alcohol, bullying, drugs, gambling, and uses social-emotional growth. Students attend the program Monday thru Thursday from 3:30pm – 6:15pm. Delta House facility is located at 218 South French Broad Avenue, Asheville, NC 28801, across the street from Asheville Middle. Shirley Whitesides is the program director at 254-6804 (office) and 230-9192 (cell); email deltahse218@deltahouse21stcentury.com, website: www.deltahouseleeap21stcentury.com

[29] Children First/Communities in Schools Learning Centers are safe haven afterschool programs that provide homework help, enrichment activities (like soccer, dance and yoga) and a healthy snack to children in grades K-5 living in vulnerable communities. Free of charge to families living in public housing/low income communities of Pisgah View and Woodridge Apartments. A summer camp program is also being offered. Barbara Norton is the Director at barbaran@childrenfirstbc.org. Serves 40 k-5th graders.

[30] One Youth at a Time serves 8-18 in Buncombe County and Asheville City Schools providing afterschool tutoring and mentoring. Contact Robbie Williams at 281-0208.

[31] Green Opportunities, Bruce Waller, 398-4158, ext. 105. New program- Youth Ville. $1 M grant. 16-24 year olds. Teaches how to build houses, leadership skills training, helps obtain GED, gives participants at $125/week stipend.

[32] Kids at Work provides interpersonal skills in an after school program led by a chef and a therapist, designed to help kids (ages 12-17) learn the technical skills of cooking while building better methods of communication. Kim Castano 226-5533

[33] Opportunities for job readiness training, paid work experience, communication skills, individual career plans, assistance in getting diploma and access to other resources. 298-9023, 1104. Lance Crawford.

[34] United Way is partnering with Asheville City and Buncombe County Schools to offer free Restorative Practices trainings to school and community partners. For info on schools integrating RP visit https://www.unitedwayabc.org/united-youth-network; to sign up for RP training contact Kyle.Garrett@united.way.org.

[35] Family Mediation is offered for free for conflict for families and the youth in the family; Mediation Center, Laura Jeffords, ED, 828-251-6089

[36] Buncombe Alternatives, Karen Peerson, ED, 828-776-0173

[37] Buncombe Alternatives, Karen Peerson, ED, 828-776-0173

[38] Requires application; Project Access has limited number of spaces.

[39] Eliada Academy also has autism specialty.

[40] Including Eliada summer camps, Partners Unlimited, YMCA, YWCA, Sheriff's Department On Track, and Parks and Rec camps.

[41] CCA is a thorough biological-psychological-social evaluation tool which is required by the state in order to access specific types of services funded by Medicaid and other third party funders. Services must be authorized through Western Highlands or Value Options.

[42] Grandis Evaluation Center serves youth ages 3 and up.

[43] Horse Power is available to individuals and groups upon request
[44] DPS funded some Level I Adjudicated high risk youth, and Level II
[45] Youth Villages Multi Systemic Therapy offers intensive in home services for youth ages 12-17. Suited for youth with emotional and behavioral disorders, physical or sexually abused, substance abuse, suicidal ideation or attempt.
[46] In Buncombe County Schools, the Crisis Response Team (CRT) provides students crisis assistance in dealing with trauma, grief, or loss. In Asheville City Schools, counselors provide counseling in prevention, crisis, and conflict resolution.
[47] Crisis number at Vaya Health LME/MCO is 1800-849-6127
[48] Temporary Therapeutic Foster Care, Swain Center, Strategic Behavioral PRTF, and Heading in the Right Direction Level II MH as separate programs in Continuum. CASP Program- some services in Winston Salem.
[49] Temporary Shelter (also called "Respite Care" to separate it from Runaway Programs. Sometimes youth are turned away due to lack of space. Contact Trinity Place, Amy Hobson, 828-253-7233
[50] Children's Hope Alliance Therapeutic foster care for sexualized youth, Level I and II
[51] The Juvenile Crisis and Assessment Center has four beds for youth who have been detained by the state and are waiting to see a judge, and another five beds for youth who need crisis intervention
[52] Deleted Temporary Therapeutic Foster Care, Swain Center, Strategic Behavioral PRTF, and Heading in the Right Direction Level II MH as separate programs in Continuum. CASP Program- some services in Winston Salem.
[53] For 6-12 months
[54] Timber Ridge is a wilderness camp that accepts Medicaid, and is located in the middle of state.
[55] Solstice East is a residential treatment center that helps teens solve issues like trauma, loss, grief, drug addiction, behavioral problems, depression, anxiety, and mood disorders. Solstice East works with young women ages 14-18, outside Asheville, NC. Equine, individual, group, family, milieu, and psychiatric services.

Buncombe County	Research-Based Programs Summary					
			SPEP			
JCPC Funded Program Name, ID#, and Type	Does program provide service(s) or is it a structure?	Evidence of Research Base	Primary Service	Supplemental Service	SPEP Ratings Raw SCORE	POP
Teen Court	☑ Service ☐ Structure	Teen Court employs an evidence based interactive journaling program; the Forward Thinking Journal Series is a cognitive-behavioral series that uses evidence-based strategies to assist youth involved in the criminal justice system in making positive changes to their thoughts, feelings and behaviors.	Teen Court (Service does not have a SPEP Type)	N/A	No SPEP	No SPEP
Earn and Learn	☑ Service ☐ Structure	Earn and Learn is a restorative community service and restitution program following the Standardized Program Evaluation Protocol (SPEP) for Assessing Juvenile Justice Programs. All clients complete community service hours for a minimum of two days a month, with no less than 8 hours per month per SPEP protocol. Earn and Learn uses an evidence based interactive journaling program, the Forward Thinking Journal Series, a cognitive-behavioral series that uses evidence-based strategies to assist youth in making positive changes to their thoughts, feelings and behaviors.	Restitution / Community Service	N/A	62	78%
Aspire - Buncombe	☑ Service ☐ Structure	The evidence-based curriculum, Say It Straight (SIS) has been shown to result in empowering communication skills and behaviors, increased self-awareness, self-efficacy, personal and social responsibility, positive relationships and quality of life; and decreased alienation, risky or destructive behaviors, such as alcohol, tobacco and other drug use, eating disorders, violence, and precocious sexual behavior.	Social Skills Training	Job Training	58	68%
Eliada Students Training for Advancement	☑ Service ☐ Structure	The overarching model of ESTA is Positive Youth Development (PYD), which includes: highlighting and building on the assets each youth brings to the table; building youth agency; building youth contribution; proving an enabling environment that supports their assets, agency and contributions.	Vocational counseling	Remedial Academic Program	65	87%
PIVOTPoint WNC	☑ Service ☐ Structure	PIVOTPoint WNC utilizes the following evidence-supported/best practice models: Adventure/Wilderness Therapy; Gestalt Therapy; Mindfulness-Based Practice; Cognitive Behavioral Therapy (CBT); Motivational Interviewing; Community Resilience Model (CRM)	Social Skills Training	N/A	N/A	N/A
Buncombe Structured Day	☑ Service ☐ Structure	The program is based upon the following best practice models: 1) the Aggression Replacement Training model; 2) the Tutoring/Academic Enhancement module implemented is a State approved on-line learning software program; 3) Social Skills Intervention Guide by Stephen Elliott and Frank Gresham; 4) ACT WorkKeys Assessments to measure foundational skills for success in the workplace	Academics/Career Readiness	N/A	N/A	N/A

Trinity Place *(Not included in final funding plan due to program closure on 5/15/22)*	☑ Service ☐ Structure	Staff are trained in evidence based models: Therapeutic Crisis Intervention (TCI), Positive Youth Development (PYD) and Parenting Wisely. TCI provides crisis prevention protocols to prevent crises from occurring, de-escalate potential crises, manage crises that do occur, and learn constructive ways to handle stressful situations. PYD emphasizes providing services and opportunities to support youth in developing a sense of competence, usefulness, belonging, and empowerment. Parenting Wisely increases parents' use of good parenting methods; improves family communication and reduce conflict; reduces teen and parent substance abuse; and increases willingness to participate in additional parenting education.	Family Crisis Counseling	N/A	70	82%

Request for Proposals
NCDPS JCPC Continuation Funding FY 2022-2023

Buncombe	$644,477	1/18/2022
County	**Anticipated Annual Allocation**	**Date Advertised**

The Juvenile Crime Prevention Council having studied the needs of juveniles in the county hereby publishes this Request for Proposals. The North Carolina Department of Public Safety (NCDPS) anticipates annual funds in the above stated amount will be available for programs serving delinquent and at-risk youth beginning on or after July 1, 2022.
Local match rate for JCPC funds required: **30**%.

Based on identified needed programs and possible gaps in the service continuum, the following program types will be considered for funding:

Priority 1: Restitution/Community Service Priority 2: Services Addressing Problem Sexual Behavior Priority 3: Teen Court/Restorative Services Priority 4: Substance Use Services Priority 5: Runaway Shelter	Priority 6: Parent / Family Skill Building Priority 7: Vocational Skills Priority 8: Interpersonal or Experiential Skills Priority 9: Structured Day / Tutoring / Academic Enhancement / Mentoring

As a result of the Risk Assessment and YASI data in the Buncombe County, programs that reduce risk, address the needs of youth involved with the juvenile justice system, and increase protective factors will be considered for funding:

Identified elevated risk factors:	Identified elevated needs:
• R5 – Runaway from Home or Placement • R6 – Substance use • R7 – School Behavior Problems • R8 – Relationships with Peers	• Y2 – School Behavior/Adjustment • Y4 – Substance use • Y6 – Abuse neglect history • Y7 – Sexual Behaviors During Past 12 Months • Y8 – Mental Health Needs • Y9 – Basic physical needs/independent living • F1 – Conflict in the Home • F2 – Family supervision skills/ability

Protective Factors to address risks and needs:

• Nurturing & attachment • Positive relationships with peers • Positive relationships with extended family • Secure parent-child relationships • Engagement in social institutions, clubs, faith communities, school, etc. • Ability to communicate emotions • Positive attitude or a feeling of hope	• Stress management skills • Problem solving skills • Resilience • Conflict resolution skills • Steady employment of parents • Stable family housing • Success at school • Parental supervision	• Parental resilience • Social connections • Concrete support in times of need • Knowledge of parenting & child development • Social & emotional competence of children

Interested organizations are required to complete an online application through NC ALLIES. Organizations can review application instructions here. Private nonprofits are also required to submit in NC ALLIES, No Overdue Tax forms, Conflict of Interest Statements, and, if requested, proof of 501(c)(3) status.

Important Dates:

- **Applicant Orientation** will be held on Friday, February 4th, 2022 from 10 am to 11 am to be held virtually via Webex. **The Orientation is mandatory orientation for NEW applicants.** Prior applicants are welcomed to attend as well. Contact Lorraine.williams@ncdps.gov for a Webex link.

- **Application submission deadline is Tuesday, March 1st, 2022, by 5 pm.** All applications must be submitted in NC Allies; once the application is submitted in NC Allies, send a copy via email to Hannah.Legerton@buncombecounty.org and **submit 18 hard copies to:**
  - Hannah Legerton, 200 College St., Suite 300, Asheville, NC 28801

- **Allocations Hearing** is Wednesday, March 16th, 2022, beginning at 9 am. This meeting will take place via Zoom. All program applicants will receive a link to the meeting after submission.

For additional information regarding the application process: Hannah Legerton, JCPC Administrator, (828) 250-4087

For information about the program application workshop and other technical assistance: Lorraine Williams, Area Consultant, Community Programs Western Area Office, 828-296-4747 Ext. 4661, Lorraine.williams@ncdps.gov

Funding Decision for:	**FY** 2022-2023	Date Completed:	May 13, 2022
Program(s) Funded	**Select 1-year or 2-year funding and reason(s) for Funding (Check all that apply)**		
Teen Court	☐ 2-year Funding approved for FY and OR ☒ 1-year Funding approved for FY2022-2023 **Rationale for 2-year Funding approval**: ☐ Funded in past years ☐ In good standing with county/JCPC and DPS (following PA, timely reports, reporting to JCPC as requested) ☐ Favorable JCPC monitoring ☐ In compliance with Consultant Monitoring ☐ Quality of Service Assessment (QOS) rating is min 70% (min. score of 14) OR progress made on PEP in QOS. ☐ Provides an essential dispositional option, explain: ☐ Meets target population as described in Program Agreement (*number served, and described target population*), with minimal exceptions (i.e. less than 10% variance) ☒ Meets funding priority ☒ Compatible with research ☒ Cost efficient ☒ Addresses reductions of complaints, violations of supervision & adjudications ☒ Has evaluation component ☒ Addresses parental accountability ☒ Addresses use of alcohol/controlled substances ☐ Addresses restitution to victims ☐ Addresses gang participation ☒ Would increase funding to this service if funds were available ☐ Other Other		
Earn and Learn	☐ 2-year Funding approved for FY and OR ☒ 1-year Funding approved for FY2022-2023 **Rationale for 2-year Funding approval**: ☐ Funded in past years ☐ In good standing with county/JCPC and DPS (following PA, timely reports, reporting to JCPC as requested) ☐ Favorable JCPC monitoring ☐ In compliance with Consultant Monitoring ☐ Quality of Service Assessment (QOS) rating is min 70% (min. score of 14) OR progress made on PEP in QOS. ☐ Provides an essential dispositional option, explain: ☐ Meets target population as described in Program Agreement (*number served, and described target population*), with minimal exceptions (i.e. less than 10% variance) ☒ Meets funding priority ☒ Compatible with research ☒ Cost efficient ☒ Addresses reductions of complaints, violations of supervision & adjudications ☐ Has evaluation component ☒ Addresses parental accountability ☐ Addresses use of alcohol/controlled substances ☒ Addresses restitution to victims ☐ Addresses gang participation ☒ Would increase funding to this service if funds were available ☐ Other Other		
Aspire - Buncombe	☐ 2-year Funding approved for FY and OR ☒ 1-year Funding approved for FY2022-2023 **Rationale for 2-year Funding approval**: ☐ Funded in past years ☐ In good standing with county/JCPC and DPS (following PA, timely reports, reporting to JCPC as requested) ☐ Favorable JCPC monitoring ☐ In compliance with Consultant Monitoring ☐ Quality of Service Assessment (QOS) rating is min 70% (min. score of 14) OR progress made on PEP in QOS. ☐ Provides an essential dispositional option, explain: ☐ Meets target population as described in Program Agreement (*number served, and described target population*), with minimal exceptions (i.e. less than 10% variance) ☒ Meets funding priority ☒ Compatible with research ☒ Cost efficient ☒ Addresses reductions of complaints, violations of supervision & adjudications ☒ Has evaluation component ☒ Addresses parental accountability ☐ Addresses use of alcohol/controlled substances ☐ Addresses restitution to victims ☐ Addresses gang participation ☒ Would increase funding to this service if funds were available ☐ Other Other		
Eliada Students Training for Advancement	☐ 2-year Funding approved for FY and OR ☒ 1-year Funding approved for FY2022-2023 **Rationale for 2-year Funding approval**: ☐ Funded in past years ☐ In good standing with county/JCPC and DPS (following PA, timely reports, reporting to JCPC as requested) ☐ Favorable JCPC monitoring ☐ In compliance with Consultant Monitoring ☐ Quality of Service Assessment (QOS) rating is min 70% (min. score of 14) OR progress made on PEP in QOS. ☐ Provides an essential dispositional option, explain: ☐ Meets target population as described in Program Agreement (*number served, and described target population*), with minimal exceptions (i.e. less than 10% variance) ☒ Meets funding priority ☒ Compatible with research ☒ Cost efficient ☒ Addresses reductions of complaints, violations of supervision & adjudications ☒ Has evaluation component ☒ Addresses parental accountability ☒ Addresses use of alcohol/controlled substances ☐ Addresses restitution to victims ☐ Addresses gang participation ☒ Would increase funding to this service if funds were available ☐ Other Other		

PIVOTPoint WNC	☐ 2-year Funding approved for FY and OR ☒ 1-year Funding approved for FY2022-2023 **Rationale for 2-year Funding approval**: ☐ Funded in past years ☐ In good standing with county/JCPC and DPS (following PA, timely reports, reporting to JCPC as requested) ☐ Favorable JCPC monitoring ☐ In compliance with Consultant Monitoring ☐ Quality of Service Assessment (QOS) rating is min 70% (min. score of 14) OR progress made on PEP in QOS. ☐ Provides an essential dispositional option, explain: ☐ Meets target population as described in Program Agreement (*number served, and described target population*), with minimal exceptions (i.e. less than 10% variance) ☒ Meets funding priority ☒ Compatible with research ☒ Cost efficient ☒ Addresses reductions of complaints, violations of supervision & adjudications ☒ Has evaluation component ☒ Addresses parental accountability ☒ Addresses use of alcohol/controlled substances ☐ Addresses restitution to victims ☐ Addresses gang participation ☒ Would increase funding to this service if funds were available ☐ Other Other
Buncombe Structured Day	☐ 2-year Funding approved for FY and OR ☒ 1-year Funding approved for FY2022-2023 **Rationale for 2-year Funding approval**: ☐ Funded in past years ☐ In good standing with county/JCPC and DPS (following PA, timely reports, reporting to JCPC as requested) ☐ Favorable JCPC monitoring ☐ In compliance with Consultant Monitoring ☐ Quality of Service Assessment (QOS) rating is min 70% (min. score of 14) OR progress made on PEP in QOS. ☐ Provides an essential dispositional option, explain: ☐ Meets target population as described in Program Agreement (*number served, and described target population*), with minimal exceptions (i.e. less than 10% variance) ☒ Meets funding priority ☒ Compatible with research ☒ Cost efficient ☒ Addresses reductions of complaints, violations of supervision & adjudications ☒ Has evaluation component ☒ Addresses parental accountability ☒ Addresses use of alcohol/controlled substances ☐ Addresses restitution to victims ☐ Addresses gang participation ☒ Would increase funding to this service if funds were available ☐ Other Other
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Program Not Funded	Reason for Not Funding (Check all that apply)
Trinity Place	☐ Lack of funding, addresses priority need and would fund if resources allowed ☐ Does not meet funding priority ☐ Not compatible with research ☐ Lesser quality than another program funded of its type ☐ Greater cost than program of same type and quality ☐ Other ☒ Other Program announced closure effective May 15, 2022
Treatment Alternatives for Sexualized Kids (TASK) - Buncombe	☐ Lack of funding, addresses priority need and would fund if resources allowed ☐ Does not meet funding priority ☐ Not compatible with research ☐ Lesser quality than another program funded of its type ☐ Greater cost than program of same type and quality ☐ Other ☒ Other Did not apply - will continue to provide services in Buncombe through Intensive Intervention Services Contract with NCDPS
	☐ Lack of funding, addresses priority need and would fund if resources allowed ☐ Does not meet funding priority ☐ Not compatible with research ☐ Lesser quality than another program funded of its type ☐ Greater cost than program of same type and quality ☐ Other ☐ Other
	☐ Lack of funding, addresses priority need and would fund if resources allowed ☐ Does not meet funding priority ☐ Not compatible with research ☐ Lesser quality than another program funded of its type ☐ Greater cost than program of same type and quality ☐ Other ☐ Other
	☐ Lack of funding, addresses priority need and would fund if resources allowed ☐ Does not meet funding priority ☐ Not compatible with research ☐ Lesser quality than another program funded of its type ☐ Greater cost than program of same type and quality ☐ Other ☐ Other
	☐ Lack of funding, addresses priority need and would fund if resources allowed ☐ Does not meet funding priority ☐ Not compatible with research ☐ Lesser quality than another program funded of its type ☐ Greater cost than program of same type and quality ☐ Other ☐ Other
	☐ Lack of funding, addresses priority need and would fund if resources allowed ☐ Does not meet funding priority ☐ Not compatible with research ☐ Lesser quality than another program funded of its type ☐ Greater cost than program of same type and quality ☐ Other ☐ Other
	☐ Lack of funding, addresses priority need and would fund if resources allowed ☐ Does not meet funding priority ☐ Not compatible with research ☐ Lesser quality than another program funded of its type ☐ Greater cost than program of same type and quality ☐ Other ☐ Other
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North Carolina Department of Public Safety

Juvenile Justice-Juvenile Community Programs

Roy Cooper, Governor
Erik A. Hooks, Secretary

Timothy D. Moose, Acting Chief Deputy Secretary
William L. Lassiter, Deputy Secretary
Cindy Porterfield, Director

SPEP: Standardized Program Evaluation Protocol

(Brief Overview)

History of SPEP

- The NC Juvenile Justice Reform Act, passing in 1998, required a statewide evaluation of programs funded through the JCPC
- SPEP in North Carolina was developed specifically for this purpose and used the Meta-Analysis of Dr. Mark Lipsey. His analysis reviewed previous over 500 studies on the most effective interventions and programming for juveniles aged 12-21, with the aim of reducing recidivism.

Are Programs Serving youth involved in Juvenile Justice Effective?

- Dr. Lipsey's Meta-Analysis found that the Majority, 57%, of Juvenile Justice programs reduce recidivism. Another 17% had a neutral effect on recidivism.
- The research shows that programs primarily use control, or scare tactics to "scare" youth into not re-offending, are generally not effective and can even cause harm.
- Studies in the field of Juvenile Justice show that the ***way a program is implemented is important in having greater results and in reducing recidivism.***

How is SPEP used by JCPC Programs?

- Dr. Lipsey's research and SPEP help Programs understand which TYPES of SERVICES are shown to be the most effective service types.
- SPEP splits these services into groups of services. Each type of service has a **PRIMARY Service** and some also have a **SUPPLEMENTAL Service**. Programs are able to use their **Service Type** to understand what the research has shown as the most effective **dosage** (*target weeks/target hours of service,*) for the type of service they offer. **See the sample SPEP Service Types below and their Target Dosage (target weeks/target hours.)**

SPEP Service Types: *Social skills training*
Target weeks=16; target hours=24
Qualifying supplemental services: None (automatic 5 points added to score)

SPEP Service Types: *Remedial academic program*
Target weeks=26; target hours=100
Qualifying supplemental services: Job-related services (work experience, job preparation, and/or job training)

Mailing Address:
Western Area Office
Juvenile Community Programs
2090 US Highway 70
Swannanoa, NC 28778

Telephone: (828) 296-4747

Office Location:
Western Area Office
Juvenile Community Programs
2090 US Highway 70
Swannanoa, NC 28778

Telephone: (828) 296-4747

An Equal Opportunity employer

SPEP Continued

- Data program enter into NC Allies enables a "**SPEP Score**" to be pulled, so program may compare their pattern of program implementation with *what research has shown to be most effective for dosage in similar types of programs.* **This process helps programs compare their program outcomes with those of similar program types that have been studied in the research literature, and helps programs make informed decisions about potential ways to improve future outcomes/reduce recidivism.**

How is SPEP used by Juvenile Justice?

- ***SPEP is a tool.***
  - It is a tool for Programs to use in implementing Effective Best Practices in their local programs;
  - It is a tool for JCPC Members to use in fulfilling their responsibility of fiscal and programmatic oversight of local programs serving court-involved juveniles.



- ***SPEP allows counties to serve court-involved juveniles with "home-grown" programs.***
  Many local nonprofits in North Carolina are able **to serve youth with programming that has local roots, and people that know and care about the youth in their local communities.**

  SPEP enables those programs to **offer services and show program results** that **draw on the best practices of research in the field of Juvenile Justice.** SPEP allows programs **to collect their own data and demonstrate results** by comparing their outcomes with those studied in evidence-based programs.

The use of self-monitoring and effective best practices helps our programs continually improve their quality and strengthen their impact on our youth who are most in need of services.

JCPC Programs participate in SPEP data analysis, staff development, annual JCPC Monitoring, Quality of Services Assessment, and other tools to gain feedback and continually improve program delivery.

Fall 2021 - Buncombe County JCPC
SPEP Scores Summary Report

Program Component	Year Of SPEP SCORE Data	Quality of Services Score Maximum Score = 20	Basic SPEP Score Maximum = 100	Program Optimization Percentage (POP)	No Score/Reason
Earn & Learn	2017-18	17	65	81%	
	2018-2019	17	65	81%	
	2019-2020	17	62	78%	
	2020-2021	17	62	78%	
Trinity Place	2017-18	18	61	72%	
	2018-2019	18	68	80%	
	2019-2020	20	65	76%	
	2020-2021	20	70	82%	
Kids At Work	2017-18	16	62	73%	
	2018-2019	16	51	60%	
	2019-2020	16	58	68%	
	2020-2021	16	58	68%	
Teen Court	2017-18	17			No SPEP
	2018-2019	17			No SPEP
	2019-2020	17			No SPEP
	2020-2021	17			No SPEP
Home Based for Services for Juvenile Sex Offenders	2017-18	17			Advisory Score
Cognitive Behavioral Therapy SPEP added in 16-17	2018-2019	17			Advisory Score
	2019-2020	20			Advisory Score
	2020-2021	20			Advisory Score
Buncombe Structured Day	2018-2019	14			Advisory Score
	2020-2021	15			Advisory Score
Eliada Student Training for Advancement	2019-2020	19			Advisory Score
	2020-2021	19	65	87%	
PIVOTPoint WNC	2020-2021	17			Advisory Score

Program Enhancement Plan

Program:	**Buncombe County Teen Court**
Brief Description:	Teen Court is a diversion from juvenile court and an alternative to out of school suspension created for offenders who have admitted guilt. Clients are given the opportunity to take responsibility for their offense by participating in court proceedings held by trained youth and adult volunteers. Teen Court does not decide guilt or innocence but centers on lowered recidivism through restorative justice. Sanctions for clients include community service, interactive journals, and jury service.

Category	SPEP Score	Enhancement Opportunity	Action Steps	Responsible Party	Comments:
Primary Service Supplemental Services	0				
Quality of Service Delivery	18	**Program Evaluation:** Input interactive journaling responses into google forms for Buncombe County Teen Court.	All responses will be turned into data points for each year through the google form our organization has created. Responses will be recorded at the end of each quarter.	Teen Court Coordinator, Associate Executive Director, or intern.	**This is an ongoing process, and it will be completely caught up by the spring of 2022 since we will have an intern beginning in January of 2022**
		Program Policies and Procedures Re-evaluate community service worksites and make sure all sites have a worksite agreement and that they have been inspected every six months.	As clients begin to use in-person community service again, we will re-inspect each community service worksite and make sure they have an agreement. All site agreements and evaluations will be uploaded to the shared drive to be easily accessible.	Teen Court Coordinator and Director of Program Services	**Teen Court has continued to work on this and as each site has begun working with us again, we have gotten the agreements signed and uploaded.**

Program Enhancement Plan

		Work on reinvesting in the School Based Teen Court program. **Structured Training and Documentation:** Guarantee all direct service staff annual trainings and manage documentation	Now that school is coming back to in-person, the Teen Court Coordinator will work with 2 middle schools in Buncombe County. All staff will attend annual trainings to continue enhancing our quality of service.	Teen Court Coordinator ED/AED/Staff	**Our organization has been pro-active in finding ways to increase school justice partnerships and as of right now, 2 schools are invested in School Based Teen Court. Enka Middle School has already re-established School Based Teen Court and Erwin Middle will consider it for the Spring semester. Juvenile Justice referrals will always be the priority.** **Our office has been managing this more effectively. All training records for Teen Court staff are in the staff personnel files.**
Amount of Service: Duration and Contact Hours	0				
Risk Level of Youth	0				
Total	0				

This Plan is approved by: Aileen Sheeler-Wilson 11/15/21

Program Manager Name & Signature Date

Type text here

JCPC Chair Name & Signature Date

Program Enhancement Plan

Program: Earn & Learn Restorative Community Service

Brief Description: Earn& Learn Juvenile Restorative Community Services is the only community service/restitution program in Buncombe County. This program works with youth assigned community service hours and/or given a monetary compensation requirement for victims provided through DJJAC. Through supervised, assigned work and evidence-based journaling, juveniles provide important service to the community, are held accountable for their actions, and given the opportunity to acknowledge any harm they may have caused

Category	SPEP Score	Enhancement Opportunity	Action Steps	Responsible Party	Comments:
Primary Service Supplemental Services	15				Earn and Learn is a Group 2 and can only gain 10 points plus 5 supplemental
Quality of Service Delivery	17	**Program Evaluation:** Input interactive journaling responses into google forms for Earn & Learn Clients.	All responses will be turned into data points for each year through the google form our organization has created. Responses will be recorded at the end of each quarter.	Director of Program Services, Associate Executive Director, or intern.	**This is an ongoing process, and it will be completely caught up by the spring of 2022 since we will have an intern beginning in January of 2022**
		Program Policies and Procedures Re-evaluate community service worksites and make sure all sites have a worksite agreement and that they have been inspected every six months.	As clients begin to use in-person community service again, we will re-inspect each community service worksite and make sure they have an agreement. All site agreements and evaluations will be uploaded to the shared drive to be easily accessible.	Director of Program Services	**Earn & Learn has continued to work on this and as each site has begun working with us again, we have gotten the agreements signed and uploaded.**

Program Enhancement Plan

		Structured Training and Documentation: Guarantee all direct service staff annual trainings and manage documentation	All staff will attend annual trainings to continue enhancing our quality of service.	ED/AED/Staff	**Our office has been managing this more effectively. All training records for Earn & Learn staff are in the staff personnel files.**
Amount of Service: Duration and Contact Hours	10				
Risk Level of Youth	20				
Total	62				
POP	78%				

This Plan is approved by: Aileen Dawson-Wilson 11/15/21

Program Manager Name & Signature Date JCPC Chair Name & Signature Date

Program Enhancement Plan (PEP)

Program/Component: Buncombe - Kids at Work!

Brief Description: Kids At Work is an interpersonal skills development program based around the culinary arts. Youth are a part of the program for 20 weeks and meet for three hours once a week for instruction. The curriculum consists of 20 hands-on lessons that are designed to meet the youths unique learning styles and help them apply the skills in a work environment. Youth ages 14 and older also receive ServSafe food safety training and certification exam, making them more marketable for employment.

Category	SPEP Score	Enhancement Opportunity	Action Steps	Responsible Party	**Progress Report**: Describe progress made, include date, what has been completed, in process or no progress
Primary Service	15				
Qualifying Supplemental Service	5				
Quality of Service Delivery	16	Staff Retention & Training	1. Staff retreat attended by Staff, Leadership & Board; 2. Creation of committees to address identified training goals & objectives per positions; 3. Development of staff continuity plan; 4. Further enhancement of organizational handbook/manual outlining protocols; 5. Consistent training schedule; 6. Perfection of job descriptions	District leader/Quality Manager	organized & meeting times scheduled to maintain & cultivate training goals, areas of advanced need, refined objectives & job descriptions per staff position. Committees working on these specified areas. Trainings uploaded and can be viewed virtually. Our
Amount of Service: Duration and Contact Hours	12				
Risk Level of Youth	10				
Total SPEP Score	58	**ADVISORY SCORE ONLY**			
POP	68%				

This Plan is approved by: Robin Frasier

Program Manager Signature **Date** **JCPC Chair Signature** **Date**

Program Enhancement Plan (PEP)

Program/Component: Trinity Place Youth Shelter

Brief Description: Family Crisis Counsleing- We provide emergancy counseling to youth and family.

Category	SPEP Score	Enhancement Opportunity	Action Steps	Responsible Party	Improving Service	Progress Report: Describe progress made, include date, what has been completed, in process or no progress
Primary Service	15					
Qualifying Supplemental Service	5	NA				
Quality of Service Delivery	20	NA	* We have received the highest mark for Quality of Service Delivery.		* We received input from Court Counselor suggesting that we allow laptops for use with school work, so we altered our staffing pattern to allow for one on one supervision to accommodate this request.	
Amount of Service: Duration and Contact Hours	10	NA	We are not able to change the length of time the youth is in the program.			
Risk Level of Youth	20	NA	We are not able to change the risk level of the youth is in the program.			
Total SPEP Score	80					
POP	**82%**					

Plan is approved by: Wilson 11/22/2021 Type text here

Program Manager Signature **Date** **JCPC Chair Signature** **Date**

Program Enhancement Plan (PEP)

Program/Component: Eliada Students Training For Advancement/ ESTA Workforce Development Program

Brief Description: ESTA is a Workforce Development Program designed to provide education to help young adults get and keep jobs in a fitting career field at a wage that can support their needs and allow them to live independently.

Category	SPEP Score	Enhancement Opportunity	Action Steps	Responsible Party	**Progress Report**: Describe progress made, include date, what has been completed, in process or no progress
Primary Service	5				
Qualifying Supplemental Service	5	N/A			
Quality of Service Delivery	19	Create more specific goals for program outcomes	Create a unique measurable objective for our program. Determine ideal outcome for clients and how to measure achievement.	Program Director	We are guided to not only have clients gain employment at or above living wage or with the potential to earn living wage in the first year, but to have them fully grasp the content of the classroom portion of class and apply it to their careers. We now have knowledge-based pre and post tests and employer follow-up evaluations. Implemented 4/2021
Amount of Service: Duration and Contact Hours	18	Increase Contact Hours/Client	Some clients do not make it past intake or the first few classes, as employment is easier to achieve now. We need to re-evaluate our schedule and meeting options for clients to make classes more accessible.	Program Director	Evaluation Completed - Clients have provided feedback, reasons have been compiled, changes to services are being considered - as of 11/2021
Risk Level of Youth	18	Risk Tier One is low	Work with court counselors and JCPC personelle to determine ways to better fit the needs of Risk Tier 1 clients	Program Director	
Total SPEP Score	65				
POP	87%				

This Plan is approved by:

Program Manager Signature **Date** **JCPC Chair Signature** **Date**

Program Enhancement Plan (PEP)

Program/Component: PIVOTPoint WNC--Interpersonal Skills Program

Brief Description: PIVOTPoint WNC is a 13 week long program with 4-6 hour long sessions hiking, climbing, rafting, paddleboarding, or mountain biking. Activities are paired with in-depth individualized goals and group dynamic based group facilitation. Groups and individualized service plans are created around client responsibility and autonomy in their own treatment process. Goals are created and tracked around inter and intra personal skill building, communication, mindfulness, and team-building.

Category	SPEP Score	Enhancement Opportunity	Action Steps	Responsible Party	**Progress Report**: Describe progress made, include date, what has been completed, in process or no progress
Primary Service	15				
Qualifying Supplemental Service	5	Full requirement met.	N/A		
Quality of Service Delivery	17	Staff training/evaluation sections and program evaluation section all received a 3/4 because we are a new program and NOT because the requirement wasn't fufilled.	1. Continue to utilize our written staff evaluation plan to formally review and improve work performances of our staff. 2. Continue to follow on-boarding and training requirements and keep staff trained in a number of relevant curriculums that inform our work with youth. 3. Continue to reflect upon and shift as necessary the methods we utilize to track our program outcomes long term.	Becks Logan	
Amount of Service: Duration and Contact Hours	10	Number of weeks is never going to reach 16 because our program's length is 13 weeks although our contact hours will always exceed by double or even triple the requirement.	We will continue to confer with all court counselors and Western Area Consultant to fine tune the duration of our program to best fit the needs of court referred youth. Current feedback shows that 13 week straight vs. every other week may be preferred moving forward and length of program may be shifted to be shorter, not longer. We will continue to not meet the 16 week duration requirement of our SPEP score even though our contact hours are vastly above the required amount.	Becks Logan	
Risk Level of Youth	25	Full requirement met.	N/A		
Total SPEP Score	72				
POP	85%				

This Plan is approved by: *Becks Logan 11/26/21* Type text here

Program Manager Signature **Date** **JCPC Chair Signature** **Date**

Program Enhancement Plan (PEP)

Program/Component: BUNCOMBE STRUCTURED DAY

Brief Description: Our program target youth ranging in ages 12-18 who are court involved, at-risk of court involvement, at-risk of dropping out of school or youth who have other issues that prevent them from being academically successful in school, youth who may be identified as economically disadvantaged, all within Buncombe County and Asheville City school systems.

Category	SPEP Score	Enhancement Opportunity	Action Steps	Responsible Party	**Progress Report**: Describe progress made, include date, what has been completed, in process or no progress
Primary Service					
Qualifying Supplemental Service		We are exploring the possibility of adding other support components—i.e. supplemental GED support	Collaborating with ABTech, along with ABTech's supplemental program in the Eddington Career & Education Center where our program is housed.	Program Manager and the Program Director	N/A
Quality of Service Delivery			Based on need and final outcome—i.e. GED, job, graduation, credit recovery, overall support for the at-risk youth or young adult.		
Amount of Service: Duration and Contact Hours		Based on need and/or referral information			
Risk Level of Youth		N/A			
Total SPEP Score	0	N/A			
POP					

This Plan is approved by:

Sallie Graves, **Program Manager** **Date: December 2021**

_____ JCPC Chair Signature **Date: _____**

Buncombe County Board of Commissioners

Request for Board Action

Meeting Date: 6/7/2022

Consent Agenda

Department: Finance **Presenter(s): Don Warn**

Contact(s): Don Warn

Subject: Addendum to Collection Agreement for the City of Asheville

Brief Summary: On January 8, 2019 the County and City entered into an Agreement for the County to bill and collect real estate, business personal, personal property taxes, including other fees and taxes related to motor vehicles, and any lien for special assessments made and confirmed by the City. The agreement requires County to deposit tax collections to which the City is entitled into the Town's North Carolina Capital Management Trust Account (herein "NCCMT") by weekly electronic transfer on Mondays for the preceding week's receipts. The language does not allow the County to deposit the funds into any other account that the City may have and to provide flexibility and improve some efficiencies, the County and the City have agreed upon an addendum to the Agreement that reads as follow:

That paragraph 8 of the Agreement is deleted and replaced with the following:

That the portion of tax collections to which the City is entitled shall be paid to the City by electronic transfer into an account identified by the City Finance Director by weekly electronic transfer for the preceding week's receipts. The City Finance Director may request to change the account to which such weekly deposits are made by the County by giving thirty (30) days advance notice. The County Finance Department will follow internal procedures for verification of the account change request and make reasonable efforts to accommodate such a request.

Recommended Motion & Requested Action: Approve addendum on consent.

County Manager's comments and Recommendation: Approve addendum as requested.

STATE OF NORTH CAROLINA
COUNTY OF BUNCOMBE

ADDENDUM TO COLLECTION AGREEMENT

This Addendum to Collections Agreement made and entered into effective as of the 1st day of July, 2022 by and between County of Buncombe, a political subdivision of the State of North Carolina (hereinafter sometimes "County") and the City of Asheville, a North Carolina Municipal Corporation (hereinafter sometimes referred to as “City”);

Witnesseth:

W**hereas**, effective January 8, 2019 the County and City entered into an Agreement for County to bill and collect real estate, business personal, personal property taxes, including the City’s fee charged for motor vehicles licensed within the City, any taxes related to motor vehicles, and any lien for special assessments made and confirmed by the City;

Whereas, this Agreement requires County to deposit tax collections to which the City is entitled into the Town's North Carolina Capital Management Trust Account (herein "NCCMT") by weekly electronic transfer on Mondays for the preceding week's receipts;

Whereas, the County desires to modify this provision and the City desires to accommodate this requests; and

Whereas, County and City desire to enter into this Addendum to Collection Agreement.

Now Therefore, in consideration of the mutual covenants of the parties hereto and for the purposes aforesaid, it is hereby agreed between the County and City as follows:

That paragraph 8 of the Agreement is deleted and replaced with the following:

> That the portion of tax collections to which the City is entitled shall be paid to the City by electronic transfer into an account identified by the City Finance Director by weekly electronic transfer for the preceding week's receipts. The City Finance Director may request to change the account to which such weekly deposits are made by the County by giving thirty (30) days advance notice. The County will make reasonable efforts to accommodate such a request.

That each and every other of the terms and conditions of the Agreement remain in full force and effect except as modified herein.

[Signature Pages Follow]

SIGNATURE PAGE 1 OF 2 TO AGREEMENT BETWEEN BUNCOMBE COUNTY AND THE CITY OF ASHEVILLE

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed in their corporate names by their duly authorized officers, all by authority of their governing bodies of each of their taxing units duly adopted, this the day and year first above written.

BUNCOMBE COUNTY

By: _____
Avril Pinder, Buncombe County Manager

ATTEST:

_____
Lamar Joyner, Clerk to the Board

STATE OF NORTH CAROLINA

COUNTY OF BUNCOMBE

I, _____, Notary Public for said County and State, has personal knowledge of the identity of Lamar Joyner, and hereby certifies that said Lamar Joyner, Clerk to the Board, personally appeared before me this day and acknowledged that he is Clerk to the Board of Commissioners of County of Buncombe and that Avril Pender is the Buncombe County Manager, and that by authority duly given and as the act of the County of Buncombe, the foregoing instrument was signed in its name by said County Manager, sealed with its official seal, and voluntarily attested to by himself as its Clerk as the act and deed of the County of Buncombe, all by authority duly given by its governing body.

Witness my hand and notarial seal, this the ____ day of _____, 2022.

_____

Notary Public
Printed Name: _____
My Commission Expires: _____

SIGNATURE PAGE 2 OF 2 TO AGREEMENT BETWEEN BUNCOMBE COUNTY AND THE CITY OF ASHEVILLE

CITY OF ASHEVILLE

BY: _____
Debra Campbell, City Manager

ATTEST:

_____
Magdalen Burleson, City Clerk

STATE OF NORTH CAROLINA
COUNTY OF BUNCOMBE

I, _____, a Notary Public in and for the aforesaid County and State, do hereby certify that Magdalen Burleson, City Clerk, personally came before me this day and duly acknowledged that she is the duly appointed City Clerk of the City of Asheville, and that Debra Campbell, City Manager of the City of Asheville, and that by authority duly given and as the act of the City of Asheville, the foregoing instrument was signed in its name by said City Manager, sealed with its official seal, and voluntarily attested to by herself as its Clerk as the act and deed of the City of Asheville, all by authority duly given by its governing body

WITNESS my hand and Notarial Seal, this the ____ day of _____, 2022.

_____
Notary Public
Printed Name: _____
My Commission Expires: _____

This instrument has been preaudited
in the manner required by The Local
Government Budget and Fiscal Control Act

_____
Name:
Finance Officer

Buncombe County Board of Commissioners

Request for Board Action

Meeting Date: 6/7/2022

Consent Agenda

Department: Legal & Risk **Presenter(s):** Michael Frue

Contact(s): Michael Frue

Subject: Resolution Approving Addition to State Highway System

Brief Summary: Buncombe County received a request from the NC Department of Transportation ("DOT") requesting the addition of 0.02 miles of roadway to Secondary Road # 1791 along Garrison Branch Road in Weaverville.

Recommended Motion & Requested Action: Approve the Resolution Approving Addition to State Highway System.

County Manager's comments and Recommendation: Manager recommends approval as presented.

RESOLUTION #22-06-03

RESOLUTION APPROVING ADDITION TO STATE HIGHWAY SYSTEM

WHEREAS, this Board has received a request from the NC Department of Transportation ("DOT") requesting the addition of 0.02 miles of SR 1791 along Garrison Branch Road in Weaverville;

WHEREAS, DOT requests the approval of this Board to add this 0.02 miles of roadway in Buncombe County to the State Highway system; and

WHEREAS, this Board supports this request.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners for the County of Buncombe as follows:

1. That this Board hereby approves the request for an addition of 0.02 miles of roadway for State Road 1791, Garrison Branch Road, in Weaverville to the State Highway system.

2. That this resolution shall be effective upon its adoption.

This the 7th of June, 2022.

ATTEST

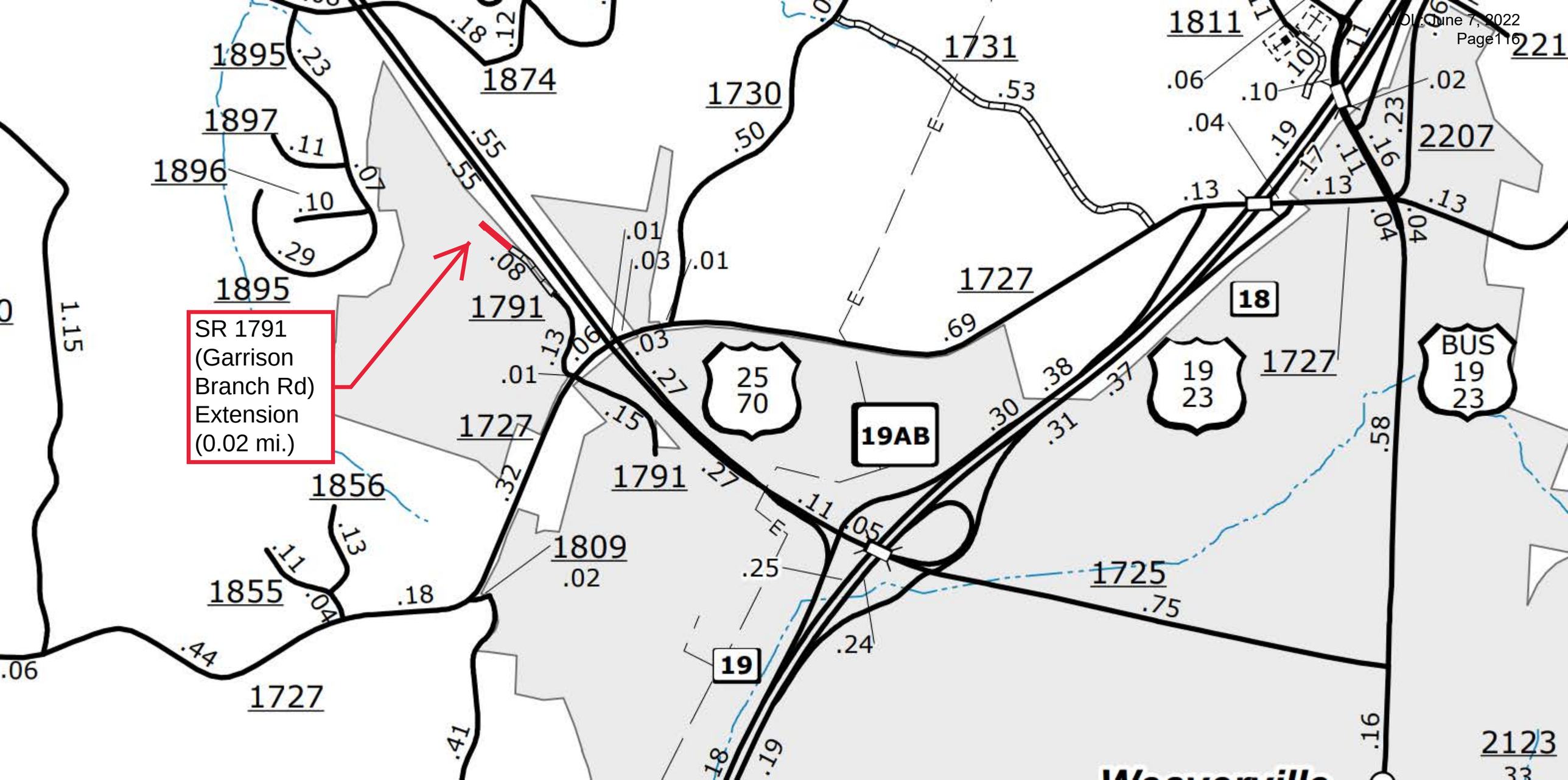
Lamar Joyner, Clerk

BOARD OF COMMISSIONERS FOR THE COUNTY OF BUNCOMBE

By: _____
Brownie Newman, Chairman

APPROVED AS TO FORM

_____
County Attorney


SR 1791
(Garrison
Branch Rd)
Extension
(0.02 mi.)
1895
1897
1896
1874
1730
1731
1811
2207
1727
1791
1856
1855
1809
1725
2123
18
19AB
19
25
70
19
23
BUS
19
23

Buncombe County Board of Commissioners

Request for Board Action

Meeting Date: 6/7/2022

Consent Agenda

Department: Ag and Land Resources **Presenter(s):** John Hudson, Budget Director

Contact(s): Jennifer Harrison, Ag and Land Resources Director

Subject: Grant Award – Soil and Water Conservation District Education Programs – FY2023

Brief Summary: The Pigeon River Fund exists to improve the streams and rivers of Haywood, Buncombe and Madison counties. It supports projects and activities that provide direct benefits in at least one of the following focus areas:

1. Improved surface water quality
2. Enhanced fish and wildlife management and habitats
3. Expanded public access
4. Increased citizens' awareness about their roles in protecting these resources.

We have been awarded this $10,000 grant for several years. These funds provide for our environmental education programming, including but not limited to, Envirothon and summer camps.

Recommended Motion & Requested Action: Approve budget amendment accepting the Pigeon River grant funds

County Manager's comments and Recommendation: County Manager recommends as presented

ORDINANCE #22-06-04

BUNCOMBE COUNTY, NORTH CAROLINA
Grants Fund

BOARD MEETING DATE: June 7, 2022

WHEREAS, the Budget Director recommends and the Board now desires to amend the FY2021-2022 Grants Projects outlined below in Exhibit "A" to the budget,
NOW THEREFORE,

BE IT ORDAINED by the Board of Commissioners for the County of Buncombe as follows:

1. That the FY2021-2022 amendments listed in Exhibit A below be hereby adopted.
2. That this ordinance shall be effective upon adoption.

ADOPTED this 7th day of June, 2022

Requesting Department:	Agriculture and Land Resources
Budget Amendment Item:	Soil and Water Conservation District Education Programs - FY2023

Description: The Pigeon River Fund exists to improve the streams and rivers of Haywood, Buncombe and Madison counties. It supports projects and activities that provide direct benefits in at least one of the following focus areas:
1. Improved surface water quality
2. Enhanced fish and wildlife management and habitats
3. Expanded public access
4. Increased citizens' awareness about their roles in protecting these resources.

We have been awarded this $10,000 grant for several years. These funds provide for our environmental education programming, including but not limited to, Envirothon and summer camps.

Funding Source: Pigeon River Grant Funds

Exhibit A:	**Increase (Decrease)**	
Account Description	**Revenues**	**Expenditures**
Soil and Water Conservation District Education Programs - FY2023	$ 10,000	
Soil and Water Conservation District Education Programs - FY2023		$ 10,000
TOTAL	$ 10,000	$ 10,000

ATTEST:

Clerk to the Board

BOARD OF COMMISSIONERS FOR THE COUNTY OF BUNCOMBE:

By:

Chairman of the Board

Buncombe County Board of Commissioners

Request for Board Action

Meeting Date: 6/7/2022

Consent Agenda

Department: Emergency Services **Presenter(s):**John Hudson, Budget

Contact(s): Angela Ledford, Emergency Services
Taylor Jones, Emergency Services

Subject: NC USAR Task Force 2 Deployment Reimbursement - Haywood County TS Fred

Brief Summary:
The North Carolina Urban Search and Rescue Task Force 2 (NCUSAR TF2) is hosted by Buncombe County Emergency Management and includes membership from Fire Departments throughout the County. This team is deployable as a State asset and costs for State Missions are reimbursed. NCUSAR TF2 deployed on State Mission #281072 8/17 - 8/27/2021 in response to Tropical Storm Fred. $134,504 has been received from NCDPS to reimburse costs associated with this Mission. Of that amount $103,447 is due to the Fire Departments that supplied staff and vehicles for this mission and $31,057 is to reimburse costs for Buncombe County Emergency Services expenses and will go to General Fund Revenue.

Recommended Motion & Requested Action: Approve budget amendment

County Manager's Comments & Recommendation: County Manager recommends as presented

ORDINANCE #22-06-05

BUNCOMBE COUNTY, NORTH CAROLINA
General Fund

BOARD MEETING DATE: June 7, 2022

WHEREAS, the Budget Director recommends and the Board now desires to amend the FY2021-2022 General Fund as outlined below in Exhibit "A" to the budget, NOW THEREFORE,

BE IT ORDAINED by the Board of Commissioners for the County of Buncombe as follows:

1. That the FY 2021-2022 amendments listed in Exhibit A below be hereby adopted.
2. That this ordinance shall be effective upon adoption.

ADOPTED this 7th day of June, 2022.

Requesting Department: Emergency Services
Budget Amendment Item: NC USAR Task Force 2 Deployment Reimbursement - Haywood County TS Fred

Project Description: The North Carolina Urban Search and Rescue Task Force 2 (NCUSAR TF2) is hosted by Buncombe County Emergency Management and includes membership from Fire Departments throughout the County. This team is deployable as a State asset and costs for State Missions are reimbursed. NCUSAR TF2 deployed on State Mission #281072 8/17 - 8/27/2021 in response to Tropical Storm Fred. $134,504 has been received from NCDPS to reimburse costs associated with this Mission. Of that amount $103,447 is due to the Fire Departments that supplied staff and vehicles for this mission and $31,057 is to reimburse costs for Buncombe County Emergency Services expenses and will go to General Fund Revenue.

Funding Source:
North Carolina Department of Public Safety

Exhibit A:	Increase (Decrease)	
Account Description	**Revenues**	**Expenditures**
Emergency Services/Emergency Management/State Revenue	$ 103,447	
Emergency Services/Emergency Management/Contracts, Grants & Subcontractors		$ 103,447
TOTAL	$ 103,447	$ 103,447

ATTEST:

Clerk to the Board

BOARD OF COMMISSIONERS FOR THE COUNTY OF BUNCOMBE:

By:

Chairman of the Board

Buncombe County Board of Commissioners

Request for Board Action

Meeting Date: 6/7/2022

Consent Agenda

Department: Permits and Inspections **Presenter(s): John Hudson**

Contact(s): Bob Haynes, Permits and Inspections Director

Subject: Accela Update Expenses and Homeowner Recovery Fees

Brief Summary:
This budget amendment will allocate $156,000 to increase and extend the contract with Truepoint Solutions. Truepoint Solutions assists with making needed updates to Accela which is the County's permitting software.

This budget amendment will also increase the revenue and expenditure budget for Homeowner Recovery Fees by $6,200. This $10 fee is collected by statute and $9 is passed through to the State.

The Permits Department has realized revenues above what was budgeted for FY22. Those revenues will be utilized to fund the contract increase/extension as well as the Homeowner Recovery Fees.

Recommended Motion & Requested Action: Approve budget amendment.

County Manager's comments and Recommendation: County Manager recommends as presented.

ORDINANCE #22-06-06

BUNCOMBE COUNTY, NORTH CAROLINA
General Fund

BOARD MEETING DATE: June 7, 2022

WHEREAS, the Budget Director recommends and the Board now desires to amend the FY2021-2022 General Fund as outlined below in Exhibit "A" to the budget,
NOW THEREFORE,

BE IT ORDAINED by the Board of Commissioners for the County of Buncombe as follows:

1. That the FY2021-2022 amendments listed in Exhibit A below be hereby adopted.
2. That this ordinance shall be effective upon adoption.

ADOPTED this 7th day of June, 2022.

Requesting Department: Permits and Inspections
Budget Amendment Item: Accela Update Expenses and Homeowner Recovery Fees

Description:
This budget amendment will allocate budget to increase and extend the contract with Truepoint Solutions. Truepoint Solutions assists with making needed updates to Accela which is the County's permitting software.
This budget amendment will also increase the revenue and expenditure budget for Homeowner Recovery Fees by $6,200. This $10 fee is collected by statute and $9 is passed through to the State.

Funding Source:
The Permits Department has realized revenues above what was budgeted for FY22. Those revenues will be utilized to fund the contract increase/extension as well as the Homeowner Recovery Fees.

Exhibit A:	Increase (Decrease)	
Account Description	**Revenues**	**Expenditures**
Fund 100 - Permits & Inspections - 4190:Permits and Fees	$ 156,000	
Fund 100 - Permits & Inspections - Operating		$ 156,000
Fund 100 - Permits & Inspections - 4240: Sales and Services	$ 6,200	
Fund 100 - Permits & Inspections - Homeowner Recovery		$ 6,200
TOTAL	$ 162,200	$ 162,200

ATTEST:

Tamara Saynes
Clerk to the Board

BOARD OF COMMISSIONERS FOR THE COUNTY OF BUNCOMBE:

By: Brownie Newman
Chairman of the Board

Buncombe County Board of Commissioners

Request for Board Action

Meeting Date: 6/7/2022

Presentations

Department: CAPE **Presenter(s): Cata Bulai**

Contact(s): Cata Bulai, Lillian Govus

Subject: Pride Month Proclamation

Brief Summary: Recognition of Pride Month in Buncombe County for June 2022.

County of Buncombe

Proclamation

PRIDE MONTH

Whereas, the battle for dignity, equality and personal safety for lesbian, gay, bisexual, transgender and questioning, intersex and asexual people is reflected in the tireless commitment of the LGBTQIA+ community, as well as dedicated advocates and allies who strive to forge a more inclusive society;

Whereas, each year, the month of June honors the 1969 Stonewall riots at the Stonewall Inn in New York City, frequently referenced as the start of the modern LGBTQIA+ rights movement in the United States, now celebrated with Pride month events nationwide;

Whereas, it is important to take time during this month to reflect on the LGBTQIA+ rights movement and the important progress that has been made;

Whereas, more than 35,000 of our neighbors in Western North Carolina identify as LGBTQIA+; and

Whereas, a recent survey at UNC-Asheville revealed that a third of the students don't identify with conventional binary, heterosexual stereotypes; and

Whereas, LGBTQIA+ individuals across the United States, including those who live in our local community, continue to face hate and discrimination simply for being who they are and for who they love and there remains much work to do to extend the promise of our country to every person; and

Whereas, Buncombe County's Non-Discrimination Ordinance recognizes that it is in the best interest of the residents of Buncombe County to enact protections against discrimination that reflect the community's shared values of equality, inclusion, and fair access, and to preserve the health, safety, and welfare of people without regard to certain actual or perceived status or characteristics; and

Whereas, Buncombe County has recognized the importance of equity for all as a core value in their Strategic Plan; and

Whereas, Buncombe County's Be You LGBTQ+ affinity group creates a space to share, honor, and celebrate the lived experiences of our LGBTQ+ employees; and

Whereas, as an employer, Buncombe County has the opportunity to provide a safe and inclusive workplace for all employees and be a proud supporter and leader towards LGBTQIA+ equity in Buncombe County. While there is much work to be done, we are committing to a better future by showing up as Rachel Macy Stafford once wrote: bravely, boldly, flawed, and full of hope. Now be it resolved that we proclaim June 2022 as **Buncombe County Pride Month**.

Brownie Newman, Chairman
Buncombe County Board of Commissioners

Buncombe County Board of Commissioners

Request for Board Action

Meeting Date: 6/7/2022

Presentations

Department: Asheville Buncombe Regional Sports Commission

Presenter(s): Demp Bradford, President

Contact(s): Demp Bradford

Subject: Asheville Buncombe Regional Sports Commission Update

Brief Summary: Update Board of Commissioners on the Asheville Buncombe Regional Sports Commission.

2021-2022 YEAR IN FOCUS

ASHEVILLE
BUNCOMBE REGIONAL
SPORTS COMMISSION





ASHEVILLE SPORTS

Our Mission

Asheville Buncombe Regional Sports Commission will identify and attract sports events and related meetings to enhance the health, wellness and quality of life for area residents and sports enthusiasts and will generate a positive economic impact by promoting our region as a recognized sporting destination.

Our Vision

To host memorable sporting events that will enrich the lives of the athletes and spectators.

EVENT RESUME

American Cornhole League



Asheville Championship



Billie Jean King Cup

BILLIE JEAN KING CUP
BY BNP PARIBAS

Gran Fondo Asheville USA Cycling Gran Fondo National Championships

SUAREZ
GRAN FONDO
NATIONAL SERIES

Ingles Great Smoky Mountain Grapple



SoCon Basketball Championships



ROAD TO RECOVERY

2021-2022 EVENT IMPACT CALCULATION

Event	Month	Organization	Total Attendees	Direct Spend	Jobs	Local Taxes	Total Spend	Estimated Room Nights
Skyview Golf Tournament	July	Skyview Golf	282	$ 200,834.00	105	$ 10,922	$ 327,667	460
Gran Fondo National Series	July	USA Cycling	1,876	$ 878,590.00	578	$ 46,315	$ 1,435,642	2,248
Girls Summer Riverside Shootout	August	ABYSA	4,653	$ 1,084,889.00	784	$ 51,820	$ 1,785,138	2,197
Beer City Cup	September	ABASA	3,500	$ 1,869,784.00	946	$ 109,054	$ 3,041,049	4,041
Asheville Championship	November	Kemper Lesnik	1,760	$ 1,456,228.00	361	$ 80,108	$ 2,384,856	3,650
Ingles Great Smoky Mountain Grapple	December	Sports Commission	2,340	$ 332,870.00	249	$ 14,218	$ 550,336	680
ACL Open Championships	January	ACL	1,220	$ 562,724.00	296	$ 27,595	$ 922,766	1,491
SoCon Basketball Championships	March	SoCon	21,696	$ 3,567,369.00	1,091	$ 160,127	$ 5,880,089	6,359
Asheville Marathon & Half	March	iDaph	3,800	$ 1,432,286.00	1,256	$ 70,437	$ 2,349,729	3,754
Billie Jean King Cup (P)	April	ITF/USTA	3,468	$ 1,018,011.00	560	$ 48,444	$ 1,677,590	1,493
Carpetbagger Lacrosse- Boys (E)	June	Carpetbagger Lacrosse	4,092	$ 1,075,577.00	774	$ 51,947	$ 1,769,014	2,230
Carpetbagger Lacrosse- Girls (E)	June	Carpetbagger Lacrosse	3,109	$ 632,454.00	608	$ 30,620	$ 1,040,351	1,307
			49,638	***$ 13,032,192.00***	***6,925***	***$ 644,370***	***$ 21,400,918***	***27,202***

Covid or Facility Based Losses

Asheville Spartan Race (2018)	July	Spartan	8,631	$ 3,814,749.00	2,667	$ 207,704	$ 6,224,494	8,303
Gala Gymnastics (2019)	January	Gala	5,362	$ 1,275,817.00	955	$ 55,128	$ 2,109,221	2,657
			13,993	***$ 5,090,566.00***	***3,622***	***$ 262,832***	***$ 8,333,715***	***10,960***

CONNECTING COMMUNITY THROUGH SPORTS EVENTS







3,000
SOCON EDUCATION DAYS

594
SOCON DOWNTOWN DRIBBLE

665
BILLIE JEAN KING CUP COMMUNITY EVENTS

125
ASHEVILLE CHAMPIONSHIP EDUCATIONAL PROGRAM

BOUNCE BACK

UPCOMING EVENTS

- June 18-19 - Carpetbagger Lacrosse Boys Summer Classic
- June 25-26 - Carpetbagger Lacrosse Girls Summer Classic
- July 8-9 - Flag Football World Championship Tour
- July 12-14 - Skyview Golf Tournament
- July 17 - USA Cycling Gran Fondo Asheville & USA Cycling Gran Fondo National Championships
- July 29-31 - Blue Ridge Lacrosse Classic
- September 2-4 - Beer City Cup
- November 11 & 13 - Asheville Championship
- December 16-17 - Ingles Great Smoky Mountain Grapple



ASHEVILLE
BUNCOMBE REGIONAL
SPORTS COMMISSION

THANK YOU FOR YOUR CONTINUED SUPPORT!

Website
ashevillesports.org

Instagram
@ashevillesports

Facebook
@ashevillesports

Twitter
@AvlSports



Buncombe County Board of Commissioners

Request for Board Action

Meeting Date: 6/7/2022

Public Hearings

Department: Finance **Presenter(s): Don Warn/Sybil Tate**

Contact(s): Don Warn/Michael Frue

Subject: Public Hearing on General Obligation Open Space Bond Order

Brief Summary: The County intends pursue a referendum to issue General Obligation bonds for acquisition and improvement of land or interests therein for conservation and protection of natural resources and preservation of farmland, including but not limited to, the development of greenways and trails for recreation purposes.

For the issuance of General Obligation bonds, it is required to hold a public hearing for each of the Bond Orders. At the May 19, 2022 Board of County Commissioner's meeting, the Board approved a resolution calling for a public hearing to be held on June 7, 2022 related to the General Obligation Open Space Bond Order in an amount not to exceed $30 million.

Recommended Motion & Requested Action: Hold the Public Hearing.

County Manager's comments and Recommendation: Hold the Public Hearing.

NOTICE OF PUBLIC HEARING

BOND ORDER AUTHORIZING THE ISSUANCE OF $30,000,000 GENERAL OBLIGATION OPEN SPACE BONDS OF THE COUNTY OF BUNCOMBE, NORTH CAROLINA

WHEREAS, the Board of Commissioners of the County of Buncombe, North Carolina (the "*Board*") has ascertained and hereby determines that it is necessary to pay the capital costs of acquisition and improvement of land or interests therein for conservation and protection of natural resources and preservation of farmland, including but not limited to, the development of greenways and trails for recreation purposes; and

WHEREAS, an application has been filed with the Secretary of the Local Government Commission of North Carolina requesting Commission approval of the General Obligation Open Space Bonds hereinafter described as required by the Local Government Bond Act, and the Clerk to the Board of Commissioners has notified the Board that the application has been accepted for submission to the Local Government Commission.

NOW, THEREFORE, BE IT ORDERED by the Board of Commissioners of the County of Buncombe, North Carolina, as follows:

Section 1. In order to raise the money required for the purposes described above, in addition to any funds which may be made available for such purpose from any other source, General Obligation Open Space Bonds of the County are hereby authorized and shall be issued pursuant to the Local Government Finance Act of North Carolina. The maximum aggregate principal amount of such General Obligation Open Space Bonds authorized by this order shall be $30,000,000.

Section 2. Taxes will be levied in an amount sufficient to pay the principal and interest on the General Obligation Open Space Bonds.

Section 3. A sworn statement of the County's debt has been filed with the Clerk to the Board of Commissioners and is open to public inspection.

Section 4. This bond order will take effect when approved by the voters of the County at a referendum scheduled for November 8, 2022.

The foregoing bond order has been introduced and a sworn statement of debt has been filed under the Local Government Bond Act showing the appraised value of the County of Buncombe, North Carolina to be $47,455,289,903 and the net debt thereof, including the proposed bonds, to be $405,675,956. The finance officer of the County has filed a statement estimating that the total amount of interest that will be paid on the bonds over the expected term of the bonds, if issued, is $15,750,000. The estimate is preliminary, is for general informational purposes only, and may differ from the actual interest paid on the bonds. A tax will be levied to pay the principal and interest on the bonds if they are issued. Anyone who wishes to be heard on the questions of the validity of the bond order and the advisability of issuing the bonds may appear at a public hearing or an adjournment thereof to be held on the 7th day of June, 2022 at or about 5:00 p.m. in the Commission Chambers, 200 College Street, Room 326, Asheville, North Carolina.

/s/ Lamar Joyner
Clerk to the Board of Commissioners
County of Buncombe, North Carolina

GO BONDS UPDATE

Presented by

Sybil Tate

County Manager's Office

Bonds Overview

- Open Space bond - $30M- "…the capital costs of acquisition and improvement of land or interests therein for conservation and protection of natural resources and preservation of farmland, including but not limited to, the development of greenways and trails for recreation purposes…"

- Housing bond - $40M - "…benefit of persons of low or moderate income, including construction of related infrastructure improvements and the acquisition of related land and rights-of way…"

Bonds Overview, cont.

- 7 years to access funds, with an option to extend for 3 years (10 yrs total, 2032)
- 2 FTE's for project management
  - Develop reporting system and measures, manage website, provide regularly scheduled reports to BOC and other boards/groups

Proposed Conservation Program

Goals

- Additional 6,036 conserved acres needed in order to meet the goal

Selection Process

- Two Advisory Boards oversee funding by the County
  - Agriculture Advisory Board (AAB) - 9 members
  - Land Conservation Advisory Board (LCAB) - 9 members
- Application process includes:
  - Written Application
  - Site Visit and Review
  - Project Presentation to the Board

Selection Process: Draft Criteria

Ag Advisory Board (AAB)

- **Board Ranking Criteria**:
  - Soil Classification
  - Farmland Potential
  - Clustering Potential
    - Regional Prioritization Mapping
  - Stewardship

Land Conservation Advisory Board (LCAB)

- **Board Ranking Criteria**:
  - Natural Areas
  - Farmland Preservation
  - Public Benefit/Recreation
  - Leveraged Funding/track record

Oversight and Transparency

- Ag and Land Resources staff and the Bond Project Manager will provide regularly scheduled reports to Ag Advisory and LCAB Boards.
- Bond Project Manager will provide regularly scheduled reports to the Buncombe County Commissioners.
  - Update would include a review of investments, goal progress, timeline, etc.
- Independent annual audit will be conducted

Proposed Open Space Program

Goals

Proposed Selection Process

- Two Advisory Boards to oversee open space
  - Land Conservation Advisory Board (LCAB) - 9 members
  - Recreation Advisory Board - 9 members
- Application process includes:
  - Written Application
  - Site Visit and Review
  - Project Presentation to the Board

Selection Process: Draft Criteria

Oversight and Transparency

- Ag and Land Resources and Recreation staff and the Bond Project Manager will provide regularly scheduled reports to LCAB and Recreation Advisory Boards.
- Bond Project Manager will provide regularly scheduled reports to the Buncombe County Commissioners.
  - Update would include a review of investments, goal progress, timeline, etc.
- Independent annual audit will be conducted

Proposed Greenway Projects

Goals

Proposed to complete the Woodfin and Enka Heritage Greenways

- The Greenway Plan will provide prioritization of greenway projects
- Criteria will be reviewed and adopted by oversight board and may be adjusted based on Commissioner-adopted plans.

Selection Criteria

In order to meet requirements for expending funds timely, projects have been prioritized that are considered “shovel ready”. Criteria to determine “shovel readiness” include:

- Feasibility Study completed
- Design underway or completed
- Project included on the NCDOT STIP
- Land or easements secured for the potential alignment

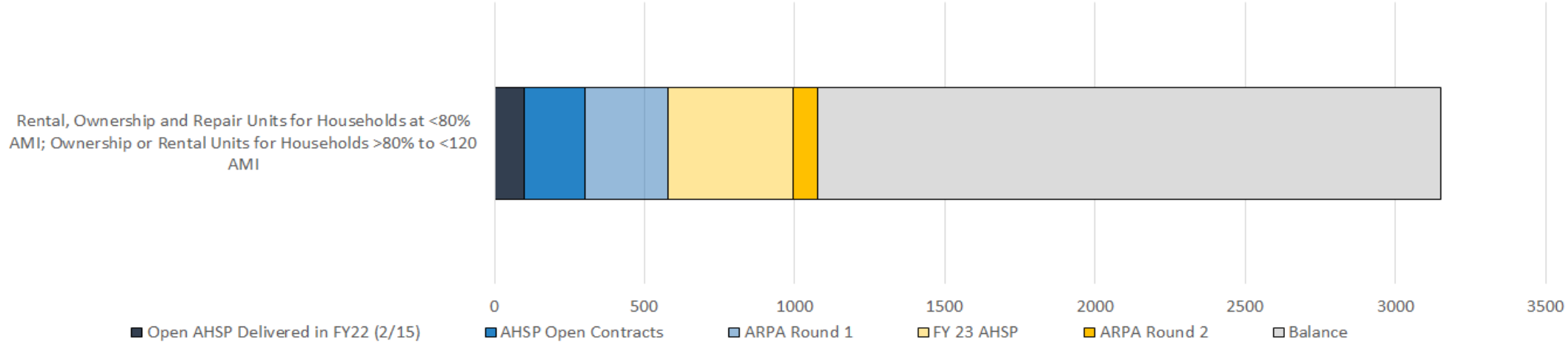
Project Oversight and Transparency

- Project oversight will be provided by Buncombe County Staff, Bond Project Manager, NCDOT and French Broad MPO who oversee project deliverables and procurement processes.
- Recreation Services staff and the Bond Project Manager will provide regularly scheduled reports to the Recreation Advisory Board.
- Bond Project Manager will provide regularly scheduled reports to the Buncombe County Commissioners.
  - Update would include a review of investments, goal progress, timeline, etc.
- Independent annual audit will be conducted

Proposed Investments for Housing for Person of Low and Moderate Income

Goal

"Buncombe County will impact 2,800-3,150 affordable housing units by 2030."



PROJECT SELECTION

Buncombe County's Affordable Housing Committee (3 members) oversees housing program funding

Annual housing program RFP process includes:

- 2 Month Application Window
- 2 Month Application Review Process (Staff and Committee)
- Committee Recommendation of projects and funding to BOC
- BOC approval and allocation through annual budget adoption

PROJECT SELECTION: Draft Criteria

- Projects are evaluated to determine eligibility and alignment with Buncombe County's housing program
- Focus of bond funds will be capital costs

OVERSIGHT

- Affordable Housing staff and the Bond Project Manager will provide regularly scheduled reports to Affordable Housing Subcommittee.
- Bond Project Manager will provide regularly scheduled reports to the Buncombe County Commissioners.
  - Update would include a review of investments, goal progress, timeline, etc.
- Independent annual audit will be conducted

PROCESS UPDATE

Presented by

Don Warn

Finance Office

General Obligation Bonds

5/3	Board: Statements of Fact; Notice of Intent to Apply to LGC; Publication
5/16	Application to LGC
5/19	Board: Introduction of Bond Order; sets date of public hearing
6/7	Board: Public Hearing; Bond orders may be adopted; if adopted, sets Referendum
8/5	Ballot language may go to Board of Elections
11/08	Referendum

General Obligation Bonds

Next Steps

1. Hold the public hearings on each bond order
2. Adopt each bond order at the conclusion of each public hearing
3. Adopt the resolution setting the special referendum

Questions?

Buncombe County Board of Commissioners

Request for Board Action

Meeting Date: 6/7/2022

Public Hearings

Department: Finance **Presenter(s): Don Warn/Sybil Tate**

Contact(s): Don Warn/Michael Frue

Subject: Public Hearing on General Obligation Housing Bond Order

Brief Summary: The County intends pursue a referendum to issue General Obligation bonds for the capital costs of housing for the benefit of persons of low or moderate income, including construction of related infrastructure improvements and the acquisition of related land and rights-of-way.

For the issuance of General Obligation bonds, it is required to hold a public hearing for each of the Bond Orders. At the May 19, 2022 Board of County Commissioner's meeting, the Board approved a resolution calling for a public hearing to be held on June 7, 2022 related to the General Obligation Housing Bond Order in an amount not to exceed $40 million.

Recommended Motion & Requested Action: Hold the Public Hearing.

County Manager's comments and Recommendation: Hold the Public Hearing.

NOTICE OF PUBLIC HEARING

BOND ORDER AUTHORIZING THE ISSUANCE OF $40,000,000 GENERAL OBLIGATION HOUSING BONDS OF THE COUNTY OF BUNCOMBE, NORTH CAROLINA

WHEREAS, the Board of Commissioners of the County of Buncombe, North Carolina (the "*Board*") has ascertained and hereby determines that it is necessary to pay the capital costs of housing for the benefit of persons of low or moderate income, including construction of related infrastructure improvements and the acquisition of related land and rights-of-way; and

WHEREAS, an application has been filed with the Secretary of the Local Government Commission of North Carolina requesting Commission approval of the General Obligation Housing Bonds hereinafter described as required by the Local Government Bond Act, and the Clerk to the Board of Commissioners has notified the Board that the application has been accepted for submission to the Local Government Commission.

NOW, THEREFORE, BE IT ORDERED by the Board of Commissioners of the County of Buncombe, North Carolina, as follows:

Section 1. In order to raise the money required for the purposes described above, in addition to any funds which may be made available for such purpose from any other source, General Obligation Housing Bonds of the County are hereby authorized and shall be issued pursuant to the Local Government Finance Act of North Carolina. The maximum aggregate principal amount of such General Obligation Housing Bonds authorized by this order shall be $40,000,000.

Section 2. Taxes will be levied in an amount sufficient to pay the principal and interest on the General Obligation Housing Bonds.

Section 3. A sworn statement of the County's debt has been filed with the Clerk to the Board of Commissioners and is open to public inspection.

Section 4. This bond order will take effect when approved by the voters of the County at a referendum scheduled for November 8, 2022.

The foregoing bond order has been introduced and a sworn statement of debt has been filed under the Local Government Bond Act showing the appraised value of the County of Buncombe, North Carolina to be $47,455,289,903 and the net debt thereof, including the proposed bonds, to be $415,675,956. The finance officer of the County has filed a statement estimating that the total amount of interest that will be paid on the bonds over the expected term of the bonds, if issued, is $21,000,000. The estimate is preliminary, is for general informational purposes only, and may differ from the actual interest paid on the bonds. A tax will be levied to pay the principal and interest on the bonds if they are issued. Anyone who wishes to be heard on the questions of the validity of the bond order and the advisability of issuing the bonds may appear at a public hearing or an adjournment thereof to be held on the 7th day of June, 2022 at or about 5:00 p.m. in the Commission Chambers, 200 College Street, Room 326, Asheville, North Carolina.

/s/ Lamar Joyner
Clerk to the Board of Commissioners
County of Buncombe, North Carolina

Buncombe County Board of Commissioners

Request for Board Action

Meeting Date: 6/7/2022

Public Hearings

Department: County Manager & Budget

Presenter(s): Avril Pinder, County Manager
John Hudson, Budget

Contact(s): John Hudson, Budget

Subject: County Manager's FY23 Recommended Budget

Brief Summary: On May 19th, the County Manager presented a recommended budget and the budget message. Pursuant to NC GS 159-12(b), the Board shall hold a public hearing, at which time any person who wishes to be heard on the budget, may appear.

Recommended Motion & Requested Action: Conduct Public Hearing

County Manager's Comments & Recommendation: Conduct Public Hearing

2023

RECOMMENDED ANNUAL BUDGET IN BRIEF



BUNCOMBE COUNTY
NORTH CAROLINA

FOR THE FISCAL YEAR ENDING JUNE 30, 2023

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If you're viewing this as a PDF, you can also click the Bookmarks button to see a fully bookmarked table of contents.

Employee & Family Art Contest

Calling all artists: Design our next budget report cover!

This year, the budget office hosted an Art Contest to design the cover of this year's annual budget document. We wanted to highlight Buncombe County's 230th anniversary. Buncombe County employees and their family members were invited to submit an artistic representation of the following prompt:

Buncombe County is a caring community in harmony with its environment where residents succeed, thrive, and realize their potential. This community is turning 230 years old in 2022. What does Buncombe County at 230 mean to you?

Submissions have been displayed in a gallery at Buncombe County's Administrative building during the months of May and June. All artist submissions will have their artwork featured on the cover or throughout the FY2023 Annual Budget Report.

Finalists were invited to attend the Board of Commissioners meeting on May 19, 2022, where they were recognized, and the County Manager recommended the FY23 budget.

The winner of the art contest, Joyce Kanavel, from our Elections department, submitted an acrylic pour painting, utilizing the colors found in the county seal. This painting is the cover of the budget-in-brief document.



Buncombe County, North Carolina

Recommended Budget
Fiscal Year 2022-2023

Board of Commissioners

Brownie Newman, Chair
Amanda Edwards, Vice-Chair
Al Whitesides
Jasmine Beach-Ferrara
Parker Sloan
Robert Pressley
Terri Wells

County Manager

Avril M. Pinder, CPA, ICMA-CM

Prepared By:
Buncombe County Budget Office
Jennifer Barnette, Budget Director
John Hudson, Interim Budget Director
Erin Dickmeyer, Budget Analyst
Heather Holsey, Budget Analyst
Sam Riddle, Budget Analyst

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BUNCOMBE COUNTY GOVERNMENT

OUR MISSION

We promote a healthy, safe, well-educated, and thriving community with a sustainable quality of life. We provide effective and efficient government our citizens can trust. We deliver needed service through a responsive workforce committed to excellence, integrity, and teamwork.

OUR VISION

Buncombe County is a caring community in harmony with its environment where citizens succeed, thrive, and realize their potential.

OUR VALUES

Respect

Integrity

Collaboration

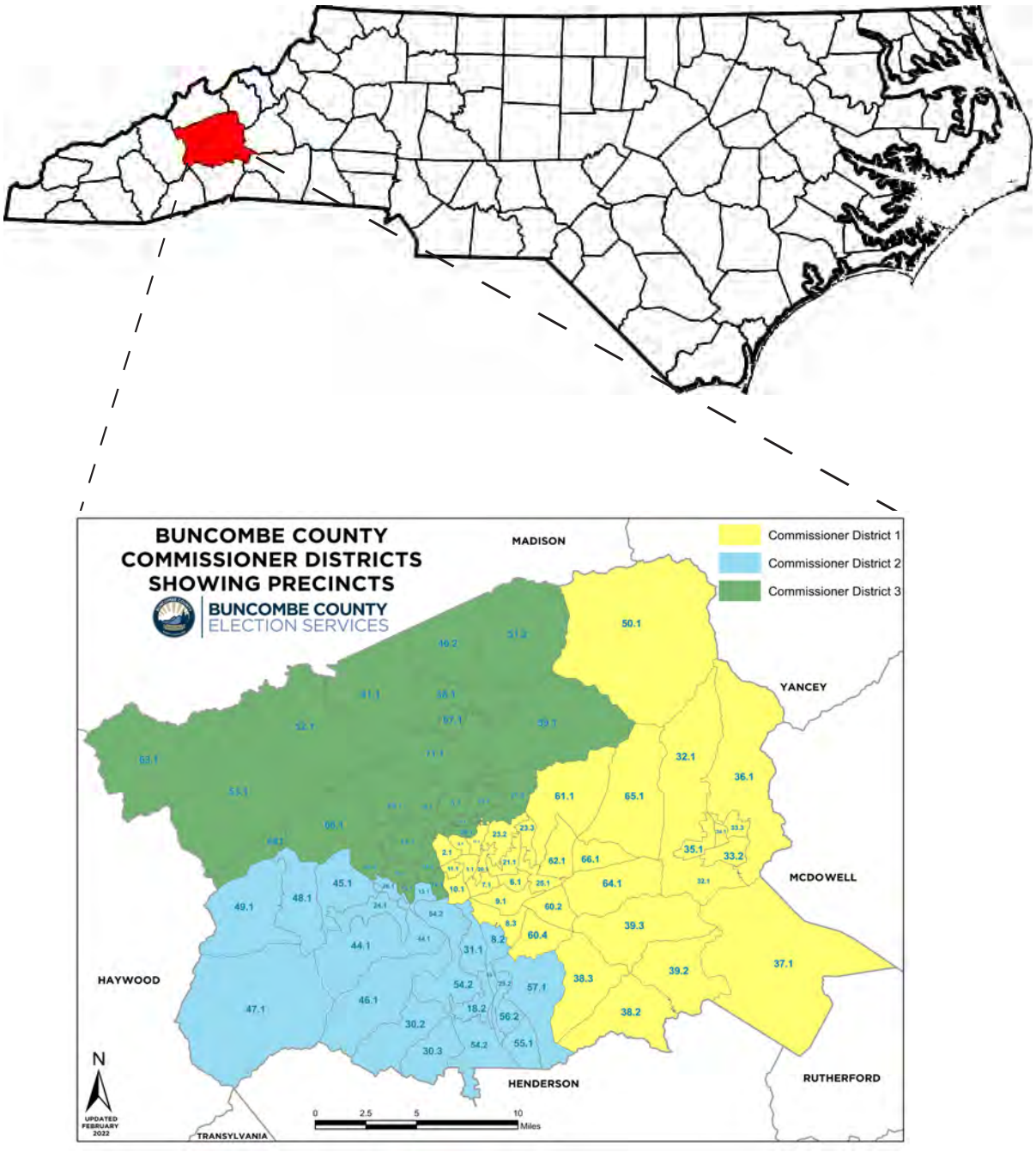
Honesty

Equity

The Buncombe County Seal

Buncombe County's Seal was designed and drawn in 1927 by the late Roy Fox, with help from his classmates. He was a sixth grade student at Woodfin School who entered a contest hoping that his design would become the Official County Seal. County officials selected his design, which featured mountains, trees and billowy clouds as most reflective of Buncombe County's beauty. The original motto, "Men to Match Our Mountains," came from a poem titled "The Country's Call." "Men" was later changed to "People" to acknowledge the contributions of all of Buncombe County's citizens.

Buncombe County
North Carolina



Population	261,191
Area	656 square miles
Date Established	January 14, 1792
County Seat	Asheville

A Brief History of Buncombe County

Katherine Calhoun Cutshall, August 2021

A Time before "Buncombe"

Archaeologists believe that for thousands of years various Indigenous peoples and cultures have made their homes in western North Carolina. The earliest evidence of permanent human settlement in the region dates to approximately 8000 BCE.[1] The geographic region that is now Buncombe County was home to many indigenous towns including a settlement at the confluence of the French Broad and Swannanoa Rivers on the contemporary Biltmore Estate. [2]

Western North Carolina (WNC) was occupied primarily by the Cherokee People but was also home to other indigenous cultures like the Catawba People. The traditional territory of the Cherokee covered more than 100,000 square miles of what is today western North Carolina, eastern Tennessee, northern Georgia, and Upstate South Carolina. In the early 18th century, the estimated population of the Cherokee People was 36,000. By 1770, however, only about 7,000 Cherokees remained. A series of smallpox outbreaks not only caused massive population decline but also forced the relocation and consolidation of Cherokee towns throughout the southern mountains. [3]

Early European Settlement

Following the Seven Years' War, England's King George III issued the *Proclamation of 1763.* The royal order created a boundary line roughly following the Blue Ridge Mountains between the lands of the Cherokee and those claimed by invading white settlers. As tensions between the English crown and American colonists increased before the Revolutionary War, settlers began ignoring the treaty line and illegally moving west. By spring of 1776, many Cherokees were discussing taking up arms against the intruders.

White traders learned of the plans and warned surrounding settlements, and both Cherokees and white settlers began preparing for war. Griffith Rutherford, leader of the Sailsbury district militia, mustered a group of 2,500 volunteer soldiers to lead a military campaign against the Cherokee in WNC. Rutherford's troops destroyed Cherokee settlements across the region, (including the village near present-day Asheville along the Swannanoa River), and imprisoned or enslaved the survivors. After the Rutherford massacre, there were virtually no indigenous inhabitants left in the current Buncombe County region. [4]

[1] "Warren Wilson (Buncombe County)" Ancient North Carolinians, (Accessed 8/10/2021) https://ancientnc.web.unc.edu/indian-heritage/by-region/appalachian/warren-wilson/.

[2] Tennett, Gail, *The Indian Path in Buncombe County*, NP abt. 1950, (Accessed 8/10/2021). http://toto.lib.unca.edu/booklets/indian_path_buncombe/default_indian_path.htm.

[3] Anderson, William L. and Ruth Y. Wetmore, "Cherokee, Part III: Disease, destruction, and the loss of Cherokee Land" NCPedia, 2006. https://www.ncpedia.org/cherokee/disease. (Accessed 8/10/2021).

[4] Norris, David A., "Rutherford's Campaign" NCPedia, 2006. (Accessed 8/10/2021) https://www.ncpedia.org/rutherfords-campaign .

Formation of Buncombe County and First Local Government

According to oral tradition, Samuel Davidson was the first white person to live permanently in what is now Buncombe County when he built a homestead on Bee Tree Creek in 1781. [5] Over the next decade, as the populations of the westernmost sections of the extant Burke and Rutherford counties continued to attract Scots-Irish, German, and Dutch settlers, citizens petitioned the state legislature to form a new county. The measure passed in 1791, and a small group of wealthy landowners formed Buncombe County's first local government in 1792. Originally named Union County, the petitioners eventually settled on Buncombe to honor Colonel Edward Buncombe, a Caribbean-born plantation owner and Revolutionary War veteran.[6]

At the time of its creation, the jurisdiction of Buncombe County encompassed most of the western part of the state. It was so large that it was often called the "State of Buncombe." The county seat, originally called Morristown, was renamed Asheville in 1793 to honor Governor Samuel Ashe.[7]

Buncombe County's Developing Economy

Throughout the first part of the 19th century, Asheville was a small town with few homes and buildings. The dangerous conditions of the roads made travel nearly impossible for merchants. As a result, Buncombe County's primary industry was subsistence agriculture. Most families owned a small amount of land and could not afford to take advantage of enslaved labor. However, many wealthy farmers in the region maintained small plantations and exploited enslaved people to produce cash crops like corn, wheat, and flax. It was also common for enslaved people in WNC to perform skilled labor, such as blacksmithing, tanning, and other home-based industries.[8]

In the years before the Civil War, residents and politicians from Buncombe County lobbied for infrastructure improvements, hoping that easing the difficulty of transportation would boost the western economy. By 1828, work was complete on the County's first turnpike road. Following the course of the French Broad River, the route passed through the center of Asheville connecting Greeneville, Tennessee to Greenville, South Carolina. [9] At the same time, other roads leading to Asheville from eastern North Carolina were built and improved. One frequently journeyed route sent travelers through the Hickory Nut Gap passing by Sherill's Inn, a well-known stop for travelers.[10]

The turnpike was a major catalyst for the continued economic growth in Buncombe County and surrounding regions. Though the turnpike roads were far from perfect, they allowed for relatively safe and hassle-free travel. Due to these new roads, the population of enslaved people rose dramatically as commercial agriculture became more profitable and Buncombe residents began

[5] Sondley, F.A., "Samuel Davidson" NP, 1913. Copy held in Buncombe County Special Collections.

[6] Mazzocchi, Jay. "Buncombe County," NCPedia, 2006. https://www.ncpedia.org/geography/buncombe (Accessed 8/11/2021).

[7] Gregory, Lisa, "Asheville," NCPedia 2010, (Accessed 8/11/2021) https://www.ncpedia.org/geography/asheville.

[8] Inscoe, John C, *Mountain Masters: Slavery and Sectionalism in Western North Carolina* (Knoxville: University of Tennessee Press, 1989), 70-74.

[9] Hill, Michael. "Buncombe Turnpike" NCPedia, 2006. https://www.ncpedia.org/buncombe-turnpike (Accessed 8/11/2021).

[10] "Hickory Nut Gap Forest," Southern Appalachians Highland Conservancy, (Accessed 8/11/2021) https://appalachian.org/hickory-nut-gap-forest/ .

catering to travelers. Wealthy slave-owning families shifted from primarily farming to hosting affluent tourists in hotels and boarding livestock drovers at roadside inns known as stock stands.[11]

As transportation improved throughout the 19th century, Asheville became a popular destination for merchants from the Appalachian foothills as well as leisure travelers from the lower South seeking refuge from mosquito-borne diseases and intense summer heat, laying the groundwork for an increasingly robust tourism-based economy later in the century. [12]

The Civil War and Reconstruction

By the 1850s, a civil war was on the horizon. White men in Buncombe County began taking up arms to defend the practice of slavery as early as 1859. In response to John Brown's raid on Harpers Ferry, William W. McDowell, a wealthy slave owner, organized the Buncombe Rifles, a militia group of 100 or more men who began preparing for war more than a year before Southern states began exiting the Union.[13] Although some narratives offer the idea that the practice and support of slavery and disunion was rare in the Southern Highlands, Buncombe County proved to be pro-secession.[14]

WNC remained relatively peaceful during the war, but Asheville faced the conflict head-on, as it reached the bitter end. The Battle of Asheville was a five-hour skirmish on the northern edge of the city. Bad weather and misinformation saw the battle end without consequence. Peace was short-lived, however. Two weeks later, Union Cavalry led by General George Stoneman rode through Asheville. Stoneman's troops sacked towns and emancipated enslaved people across WNC in what became known as Stoneman's Raid.[15]

After the war, Asheville was home to a local office of the Bureau of Refugees, Freedmen, and Abandoned Lands, commonly called the Freedmen's Bureau. Despite the efforts of the Bureau, the violent oppression of Black people did not end with emancipation. [16] Racialized violence and the "White Supremacy Campaign" touted by southern conservatives continued to promote harmful policies and practices known as Jim Crow Laws.[17] Between 1880 and 1900, three Black men were lynched at the hands of white Buncombe County residents.[18]

[11] Cutshall, Katherine Calhoun, "In the Grip of Slavery: The Rise of a Slave Society Surrounding the Establishment of Stock Stand along the Buncombe Turnpike 1790-1855" Unpublished thesis, UNC Asheville Department of History, 2015, https://libres.uncg.edu/ir/unca/listing.aspx?id=19894.

[12] Starnes, Richard, *Creating the Land of the Sky: Tourism and Society in Western North Carolina*. (Tuscaloosa: University of Alabama Press) 2005, 4.

[13] Inscoe, John C. and Gordon McKinney, *The Heart of Confederate Appalachia: Western North Carolina in the Civil War,* (Chapel Hill: University of North Carolina Press, 2000) 36.

[14] Inscoe and McKinney, *The Heart of Confederate Appalachia,* 49-55.

[15] Inscoe and McKinney, *The Heart of Confederate Appalachia,* 253-257.

[16] Nash, Steven E. *Reconstruction's Ragged Edge: The Politics of Postwar Life in the Southern Mountains,* (Chapel Hill: University of North Carolina Press, 2016) 89-118.

[17] McKinney, Gordon, *Zebulon Vance: North Carolina's Civil War Governor and Gilded Age Political Leader.* (Chapel Hill: University of North Carolina Press, 2004). 325-365.

[18] Elliston, Jon, "WNC's Lynchings: New study sheds light on a once-pervasive Southern atrocity" Carolina Public Press, Feb 18, 2015, (Accessed 8/11/2021) https://carolinapublicpress.org/21898/wncs-lynchings-new-study-sheds-light-on-a-once-pervasive-southern-atrocity/ .

The Gilded and Industrial Age

After the Civil War, the people of WNC continued advocating for infrastructure improvements, especially the completion of the Western North Carolina Railroad, a project halted during the war. Governor Zebulon Vance, a Buncombe County native, successfully pushed the legislature to fund the railroad project.[19]

More than 3,000 incarcerated laborers primarily constructed the railroad. The majority of these laborers were young Black men convicted of petty crimes. Convicts provided the state with free labor, while the health and safety of the workers was ignored. An unknown number of laborers perished while building the railroad. [20] In 1879, workers finished the Swannanoa Tunnel, one of the most important pieces of the project.

The completion of a railroad into Asheville resulted in a major boon to the local economy. Only 10 years later, Asheville was among the most popular health tourism destinations in the United States. [21]

As a result of the area's reputation as a health resort, Buncombe County became a popular destination for Gilded Age millionaires like George W. Vanderbilt. Vanderbilt enjoyed the area so much that he purchased approximately 125,000 acres in southwest Buncombe County to build his estate, a massive French-style Chateau he called Biltmore. The completion of Biltmore drew additional attention to Buncombe County and the surrounding area. Between 1880 and 1900, the population of Buncombe County more than doubled. [22]

The booming tourism-based economy carried Asheville into the 20th century; however, the region was not completely dependent on the service industry. Between 1900 and 1930, the economy of Buncombe County continued to diversify with the arrival of large-scale textile manufacturing firms such as the American Enka and Beacon Blankets mills. Across the County, rural farmers thrived on crops of burley tobacco. [23]

The Post-war Era

As post-war euphoria subsided across the United States, Buncombe County's economy faced a period of relative stagnation throughout most of the latter half of the 20th century. The service and manufacturing industries continued to be the region's primary source of jobs and revenue. However, manufacturing was on the decline across the country, Buncombe County not excepted. Two of the region's largest employers, American Enka and Beacon Blankets, began to shrink eventually ceasing operations altogether in 1985 and 2002, respectively. As manufacturing jobs became increasingly scarce, Buncombe County once again turned to the hospitality sector to create economic stability. [24] In 1983, the North Carolina legislature created Buncombe County's Tourism Development

[19] McKinney, *Zebulon Vance*, 325-365.

[20] "History", RAIL Project, (Accessed 8/11/2021) https://therailproject.org/history/ .

[21] Starnes, Richard. *Creating the Land of the Sky*. 9-12.

[22] Asheville, North Carolina, Buncombe County Special Collections, Vertical File Reference Collection, US Census Population Data for Buncombe County.

[23] Starnes, *Creating the Land of the Sky*, 9.

[24] Chase, Nan, *Asheville: A History*, (Jefferson, NC: McFarland & Company, 2007) 161-207.

Authority to oversee the collection and investment of occupancy taxes paid by tourists who used overnight lodgings in the region.[25]

Buncombe County Today

Since the 1980s, Buncombe County has continued to attract visitors. More than 10 million people make their way to Buncombe County each year, and tourism remains one of the primary drivers of economic growth. In the 2020 fiscal year, the Buncombe County Tourism Development Authority attributed more than $392 million to tourism-related tax revenue.[26] Other industries also continue to make an impact, including agriculture. Buncombe County is home to at least 21 working family farms that have been in business for more than 100 years.[27] As of the 2020 census, Buncombe County is home to more than 260,000 residents and continues to grow. [28]

Buncombe County strives to promote a healthy, safe, well-educated, and thriving community with a sustainable quality of life, and provide effective and efficient government our citizens can trust. Buncombe County delivers needed service through a responsive workforce committed to excellence, integrity, and teamwork. [29]

[25] "About the Buncombe County TDA," Buncombe County TDA, (Accessed 8/15/21) https://www.ashevillecvb.com/bctda/.

[26] "Buncombe County TDA Annual Report FY2019-2020," Buncombe County TDA, (Accessed 8/20/21), https://www.ashevillecvb.com/wp-content/uploads/2020-BCTDA-Annual-Report_FINAL.pdf.

[27] "Century Farm Family," North Carolina Department of Agriculture and Consumer Services, (Accessed 8/15/21), https://www.ncagr.gov/paffairs/century/index.htm.

[28] Asheville, North Carolina, Buncombe County Special Collections, Vertical File Reference Collection, US Census Population Data for Buncombe County.

[29] Buncombe County Government, "Buncombe County Strategic Plan, 2025" (Accessed 8/30/21), https://www.buncombecounty.org/governing/commissioners/strategic-plan/default.aspx.

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Buncombe County

Board of Commissioners

CHAIR



Brownie Newman

DISTRICT 1



Al Whitesides



Terri Wells

DISTRICT 2



Amanda Edwards, Vice-Chair



Jasmine Beach-Ferarra

DISTRICT 3



Parker Sloan



Robert Pressley

County Officials

Quentin Miller	Sheriff
Drew Reisinger	Register of Deeds
Avril M. Pinder, CPA, ICMA-CM	County Manager
Dakisha Wesley	Assistant County Manager
Sybil Tate	Assistant County Manager
Lamar Joyner	Clerk to the Board
Jennifer Barnette	Budget Director
John Hudson	Budget Director
Don Warn	Finance Director

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Organizational Chart

ELECTED · APPOINTED · SEPARATE BOARD · DEPARTMENT HEAD

Residents

External Audit Committee



Internal Auditor
Dan Keister



Clerk to the Board
Lamar Joyner

Board of Commissioners



Chairman
Brownie Newman



District 1
Al Whitesides



District 1
Terri Wells



District 2
Jasmine Beach-Ferrara



District 2
Amanda Edwards



District 3
Parker Sloan



District 3
Vice Chair
Robert Pressley



Register of Deeds
Drew Reisinger



Sheriff
Quentin Miller



County Manager
Avril Pinder



Finance
Don Warn



Tax Collector
Jennifer Pike



Administrative Coordinator
Jennifer Aviles



Budget
Jennifer Barnette



Human Resources
Sharon Burke



Intergovernmental Relations
Timothy Love



Legal/Benefits/Risk MGMT
Michael Frue



Assistant County Manager
DK Wesley



Assistant County Manager
Sybil Tate



City/County ID
Pat Freeman



Election Services
Corinne Duncan



Library
Jim Blanton



Emergency Services
Taylor Jones



Equity & Human Rights
Rachel Edens



Health & Human Services
Stoney Blevins



Justice Services
Tiffany Iheanacho



Communications and Public Engagement
Lillian Govus



Public Safety Communications
Derrick Ruble



Recreation Services
Allison Dains



Strategic Partnerships
Rachael Nygaard



Agriculture and Land Resources
Jennifer Harrison



Information Technology
Eric Grau



Permits & Inspections
Bob Haynes



Strategy & Innovation
Rafael Baptista



Air Quality
Ashley Featherstone



Planning
Nathan Pennington



Solid Waste
Dane Pedersen



Sustainability Office
Jeremiah LeRoy



Tax Assessment
Keith Miller



General Services
Mike Mace

Buncombe County Government

Avril M. Pinder, CPA, ICMA-CM
County Manager

BUNCOMBE COUNTY
1792-2022



Second Place entry into the FY2023 Budget Cover Art Contest – Artist: Melissa Hudson, Leicester

May 19, 2022

Dear Buncombe County Commissioners,

I am pleased to present the Fiscal Year (FY) 2023 recommended annual budget for Buncombe County for your review and consideration. The budget was prepared in accordance with The North Carolina Local Government Budget and Fiscal Control Act.

Last year's budget focused on setting Buncombe County on the path to recovery from the COVID-19 pandemic while building toward equity that our community wants and requested. Progress has been made, and we continue to work toward these goals, as you will see in this year's recommended budget.

As Buncombe County recognizes its 230-year anniversary, the theme I want to focus on is stewardship. We are caretakers of something created long ago and tasked with maintaining and enhancing the alluring aesthetic, quality of life, and other elements that draw people here and give them a sense of place.

With that in mind, we find ourselves circling back to focus on the foundation of our organization. A structure can only be as tall as the foundation is strong enough to build upon. You have already begun the work of fortifying the foundation of our organization and stewardship of our community with the Strategic Plan – Buncombe 2025.

We continue to add to the strength of the foundation by undertaking the work of the Comprehensive Plan 2043, a plan that identifies long-term community vision, helping define our needs around land-use, infrastructure, and other key community needs over the next 20 years. Led by the County's Planning Department, a series of 17 public engagement meetings have taken place across the County with the goal of gathering information from our residents on their future vision of the County. During the next public input stages, we will refine this data so that we will be able to focus attention on the creation of goals, objectives, and policy development.

To continue to meet the goals of our Strategic Plan established in FY2020, as well as the upcoming initiatives that we will see from the Comprehensive Plan 2043, we need to invest in our workforce and the foundational aspects of the organization.

My goal, as ever, in developing the County's budget is transparency and accountability. The recommended FY2023 budget provides the opportunity for Buncombe County to continue to deliver a high level of service by focusing on the foundation, all while maintaining fiscal responsibility with taxpayer dollars.

I invite you to review this document and see how the County is intentionally working on vital issues such as affordable housing, early childhood education, conservation, and other priorities aimed at enhancing Buncombe County's quality of life for everyone.

FY2023 Budget Summary

One aspect of focusing on the foundation means increasing staffing levels to ensure adequate coverage and lessen the burden on current staff. I am also recommending converting long-term temporary and grant-funded staffing, which are time-limited in nature, into permanent positions. This budget recommends 63 new positions across 23 departments in FY2023.

The new positions I am recommending are:

General Government Function:

- Communications and Public Engagement
  - A **Website Administrator**, which would be a conversion of a temporary position to a regular position. This position will assist in managing the County's online content including compliance with ADA legal standards.
  - Two **Information and Communication Specialists**, one of which will be bilingual, to better engage and communicate with our community, aligning with feedback from our community survey.
- County Manager's Office
  - An **Administrative Coordinator** to support Economic Development and Intergovernmental affairs as these areas continue to broaden in scope and workload.
  - Two **Equity and Inclusion Specialists** to provide consultation, facilitation, and training to all County departments on integrating equity and human rights in policies, processes, and work environments, as well and working with the community and our local government partners.
- Elections
  - A **Training Program Coordinator** to deliver critical training to poll workers.
  - A **Recruitment Program Coordinator** to recruit poll workers and ensure underserved communities are reached as necessary.
- Finance
  - A **Procurement Specialist** to increase their capacity to manage the procurement of goods and services while ensuring compliance with contracts.
- General Services
  - A **Project Manager** to manage the growing number of capital projects due to addressing deferred maintenance as outlined in the Comprehensive Facility Assessment, and project management of AB Tech and Asheville City Schools' capital projects.
- Human Resources
  - An **Employee Engagement Lead** to foster engagement with employees and increase retention.
  - A **Human Resources Technician** to support day-to-day operations of the department as our County personnel continues to grow.
  - A **Human Resources Information Systems Analyst** to work closely with the Information Technology to improve system efficiencies, particularly within our Enterprise Resource Planning software.
  - A **Recruiter** to assist the department in better sourcing of applicants and help speed up the recruitment and onboarding process.
- Information Technology (IT)
  - Two **Radio System Analysts** to ensure compliance with public safety State and federal regulations with respect to inspections and maintenance of tower sites and radio equipment.

- Legal and Risk
  - A **Senior Attorney** to help manage the legal issues that grow with the size of the County.
- Strategic Partnerships
  - A **Grants Administrator** to assist with monitoring the recipients of Strategic Partnership, Isaac Coleman, and Tipping Point Grants for compliance.
  - A **Grants Manager** to serve as an organization-wide resource to help the County maintain compliance as a recipient of State, Federal, local, and non-profit grants.
- Sustainability
  - A **Project Manager** to manage the increase in volume and work toward our Environmental and Energy Stewardship goals, including the increasing volume of solar and alternative energy projects.
- Tax Assessment
  - A **Commercial Property Appraiser** due to increases in property transactions.

Human Services Function:

- Health and Human Services
  - An **Adult Protective Services (APS) Evaluator** to assist in responding to the large number of APS reports in the County.
  - An **Adult and Aging Services Coordinator** to coordinate services that will help achieve the County's strategic goal of helping older residents' ability to age in place as well as working with the homeless population.
  - An **Administrative Support Associate** focused on assisting the department with Human Resources-related needs.
  - An **Income Maintenance Caseworker** to focus on eligibility determinations for housing and rental assistance programs.
  - An **Environmental Health Specialist** to manage the increasing demand for well and septic permitting and repair.
  - A **Quality Assurance Manager** to lead the Public Health accreditation process as well as develop quality assurance and practice standards compliance for the division.

Public Safety Function:

- 911 Operations
  - Four **Telecommunicators** devoted to answering calls to lessen the occurrence of call-takers also providing dispatch services.
  - A **Quality Assurance Specialist** to review calls and ensure mandated compliance with State and Federal regulations.
- Emergency Services
  - Five **Paramedics** to staff an additional ambulance as well as peak-time units.

  - Three **Community Paramedics**, which are conversions from grant-funded positions to regular positions. These positions focus on reducing overdose deaths.
  - An **Emergency Management Specialist** to focus on disaster planning and exercises.
  - An **Emergency Medical Services Quality Assurance Officer** to monitor system performance, oversee quality improvement initiatives, and develop and deliver training to improve patient care and system response.
  - An **Assistant Fire Marshal** due to increased volume of required fire inspections and response.
- Identification Bureau
  - An **Identification Technician** to respond to new laws regarding processing of expungements and fingerprinting of law enforcement, as well as increased volume of permits.
- Justice Resource Support
  - Two **Program Coordinators**, which are conversion from grant-funded positions to regular positions. These positions support the Veterans and Adult Treatment Courts.
- Sheriff's Office
  - A **Detective** to assist with real time intelligence operations.
  - A **Deputy**, which is a conversion from a grant-funded position to a regular position. This deputy position is assigned to the Family Justice Center.
  - A **Forensic Services Technician** to assist the Crime Scene Investigations Unit in ensuring that crime scenes are processed in accordance with best practices.

Economic and Physical Development Function:

- Agriculture and Land Resources
  - A **Soil Conservationist** to provide technical assistance to landowners as well as respond to water quality and disaster issues.
- Permits and Inspections
  - A **Code Enforcement Officer** due to increased permit volume, allowing manageable daily caseloads for Code Enforcement staff.
- Planning
  - A **Stormwater Technician** to ensure compliance with stormwater and watershed mandates.
  - Three **Planners** as the scope of planning increases with the development and implementation of the Comprehensive Plan. The Planners will each have an area of focus, which will be Transportation, Long-Range Planning, and Development Services.

Cultural and Recreational Function:

- Library
  - A **Branch Manager** position for the North Asheville Library to create a more functional administrative support structure.
  - A **Library Specialist** at Pack Memorial Library to achieve essential operating conditions allowing for program planning, community outreach, and administrative functions.
  - A part-time **Cataloger** at Pack Memorial Library to provide support in the technical services department.
- Recreation Services
  - A **Park Ranger** to provide coverage at our larger parks to engage with park visitors and regularly inspect grounds and equipment for hazardous conditions.
  - A **Program Assistant**, which is a conversion of a temporary position to a permanent position.

Enterprise Function:

- Solid Waste
  - An **Environmental Enforcement Specialist** to assist in enforcing policies and ordinances.
  - A **Heavy Equipment Operator** due to the increasing volume of incoming waste at the landfill.
  - A **Maintenance Technician** to assist with keeping the landfill facility clean and avoid citations.

Expenditures

The recommended budget provides $574,908,675 in total expenditures across all operating funds, with a General Fund total of $399,212,222. The proposed tax rate to support the FY2023 budget remains at 48.8 cents per $100 of assessed valuation.

The value of a penny on the tax rate is $4,918,017.

The FY2023 recommended budget amounts for annual funds are as follows:

- General Fund budget of **$399,212,222**
- Occupancy Tax Special Revenue Fund budget of $46,000,000
- 911 Special Revenue Fund budget of $1,288,426
- Register of Deeds Automation (ROD) Special Revenue Fund budget of $148,646
- Register of Deeds Trust Fund budget of $400,000
- Special Taxing Districts Fund budget of $64,064,144
- Transportation Special Revenue Fund budget of $4,817,803
- Woodfin PDF (Project Development Financing) Special Revenue Fund budget of $813,450

- School Fines and Forfeitures Fund budget of $2,000,000
- Tax Reappraisal Reserve Fund budget of $531,913
- Sheriff Forfeitures Fund budget of $230,000
- Solid Waste Enterprise Fund budget of $13,280,413
- Inmate Commissary and Welfare Fund budget of $445,965
- Representative Payee Fund budget of $600,000
- Insurance and Benefits Fund budget of $41,075,693

Revenues

General Fund Revenues, excluding appropriated fund balance, total **$382,358,990,** an overall increase of 6% from the FY2022 amended budget.

Ad Valorem Taxes – Property taxes for FY2023 are budgeted at **$239,659,247,** an increase of $6,362,585 (3%) over the FY2022 amended budget. Last year's collection rate was budgeted at a rate of 99.5% but our Tax Collection Department's efforts yielded a higher rate of collections of 99.65%. The budgeted rate for FY2023 is 99.65%.

Sales Taxes – Sales Tax collection in FY2022 significantly exceeded our projections and we are adjusting our budget for FY2023 accordingly. Sales taxes are budgeted at **$47,769,047**, an increase of $11,158,919 (30%) above FY2022 amended budget.

Fund Balance – This plan proposes using **$16,853,232** of fund balance thereby preserving a 15% minimum fund balance by policy.



Moving Forward With Our Strategic Plan

Under the Board's leadership, in July 2019 staff began to work on a countywide Strategic Plan known as Buncombe 2025.

The Strategic Plan's four community focus areas and three foundational focus areas continue to guide our work over this five-year period. As we developed the recommended FY2023 budget, departments continued to align their work to advance the goals of the Strategic Plan by monitoring and updating department goals that support the focus areas of the Plan.

During our FY2023 budget planning retreat, you identified four priorities to focus on within the Strategic Plan. Those top four priorities were Affordable Housing, Climate & Environmental Solutions, Apprenticeships, and Early Childhood Education. Some of the FY2023 budgeted items that support these priorities are outlined below and detailed throughout this message:

Commissioner Driven FY2023 Budget Priorities

Affordable Housing

- $2.3M Annual Contribution
- ARPA Funding is also being applied to this priority

Climate & Environmental Solutions

- Dept. of Sustainability Budget - $555k
- Solar on Schools and Public Buildings - $4M
- Electric Vehicle Charging Infrastructure - $120k
- 33 Electric/Hybrid Vehicles - $1.6M

Apprenticeships

- Emergency Services Apprenticeship Program - $150k

Early Childhood Education

- Pre-K Support - $3.8M
- Preschool Outreach Program - $191k
- ARPA Funding is also being applied to this priority

The following highlights are initiatives and programs budgeted for FY2023 that support the Strategic Plan. This list is not exhaustive but demonstrates continued commitments the County is undertaking for FY2023.

Community Focus Areas

Educated and Capable Community – A County where all residents thrive and demonstrate resilience throughout their lives

Recommended FY2023 investment in our Educated and Capable Community workforce totals **$577,254**, funding eight positions.

- Public School and Community College Funding – recommended budgets for our public schools and community college for FY2023:

    - Asheville City Schools - **$15,283,953**, an 8.0% increase from FY2022 amended budget
    - Buncombe County Schools - **$81,880,404**, an 11.9% increase from FY2022 amended budget
    - Asheville-Buncombe Technical Community College - **$7,728,142**, a 6.22% increase from the FY2022 amended budget

  The significant increases in the level of funding to the K-12 public schools begins to address the state requirement of a minimum $15 an hour to non-certified staff and allows for reduction of pay compression among employees. Additionally, Buncombe County Schools required $3 million to pay for staff for which they used Elementary and Secondary School Emergency Relief (ESSER) federal funding. Increases in utility costs and fuel are also budget drivers for the school systems.

- Early Childhood Grants - The purpose of the Early Childhood Education and Development Fund is to ensure that every child in Buncombe County has an equal opportunity to thrive during their first 2,000 days, including access to quality early childhood education. Grants are awarded in support of creating new classrooms, supporting capacity/quality, recruiting and retaining qualified teachers, and enhancing the effectiveness of the overall system of early care and education. A list of grantees can be found in Appendix A.

  Recommended FY2023 investments in Early Childhood Grants total **$3,820,349**, an increased investment of $68,364 from FY2022.

- Preschool Outreach Program - The Library continues the Preschool Outreach Program. Community volunteers engage with childcare centers to provide high quality, early literacy programs using curriculum kits and story bag collections. Library staff will audit existing materials, as well as create new curriculum kits for classroom use, for relevancy and application to NC Curriculum standards through an equity lens. An additional Library Specialist is included in the recommended budget to continue to grow the Program.

  Recommended FY2023 investment in Preschool Outreach Program services totals **$191,000.**

- Continued Support of Internet Access Programs - The Library has seen increased demand for the laptop and hotspot-lending program and has requested increased funding for the program.

  In addition to the laptop and hotspot-lending program, the Library continues to work to increase 24-hour exterior Wi-Fi signals at Library branches.

  Recommended FY2023 investment in Internet Access Programs totals **$73,116**.

- Replacement of Verified Ballot Transaction (VBT) Scanners – The Elections department is requesting funding for various supplies in preparation for the upcoming elections. Included in the request is funding for replacement of VBT Scanners which are used to ensure voters receive the correct ballot.

  Recommended FY2023 investment in replacement of VBT scanners totals **$14,500**.

- Arts and Culture Grants and Museum of Science – Based on direction from the Board to provide a dedicated funding source for our arts and culture partner organizations, funding is being included in the budget at .50 per capita[1] to administer an Arts and Culture Block Grant, as well as $25,000 for the Asheville Museum of Science.

  Recommended FY2023 investment in Arts and Culture Grants and Museum of Science totals **$154,788**.

Environmental and Energy Stewardship – High quality air, water, farmland and renewable energy for future generations

Recommended FY2023 investment in our Environmental and Energy Stewardship workforce totals **$408,059**, funding six positions.

- Continued Commitment to Conservation Easements - The County proactively works with landowners to place conservation easements on farmland and other environmentally sensitive tracts of land.

  Recommended FY2023 investment in Conservation Easements totals **$750,000.**

- Blue Horizons Project – This initiative supports weatherization and renewable energy for low and moderate-income residents in Buncombe County. It aims to reduce energy burden and increase access to renewable energy options in our community.

[1] US Census American Community Survey 2020 ACS 5-Year Estimates Data Profiles

Recommended FY2023 investment in Blue Horizons Project totals $175,000.

- Battery Storage Pilot Program - The Sustainability Office will implement at least one energy storage pilot project at one of the County's solar installation sites. The project will lower utility demand charges and increase reliability and resilience while serving as a proof of concept for future energy storage opportunities at County facilities.

  Recommended FY2023 investment in the Battery Storage Pilot Program totals $75,000.

- Alternatively Fueled Vehicles – To further the County's efforts to reduce greenhouse gas emissions, the FY2023 recommended budget includes funding for vehicle replacements. Of the 41 vehicles to be purchased from the General Fund in FY2023, 33 of them are slated to be Electric or Hybrid vehicles pending availability.

  Recommended FY2023 investment in Alternatively Fueled Vehicles totals $1,640,803.

- Solid Waste Residential Service Evaluation – The Solid Waste Department will conduct a study to examine the best application of residential services for unincorporated Buncombe County. The study will evaluate the most efficient and effective strategy for managing residential waste in the County.

  Recommended FY2023 investment Solid Waste Residential Service Evaluation totals $200,000.

- Solar Panels on Schools and Public Buildings – The goal of this project is to reduce greenhouse gas emissions as well as to provide long-term utility cost savings for the County as well as its Education partners.

  Recommended FY2023 investment in Solar Panels on Schools and Public Buildings totals $4,000,000.

Resident Well-Being – Our residents are safe, healthy, and engaged in the community.

Recommended FY2023 investment in our Resident Well-Being workforce totals $2,172,847, funding 33 positions.

- Emergency Services Assessment – The Emergency Services Assessment will help Emergency Medical Services (EMS) determine their strengths and weaknesses by analyzing data and measuring performance to enable improvement in the EMS systems. The Assessment will identify ideal placement of ambulances, identify retention and recruitment strategies, and best practices. This assessment will utilize updated census data to provide data-driven, evidence-based approaches to improve services to the communities that need them the most.

Recommended FY2023 investment in an Emergency Services Assessment totals $125,000.

- Improving Emergency Medical Services – Continuing to work toward the highest quality-of-care and improved response times, we will increase the size of our ambulance fleet by two additional ambulances, replace four ambulances, and hire a Quality Assurance Officer and five paramedics. One of the new ambulances is required to take on transportation in the Skyland district and the additional staffing enables the County to add personnel for peak time response. The addition of an assistant fire marshal will assist in addressing workload volume to ensure compliance with fire safety in our communities' facilities.

  Recommended FY2023 investment in Improving Emergency Medical Services totals $2,410,743.

- Community Paramedicine – Emergency Services began a grant-funded Community Paramedicine pilot in FY2021. This team supplements traditional Emergency Medical Services (EMS) by responding to individuals experiencing substance use crises or actively overdosing to offer services and connect clients to peer support and treatment options. We are converting three Community Paramedicine positions from grant funding for Post-Overdose Response Team (PORT) activities.

  Recommended FY2023 investment in Community Paramedicine totals $326,055.

- Treatment Court Sustainability – The Veterans Treatment Court, Buncombe County Sobriety Court, and Adult Drug Treatment Court support high-risk/high-need individuals. The goals of these programs are to provide access to treatment as well as reduce recidivism. Two positions as well as specific operating expenditures are recommended to come into the County services portfolio, converting from grant funding.

  Recommended FY2023 total investment in Treatment Courts is $482,670.

- Community Recreation Grants - Provide funding to qualified organizations within Buncombe County interested in working with the Recreation Services Department through the promotion of recreational fitness, health and wellness initiatives, as well as community-based activities and capital improvements that increase recreational opportunities for the communities served. A list of grantees can be found in Appendix A.

  Recommended FY2023 investment in Community Recreation Grants totals $100,000.

- Recreation Assets – Included in General Services and Recreation Services requests repairs and equipment for over 17 of our existing parks. This funding will enhance safety, increase storage, as well as upgrade playground equipment.

Recommended FY2023 investment in Recreation Assets totals $564,146.

- Rathbun House Lease – Health and Human Services has identified the Rathbun House as an ideal location for a family and trauma-informed space where foster children can comfortably and safely stay until placement is identified. The house includes visitation spaces in a home-like setting, clinical spaces, parenting education space, as well as rooms where child and family team meetings can be held.

  Recommended FY2023 investment in Rathbun House Lease totals $78,000.

Vibrant Economy – A robust and sustainable regional economy that builds on our homegrown industries and talent and provides economic mobility for residents.

Recommended FY2023 investment in our Vibrant Economy workforce totals $110,604, funding two positions.

- Affordable Housing Near Transportation and Jobs - Evaluate existing and potential programs and incentives that encourage affordable housing development along transportation corridors and in areas where adequate public infrastructure exists. Continue a vigorous, citizen-engaged, and policy-focused comprehensive planning process. Guidance, goals, policies, and objectives associated with Board-adopted affordable housing goals will be refined through the comprehensive planning process. Initiate an Affordable Housing Feasibility Study for County-owned and identified properties. A list of this year's identified projects can be found in Appendix A.

  Recommended FY2023 investment for new Affordable Housing projects includes $2,311,845 transferred to the Special Projects Fund.

- Economic Development Investment Program - Buncombe County's Economic Development Investment program seeks to broaden, diversify, and expand the development of businesses and industries in Buncombe County. The program specifically seeks to promote job growth, wages that exceed County median wages, and increase the property tax base.

  Proposed FY2023 investments for companies who are eligible for grants this year are:
  - BorgWarner Turbo Systems, LLC $80,000
  - General Electric Aviation $268,000
  - Ingles Markets, Inc. $170,000
  - New Belgium Brewing Company, Inc. $650,000
  - Pratt & Whitney $2,700,000

Foundational Focus Areas

Equity – Systems, policies, and practices that support equity for all people and an organizational culture that embraces diversity and inclusion.

Recommended FY2023 investment in our Equity workforce totals **$106,678**, funding two positions.

- Diversity, Equity, and Inclusion - The efforts of the Diversity and Inclusion Workgroup have yielded a thoughtful Racial Equity Action Plan. In FY2022, the County Manager's Office established the Diversity, Equity, and Inclusion (DEI) division and hired the County's first Equity and Human Rights Officer.

  Recommended FY2023 investment in the DEI division totals **$366,286**.

- Reparations – In FY2021 the County adopted Resolution No. 20-08-08 supporting community reparations for black people in Buncombe County. The City of Asheville also passed a reparations resolution and a partnership was formed which created the Community Reparations Committee. As the Committee works to develop actionable goals toward repairing the damage caused by public and private systemic racism this budget recommends an allocation toward that end.

  Recommended FY2023 investment in Reparations totals **$2,000,000**.

- Increased Investments in Community Engagement Market Contracts – Community Engagement works diligently with our community partners to address poverty, homelessness, and social determinants of health as well as connect Buncombe County residents with resources and healthy food.

  Recommended FY2023 investment to Community Engagement Market Contracts totals **$278,155**.

- Isaac Coleman Grants - Named for local social justice champion Isaac Coleman, the Isaac Coleman Economic Community Investment Grant program calls for targeted investments in our communities that are working toward eliminating racial disparities and to champion equitable opportunity. Grants through this program are recommended for a three-year period with annual renewal subject to project performance and budget availability. FY2023 will be year three of the three-year grant cycle. A list of grantees can be found in Appendix A.

  Recommended FY2023 investment in Isaac Coleman Grants totals **$500,000**.

- Tipping Point Grants - These are small grants for nonprofits to amplify community efforts. The intention of the program is to not only provide a financial infusion but bolster existing

community connections and communication platforms. Actions will stack positive factors while offloading negative factors, thus reaching a *tipping point* toward greater community resiliency. A list of grantees can be found in Appendix A.

Recommended FY2023 investment in Tipping Point Grants totals **$100,000**.

Operational Excellence – Proactively managing an infrastructure that contributes to best-in-class performance.

Recommended FY2023 investment in our Operational Excellence workforce totals **$984,832**, funding 11 positions.

- Fleet replacement – Continued funding for our vehicle replacement plan. Using our criteria-based system to assess the useful life of a vehicle, I am recommending the replacement of 23 Sheriff's vehicles, additional trucks for various departments, and two electric vans in FY2023.

  Recommended FY2023 investment in Fleet Replacement is **$3,627,521** (this includes the amount discussed for alternatively fueled vehicles)

- Comprehensive Facilities Plan – We contracted in FY2021 for a comprehensive study of our County facilities in order to plan for and reduce maintenance costs, avoid leasing costs, and find the best use of space for providing customer service. This has yielded a 15-year plan for upgrading facilities, moving departments to where they can most effectively deliver services, and make the best use of our buildings. Proposed in the FY23 capital fund budget is $4,010,000 to begin projects identified in the plan. The General Services general fund budget includes additional funding to make necessary repairs and improvements.

  Recommended FY2023 General Fund investment in non-capital repairs and improvements identified in the Comprehensive Facilities Plan totals **$150,000**.

Resources – Ensuring funding, talent, and partnerships that enable high quality delivery of services and information.

Recommended FY2023 investment in our Resources workforce totals **$77,319**, funding one position.

- Implementation of the Classification and Compensation Study – A three-year project of evaluating our jobs, analyzing internal equity among positions and classifications, and administering salary adjustments has been completed and is being brought to the Board and this recommended FY2023 budget supports the first full year costs of implementing that study.

Recommended FY2023 investment in the Implementation of the Classification and Compensation Study is $5,043,836.

- Cost of Living Adjustment – In FY2022, the Board adopted an update to the Personnel Ordinance which makes the annual Cost of Living Adjustment (COLA) effective with the start of the new fiscal year. The COLA calculation for FY2023 provides a 4.69% increase to employee salaries per methodology outlined in the Personnel Ordinance.

  Recommended FY2023 investment in Cost of Living Adjustment totals $5,896,409.

- Supporting Development Within Our Community – Development and growth in Buncombe County continues. To meet this demand, the following positions are recommended:
  - Code Enforcement Officer (Permits & Inspections)
  - Three Planners (Planning)
  - Fire Marshal (Emergency Services)
  - Property Appraiser (Tax Assessment)
  - Environmental Health Specialist (Health and Human Services)

  Recommended FY2023 investment in Supporting Development Within Our Community totals $498,744.

- County Administration Support – As our County services expand, so does the need to support them administratively. Recommended in this budget are the following positions in the General Government function:
  - Administrative Coordinator (County Manager's Office/Economic Development)
  - Procurement Specialist (Finance Department)
  - Human Resources Technician (Human Resources Department)
  - Recruiter (Human Resources Department)
  - Senior Attorney (Legal and Risk Department)
  - Grants Administrator (Strategic Partnerships Department)

  Recommended FY2023 investment in County Administration Support totals $509,713.

Capital Planning

We have developed a robust Capital Improvement Plan (CIP) and the Budget Department facilitates our annual Capital Review Process. The Capital Review Team received and scored presentations on 10 potential general fund projects. Seven of these projects were recommended to the County Manager for consideration. Two of the recommended projects continue work identified in the Comprehensive Facility Assessment.

Per the Board of Commissioners' Fund Balance Policy, $15.2M was transferred to the Capital Projects Fund in FY2022, a portion of which will fund FY2023 projects as well as vehicles. For FY2023, the following Capital and Information Technology amounts are recommended:

CIP projects/vehicles totaling **$20,478,815**

- Debt service projects **$15,260,000**
  - Emergency Services Base Construction **$7,250,000**
  - Facility Renovation and Repair – as identified by the Comprehensive Facility Assessment **$4,010,000**
  - Solar on Schools and Public Buildings **$4,000,000**
- Capital fund projects **$1,241,654**
  - Public Safety Training Center Generator **$230,000**
  - Library Renovation and Repair **$691,654**
  - Recreation Services Master Plan **$200,000**
  - Electric Vehicle Charging Infrastructure **$120,000**
- Vehicles **$3,977,161**
  - General Government Vehicles **$2,811,967**
  - Sheriff's Vehicles **$1,165,194**

Capital projects funded by other funds:

- Enterprise Fund Projects **$1,138,500**
  - Stormwater Ditch Repairs at Landfill **$173,000**
  - Cane Truck/Service Truck **$150,000**
  - Landfill Cardboard Compactor **$133,500**
  - Condensate Pumps Replacement Cells 1-5 **$160,000**
  - GPS System Install on Landfill Equipment **$222,000**
  - Paving for Transfer Station **$100,000**
  - Residential Service Evaluation **$200,000**

The Information Technology Governance Committee (ITGC) evaluates all IT project requests in excess of $5,000. The ITGC proposed seven projects in FY2023 for a total cost of $658,000 with recurring costs of approximately $191,250 per year.

- Information Technology needs recommended by ITGC totaling **$658,000** in the General Fund
  - Food and Lodging Inspections Software **$80,000**
  - Continuity of Operations Planning (COOP) System and Services **$130,000**
  - Recreation Services Management Software **$20,000**
  - Vehicle and Fleet Management Software **$140,000**
  - Media Room at 200 College Street **$195,000**
  - Workday Learning Module **$80,000**
  - Debt Lease Software **$13,000**

Other Annual Funds

Solid Waste Fund – FY2023 expenses include the lease of additional equipment totaling $270,000, maintenance at the old landfill in the amount of $125,000, and three additional positions totaling $224,442.

Reappraisal Reserve Fund – The County's property reappraisal occurred in FY2021. The next reappraisal is currently scheduled for FY2025 and the fund will cover related expenditures. The annual transfer establishes fund balance to cover anticipated expenses related to the reappraisal. The FY2023 recommended transfer of $435,000 will cover anticipated expenses for FY2023 and build fund balance for the anticipated FY2025 reappraisal.

Insurance and Benefits Fund –The County experienced 92.05% of expected healthcare claims for plan year 2021 (calendar year 2021). While this was an increase of 13.3% over plan year 2020 it was less than anticipated. The less than anticipated claims is partly attributed to ongoing plan enhancements instituted in prior year related to a new drug formulary and physical therapy services. The County anticipates relatively stable claims costs during plan year 2022 (calendar year 2022). The budget for insurance claims is $1.7 million lower than FY22 and is based on calendar year 2021 trends.

Air Quality Fund – The Asheville-Buncombe Air Quality Agency was established by an interlocal agreement between the City of Asheville and the County and its governing authority, the Air Quality Board, is selected by the County Commissioners and the Asheville City Council. The Agency's budget is included in the County's annual budget process; however, the Air Quality Board approves their budget.

Closing

This FY2023 recommended budget is presented for your review and consideration as you develop an adopted budget. The goal was to prepare a recommended budget that focuses on the foundation of the organization, advances strategic goals, and therefore allows the County to continue to deliver a level of service that our residents have come to expect. I believe this spending plan honors our history while looking toward a more equitable future for all.

I am grateful for the staff of Buncombe County Government and their commitment to delivering the highest level of services to our community. I must acknowledge them and their actions that make our work possible every day. I hope this recommended budget directly shows them that they are valued and are truly the foundation of the services provided by the County.

I wish to extend my personal gratitude for the efforts and persistence of the Budget team in the development of this budget, including the newly retired Jennifer Barnette. I look forward to the Budget team continuing its work under the new leadership of John Hudson in partnership with Department

Directors and staff. I also extend my appreciation to the Buncombe County Board of Commissioners for their support in preparation for the 2023 Fiscal Year.

Your feedback and support are not only welcomed, but also valued. I am hopeful to hear from you in the days ahead as you review the information attached to this message.

Respectfully submitted,

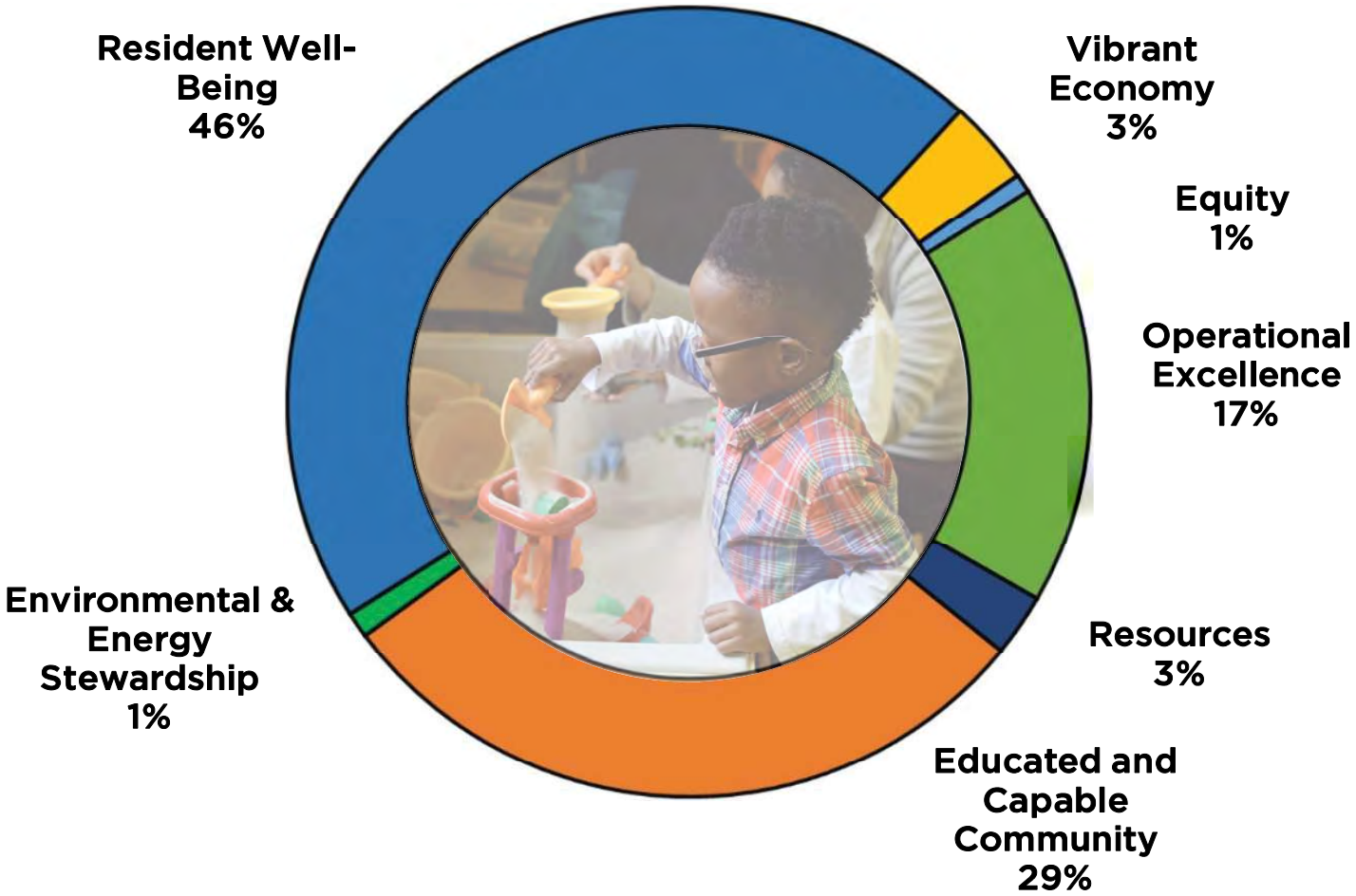


Avril M. Pinder, CPA, ICMA-CM
County Manager

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Budget by Focus Area

As the County focuses its efforts on furthering the goals and initiatives of the Strategic Plan, steps are being taken to align the budget with the Strategic Plan focus areas. The graph below shows the General Fund budget's alignment with the Strategic Plan. Updated budgeting software was acquired in FY2022 allowing departments to select the focus area that each of their line item expenditures supported when submitting their FY2023 budget requests. This refinement allows the County to see how its budget supports the Strategic Plan Focus Areas as well as guide future budgetary decisions that will continue the progress of its goals and initiatives.



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Executive Summary

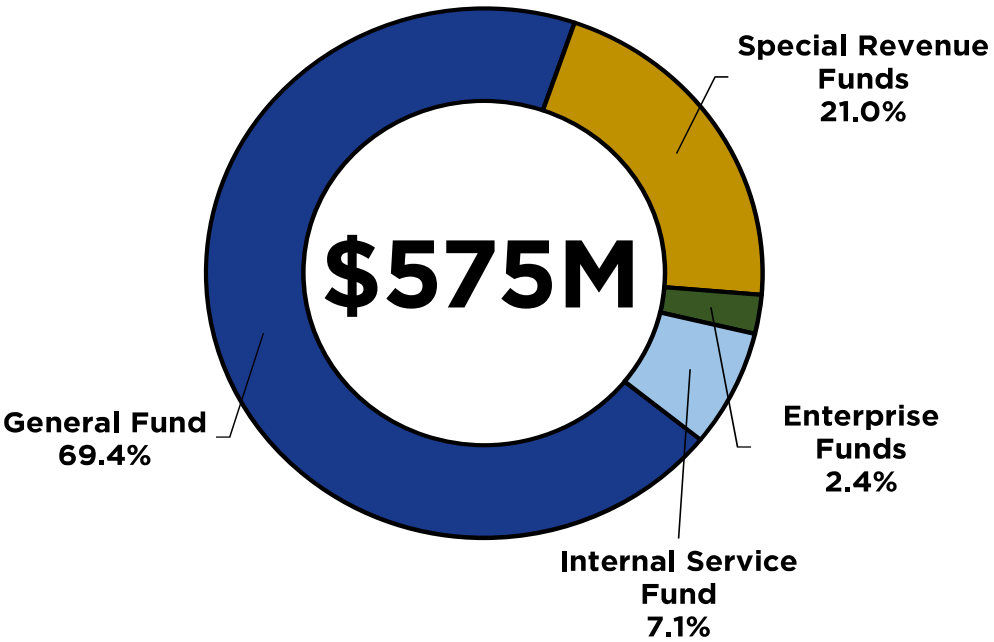
Total County Funds

The total recommended operating budget for Buncombe County in fiscal year 2023 is $574,908,675. The largest fund is the General Fund, which is the County's main operating fund. The General Fund budget total is $399,212,222, an increase of 2.7% from the FY2022 amended budget. The increase is driven by new positions, spending on education, and investment in Buncombe 2025 Strategic Plan Goals.

The next largest group of funds is the Special Revenue Funds. The total operating expenditures for these funds are $120,894,382, an increase of 8.6% from the FY2022 amended budget. This increase results from the most recently seen growth in sales tax and occupancy tax revenues that are passed along to other entities per state statutes.

The Enterprise Funds have recommended expenditures of $13,726,378. This is an increase of 3.8% from last year's amended budget. The Solid Waste Fund increase of $540,203 is primarily for differences in capital spending from the prior year.

The recommended budget for the Internal Service Fund includes expenditures of $41,075,693 and are for County commercial liability programs and the operations of its self-insurance, group health, dental, workers' compensation, unemployment, Local Government Employees Retirement System stabilization, and general liability programs.



General Fund
$399,212,222

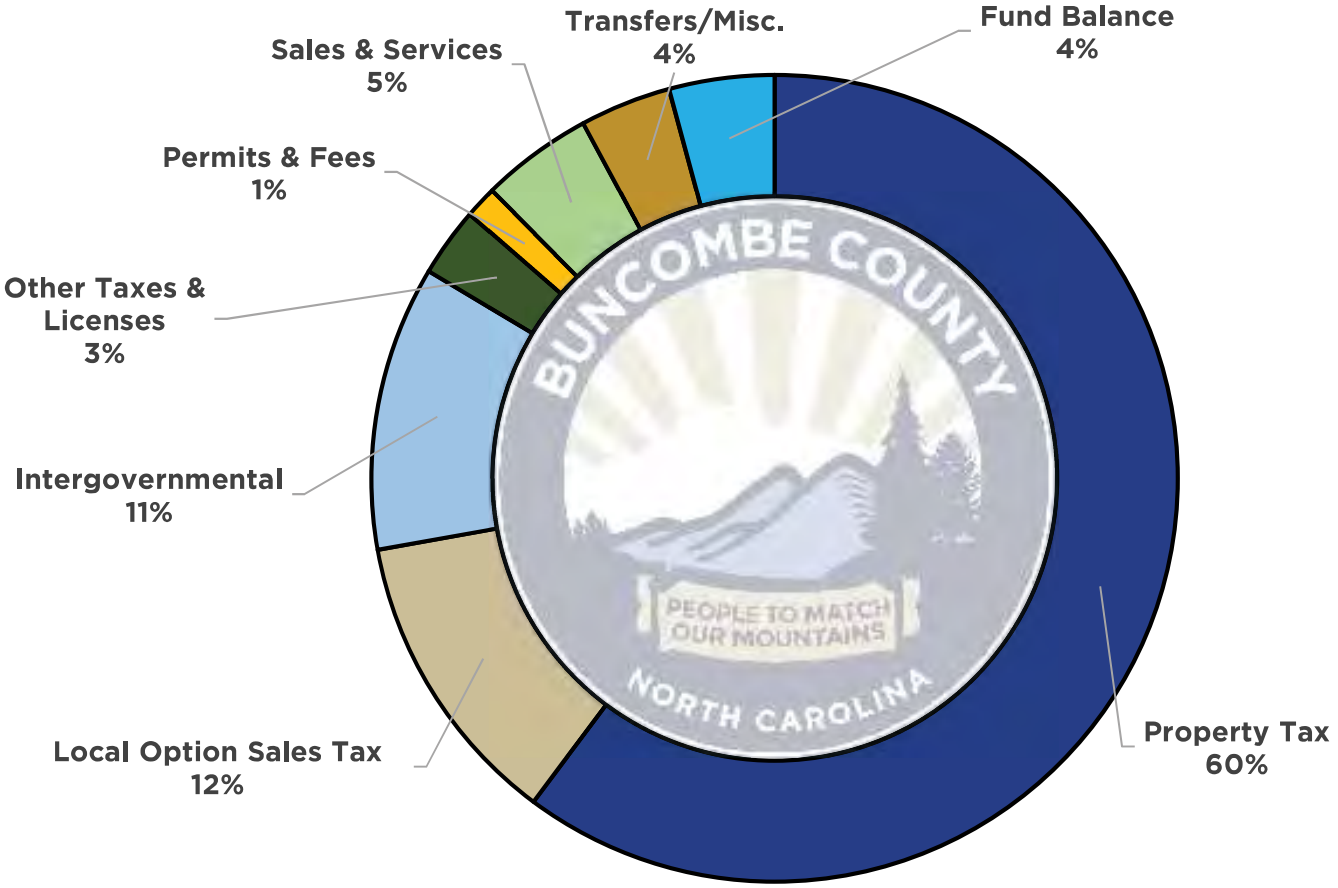
Special Revenue Funds
$120,894,382

Enterprise Funds
$13,726,378

Internal Service Fund
$41,075,693

General Fund

Where Does the Funding Come From?



Primary Revenue Sources*	2019/20 Actuals	2020/2021 Actuals	2021/22 Amended	2022/2023 Budget	% Change from FY 2022 Amended
Property Tax	$ 206,786,990	$ 219,807,333	$ 233,596,662	$ 240,309,247	2.87%
Sales Tax	$ 32,468,456	$ 37,062,183	$ 36,647,872	$ 47,769,047	30.35%
Intergovernmental	$ 45,800,186	$ 47,755,491	$ 49,155,792	$ 45,604,183	-7.23%
Other Taxes and Licenses	$ 7,623,716	$ 9,376,262	$ 10,786,000	$ 11,018,000	2.15%
Permits & Fees	$ 4,704,686	$ 5,310,142	$ 4,777,000	$ 5,210,000	9.06%
Sales & Services	$ 18,193,694	$ 21,778,358	$ 19,106,509	$ 17,858,468	-6.53%
Total	**$ 315,577,728**	**$ 341,089,769**	**$ 354,069,835**	**$ 367,768,945**	**3.87%**

*All revenues can be reviewed on page 47.

Major Revenue Source: Property Taxes

The County's largest revenue source is Property Tax, accounting for 60% of the General Fund. By law, the budget for property tax revenues is limited by the prior year's rate. The FY2023 budget estimate for Property Tax is based on a 99.65% collection rate. Property Tax is budgeted at $239,159,247, which does not include $500,000 budgeted for prior year property tax collection and $650,000 budgeted for property tax late payment interest.

The breakdown of the projected tax basis is on the next page.

Fiscal Year: 2023

Tax Year: 2022

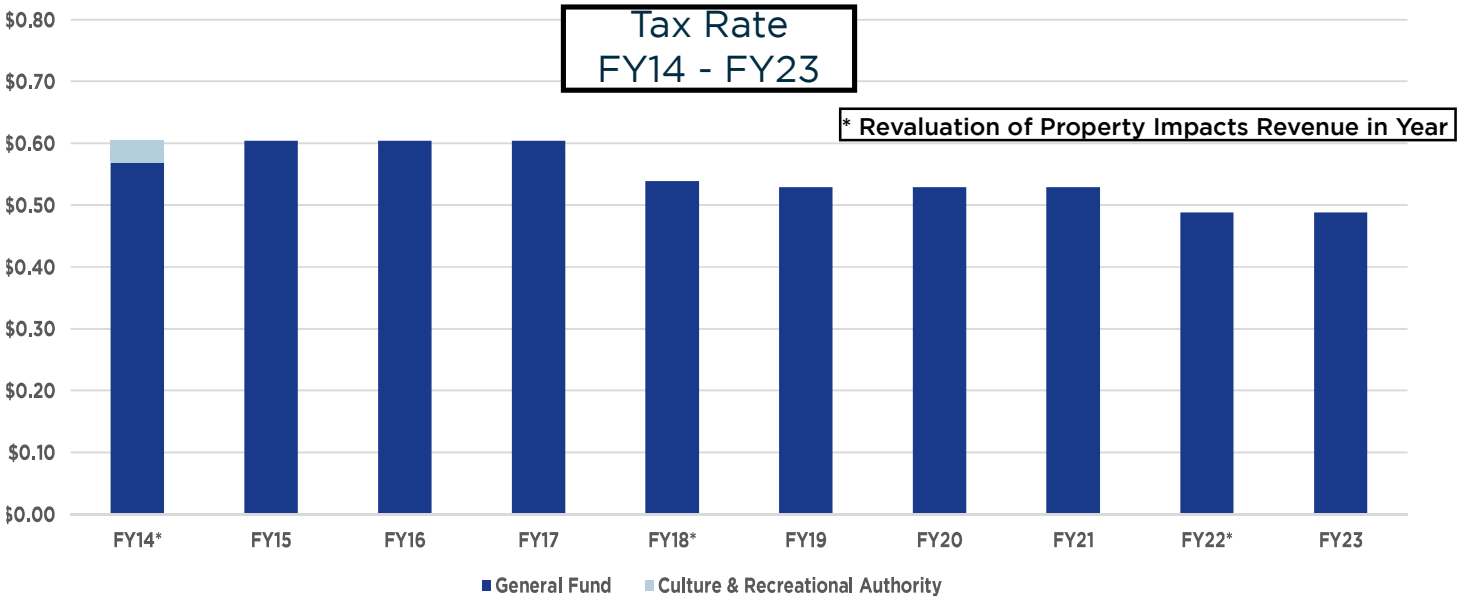
(Estimated Taxable Value as of 3/9/22)

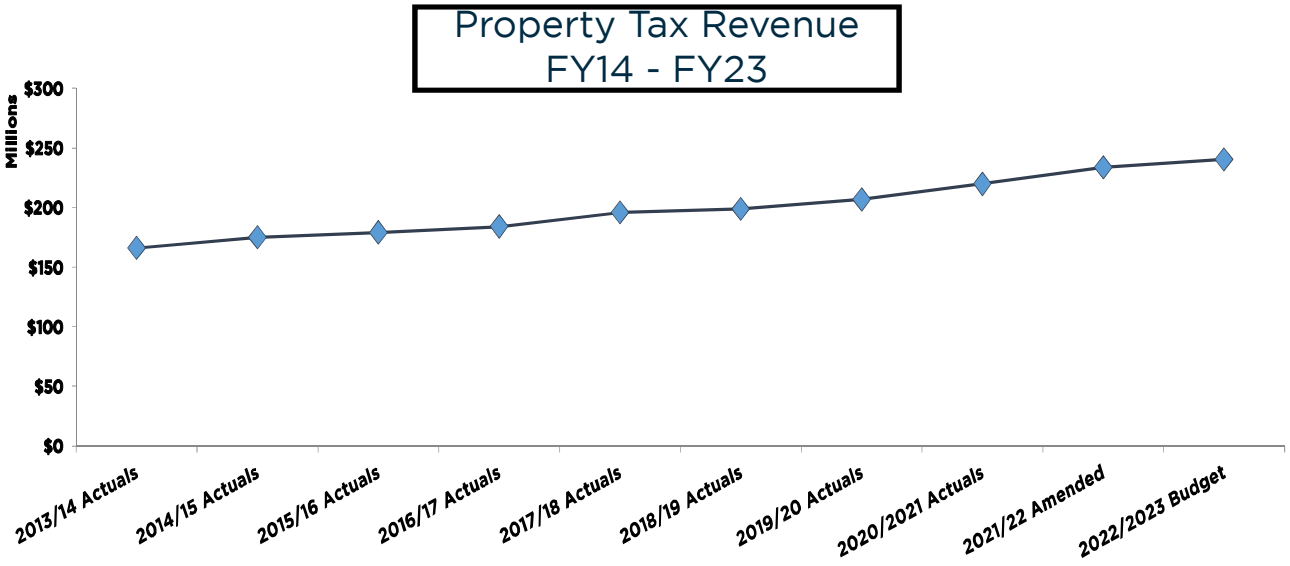
Real Property	$42,896,535,402
Personal Property	2,568,048,113
Public Service Companies	955,509,516
Registered Motor Vehicles	2,760,080,277
Total Basis	**$49,180,173,308**
Collection Rate	99.65%

FY2023 Adopted Tax Rate

48.8¢

per $100 of property value





Major Revenue Source: Sales Tax

The FY2023 Sales Tax Revenue estimate is $47,769,047.

Sales tax can be a volatile revenue source and is further complicated by the reporting process. The North Carolina Department of Revenue provides our sales tax revenues on an extended delay because of the time difference between collection and remittance to the State by the business and process and payment to the local government by the Department of Revenue.

For FY2023, the North Carolina Office of State Budget and Management projects low sales tax growth over projected totals for FY2022 given the immense growth during FY2022.

Buncombe County levies four local-option sales and use taxes:

- The one percent tax authorized in 1971 (Article 39) . House Bill 507 originally designated one-half of the proceeds of Article 39 sales tax for the School Capital Commission Fund of Buncombe County. The sales tax proceeds designated for this Fund must be used to finance new public school construction or improvement and renovation projects in excess of $100,000.

- Senate Bill 888 (S.L. 2016-19) ratified on June 21, 2016 rewrites Chapter 134 of the 1983 Session Law creating the Buncombe County School Capital Fund Commission. The bill reinstated the Commission, established membership and meeting requirements, and created the Public School Capital Needs Fund. Prior to SB 888, one half of Article 39 sales and use tax revenue was allocated to Buncombe County Schools and Asheville City Schools pro rata according to average daily membership in the two school systems. SB 888 removed this distribution method and allocated funding based on prioritization of needs.

- The one-half percent authorized in 1983 (Article 40). Thirty percent of the proceeds from this sales tax must be spent for school capital outlay or debt service on school bonds.

- The second one-half percent authorized in 1986 (Article 42). Sixty percent of the proceeds from this sales tax must be spent for school capital outlay or debt service on school bonds.

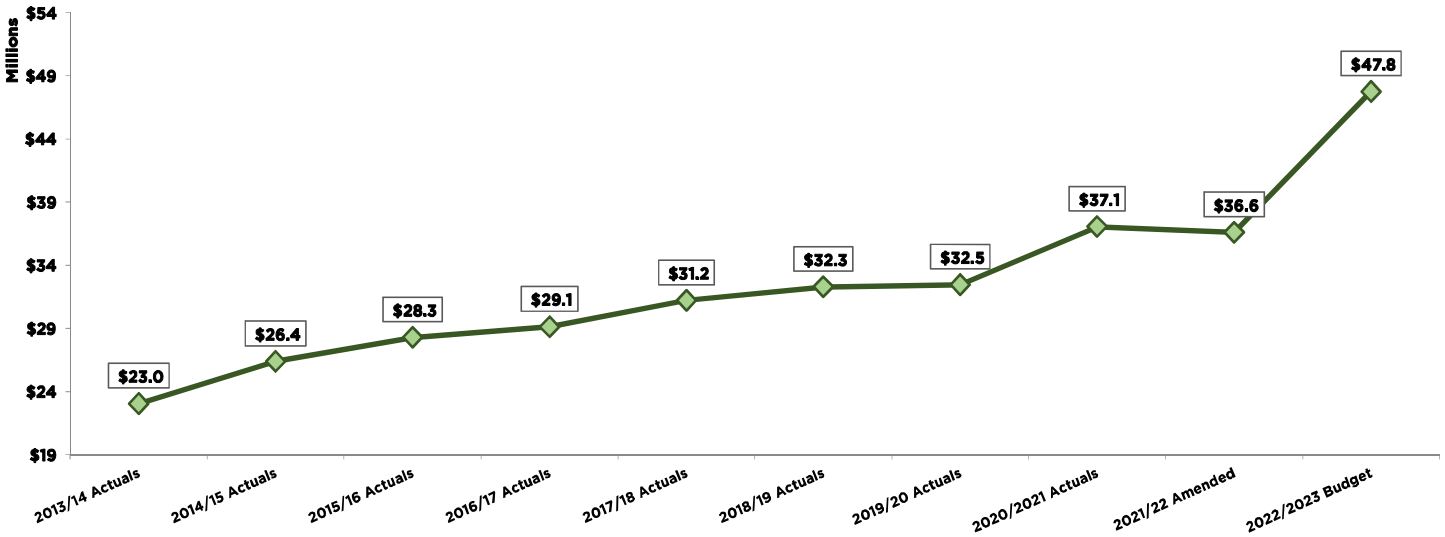
- The quarter cent authorized by referendum in 2011 (Article 46) . The proceeds of the quarter cent sales tax are designated for Asheville-Buncombe Technical Community College and are accounted for in the AB Tech Capital Projects Fund.

The remaining proceeds from the Article 39 (50%), Article 40 (70%), and Article 42 (40%) sales and use taxes are allocated among the municipalities, fire districts, and County on the ad valorem or tax levy basis. The ad valorem basis distributes sales tax revenues based on relative property tax levies of local government units.

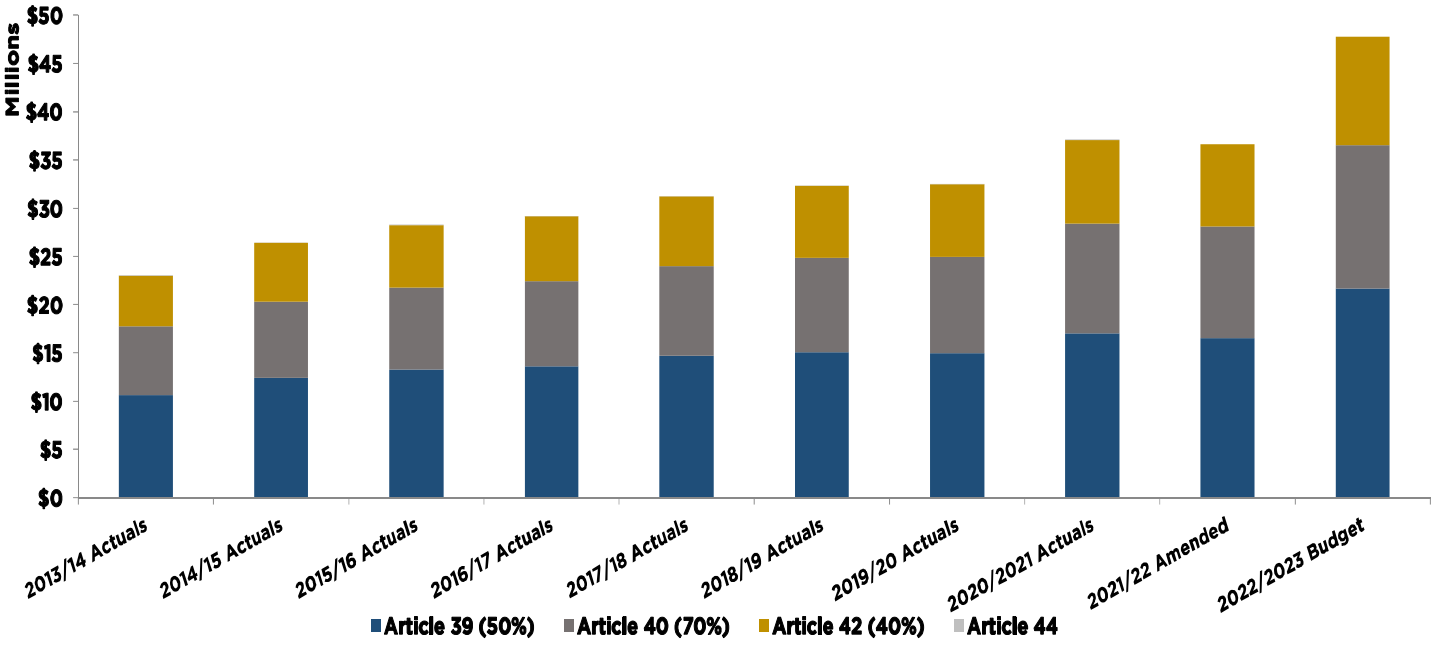
Since FY2017, the portions of Article 40 (30%) and Article 42 (60%) designated for school capital outlay are accounted for in a Public Schools ADM Capital Project Fund. This fund was created to account for all public school capital funding required to be distributed to

Buncombe County Schools and Asheville City Schools pro rata according to average daily membership (ADM) in the two school systems. Due to the shift in Article 40 (30%) and Article 42 (60%) sales tax revenue from the General Fund to the Public Schools ADM Capital Project Fund, prior year sales tax data presented in this annual budget report excludes these articles. Capital projects are budgeted using Capital Project Fund Ordinances.

Total Sales Tax Revenue FY14 - FY23



Sales Tax Revenue by Article FY14 - FY23

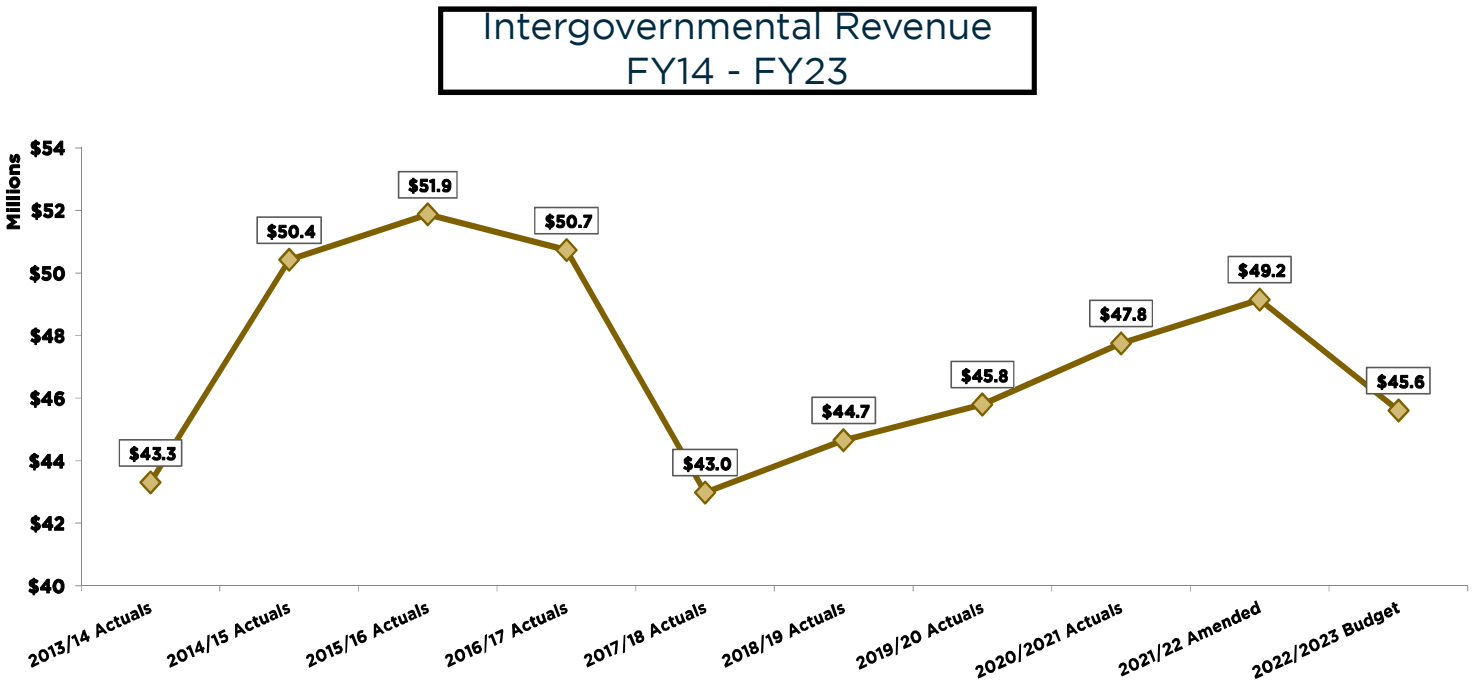


Article	County Share	FY2020 Actual	FY2021 Actual	FY2022 Amended	FY2023 Budget	Growth Over FY22
39	50%	$14,958,026	$16,997,020	$16,561,357	$21,667,591	30.8%
40	70%	$9,954,565	$11,430,503	$11,505,209	$14,862,038	29.2%
42	40%	$7,553,687	$8,634,293	$8,543,562	$11,239,418	31.6%
44	0%	$2,178	$366			
	Total	**$32,468456**	**$37,062,183**	**$36,610,128**	**$47,769,047**	**30.5%**
46	0%	$13,915,008	$16,031,281	$11,498,030	$20,440,318	77.8%

Major Revenue Source: Intergovernmental

Intergovernmental revenues include grants and payments from federal, state, and other local governmental units. Intergovernmental revenues are recommended at $45,622,799 and account for 12% of General Fund revenues.

Most of this funding ($34,906,593) is in federal and state allocations for the Social Service Department (DSS) and Direct Assistance division in FY2022-2023. Public Health is also expected to receive $4,262,823 in state and federal revenues. An additional $3.2M is budgeted for revenue from local governments for services provided by Identification Bureau and 911 Operations. As grants are realized throughout the year the budget is amended to reflect the increased revenues.



Other Revenue Sources

Other Taxes & Licenses
This revenue source, representing 3% of the recommended budget, includes $8,600,000 for the real property transfer tax (excise tax) and $1,252,000 for video programming taxes. The rental car tax is budgeted at $825,000, heavy equipment rental tax at $300,000, and privilege license tax at $41,000 for FY2023.

Permits & Fees
The permits and fees revenues include building permits and inspection fees and Register of Deeds' fees such as marriage licenses and recording fees. The revenue generated for licenses and permits makes up 1%, or $5,210,000, of the General Fund revenue. Permits and inspections make up 60% of these total revenues.

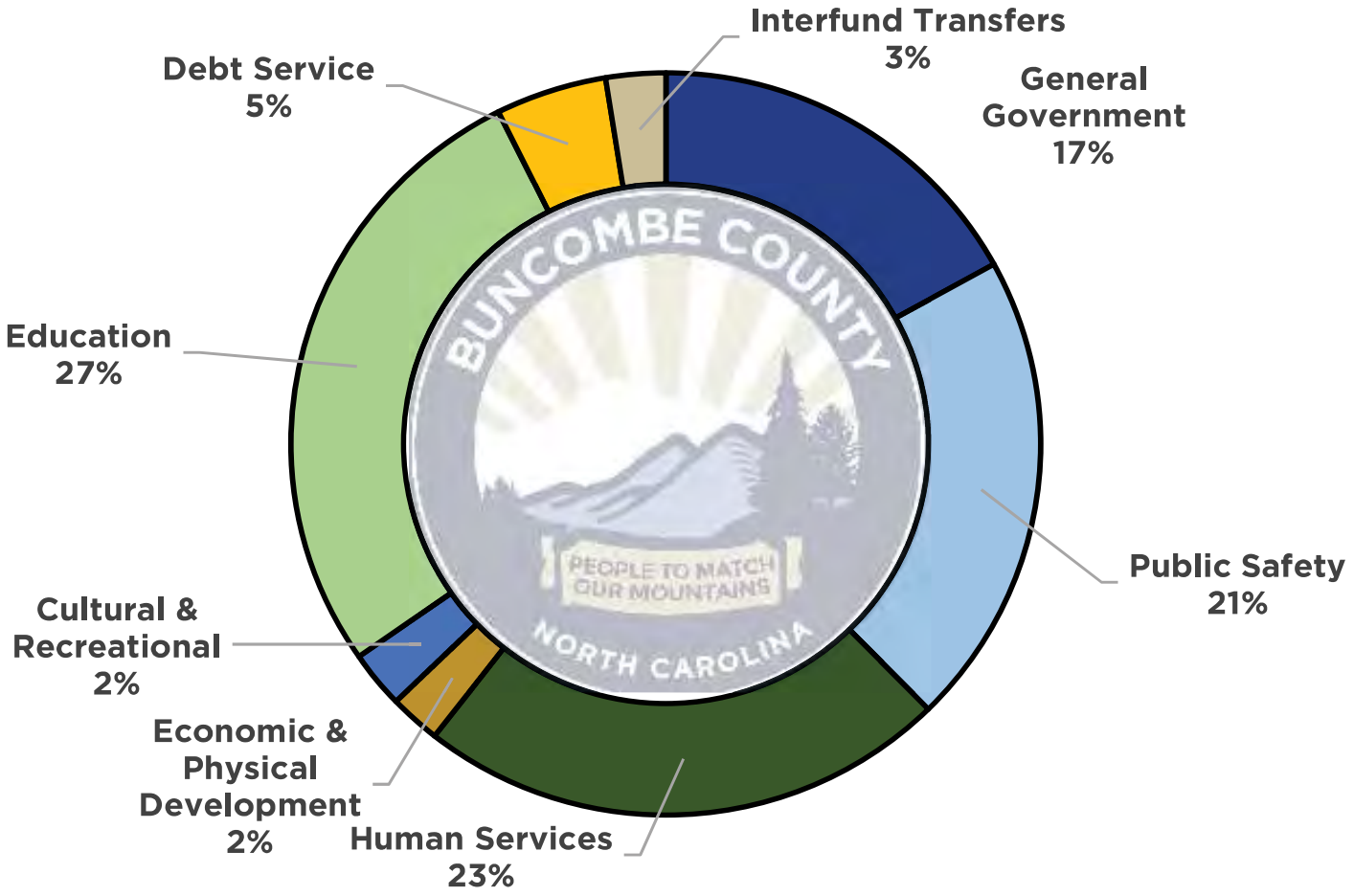
Sales & Services
These revenues represent charges for County services that are provided by County Departments. Included in revenues for sales and services are Public Health revenues, EMS fees, and Jail revenues. For FY2023, recommended General Fund revenues for sales and services are estimated at $17,858,468. Sales and Services represent 5% of the total General Fund recommended budget. Highlights include $3.4M for Public Health, $7.0M for Emergency Services, $1.5M for Tax Collections, and $1.7M for rental income.

Other Revenues
These revenues include investment earnings, indirect cost charges, proceeds of capitalized leases, donations, and sale of assets. Additionally, other revenues include transfers from other funds and bond proceeds. In total, other revenues are recommended at $14,590,045.

Fund Balance
In the General Fund, $16,853,232 of fund balance is appropriated in the FY2022-2023 Recommended Budget. This accounts for 4% of General Fund appropriations. The projected fund balance assures the county will maintain its sound financial position. The Board of County Commissioners is committed to maintaining a high level of service to the citizens of Buncombe County.

General Fund

Where Does the Funding Go?



The Buncombe 2025 Strategic Plan served as the basis for the FY2023 recommended budget. The strategic focus areas are:

- Educated and Capable Community
- Environmental & Energy Stewardship
- Resident Well Being
- Vibrant Economy
- Equity
- Operational Excellence
- Resources

However, per statute, Buncombe County's recommended budget is presented by functional area. The FY2023 budget keeps the focus on core services: Education, Human Services, and Public Safety. These service areas account for just over 71% of the total FY2023 budget.

- Education - $109,226,848
  The FY2023 Recommended Budget includes $81,880,404 for Buncombe County Schools and $15,283,953 for Asheville City Schools. These dollars provide continued investment in staff to support students in reaching their potential. Addressing staffing shortages through payscales is one specific focus of the increased dollars. The FY2022

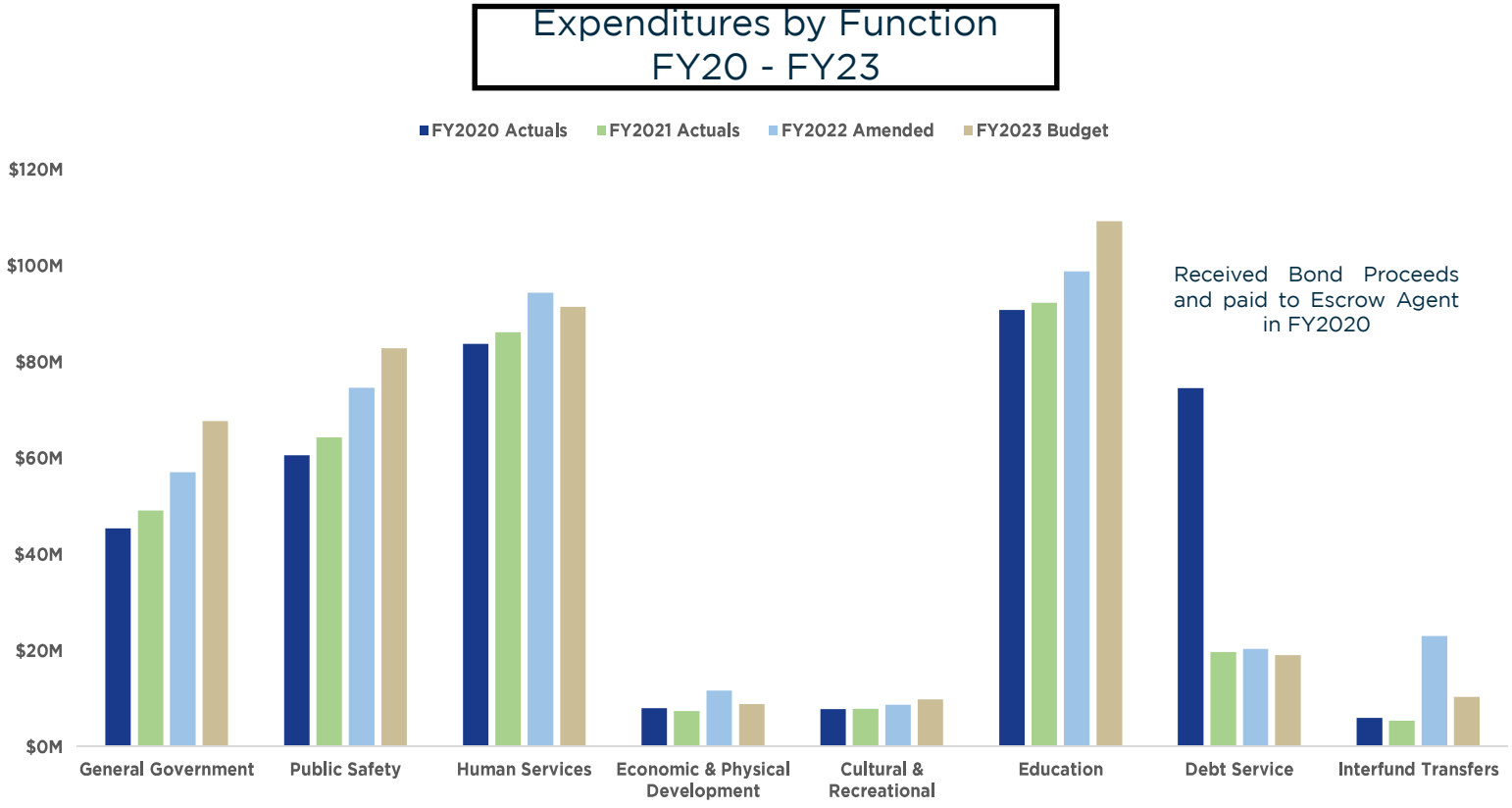
Asheville-Buncombe Technical Community College budget is $7,728,142. Pre-K support totals $3,820,349.

- Human Services - $91,479,505
  This function consists primarily of the Social Services and Public Health divisions. While Social Services consists of mandated services to protect the most vulnerable members of the community, Public Health works to promote and protect community healthiness. For FY2023, six (6) new positions are included covering areas such as Adult Protective Services, Environmental Health, and Housing.

- Public Safety - $82,742,441
  Emergency Services, Sheriff's Office, and Detention Center are the largest components of the Public Safety function. Two important investments in Emergency Services will be pursued in FY2023: an Emergency Services Assessment is planned to determine strengths, areas for improvement, recruitment and retention opportunities, and data-driven strategies to improve performance; new paramedic personnel and a Quality Assurance Officer will increase capacity and ensure quality.

Some highlights from the other functional areas include:

- Affordable Housing - Interfund Transfer ($2,311,845)
- Economic Development Incentives - Econ. & Phys. Development/Interfund ($3,868,000)
- Reparations Allocation - General Government ($2,000,000)



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Special Revenue Funds

Register of Deeds Automation Fund
$148,646

Register of Deeds Trust Fund
$400,000

Tax Reapprisal Reserve Fund
$531,913

Occupancy Tax Fund
$46,000,000

911 Fund
$1,288,426

Special Taxing Districts Fund
$64,064,144

Transportation Fund
$4,817,803

PDF Woodfin Fund
$813,450

Forfeiture Fund
$230,000

School Fines & Forfeitures Fund
$2,000,000

Representative Payee Fund
$600,000

Special Revenue Funds are funds that rely on specific revenue sources that are legally restricted to specified purposes. The total $119,962,811 represents 21% of the total County recommended budget.

The **Register of Deeds Automation Fund** is used to cover expenditures related to automation of Register of Deeds processes.

The **Register of Deeds Trust Fund** receives and submits revenues collected on behalf of the state.

The **Tax Reappraisal Fund** is used for set-aside and expend dollars related to cyclical county property evaluations.

The **Occupancy Tax Fund** represents revenues generated through the room occupancy tax on hotel and motel rooms, set at 6%. These dollars are used to further develop travel and tourism in Buncombe County, per state statute.

The **911 Fund** represents dollars received from the NC 911 Board for the primary Public Safety Answering Point's (PSAP) technical needs.

The **Special Taxing Districts Fund** contains Sales Tax revenues, as distributed by the State and passed through Buncombe County, and Ad Valorem or property tax revenues, as set by the Board of Commissioners, for Fire Districts and the Asheville City Schools Supplemental Taxing District. (See also Appendix B).

The **Transportation Fund** represents the County's transportation program, Mountain Mobility, including administration, operation, and any partnerships with outside agencies.

The **Project Development Financing (PDF) Woodfin Downtown Fund** is used for debt principal and interest payments for the completed PDF Woodfin Downtown Project.

The **Forfeiture Fund** represents dollars received from federal and state forfeiture programs used for law enforcement purposes.

The **School Fines & Forfeitures Fund** acts as a pass-through of state-collected fines and forfeitures for our K-12 education partners.

The **Representative Payee Fund**, also known as the Division of Social Services Trust, are dollars held in trust for foster children.

Enterprise Funds

Enterprise Funds

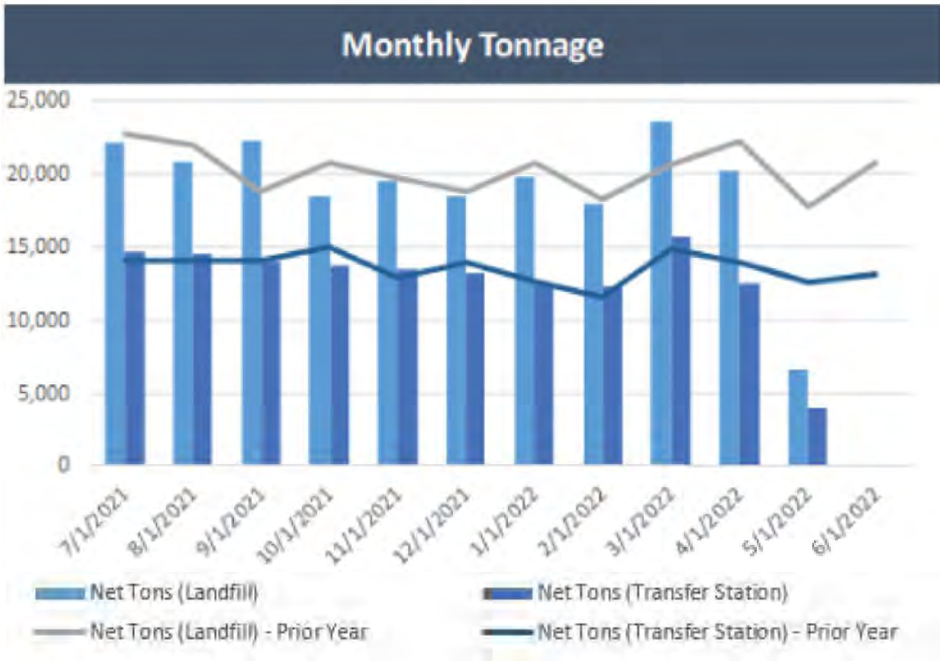
The total recommended budget for the Enterprise Funds is $13,726,378. This is a 3.8% increase from the FY2022 amended budget. The two Enterprise Funds, Solid Waste and Inmate Commissary, are self-supporting through revenues and fees they collect.

Solid Waste

The total recommended budget for Solid Waste is $13,280,413, a 4.2% increase from the FY2022 amended budget.

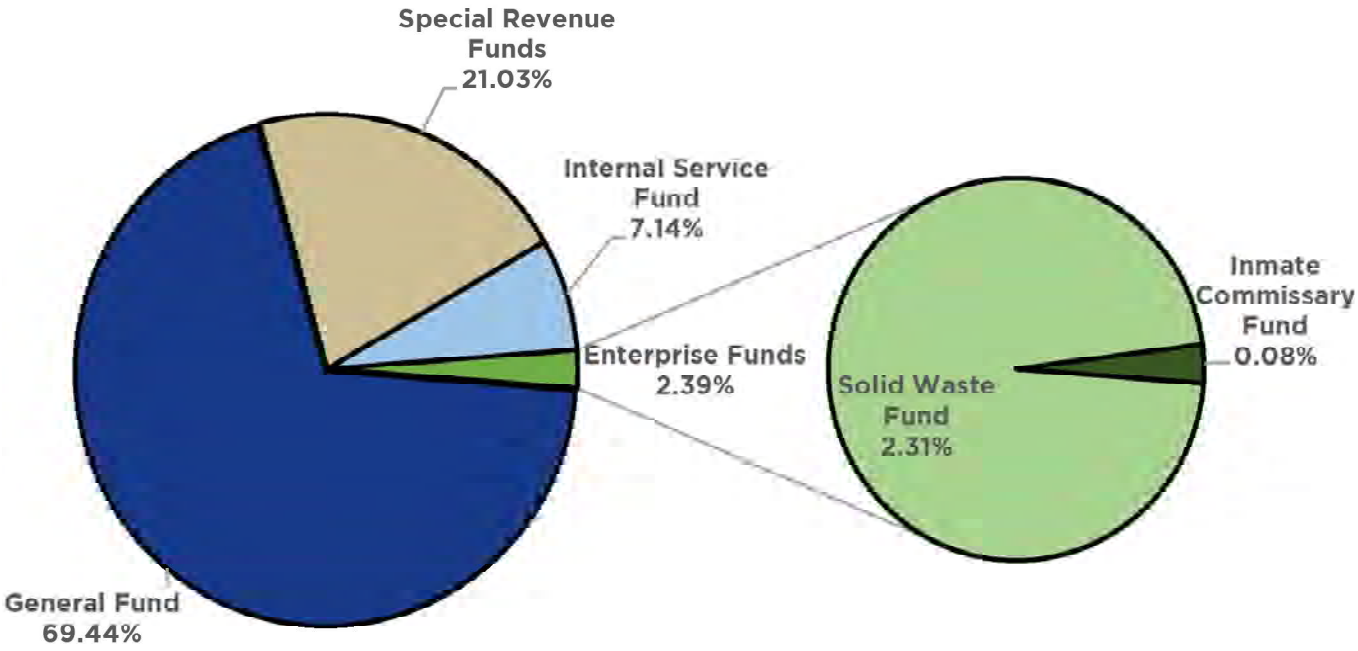
- FY21 MSW Tonnage: 180,116
- FY21 MSW Tonnage Through March: 142,071
- FY22 MSW Tonnage Through March: 105,391

- FY21 Total Tons: 224,457
- FY21 Total Tons Through March: 167,405
- FY22 Total Tons Through March: 168,640



Inmate Commissary

The total recommended budget for Inmate Commissary is $445,965, which is an 8% decrease from the FY2022 amended budget. Revenues for this fund are generated through sales to the inmate population in the County's Detention Center and are projected lower than FY2022's budget, resulting in the decrease.



Internal Service Fund

The Internal Service Fund is adopted at $41,075,693 and was established to account for the County's group health (self insurance), group dental (purchased), workers' compensation, unemployment, State Local Government Employee Retirement (LGERS) contribution, and general liability programs.

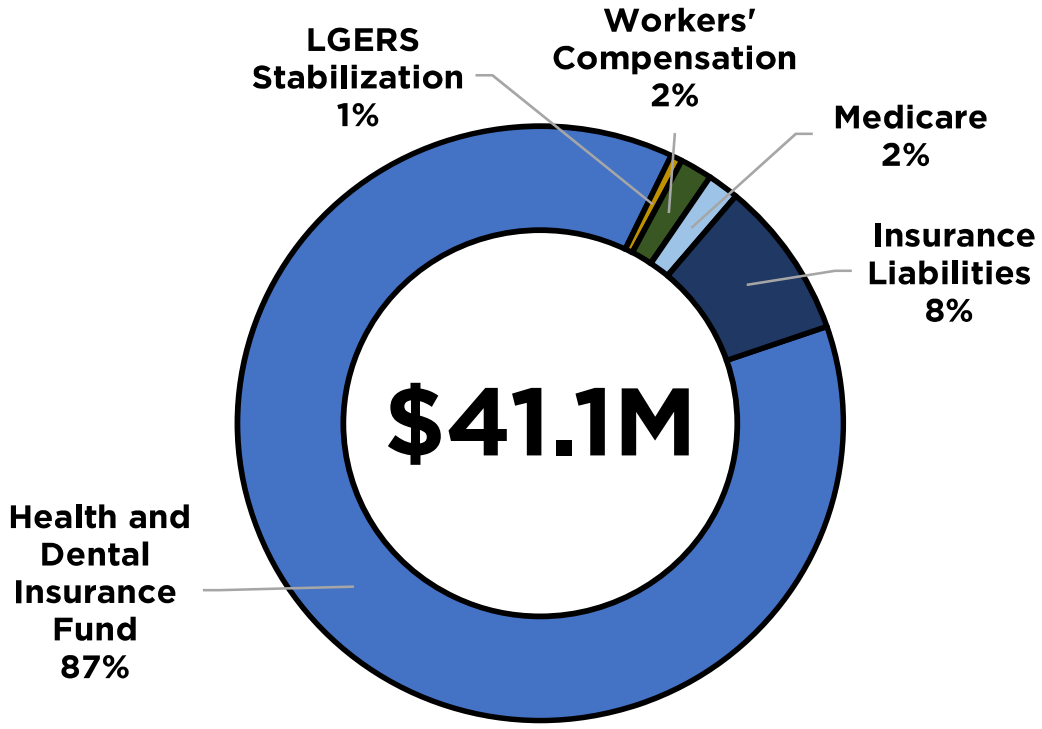
Health & Dental Insurance
$35,889,901

Insurance Liabilities
$3,561,219

Medicare
$700,000

Workers' Compensation
$709,573

LGERS Stabilization
$260,000



OPERATING BUDGET SUMMARY: ALL FUNDS

	FY2020 Actuals	FY2021 Actuals	FY2022 Amended	FY2023 Budget
Revenues:				
General Fund	379,570,022	351,096,062	388,689,064	399,212,222
Special Revenue Funds:				
Occupancy Tax Fund	20,782,158	27,242,169	41,000,000	46,000,000
Reappraisal Reserve Fund	163,334	63,333	400,870	531,913
Emergency Telephone System Fund	222,380	669,679	1,269,343	1,288,426
Register of Deeds Automation Fund	155,082	189,152	159,101	148,646
Register of Deeds Trust Fund	-	353,574	400,000	400,000
Special Taxing Districts Fund	32,568,871	49,552,895	58,241,373	64,064,144
Transportation Fund	5,237,318	4,100,390	6,330,276	4,817,803
Woodfin PDF Fund	624,496	743,082	778,450	813,450
Forfeitures Fund	82,318	62,301	271,681	230,000
School Fines and Forfeitures Fund	-	636,621	2,000,000	2,000,000
Representative Payee Fund	-	407,918	500,000	600,000
Enterprise Funds:				
Solid Waste Fund	11,452,808	11,985,854	12,740,210	13,280,413
Inmate Commissary Fund	510,828	412,537	483,983	445,965
Internal Service Fund	38,007,937	38,304,691	40,200,465	41,075,693
Total	**489,377,552**	**485,820,258**	**553,464,816**	**574,908,675**
Expenditures:				
General Fund	376,805,604	332,122,932	388,651,320	399,212,222
Special Revenue Funds:				
Occupancy Tax Fund	20,782,158	27,242,169	41,000,000	46,000,000
Reappraisal Reserve Fund	432,630	166,084	400,870	531,913
Emergency Telephone System Fund	737,003	1,005,805	1,269,343	1,288,426
Register of Deeds Automation Fund	82,947	88,527	159,101	148,646
Register of Deeds Trust Fund	-	353,574	400,000	400,000
Special Taxing Districts Fund	32,568,871	49,552,895	58,241,373	64,064,144
Transportation Fund	4,585,490	3,624,670	6,330,276	4,817,803
Woodfin PDF Fund	628,879	742,800	778,450	813,450
Forfeitures Fund	168,693	256,265	271,681	230,000
School Fines and Forfeitures Fund	-	636,621	2,000,000	2,000,000
Representative Payee Fund	-	356,914	500,000	600,000
Enterprise Funds:				
Solid Waste Fund	8,638,904	10,223,771	12,740,210	13,280,413
Inmate Commissary Fund	486,663	274,472	483,983	445,965
Internal Service Fund	33,491,691	38,467,246	40,200,465	41,075,693
Total	**479,409,534**	**465,114,745**	**553,427,072**	**574,908,675**

RECOMMENDED BUDGET SUMMARY ALL FUNDS - REVENUES

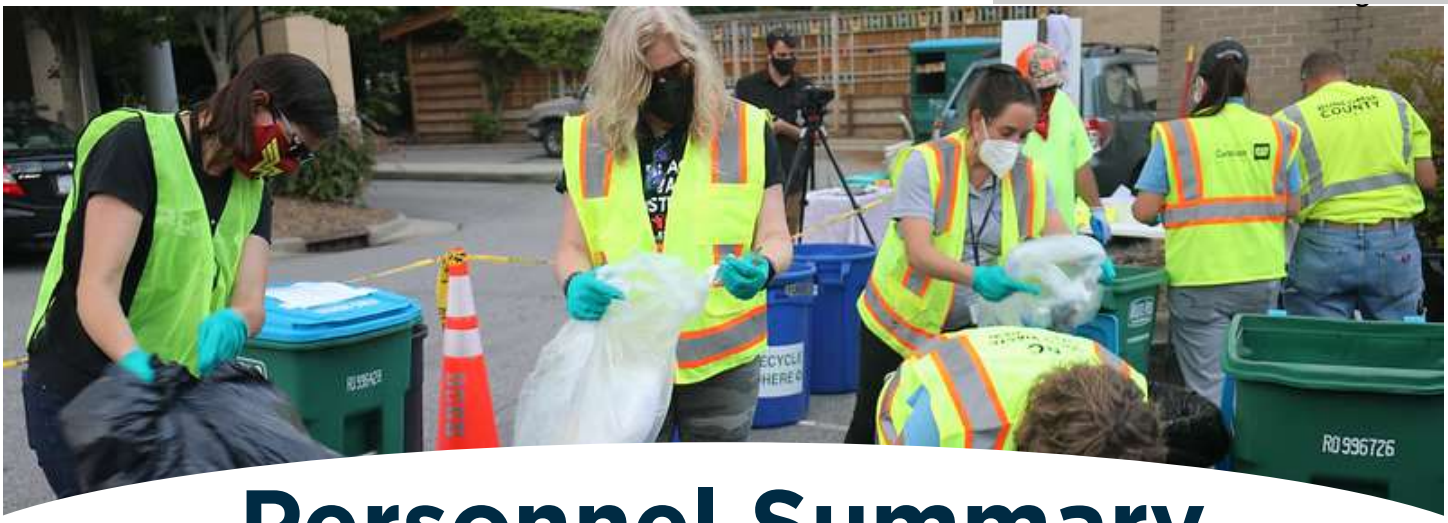
Summary of County Funds	FY2020 Actuals	FY2021 Actuals	FY2022 Amended	FY2023 Budget
General Fund				
Property Tax	206,786,990	219,807,333	233,596,662	240,309,247
Local Option Sales Tax	32,468,456	37,062,183	36,647,872	47,769,047
Intergovernmental	45,800,186	47,755,491	49,155,792	45,604,183
Other Taxes & Licenses	7,623,716	9,376,262	10,786,000	11,018,000
Permits & Fees	4,704,686	5,310,142	4,777,000	5,210,000
Sales & Services	18,193,694	21,778,358	19,106,509	17,858,468
Interfund Transfers	6,842,647	7,999,549	5,025,346	12,434,241
Bond Proceeds	54,396,766	112,600	-	-
Miscellaneous	1,309,218	1,867,332	1,524,644	1,605,804
Investment Earnings	1,443,663	26,812	50,000	550,000
Forfeitures	-	-	-	-
Appropriated Fund Balance	-	-	28,019,239	16,853,232
Total	**379,570,022**	**351,096,062**	**388,689,064**	**399,212,222**
Special Revenue Funds				
Property Tax	25,116,847	37,385,045	44,099,210	45,934,569
Local Option Sales Tax	7,791,340	12,547,024	14,920,613	18,943,025
Intergovernmental	3,799,447	4,052,844	5,611,428	4,563,817
Other Taxes & Licenses	20,782,158	27,242,169	41,000,000	46,000,000
Permits & Fees	153,434	542,703	558,601	548,596
Sales & Services	-	-	-	-
Interfund Transfers	2,027,822	1,525,987	1,834,594	2,142,989
Bond Proceeds	-	-	-	-
Miscellaneous	61,499	685,549	2,036,869	2,008,869
Investment Earnings	26,427	287	500	50
Forfeitures	76,982	39,508	271,681	50,000
Appropriated Fund Balance	-	-	1,017,598	702,467
Total	**59,835,957**	**84,021,115**	**111,351,094**	**120,894,382**
Enterprise Funds				
Property Tax	-	-	-	-
Local Option Sales Tax	-	-	-	-
Intergovernmental	-	-	-	28,280
Other Taxes & Licenses	612,084	659,427	578,816	615,013
Permits & Fees	18,900	7,118	18,100	6,400
Sales & Services	10,918,449	11,310,152	10,978,981	11,269,958
Interfund Transfers	-	60,445	-	-
Bond Proceeds	-	-	-	-
Miscellaneous	252,082	359,326	95,000	95,000
Investment Earnings	162,121	1,923	250	-
Forfeitures	-	-	-	-
Appropriated Fund Balance	-	-	1,553,046	1,711,727
Total	**11,963,636**	**12,398,390**	**13,224,193**	**13,726,378**
Internal Service Fund				
Property Tax	-	-	-	-
Local Option Sales Tax	-	-	-	-
Intergovernmental	-	-	-	-
Other Taxes & Licenses	-	-	-	-
Permits & Fees	-	-	-	-
Sales & Services	38,007,937	38,304,691	39,335,802	37,463,390
Interfund Transfers	-	-	-	-
Bond Proceeds	-	-	-	-
Investment Earnings	-	-	-	-
Forfeitures	-	-	-	-
Appropriated Fund Balance	-	-	864,663	3,612,303
Total	**38,007,937**	**38,304,691**	**40,200,465**	**41,075,693**
Grand Total	**489,377,552**	**485,820,258**	**553,464,816**	**574,908,675**

RECOMMENDED BUDGET SUMMARY ALL FUNDS - EXPENDITURES

Service Area Department	FY2020 Actuals	FY2021 Actuals	FY2022 Amended	FY2023 Budget
General Government				
Benefits and Risk	676,722	-	-	-
Budget	532,413	668,848	849,816	790,030
Community Engagement	708,215	523,330	630,572	654,618
PR & Communications	434,881	697,106	793,772	1,132,474
Compliance	-	-	-	-
County Manager	2,418,083	1,191,595	1,436,276	1,251,951
Diversity, Equity, and Inclusion (DEI)	-	-	-	366,286
Elections	2,330,138	3,033,589	2,640,492	2,801,483
Finance	2,397,851	2,298,635	2,623,483	2,841,473
Fleet Services	995,195	2,313,032	2,963,683	4,563,103
General Services	7,085,669	7,484,731	8,883,320	10,580,447
Parking Services	464,276	431,830	516,380	520,424
Governing Body	942,608	931,102	933,643	2,958,945
Human Resources	1,030,821	1,771,888	1,982,180	2,976,215
Information Technology	13,035,749	12,030,555	15,735,013	17,971,126
Intergovernmental Relations	371	49	-	-
Internal Audit	249,026	326,862	449,504	444,572
Legal and Risk	55	1,039,620	1,230,155	1,605,797
Register of Deeds	4,089,469	5,031,801	5,853,181	6,056,448
Strategic Partnership Grants (Includes Arts & Culture)	1,186,428	1,688,063	1,759,863	2,068,699
Strategy and Innovation	1,418,699	1,306,499	1,404,274	1,402,067
Sustainability	-	480,477	532,528	579,470
Tax Assessment	3,322,079	3,304,551	3,561,579	4,012,319
Tax Collections	2,050,469	1,992,300	2,205,006	2,169,284
Nondepartmental	-	549,444	106,296	(83,221)
Reappraisal Reserve Fund	432,630	166,084	400,870	531,913
Register of Deeds Automation Fund	82,947	88,527	159,101	148,646
Register of Deeds Trust Fund	-	353,574	400,000	400,000
Internal Service Fund	33,491,691	38,467,246	40,200,465	41,075,693
Public Safety				
Emergency Services	15,322,919	16,532,425	15,796,317	20,141,970
Public Safety Training Center	591,474	657,212	755,740	1,161,610
911 Operations	-	-	5,460,710	6,268,761
Identification Bureau	1,716,746	1,955,076	2,039,046	2,228,079
Family Justice Center	523,310	434,385	474,403	505,591
Juvenile Crime Prevention Council	16,415	671,152	630,477	636,461
Justice Resource Support	1,019,576	1,809,959	2,436,585	2,762,433
Pre-trial Release	1,071,666	1,034,010	1,082,358	1,551,299
Public Safety Interoperability Partnership	1,226,970	1,266,447	1,345,372	1,442,663
Detention Center	18,046,840	17,782,930	21,532,459	21,201,385
Sheriff's Office	21,058,682	21,118,136	23,210,036	24,704,338
Nondepartmental	-	1,033,526	(175,983)	137,851
Special Taxing Districts Fund (Fire)	32,568,871	34,997,389	42,241,373	46,814,144
Emergency Telephone System Fund	737,003	1,005,805	1,269,343	1,288,426
BCAT & Sheriff Forfeitures Fund	168,693	256,265	271,681	230,000
Inmate Commissary Fund	486,663	274,472	483,983	445,965
Human Services				
Animal Services	1,176,747	1,437,022	1,511,246	1,480,824
Behavioral Health	1,545,733	856,478	839,579	600,000
Community Contracts	-	-	-	-
Direct Assistance	8,023,241	8,352,275	11,047,042	9,882,325
Division of Social Services	51,809,688	51,709,305	54,020,267	56,305,142
Public Health	20,801,819	22,222,613	26,171,529	23,795,682
Veterans Service	388,780	399,716	402,183	418,511
Nondepartmental	-	1,114,790	348,967	(1,002,979)
Transportation Fund	4,585,490	3,624,670	6,330,276	4,817,803
Representative Payee Fund	-	356,914	500,000	600,000

Economic & Physical Development				
Economic Development	2,500,109	2,011,070	5,302,676	1,665,000
Permits & Inspections	2,430,243	2,459,347	2,629,956	2,804,682
Planning	2,006,901	1,896,094	2,492,236	3,132,827
Agriculture and Land Resources	624,399	569,105	759,628	849,930
Cooperative Extension	406,865	396,955	475,774	486,651
Nondepartmental	-	102,122	(1,919)	(111,337)
Occupancy Tax Fund	20,782,158	27,242,169	41,000,000	46,000,000
Woodfin PDF Fund	628,879	742,800	778,450	813,450
Solid Waste Fund	8,638,904	10,223,771	12,740,210	13,280,413
Cultural & Recreational				
Arts, Museum & History (Moved to Strategic Partnerships)	100,000	-	-	-
Library	5,755,570	5,729,113	6,662,230	7,560,793
Recreation Services	1,968,201	2,037,161	2,045,328	2,447,758
Nondepartmental	-	115,102	31,735	128773
Education				
AB Tech	7,075,600	7,075,600	7,275,600	7,728,142
Asheville City Schools	12,456,771	12,679,492	14,153,775	15,283,953
Buncombe County Schools	68,221,796	69,761,937	73,161,308	81,880,404
Child Care Centers	55,350	-	-	-
Education Support	377,342	239,000	494,000	514,000
Pre-K	2,578,248	2,467,059	3,751,985	3,820,349
Nondepartmental	-	-	-	-
Special Taxing Districts (School Suppl.)	-	14,555,506	16,000,000	17,250,000
School Fines and Forfeitures Fund	-	636,621	2,000,000	2,000,000
General Fund Interfund Transfers	5,988,718	5,383,872	23,008,854	10,325,844
General Fund Debt Service	74,549,667	19,716,538	20,388,805	19,066,043
Total	**479,409,534**	**465,114,745**	**553,427,072**	**574,908,675**

Note: Nondepartmental budgets presented above include appropriations for the Other Post Employment Benefit (OPEB) Trust Fund contribution, which are approved at the functional level, and functional budget tools like Contra-Expenses to account for lapsed salary. Actual/estimated OPEB contributions are accounted for in each department per auditor guidance.



Personnel Summary

General Fund Summary - Positions by Service Area

Service Area	Prior Year	Current Year	Budget Year	Percent Change
General Government	251	258	280	9%
Public Safety	618	640	703	10%
Human Services	572	567	572	1%
Economic & Physical Development	44	49	58	18%
Culture & Recreation	80	98	105	7%
Total General Fund	1,565	1,612	1,718	7%

Summary of Budgeted Positions by Fund

Fund	Prior Year	Current Year	Budget Year	Percent Change
General Fund	1,565	1,612	1,718	7%
Enterprise Funds	38	39	42	8%
Internal Service Fund	3	4	4	0%
Grant Projects Fund	17	29	38	31%
Total All Funds	1,623	1,684	1,802	7.0%

*Current Year count refers to beginning FY2022 count.

- **General Fund**

  For FY2023, 60 new positions will be added, in addition to 47 positions added mid-year FY2022, and two (2) positions that will move from temporary status to regular. One (1) position was moved to the Grants Fund during the year. Two (2) positions were closed in order to reclass other positions to full-time.

- **Enterprise Funds**

  For FY2023, Solid Waste will add three (3) new positions.

- **Grant Projects Fund**

  Eight (8) positions were added mid-year for grants and one (1) was transferred from the General Fund.



Capital Improvement Program

A capital project is defined as construction, renovation or demolition project, or acquisition of land or other assets, valued in excess of $100,000, and with a useful life of at least five years. This includes significant capital maintenance projects and information technology projects. Improvements to or expansions of existing assets must increase appraised value or add to life expectancy to qualify as a capital project.

The Buncombe County Capital Improvement Plan (CIP) is a long-range plan for analysis and approval of proposed capital improvement projects, which includes estimated project costs and funding sources that the County expects to carry out over a five-year period. Projects will be consistent with County priorities and address needs for maintenance and expansion of infrastructure and capital assets.

The CIP is developed annually in conjunction with the budget process to better incorporate long range planning.

Referring to Government Finance Officers Association (GFOA) best practice, specific criteria was used for the Capital Review Team to assess the quality of submissions and their candidacy for inclusion in the CIP. Ten project requests were presented by County departments and after use of criteria and applying budget constraints, seven projects were recommended by the Team. Three of these projects will be debt-financed in FY2023 and four funded with Capital Fund dollars. The Solid Waste Enterprise Fund will purchase seven (7) projects via pay-go.

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General FY23 CIP

Department & Project	Full Project Cost	FY23	FY24	FY25	FY26	FY27	Pay-Go/Debt
Elections							
FY24 Elections Complex	$ 17,750,000		$ -	$ 1,193,000	$ 1,193,000	$ 1,193,000	Debt
FY25 Voting System Replacement	$ 1,090,000			$ 1,090,000			TBD
Emergency Services							
FY23 Public Safety Training Center Generator	$ 230,000	$ 230,000					Capital Fund
FY23 Emergency Services Base Construction	$ 7,250,000	$ -	$ 487,000	$ 487,000	$ 487,000	$ 487,000	Debt
FY24 Garage & Warehouse Improvements	$ 920,000		$ 920,000				TBD
FY24 Public Safety Training Center Improvements	$ 140,000		$ 140,000				Capital Fund
FY24 VHF Radio System	$ 600,000		$ 600,000				Pay-Go
General Services							
Comprehensive Facility Assessment Projects							
FY23 Renovation & Repair	$ 4,010,000	$ -	$ 269,000	$ 269,000	$ 269,000	$ 269,000	Debt
FY24 35 Woodfin Project	$ 5,870,000		$ -	$ 395,000	$ 395,000	$ 395,000	Debt
FY24 Renovation & Repair	$ 15,150,000		$ -	$ 1,018,000	$ 1,018,000	$ 1,018,000	Debt
FY25 Renovation & Repair	$ 3,180,000			$ -	$ 214,000	$ 214,000	Debt
FY26 Renovation & Repair	$ 2,840,000				$ -	$ 191,000	Debt
FY27 Renovation & Repair	$ 3,310,000					$ -	Debt
Future Renovation & Repair	$ 132,860,000						TBD
Library Facility Assessment Projects							
FY23 Library Renovation and Repair	$ 690,000	$ 690,000					Capital Fund
FY24 Library Renovation and Repair	$ 330,000		$ 330,000				TBD
FY25 Library Renovation and Repair	$ 660,000			$ 660,000			TBD
FY26 Library Renovation and Repair	$ 830,000				$ 830,000		TBD
FY27 Library Renovation and Repair	$ 840,000					$ 840,000	TBD
Future Library Renovation & Repair	$ 84,390,000						Debt
Other Projects							
FY24 Soccer Complex Improvements (Second Installment)	$ 170,000		$ 170,000				Pay-Go
FY24 Storage Facility	$ 12,850,000		$ -	$ 864,000	$ 864,000	$ 864,000	Debt
Governing Body							
Future Consideration: I-26 Infrastructure Project - Multimodal Design E	$ 1,000,000						Pay-Go
Information Technology							
FY24 Public Safety Interoperability Systems Replacement	$ 5,000,000		$ -	$ 336,000	$ 336,000	$ 336,000	Debt
FY24 Public Safety Radio System Replacement	$ 12,200,000		$ -	$ 820,000	$ 820,000	$ 820,000	Debt
Recreation Services							
FY23 Recreation Services Master Plan	$ 200,000	$ 200,000					Capital Fund
FY25 Greenways Master Plan	$ 100,000			$ 100,000			Pay-Go
Ongoing: Future Greenway Design	$ 1,700,000		$ 425,000	$ 425,000	$ 425,000	$ 425,000	Pay-Go

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General FY23 CIP

Future Hominy Creek Greenway Design	$	80,000								Pay-Go
Ongoing: Future Sidewalk Repair	$	100,000		$	25,000	$	25,000	$	25,000	$	25,000	Pay-Go
Sheriff's Office										
FY24 Detention Center Facility Assessment Renovation & Repair	$	440,000		$	440,000							TBD
Future Detention Center Facility Assessment Renovation & Repair	$	16,100,000										Debt
Sustainability										
FY23 Electric Vehicle Charging Infrastructure	$	120,000	$	120,000								Capital Fund
FY23 Solar on Schools and Public Buildings (Solar Projects Phase 3)	$	4,000,000	$	-	$	269,000	$	269,000	$	269,000	$	269,000	Debt
FY24 Solar on Schools and Public Buildings (Solar Projects Phase 4)	$	4,000,000			$	-	$	269,000	$	269,000	$	269,000	Debt
FY25 Solar on Schools and Public Buildings (Solar Projects Phase 5)	$	4,000,000					$	-	$	269,000	$	269,000	Debt
Future Solar Installation Placeholder (Solar Phase 8+)	$	4,000,000							$	-	$	269,000	Debt
Existing Debt Service										
Existing Debt Service Obligations			$	19,060,000	$	18,550,000	$	17,360,000	$	15,920,000	$	15,460,000	Debt
Total	**$**	**349,000,000**	**$**	**20,300,000**	**$**	**22,625,000**	**$**	**25,580,000**	**$**	**23,603,000**	**$**	**23,613,000**	
Debt Service			$	19,060,000	$	19,575,000	$	23,280,000	$	22,323,000	$	22,323,000	
Paygo			$	-	$	1,220,000	$	550,000	$	450,000	$	450,000	
TBD			$	-	$	1,690,000	$	1,750,000	$	830,000	$	840,000	
New Project Costs by Department										
Elections	$	18,840,000	$	-	$	-	$	2,283,000	$	1,193,000	$	1,193,000	
Emergency Services	$	9,140,000	$	230,000	$	2,147,000	$	487,000	$	487,000	$	487,000	
General Services	$	267,980,000	$	690,000	$	769,000	$	3,206,000	$	3,590,000	$	3,791,000	
Governing Body	$	1,000,000	$	-	$	-	$	-	$	-	$	-	
Information Technology	$	17,200,000	$	-	$	-	$	1,156,000	$	1,156,000	$	1,156,000	
Recreation Services	$	300,000	$	200,000	$	-	$	100,000	$	-	$	-	
Sheriff's Office	$	16,540,000	$	-	$	440,000	$	-	$	-	$	-	
Sustainability	$	12,120,000	$	120,000	$	269,000	$	538,000	$	807,000	$	807,000	
Total			**$**	**1,240,000**	**$**	**3,625,000**	**$**	**7,770,000**	**$**	**7,233,000**	**$**	**7,434,000**	

Solid Waste Capital	FY23	FY24	FY25	FY26	FY27	Pay-Go/Debt	Total	Full Project Cost
Planning								
Paving for Transfer Station	$ 100,000	$ -	$ -	$ -	$ -	Pay-Go	$ 100,000	
Residential Service Evaluation	$ 100,000	$ -	$ -	$ -	$ -	Pay-Go	$ 100,000	
MSW Cells 1-5 Gas Collection and Control Improvements	$ -	$ 450,000	$ -	$ -	$ -	Pay-Go	$ 450,000	
Paving Overlay	$ -	$ 250,000	$ -	$ -	$ -	Pay-Go	$ 250,000	
Landfill Gas to Energy New Generator, Skid, and Equipment	$ -	$ -	$ 449,254	$ 449,254	$ 449,254	Debt	$ 898,508	$ 2,000,000
Engineering								
Borrow Investigation and Area Development	$ -	$ 300,000	$ -	$ -	$ -	Pay-Go	$ 300,000	
Construction								
Landfill Engineering Cell 7 MSW Construction (FY22)	$ 2,166,836	$ 2,166,836	$ 2,166,836	$ 2,166,836	$ 2,166,836	Debt	$ 8,667,343	$ 13,500,000
Landfill Phase 7 C&D (FY22)	$ 288,911	$ 288,911	$ 288,911	$ 288,911	$ 288,911	Debt	$ 1,155,646	$ 1,800,000
Stormwater Ditch Reestablishment - Landfill	$ 175,000	$ -	$ -	$ -	$ -	Pay-Go	$ 175,000	
Landfill Phase 8 C&D	$ -	$ -	$ -	$ 345,640	$ 345,640	Debt	$ 345,640	$ 2,000,000
Equipment								
Service Truck	$ 150,000	$ -	$ -	$ -	$ -	Pay-Go	$ 150,000	
Convenience Site Improvements	$ 130,000	$ -	$ -	$ -	$ -	Pay-Go	$ 130,000	
Condensate Pump Replacement Cells 1-5	$ 150,000	$ -	$ -	$ -	$ -	Pay-Go	$ 150,000	
GPS System for Landfill Equipment	$ 230,000	$ -	$ -	$ -	$ -	Pay-Go	$ 230,000	
Landfill Inbound Weight Scale Replacement	$ -	$ 70,000	$ -	$ -	$ -	Pay-Go	$ 70,000	
New Walking Floor Trailers (3 @ $100K) - Replacement Process	$ -	$ 300,000	$ -	$ -	$ -	Pay-Go	$ 300,000	
New Walking Floor Trailers (2 @ $100K) - Replacement Process	$ -	$ -	$ 200,000	$ -	$ -	Pay-Go	$ 200,000	
Electric EVB Roll Off Truck	$ -	$ -	$ 175,000	$ -	$ -	Pay-Go	$ 175,000	
Landfill Gas to Energy Engine Longblock Rebuild	$ -	$ -	$ 115,487	$ 115,487	$ 115,487	Debt	$ 230,975	$ 500,000
Outbound Scale Replacement	$ -	$ -	$ 70,000	$ -	$ -	Pay-Go	$ 70,000	
New Bulldozer	$ -	$ -	$ 300,000	$ -	$ -	Pay-Go	$ 300,000	
Tipping Floor Repairs	$ -	$ -	$ 250,000	$ -	$ -	Pay-Go	$ 250,000	
Leachate Evaporator	$ -	$ -	$ -	$ 345,640	$ 345,640	Debt	$ 345,640	$ 2,000,000
New Walking Floor Trailers (2 @ $100K) - Replacement Process	$ -	$ -	$ -	$ 200,000	$ -	Pay-Go	$ 200,000	
New Walking Floor Trailers (2 @ $100K) - Replacement Process	$ -	$ -	$ -	$ -	$ 200,000	Pay-Go	$ -	
Total	**$ 3,490,747**	**$ 3,825,747**	**$ 4,015,489**	**$ 3,911,768**	**$ 3,911,768**		**$ 15,243,751**	

Category						
Planning	$ 200,000	$ 700,000	$ 449,254	$ 449,254	$ 449,254	$ 1,798,508
Engineering	$ -	$ 300,000	$ -	$ -	$ -	$ 300,000
Construction	$ 2,630,747	$ 2,455,747	$ 2,455,747	$ 2,801,387	$ 2,801,387	$ 10,343,628
Equipment	$ 660,000	$ 370,000	$ 1,110,487	$ 661,127	$ 661,127	$ 2,801,614
Total	**$ 3,490,747**	**$ 3,825,747**	**$ 4,015,489**	**$ 3,911,768**	**$ 3,911,768**	**$ 15,243,751**

Appendix A

FY2023 Grant Recommendations

Early Childhood Education & Development Fund

Isaac Coleman Economic Community Investments Grants

Tipping Point Grants

Strategic Partnership Grants

Home and Community Care Block Grants

Community Recreation Grants

Affordable Housing Services Program

Juvenile Crime Prevention Council Funding

Buncombe County Early Childhood Education and Development Fund
FY2023 Grant Recommendations

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Organization Name	Project Name	FY2022 Funding	FY2023 Funding Request	FY2023 Proposed Funding
Asheville Jewish Community Center	Strengthening Early Childhood through Teacher Training and Family Support	$ -	$ 26,000	$ 21,291
Asheville-Buncombe Technical Community College	Blazing Trails: Early Childhood Collegiate Support Program	$ -	$ 200,917	$ 121,042
Bent Creek Preschool	Bent Creek Preschool	$ -	$ 149,800	$ 120,331
Buncombe County Schools	Final year for multi-year grant for Increasing Access to High-Quality Early Care and Education at Emma Elementary School	$ 792,657	$ 792,657	$ 792,657
Buncombe County Schools	Buncombe County Schools Commitment to Early Childhood Education	$ -	$ 258,213	$ 207,061
Buncombe Partnership for Children	Year 2 of multi-year grant for Child Care Resources: Professional and Systems Development Project	$ 153,000	$ 153,000	$ 153,000
Buncombe Partnership for Children	Early Childhood Systems Coordination & Single Portal of Entry Implementation	$ 143,160	$ 56,000	$ 56,000
Buncombe Partnership for Children	Early Childhood Teacher Workforce Development Program	$ 179,483	$ 179,483	$ 179,483
Colaborativa La Milpa	Year 2 of multi-year grant for PODER Emma ECE Collaborative Network	$ 36,000	$ 30,000	$ 30,000
Community Action Opportunities	Boost Buncombe Families, A Full-Day Full-Year Pre-Kindergarten Program at the Lonnie D Burton Center	$ 529,389	$ 615,184	$ 523,398
Community Action Opportunities	Boost Buncombe Children, A school-day school-year Pre-Kindergarten Project at Johnston Elementary	$ 138,262	$ 143,617	$ 143,617
Eliada Homes, Inc	Eliada Child Development Center	$ 84,832	$ 102,227	$ 82,273
Evolve Early Learning	Infant/Toddler & Empowerment Coach Pilot Program at Evolve	$ 118,000	$ 85,580	$ 68,955
F I R S T	SUNSHINE Expansion	$ -	$ 122,902	$ 98,813
Irene Wortham Center	Early Learning Center Program Enrichment	$ 148,547	$ 215,585	$ 129,842

Buncombe County Early Childhood Education and Development Fund
FY2023 Grant Recommendations

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OnTrack Financial Education & Counseling	SECURE Matched Savings for Childcare Workers and Preschool Families (SECURE ECE)	$ -	$ 49,325	$ 39,951
Read to Succeed	Community-Powered Literacy | Family Engagement and Kindergarten-Readiness	$ 50,000	$ 67,300	$ 54,331
Southwestern Child Development	Valley Child Development	$ 95,076	$ 220,000	$ 176,491
Swannanoa Valley Child Care Council (Donald S Collins Early Learning Center)	Expanding Services to Meet the Needs of all Children	$ 127,000	$ 321,700	$ 321,700
The Christine Avery Learning Center	Facilitating Holistic Education, Facilitating Whole Families	$ 375,000	$ 343,276	$ 275,112
YWCA of Asheville and Western North Carolina	Year 3 of multi-year grant for Early Learning Program	$ 150,000	$ 150,000	$ 150,000
YWCA of Asheville and Western North Carolina	Empowerment Childcare (ECC)	$ 30,000	$ 75,000	$ 75,000
Appalachian Sustainable Agriculture Project	Growing Minds in Buncombe County	$ -	$ 20,000	$ -
Asheville City Schools - Asheville High	Increasing capacity and quality at Asheville High School Child Care while developing ECE workforce	$ -	$ 236,500	$ -
Asheville City Schools - Developmental Day	Supporting Families with high quality care for children with disabilities and Mental Health Needs	$ -	$ 206,000	$ -
Asheville City Schools -	Supporting Families with Enhanced	$ -	$ 665,000	$ -
Black Mountain Montessori	New Montessori Preschool Classroom	$ -	$ 30,000	$ -
Montessori Learning Community of Asheville	Montessori Learning Community of Asheville	$ -	$ 300,000	$ -
			Total:	**$ 3,820,348**

Buncombe County Isaac Coleman Economic Community Investment Grants
FY2023 Grant Recommendations

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Organization Name	Project Name	FY2022 Funding	FY2023 Proposed Funding
E.W. Pearson Project (Fiscal Sponsor: Shiloh Community Association)	Creating Sustainability in the E. W. Pearson Project Collaborative's	$ 150,000	$ 150,000
Hood Huggers International (Fiscal Sponsor: Asheville Creative Arts)	Rebuilding Affrilachia	$ 43,454	$ 43,454
PODER Emma Community Ownership (Fiscal Sponsor: CIMA-Compañeros Inmigrantes de las Montañas en Accion)	Colaborativa La Milpa	$ 102,295	$ 102,295
Read to Succeed	Equitable Opportunites for Literacy	$ 84,251	$ 84,251
To Be Determined	Eonomic Community Investment	$ 120,000	$ 120,000
		TOTAL:	**$ 500,000**

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Buncombe County Tipping Point Grants
FY2023 Grant Recommendations

Organization Name	Project Name	FY2023 Recommended
A Therapist Like Me	A Therapist Like Me Adolescent Support	$ 5,000
Arms Around ASD (Autism Spectrum Disorder)	Independent Living Skills Program	$ 5,000
Asheville Buncombe Food Policy Council	Neighborhood Emergency Food Preparedness Cold Storage Project	$ 5,000
Big Ivy Community Development Club	A Safer Riverside at the Big Ivy Community Center	$ 5,000
Bloom Fitness	Bloom Reaches more Adults with Intellectual Disabilities through Capacity Building and	$ 5,000
Blue Ridge Pride Center Inc.	Welcoming Foster Families	$ 5,000
Bountiful Cities	Southside Community Grocery Project	$ 5,000
Bounty & Soul	Deepening Community Partnerships: Building trust, affinity and digital engagement	$ 5,000
Colaborativa La Milpa	Raíces Youth	$ 5,000
Community Action Opportunities	Summer Fun Learning Kits for Head Start	$ 5,000
Literacy Together	Youth Literacy Tutor Intern Model	$ 5,000
Mount Zion Community Development, Inc.	Project NAF (GATE) Grandparents Are Truly Essential	$ 5,000
PIVOTPOINT WNC	High Quality Facilitator Training and Onboarding Project	$ 5,000
Read to Succeed	Literacy Where We Live	$ 5,000
RiverLink	Take Me To The River: Piloting A New Afterschool Program with RiverLink	$ 5,000
Shiloh Community Association	Urban Ecology Program at the Shiloh Community Garden	$ 5,000
Sunrise Community for Recovery and Wellness	Cultivating Connection	$ 5,000
Swannanoa Community Council	Fox Creek Environmental Restoration and Education Project	$ 5,000
Warrior Canine Connection	Connecting Buncombe County Veterans Through the Healing Power of Dogs	$ 5,000
Western North Carolina Public Radio dba Blue Ridge Public Radio	StoryCraft	$ 5,000
Asheville Choral Society	Asheville Choral Society Invests in Anti-Racist Programming	$ -
Asheville Writers in the Schools and Community	BIPOC Artist Residency Initiative	$ -
Aurora Studio & Gallery	Grant Writer/Development Assistance for Aurora Studio	$ -
Carolina Cross Connection	Carolina Cross Connection (CCC) - Urban Ministry	$ -

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Buncombe County Tipping Point Grants
FY2023 Grant Recommendations

Connection Center NC	Choice Connection	$	-
Humane Society of Buncombe County (dba Friends2Ferals)	Buncombe County Community Cat - Animal Recovery & Care Center	$	-
Irene Wortham Center	Irene Wortham Center Firespring Website Redesign	$	-
Jewish Family Services WNC	Urgent needs funding for Case Management clients	$	-
Journeymen Asheville	Leadership Development Internship with Journeymen	$	-
Mount Zion Community Development, Inc.	Project EMPOWER HOPE	$	-
North Carolina Employment Ownership Center	Buncombe County Employee Ownership Outreach	$	-
RHA Health Services, Inc.	Student Summit 2023	$	-
Rhododendron Creek Community	Rhododendron Creek Community Tree Canopy Project	$	-
Signs for Hope, Inc.	Child, Family, Community: Developing Future Leaders for Buncombe County	$	-
Warrior Moms www.WarriorMoms.us	How to Eradicate Fear- A Virtual Guide for Entrepreneurs	$	-
YTL Training Program	YTL Getting Fit Together	$	-
	Total:	**$**	**100,000**

Buncombe County Strategic Partnership Grants
FY2023 Grant Recommendations

Organization Name	Project Name	FY2022 Funding	FY2023 Funding Request	FY2023 Proposed Funding
Appalachian Mountain Community Health Centers	Buncombe Health & Wellness Equity & Expansion		$ 24,003	$ 15,602
Asheville GreenWorks	Trash and Trees: A Greener Buncombe and a Sustainable Future for All	$ 40,200	$ 80,000	$ 40,000
Asheville Humane Society	Pets & Their People Thriving Together	$ 15,000	$ 25,000	$ 12,500
Asheville Writers in the Schools and Community	Youth Arts Education Initiative		$ 25,000	$ 12,500
Babies Need Bottoms	Expanding Diaper Assistance: Supporting Resilience through Basic Needs	$ 16,887	$ 20,000	$ 13,000
Blue Ridge Pride Center Inc.	Blue Ridge Pride Center, Inc., Program Management		$ 27,000	$ 13,500
Bountiful Cities	Southside Farmers Market		$ 15,000	$ 9,776
Bounty & Soul	Farmers Alliance: Supporting Farm Viability and Farmland Preservation		$ 70,400	$ 35,200
Buncombe County Schools Foundation	The Face Hope	$ 15,000	$ 30,000	$ 19,500
Caring for Children Eckerd Connects	Respite Scholarship Program		$ 25,000	$ 12,500
Carolina Day School	Horizons at Carolina Day Equity - Centered Summer Enrichment Program	$ 10,000	$ 21,081	$ 13,703
Carolina Small Business Development Fund	Western Women's Business Center	$ 29,500	$ 35,000	$ 17,500
CityWorks, USA	Black Wall Street AVL - Connecting BIPOC Businesses to Tourism in WNC		$ 135,000	$ 47,500
Colaborativa La Milpa	CIMA - Consulta Tu Compa		$ 20,000	$ 10,000
Eliada Homes, Inc.	Eliada Students Training for Advancement	$ 15,000	$ 50,000	$ 32,500
Haywood Street Congregation	Haywood Street Respite	$ 41,321	$ 50,000	$ 32,500
Institute for Preventive Healthcare and Advocacy	HELP2Day		$ 30,000	$ 19,500
Literacy Together (formerly Literacy Council of Buncombe County)	Pathways to Opportunity	$ 32,800	$ 40,000	$ 26,000
MAHEC	MAHEC Ob/Gyn Equipment		$ 19,877	$ 12,920
Mount Zion Community Development, Inc.	Project NAF	$ 36,000	$ 50,000	$ 32,500
Mountain BizWorks	Expanding Entrepreneurship and Jobs in Communities of Color	$ 40,000	$ 65,000	$ 52,000
OnTrack Financial Education & Counseling	Free Tax Preparation: VITA	$ 18,000	$ 18,000	$ 11,700
OpenDoors of Asheville	To & Through College Access and Completion		$ 55,000	$ 35,750
Our VOICE	Survivors to Thrivers - Counseling for Sexual Violence & Human Trafficking Victims	$ 18,000	$ 25,000	$ 20,000
Pisgah Legal Services	Legal Services for Children and Families in Buncombe County	$ 92,000	$ 120,000	$ 80,000
Project Lighten Up	Project Lighten Up Summer Learning Academy	$ 30,000	$ 50,000	$ 25,000
Read to Succeed	Community-Powered K-3 Literacy Support	$ 27,000	$ 44,500	$ 35,600
Resources For Resilience	Reconnect for Resilience with the Family Justice Center		$ 25,000	$ 12,500
RiverLink	Emerging Scientists, Vulnerable Communities: Growing Next Generation River Stewards	$ 24,000	$ 25,000	$ 12,500
The Mediation Center	Family Visitation Program	$ 10,000	$ 10,000	$ 8,000
Under One Sky Village Foundation	Bridging Trauma with Mentors for Youth in Foster Care	$ 10,000	$ 18,000	$ 11,700
University of North Carolina at Asheville Foundation, Inc.	UNC Asheville Pre-College Programs		$ 18,400	$ 9,200
Western Carolina Medical Society Foundation	Creating Well - Being through Diabetes Management	$ 24,000	$ 50,188	$ 25,094
YMI Cultural Center	Homeownership Services Through the Successful Transitional Program	$ 20,000	$ 52,700	$ 34,255
YTL Training Program	YTL Summer and Advocacy Support		$ 125,000	$ 50,000

Buncombe County Strategic Partnership Grants
FY2023 Grant Recommendations

YWCA of Asheville and Western North Carolina	Getting Ahead	$ 30,000	$ 30,000	$	24,000
YWCA of Asheville and Western North Carolina	Swim Equity	$ 20,000	$ 30,000	$	24,000
A Therapist Like Me	Therapy and Therapy Voucher for Community Wellness		$ 30,000	$	-
Appalachian Sustainable Agriculture Project	Appalachian Grown: Promoting Connections After Covid-19	$ 20,000	$ 30,000	$	-
Asheville Area Arts Council	Support for Buncombe County Creative Jobs	$ 15,000	$ 50,000	$	-
Asheville Buncombe Institute of Parity Achievement	The Gift of Health		$ 100,000	$	-
Asheville Creative Arts	Rebuilding Affrilachia - Community Engagement Trail		$ 35,000	$	-
Asheville Museum of Science (AMOS)	Exploring and Building Bots! an AMOS STEAM Program	$ 20,000	$ 60,000	$	-
Asheville Symphony Society, Inc.	Symphony in the Park		$ 15,000	$	-
Aurora Studio & Gallery	Aurora Studio & Gallery Operational Support		$ 10,000	$	-
Bent Creek Institute, Inc.	Natural Products Small Batch Production		$ 58,617	$	-
Big Ivy Community Development Club	Revitalizing North: Support for the Big Ivy Community Center		$ 52,860	$	-
Bountiful Cities	School Garden and Outdoor Education Support	$ 10,000	$ 10,000	$	-
Eagle Market Streets Development Corporation, CDC	EMSDC Incubate to Innovate (I2I)		$ 35,000	$	-
Empowerment Resource Center	WRES-LP Operations & Studio Refurbishment Project - WRES FM		$ 35,000	$	-
Folk Heritage Committee	"Shindig On The Green" presented by the Folk Heritage Committee		$ 5,000	$	-
Green Built Alliance	Community Engagement for a Clean Energy Future		$ 9,500	$	-
Irene Wortham Center	Irene Wortham Center Firespring Rebranding		$ 9,385	$	-
Jordan Peer Recovery, Inc.	Victory House: Eliminating Barriers to Recovery/Re-entry	$ 20,000	$ 108,600	$	-
Journeymen Asheville	Building Mental Health for Boys through School Mentoring Groups		$ 25,000	$	-
LEAF Global Arts	LEAF Schools & Streets program expansion		$ 30,000	$	-
Leicester Elementary PTO	Leicester Elementary School Outdoor Classrooms		$ 9,000	$	-
PIVOTPOINT WNC	Experiential Adventure Programming for County Adult Treatment and Diversion		$ 73,707	$	-
Sandy Mush Community Center	Sandy Mush Community Center: Bright and Safe for Our Community	$ 20,000	$ 39,985	$	-
SeekHealing	Community Aftercare Program Development		$ 20,000	$	-
Shiloh Community Association	Land Development and Construction Coordinator & Technical Assistant		$ 64,399	$	-
TimberKnolls Spirit Cove	Newfie Therapy Trauma Treatment Support Program		$ 28,000	$	-
University of North Carolina at Asheville Foundation, Inc.	Eating The Vine that Ate the South		$ 27,800	$	-
Warrior Moms www.WarriorMoms.us	Counsel to the Executive Director		$ 15,000	$	-
WNC Communities	Enhancing Educational Opportunities for Buncombe County Farmers		$ 20,000	$	-
Wortham Center for the Performing Arts	A Community Resource	$ 16,500	$ 33,000	$	-
			Total:	**$**	**900,000**

Home and Community Care Block Grant Funding/Buncombe CountySupplemental Aging Funds
FY 2023 HCCBG Final Recommendations

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Agency	Programs	HCCBG or Buncombe County Supplemental Aging Funds (BCSAF)	Requested	FINAL RECOMMENDATION (5/5/22)
Mountain Mobility	Transportation	**HCCBG**	$ 500,000.00	**$ 500,000**
MountainCare	Transportation	**HCCBG**	$ 48,263.00	**$ 39,458**
Meals on Wheels Asheville/Buncombe	Home Delivered Meals	**HCCBG**	$ 205,000.00	**$ 192,237**
Council on Aging of Buncombe County	Congregate Nutrition	**HCCBG**	$ 250,000.00	**$ 196,584**
Council on Aging of Buncombe County	Housing/Home Repair	**HCCBG**	$ 30,000.00	**$ 28,318**
Mountain Housing Opportunities	Housing/Home Repair	**HCCBG**	$ 60,000.00	**$ 60,000**
Council on Aging of Buncombe County	Respite	**HCCBG**	$ 8,703.00	**$ 6,761**
MountainCare	Adult DayHealth	**HCCBG**	$ 135,000.00	**$ 114,138**
MountainCare	Adult Day Care	**HCCBG**	$ 76,000.00	**$ 74,602**
MountainCare	Mountain Explorers	**HCCBG**	$ 8,262.00	**$ 7,266**
Jewish Family Services	Elder Club/Respite	**HCCBG**	$ 15,000.00	**$ 14,441**
Pisgah Legal	Legal Services	**HCCBG**	$ 70,000.00	**$ 70,000**
Council on Aging of Buncombe County	In Home Aide	**HCCBG/BCSAF**	$ 578,046.00	**$ 538,712**
Council on Aging of Buncombe County	Information and Case Assistance	**HCCBG**	$ 200,000.00	**$ 142,210**
Jewish Family Services	Mental Health Counseling	**HCCBG**	$ 15,000.00	**$ 13,618**
Land of Sky	Community Health Workers	**HCCBG**	$ 60,380.00	**$ 47,627**
Memory Care	Caregiver Support	**BCSAF**	$ 75,000.00	**$ 68,985**
OnTrack	Financial Counseling	**BCSAF**	$ 21,000.00	**$ 21,000**
Blue Ridge Pride	Generations Plus	**BCSAF**	$ 36,000.00	**$ 22,627**
MAHEC	Home Based Primary Care	**BCSAF**	$ 60,093.00	**$ 50,506**
NOT RECOMMENDED FOR FUNDING				
All Ways Caring	In Home Aide		$ 640,033.00	$ -
Jewish Family Services	Transportation		$ 20,000.00	**$ -**
DayStay	Adult Day Care (closed as of 4/2022)		$ 21,000.00	**$ -**
Council on Aging of Buncombe County	Consumer Directed Services		$ 57,730.00	**$ -**
Council on Aging of Buncombe County	Volunteer Coordinator		$ 32,000.00	**$ -**
Total Recommendations			**$ 3,222,510.00**	**$ 2,209,091**

HCCBG Allocation	**$**	**1,709,091.00**
BCSAF	**$**	**500,000.00**
Total Amount to Allocate	**$**	**2,209,091.00**

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Buncombe County Recreation Services Grants
FY2023 Grant Recommendations

Organization Name	Project Name	FY2022 Funding	FY2023 Funding Request	FY2023 Proposed Funding
Asheville Art Museum, Inc.	Sherill Roland Community Activation and Exhibition	$ -	$ 5,000	$ -
Asheville Black Bears	Charles D. Owen Sports Field Revitalization	$ 5,957	$ 6,000	$ -
Asheville Buncombe Youth Soccer Association	Asheville Buncombe Youth Soccer Community Goals Project	$ 6,000	$ 6,000	$ 6,000
Asheville City Schools Foundation	In Real Life After-School: Expanding Student Opportunities and Supporting Healthy Youth Development	$ -	$ 5,992	$ 5,992
Asheville Rowing Club Inc.	Multi-purpose permanent dock near Fisherman's Trail parking lot Lake Julian	$ -	$ 6,000	$ -
Asheville Tennis Association	Tennis Court Assistance and Programming	$ 6,000	$ 5,538	$ 5,538
Bent Creek Community Park	Accessible Swing	$ 3,872	$ 6,000	$ 6,000
Big Ivy Community Development Club	Big Ivy Basketball	$ -	$ 4,175	$ 4,175
Black Mountain Montessori	BMTM Children's House playground renovation	$ -	$ 6,000	$ 6,000
Bountiful Cities	Community Gardens Event Equipment	$ 3,680	$ 5,826	$ 5,826
Catalyst Sports	Get Off The Pavement: Catalyst Sports Adaptive Mountain Biking Program	$ -	$ 5,600	$ 5,600
Colaborativa La Milpa	Los Arroyos Phase III	$ 5,997	$ 6,000	$ 6,000
Erwin Youth League	Shoulder Pads	$ -	$ 6,000	$ -
Friends of Connect Buncombe	Greenway Vision Video	$ -	$ 4,450	$ -
Hominy Valley Rec Park	Spring Cleaning at Hominy Valley Rec Park	$ -	$ 5,413	$ -
Irene Wortham Center	Ceiling Lifts for Adult Day Clients	$ 4,464	$ 5,750	$ 5,750
Just Folks Organization of Asheville	Nazareth First Missionary Baptist Church Sunday School Youth Program	$ -	$ 5,000	$ -
LEAF Global Arts	Supplies for LEAF Schools & Streets classes and field trips at LEAF Global Arts Experience	$ 6,000	$ 6,000	$ 6,000
OpenDoors of Asheville	Summer Enrichment Camps 2022	$ 5,900	$ 6,000	$ 6,000
Ox Creek Community Club	New Heating and Air-conditioning for Ox Creek Community Club	$ 2,021	$ 6,000	$ -
Pisgah Area SORBA	Richmond Hill Park Trail Construction and Maintenance	$ -	$ 6,000	$ -
River Link	Casting a welcome shadow: A Shade Structure for Southside residents	$ -	$ 6,000	$ 6,000
Sandy Mush Community Center	New Lights for Gym	$ 5,237	$ 3,420	$ 3,420
Shiloh Community Association	Keeping it Dry: New Roofs for the Pavilion & Cobb Bench upgrades to Electric	$ 6,000	$ 6,000	$ 6,000
Spring Mountain Community Club	Roof Replacement for Picnic Pavilion	$ 4,500	$ 6,000	$ -
Swannanoa Community Council	Grovemont Park, Playground, and Outdoor Classroom Enhancement	$ 6,000	$ 6,000	$ 6,000
University of North Carolina at Asheville Foundation, Inc.	UNC Asheville Bulldog SportsFest	$ -	$ 6,000	$ 6,000
YWCA of Asheville and Western North Carolina	Light a Path	$ -	$ 6,000	$ 6,000
			TOTAL:	**$ 102,301**

Buncombe County Affordable Housing Services Program
Fund FY2023 Loan and Grant Recommendations*

Organization Name	Project Name	FY 2023 Funding Request	FY 2022 Funding	FY2023 Proposed Funding	Units
Asheville Area Habitat for Humanity	Emergency Repair Grant - Habitat Home Repair for Low-Income Homeowners (77 Units)	$470,470	$205,625	$275,000	45
Commonwealth Development Corporation of America	Construction Loan - Fairhaven Summit (77 Units)	$1,250,000	$0	$1,000,000	77
LDG	Construction Loan - Monticello Family (168 Units)	$1,500,000	$0	$1,500,000	168
Mountain Housing Opportunities	Emergency Repair Grant - Emergency Home Repair (33 Units)	$300,000	$202,943	$225,000	24
Volunteers of America	Construction Loan - Laurel Wood (104 Units)	$800,000	$800,000	$800,000	104
	TOTAL:	**$4,320,470**	**$1,208,568**	**$3,800,000**	**418**

The following applicants did not receive recommendation for funding for FY 2023:

Asheville Area Habitat for Humanity	Construction Loan to Downpayment Assistance Loan - New Heights Phase II Infrastructure (46 Units)	$1,978,000	$0	$0	0
Asheville Buncombe Community Land Trust	Downpayment Assistance Loan (4 Units)	$120,000	$0	$0	0
Collaborativa La Milpa	Emergency Repair Grant - PODER Emma Emergency Home Repair (21 Units)	$213,675	$0	$0	0
Housing Authority of the City of Asheville	New Start Grant - Housing Choice Voucher Landlord Incentive Project (25 Households)	$25,000	$0	$0	0
Mountain Housing Opportunities	Construction Loan - Deaverview Redevelopment Phase I (82 Units)	$1,200,000	$0	$0	0
Mountain Housing Opportunities	Construction Loan - Lakeshore Villas (120 Units)	$1,200,000	$0	$0	0
	TOTAL:	$4,736,675	$0	$0	0

*Note: Specific award terms, including loan terms and funding requirements, will be recommended by the Affordable Housing Committee and Buncombe County Community Development Division staff.

Sources of Funds	Amount
General Fund	$2,311,845
FY 22 AHSP Unallocated Moved to FY 23 AHSP	$440,600
FY 22 AHSP Unallocated Moved to FY 23 AHSP	$800,000
Existing AHSP Program Income	$247,555
TOTAL:	**$3,800,000**

Buncombe County Juvenile Crime Prevention Council
FY2023 JCPC Funding Recommendations

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Organization Name	Project Name	FY2022 Funding	FY2023 Funding Request	FY2023 Proposed Funding
Buncombe County Justice Services	JCPC Administrative Funds	$ 15,500	$ 15,500	$ 15,500
Buncombe Alternatives	Buncombe County Teen Court	$ 83,395	$ 88,850	$ 88,749
Buncombe Alternatives	Earn and Learn Restitution	$ 182,105	$ 198,647	$ 198,421
Aspire Youth & Family, Inc.	Aspire - Buncombe (Kids at Work + The Connection)	$ 73,052	$ 78,746	$ 78,656
Eckerd Connects Caring for Children	Trinity Place Runaway and Homeless Youth Shelter	$ 76,000	$ 85,000	$ -
Eliada Homes, Inc.	Eliada Students Training for Advancement	$ 40,000	$ 75,000	$ 69,654
PIVOTPoint WNC	PIVOTPoint WNC	$ 43,196	$ 70,636	$ 70,556
Partners Unlimited, Inc.	Buncombe Structured Day	$ 31,480	$ 38,082	$ 38,039
Note: The total FY2022-2023 JCPC Allocation for Buncombe County is $644,477. JCPC Proposed Funding for Trinity Place was set for $84,903 until program announced closure on 5/15/22. The JCPC will have until Dec 31, 2022 to reallocate the remaining $84,903.			**TOTAL:**	**$ 559,574**

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Appendix B

FY2023 Special District Tax Rates

District	FY2022 Tax Rate	FY2023 Request	FY2023 Recommended
Asheville Special	8.36	8.36	8.36
Asheville Suburban	8.97	8.97	8.97
Barnardsville	20.00	22.00	22.00
Broad River	16.00	16.00	16.00
East Buncombe	10.69	10.69	10.69
Enka-Candler	10.50	10.50	10.50
Fairview	14.50	14.50	14.50
French Broad	17.20	17.20	17.20
Garren Creek	13.84	13.84	13.84
Jupiter	10.75	10.75	10.75
Leicester	14.03	14.03	14.03
North Buncombe	10.77	10.77	10.77
Reems Creek	15.07	15.07	15.07
Reynolds	11.24	11.24	11.24
Riceville	14.60	14.60	14.60
Skyland	9.80	10.30	9.80
Swannanoa	14.00	14.00	14.00
Upper Hominy	16.56	16.56	16.56
West Buncombe	13.50	13.50	13.50
Woodfin	10.59	10.59	10.59
Asheville City Schools	10.62	12.00	10.62

Appendix C
Glossary

Glossary

ACCOUNTABILITY
The state of being obliged to explain one's actions, to justify what one does. Accountability requires governments to answer to the citizenry; to justify the raising of public resources and the purposes for which they are used.

ACCRUAL
An expense that is recorded at the time it occurs or revenue recorded when earned.

ACCRUAL BASIS OF ACCOUNTING
A method of accounting that recognizes the financial effect of transactions, events, and interfund activities when they occur, regardless of the timing of related cash flows.

ADOPTED BUDGET
The budget approved by the County Commissioners and enacted via a budget appropriation ordinance, on or before June 30 of each year.

AD VALOREM TAXES
Commonly referred to as property taxes, ad valorem taxes are levied on the value of real, certain personal, and public utility property according to the property's valuation and tax rate.

AGENCY FUNDS
One type of fiduciary (trustee) fund. Agency funds are used to report resources held by the reporting government in a purely custodial capacity. Agency funds typically involve only receipt, temporary investment, and remittance of financial resources to individuals, private organizations or other governments.

ALLOCATE
Set apart portions of budgeted expenditures that are specifically designated to organizations for special activities or purposes.

AMORTIZATION SCHEDULE
A schedule of debt-service payments separating the portions of payments attributable to principal and interest.

ANNUAL BUDGET
A budget covering a single fiscal year.

APPROPRIATED FUND BALANCE
The unspent amount (fund balance) appropriated as a revenue for a given fiscal year to offset operating expenses that exceed current revenue.

APPROPRIATION
An authorization granted by the Board of Commissioners to make budgeted expenditures and to incur obligations for purposes specified in the budget.

ASSETS
Property owned by the County that has monetary value.

ASSESSED VALUE
The value of real estate or personal property as determined by tax assessors and used as a basis for levying taxes.

ASSESSMENT
The process for determining values of real estate and personal property for taxation purposes.

BALANCED BUDGET
A budget in which the sum of estimated net revenues and appropriated fund balance is equal to appropriations.

BASIS OF ACCOUNTING
A term used referring to when revenues, expenditures, expenses, transfers, and the related assets and liabilities are recognized in the accounts and reported in the financial statements. Specifically, it relates to the timing of the measurement, on either the cash or the accrual method.

BENCHMARKING
The process of measuring an organization's performance and processes against the best-in-class private and public organizations.

BIENNIAL BUDGET
A budget applicable to a two-year budget.

BOND
A written promise to pay a specified sum of money (principal or face value) at a specified future date (the maturity date) along with periodic interest paid at a specified percentage of the principal (interest rate).

BONDED DEBT
The portion of indebtedness represented by outstanding bonds.

BUDGET
An annual financial plan that identifies revenues, specifies the type and level of services to be provided and establishes the amount of money which may be spent within a certain time period.

BUDGET DOCUMENT
A formal document presented to the Board of Commissioners containing the county's financial plan for a fiscal year.

BUDGET MESSAGE
A written overview of the proposed budget from the county manager to the Board of Commissioners which discusses the major budget items and the county's present and future financial condition.

BUDGET ORDINANCE
The ordinance that levies taxes and appropriates revenues for specified purposes, functions, activities, or objectives during a fiscal year.

BUDGET YEAR
The fiscal year for which a budget is proposed or a budget ordinance is adopted.

BUDGETARY CONTROL
The control or management of a government or enterprise in accordance with an approved budget to keep expenditures within the limitations of available appropriations and available revenues.

BUNCOMBE COUNTY ANTI-CRIME TASK FORCE (BCAT)
A drug suppression and investigative unit.

CAPITAL IMPROVEMENT PROGRAM
A plan for capital expenditures to be incurred each year over a fixed period of years to meet capital needs arising from a long-term work program. It sets forth each project and specifies the resources needed to finance the projected expenditures.

CAPITAL PROJECT
A capital project is defined as construction, renovation or demolition project, or acquisition of land or other assets, valued in excess of $25,000, and with a useful life of at least five years. This includes significant capital maintenance projects and information technology projects. Improvements to or expansions of existing assets must increase appraised value or add to life expectancy to qualify as a capital project.

CAPITAL PROJECTS FUND
A fund type used to account for financial resources to be used for the acquisition or construction of major capital facilities.

CAPITAL RESERVE FUND
A fund used to segregate a portion of the government's resources to be used for future capital program expenditures.

CCBI
City-County Bureau of Identification. This department maintains criminal and other identity records for local law enforcement agencies.

CDE
Central Data Entry. This division maintains a centralized database of criminal history information on all persons arrested or cited in the County.

CERTIFICATES OF PARTICIPATION (COPs)
A financing mechanism in which certificates, or securities, are sold to investors who underwrite a project. The issuance of COPs is secured by lease-purchase agreements to which the County is a party.

CJIS
Criminal Justice Information System. This division maintains an information system of criminal data from the state, counties and cities of North Carolina for public safety agencies and the citizens of Buncombe County.

CONTINGENCY ACCOUNT
An appropriation of funds to cover unanticipated events that may occur during the fiscal year. Transfers from this account must be approved by the Board of Commissioners.

CURRENT PERIOD
Defines the near-term time frame, month or year, in which expenditures are made and revenue received.

DEBT SERVICE
Payment of interest and principal on an obligation resulting from the issuance of bonds.

DEBT SERVICE REQUIREMENTS
The amount of money required to pay interest on outstanding debt and required contributions to accumulate monies for future retirement of term bonds.

DEFICIT
Expenditures exceed revenues.

DEPRECIATION
An accounting charge associated with expiration in the service life of fixed assets. Depreciation is not recorded as an expense for budget purposes.

DESIGNATED FUND BALANCE
The amount of fund balance that is unavailable for future appropriations.

DISCRETIONARY EXPENDITURES
These are expenditures that the County can use or regulated by it's own discretion or judgment.

EMS
Emergency Medical Services.

ENCUMBRANCE
Commitments of appropriated funds related to unperformed contracts for goods or services.

ENTERPRISE FUND
Account for operations that are financed and operated in a manner similar to private business enterprises - where the intent of the governing body is that the costs of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges.

EXPENDITURES
The measurement focus of governmental fund accounting. Financial resources expended during a period for operations, capital outlay, and long-term principal retirement and interest on debt. Expenditures reflect the cost incurred to acquire goods or services.

FISCAL YEAR (FY)
The annual period for the compilation of fiscal operations. The time period beginning July 1 of a calendar year and ending on June 30 of the following calendar year.

FUNCTIONAL LEVEL
The level where a group of related activities aimed at accomplishing a major service or regulatory program for which the government is responsible are reported together (e.g. public safety).

FUND
An independent fiscal and accounting entity with a self-balancing set of accounts recording cash and/or other resources together with all related liabilities, obligations, reserves and equities which are segregated for the purpose of carrying on specific activities or attaining certain objectives.

FUND BALANCE
Amounts which remain unspent after all budgeted expenditures have been made.

GASB
Governmental Accounting Standards Board

GASB STATEMENT 54
This GASB Statement (Fund Balance Reporting and Governmental Fund Type Definitions) redefines fund balance classifications and clarifies government fund type definitions.

GENERAL FUND
The general operating fund of the county used to account for all financial resources except those required to be accounted for in another fund.

GENERAL OBLIGATION (GO) BONDS
A bond backed by the strongest form of security that a county can pledge for debt, its full faith and credit. A full faith and credit pledge is a promise to levy whatever amount of property tax is necessary to repay the debt.

GEOGRAPHIC INFORMATION SYSTEM (GIS)
A computer-based technology that captures, stores, analyzes and displays information about places on the earth's surface: what's on it; what's under it; what the land is worth; where the natural resources, people and utilities are located.

GOALS
Realistic expression of specific things to achieve that relate directly to the mission; clear, measurable, attainable and in most cases, exceedable. They outline specific steps taken to accomplish the mission.

GOVERNMENTAL FUNDS
Funds generally used to account for tax-supported activities.

GROSS DEBT
Total debt plus authorized but not issued bonds plus installment purchase agreements.

HHW
Household Hazardous Waste

INFRASTRUCTURE
Facilities on which the continuance and growth of a community depend, such as roads, waterlines, etc.

INSTALLMENT FINANCING
A loan transaction in which a local government borrows money to finance or refinance the purchase of a capital asset or the construction or repair of fixtures or improvements on real property. Instead of taxing power (GO Bonds), the unit grants a security interest in the asset to the lender.

INTERGOVERNMENTAL REVENUES
Revenues (grants, shared revenues, etc.) received from another government (state, local, federal) for a specified purpose.

INTERNAL SERVICE FUND
A fund used to account for the financing of services provided by one department to other departments on a cost-reimbursement basis.

LINE ITEM
The detailed categories of expenditures for goods and services that the County purchases throughout the year.

LIMITED OBLIGATION BONDS (LOBS)
A type of installment financing similar to Certificates of Participation (COPS). Certificates, or securities, are sold to individual investors.

LONG TERM DEBT
Debt with a maturity of more than one year after the date of issuance.

MEASUREMENT FOCUS
The accounting convention which determines (1) which assets and which liabilities are included on an entity's balance sheet and (2) whether its operating statement presents "financial flow" information (revenues and expenditures) or "capital maintenance" information (revenues and expenses).

MISSION STATEMENT
Fundamental purpose; a statement of what a department really wants to accomplish. The statement should refer to the impact on the County and it's people.

MODIFIED ACCRUAL BASIS OF ACCOUNTING
A method for recording receipts and expenditures in which expenditures are recognized when the goods or services are received, and the revenues are recognized when measurable and available to pay expenditures in the accounting period.

NET DEBT
The difference between total gross debt less authorized but not issued bonds. It is the amount of debt that is applicable to the calculation of the County's debt limit.

OBJECT LEVEL
An expenditure classification, referring to the lowest and most detailed level of classification, such as utilities, office supplies, or contracted services.

OPERATING BUDGET
The County's financial plan which outlines proposed expenditures for the fiscal year and estimates the revenues which will be used to finance them.

OPERATING EXPENDITURES
The cost for personnel, materials and equipment required for a department to function.

OPERATING FUND
This is a fund that is adopted for the current fiscal year only.

OPERATING TRANSFERS
Legally authorized transfers from a fund receiving revenue to the fund through which the resources are to be expended.

OUTCOME
The results specified in organizational goals or the positive effects or results an organization has on the community it serves.

OUTPUT
What an organization produces as it attempts to provide public services. (Ex: The number of patrol cars a police department purchases.)

PAY-AS-YOU-GO
The practice of financing expenditures with funds that are currently available rather than borrowed.

PROJECT FUND
This is a fund that includes on-going revenues and expenditures that "roll" from one year to the next. These funds do not require annual adoption by the Commissioners.

PROPRIETARY FUND
A type of fund that accounts for governmental operations that are financed and operated in a manner similar to a private business enterprise. It is financed primarily from charges to users for services provided. There are two types of proprietary funds: enterprise funds and internal service funds.

PRIOR PERIOD ADJUSTMENT
Prior period adjustments are the net effect of changes resulting from the correction of an error in the previous fiscal year.

RECOMMENDED BUDGET
The budget presented to the County Commissioners with the endorsement of the County Budget Officer/County Manager.

REQUIRED EXPENDITURES
These are expenditures that the County must spend according to a law or ruling from a State or Federal agencies. These include Medicaid expenditures and School Capital and Operating funds.

RESERVED FUND BALANCE
The portion of a governmental fund's net assets that is not available to budget to spend.

REVENUE
Income (excluding transfers and proceeds from the sale of bonds or notes) for the fiscal year. The major categories of revenue include local taxes, state shared revenues, fees and charges, interest on investments, federal revenue sharing, and fines and forfeitures.

SERVICE DISTRICTS
A unit of local government that is created for the operation of a particular public service enterprise. These include fire and rescue.

SPECIAL ASSESSMENTS
A compulsory levy made against certain properties to defray all or part of the cost of a specific capital improvement or service deemed to benefit primarily those properties.

SPECIAL OBLIGATION BONDS
A type of borrowing secured by a pledge of any revenue source or asset available to the borrowing government, except for the unit's taxing power.

SPECIAL REVENUE FUND
A governmental accounting fund used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes.

STRATEGIC PLAN
This is a long-range plan that guides the direction of the County departments in how to conduct day-to-day business in order to reach longer term goals.

SURPLUS
Revenues exceeded expenditures.

TAX LEVY
The total amount to be raised by general property taxes for purposes specified in the Budget Ordinance.

TAX RATE
The amount of tax levied for each $100 of assessed valuations.

TRANSFERS (IN/OUT)
Amounts transferred from one fund to another to assist in financing the services for the recipient fund.

UNDESIGNATED FUND BALANCE
The amount of fund balance that is available for future appropriations.

UNRESTRICTED FUND BALANCE
The sum of committed, assigned, and unassigned fund balance as defined in GASB Statement 54.

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www.buncombecounty.org

Buncombe County Fee Schedule

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Fiscal Year 2023

July 1, 2022 – June 30, 2023

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Introduction

This fee schedule includes Buncombe County fees for the 2023 Fiscal Year - July 1, 2022 through June 30, 2023.

North Carolina General Statutes
Fees established by North Carolina General Statutes may be included.

WNC Regional Air Quality Agency Fees
Air quality fees are determined by the WNC Regional Air Quality Agency (WNCRAQA) Board per the Interlocal Agreement between Buncombe County and the City of Asheville and may change from year to year. These fees, including definitions and additional details, are included in Chapter 17.0203 of the Agency's regulations, which can be found under *Regulations & Forms* on the website at www.wncairquality.org.

With the exception of the annual Title V tonnage fee, which is determined each year by the Board as part of the budget process, all other fees are adopted into the WNCRAQA Code through the Agency's rule making process, which includes public notice and comment procedures. Chapter 1 of the WNCRAQA Code includes the Interlocal Agreement, the authority under which the program is administered.

Health and Human Services Fees (Clinical Services, Division of Social Services, and Environmental Health Fees)
Per North Carolina General Statute 153A-77(d)(1) the Consolidated Human Services Board has the authority to set fees for departmental services based upon recommendations of the Human Services Director.

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Fee Schedule Changes for FY2023

The following departments are amending fees for FY2023.

A **Countywide** fee of $25 for processing a returned or denied payment is being included in the Fee Schedule. This is an existing fee but has not been listed previously. Per NC General Statue, this fee may not exceed $35.

Public Health Clinical Services Buncombe County Public Health monitors price fluctuations and insurance reimbursement rates throughout the year. The clinic has a mechanism in place that allows the Buncombe County Health Director to make mid-year adjustments. These adjustments occur quarterly and are subject to the Consolidated Human Services Board's approval.

Division of Social Services is increasing the Pre-placement Assessment and Report to Court fee from $450 to $550 to recoup increased costs. This fee is charged for private adoptions.

Elections is implementing a filing fee of $5.00 per candidate for the Asheville City Schools Board of Education seats.

Emergency Services is implementing new inspection fees for its Fire Marshal program:

- Fire Alarm Installation - $100
- Fire Sprinkler/Extinguishment System Installation - $150
- Radio Signal Booster System Review and Inspection - $100
- After Hours/Weekend Inspection of any Type - $80

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Environmental Health is increasing various fees in the Food, Lodging, & Institutions, and Onsite Wastewater & Wells programs to be comparable with surrounding counties and due to an increased amount of time needed to perform inspections/evaluations. The increases range from $20 to $100 per application.

The **Library** is eliminating fees for room rentals for non-profit organizations; book repairs; interlibrary loans; and replacement library cards, CDs, DVDs, audiobook discs, and CD/DVD cases. The library is also reducing fees for replacement of various books/materials. Lastly, the Library is increasing the Collection Agency Fee from $8.95 to $9.85.

Parking Services is including parking fees for all surface lots. Surface lot fees are existing but have not been listed in the Fee Schedule previously.

Permits and Inspections is updating various fee descriptions for clarification purposes, consolidating fees, as well as amending the following fees:

- Commercial Permit Administrative fee increasing from $80 to $100 to align with minimum commercial permitting fees
- Day Care & ABC License Inspection increasing from $80 to $100 to align as a commercial inspection
- Residential Plan Amendments to include an additional $80 Plan Review fee that had not been previously charged
- Residential Garage Attached/Detached fee is dropping square footage variances and becoming a flat fee of $240 + trade fee
- Residential Other Accessory Buildings fee is dropping square footage variance and becoming a flat fee of $100 + trade fee
- Residential Structural Repair fee of $160 is being included. This fee is existing but had not been listed in the Fee Schedule previously

Planning is decreasing an Erosion & Sedimentation Control fee from $400 to $100 to comply with recent changes to State law.

Transportation is eliminating the Mountain Mobility Rural General Public – Single Trip fee.

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Department	Program	Fee Name	Fee Description	FY23 Fee	FY23 unit
Countywide		Returned Payment Fee	Fee to cover costs of processing returned payments of any type (e.g., check, bank draft)	$ 25.00	per returned payment
Agriculture & Land Resources	Cooperative Extension	Plastic Mulch Layer	Daily Use Fee	$ 50.00	per day
Agriculture & Land Resources	Cooperative Extension	Water Wheel Transplanter	Daily Use Fee	$ 40.00	per day
Agriculture & Land Resources	Soil Conservation	No Till Seed Drill	This fee is charged for renting agriculture equipment	$ 10.00	per acre
Agriculture & Land Resources	Soil Conservation	Post Driver	This fee is charged for renting agriculture equipment	$ 50.00	per day
Agriculture & Land Resources	Soil Conservation	Weed Wiper	This fee is charged for renting agriculture equipment	$ 35.00	per day
Air Quality	Annual Small & Area Source Permit Fees	Combustion Sources- Boilers & Other Combustion Sources, 1 to 4.99 MM BTU/hr	Annual Permit Fee	$ 300.00	per year
Air Quality	Annual Small & Area Source Permit Fees	Combustion Sources- Boilers & Other Combustion Sources, 100 and Greater MM BTU/hr	Annual Permit Fee	$ 800.00	per year
Air Quality	Annual Small & Area Source Permit Fees	Combustion Sources- Boilers & Other Combustion Sources, 15 to 34.99 MM BTU/hr	Annual Permit Fee	$ 500.00	per year
Air Quality	Annual Small & Area Source Permit Fees	Combustion Sources- Boilers & Other Combustion Sources, 35 to 74.99 MM BTU/hr	Annual Permit Fee	$ 600.00	per year
Air Quality	Annual Small & Area Source Permit Fees	Combustion Sources- Boilers & Other Combustion Sources, 5 to 14.99 MM BTU/hr	Annual Permit Fee	$ 400.00	per year
Air Quality	Annual Small & Area Source Permit Fees	Combustion Sources- Boilers & Other Combustion Sources, 75 to 99.99 MM BTU/hr	Annual Permit Fee	$ 700.00	per year
Air Quality	Annual Small & Area Source Permit Fees	Federal Standards- MACT or GACT	Annual Permit Fee	$ 350.00	per year

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Department	Program	Fee Name	Fee Description	FY23 Fee	FY23 unit
Air Quality	Annual Small & Area Source Permit Fees	Federal Standards- NSPS	Annual Permit Fee	$ 350.00	per year
Air Quality	Annual Small & Area Source Permit Fees	Generators	Annual Permit Fee	$ 46.00	per 100 kW/ per year
Air Quality	Annual Small & Area Source Permit Fees	Incinerators- Biological	Annual Permit Fee	$ 400.00	per year
Air Quality	Annual Small & Area Source Permit Fees	Incinerators- Waste	Annual Permit Fee	$ 400.00	per year
Air Quality	Annual Small & Area Source Permit Fees	Miscellaneous Processes - Controlled	Annual Permit Fee	$ 350.00	per year
Air Quality	Annual Small & Area Source Permit Fees	Miscellaneous Processes - Uncontrolled	Annual Permit Fee	$ 350.00	per year
Air Quality	Annual Small & Area Source Permit Fees	Non-Metallic Mineral Processing-Conveyors	Annual Permit Fee	$ 10.00	per year
Air Quality	Annual Small & Area Source Permit Fees	Non-Metallic Mineral Processing-Crushers	Annual Permit Fee	$ 150.00	per year
Air Quality	Annual Small & Area Source Permit Fees	Non-Metallic Mineral Processing-Grinders	Annual Permit Fee	$ 350.00	per year
Air Quality	Annual Small & Area Source Permit Fees	Non-Metallic Mineral Processing-Others	Annual Permit Fee	$ 250.00	per year
Air Quality	Annual Small & Area Source Permit Fees	Non-Metallic Mineral Processing-Screens	Annual Permit Fee	$ 50.00	per year

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Department	Program	Fee Name	Fee Description	FY23 Fee	FY23 unit
Air Quality	Annual Small & Area Source Permit Fees	Other Reciprocating Internal Combustion Engines	Annual Permit Fee	$ 30.00	per 100 HP/ per year
Air Quality	Annual Small & Area Source Permit Fees	Other Sources - Dry Cleaners	Annual Permit Fee	$ 150.00	per year
Air Quality	Annual Small & Area Source Permit Fees	Other Sources - Stage 1	Annual Permit Fee	$ 175.00	< 200,000 gallons dispensed per year
Air Quality	Annual Small & Area Source Permit Fees	Other Sources - Stage 2	Annual Permit Fee	$ 300.00	200,000 - 799,999 gallons dispensed per year
Air Quality	Annual Small & Area Source Permit Fees	Other Sources - Stage 3	Annual Permit Fee	$ 425.00	800,000 - 1,500,000 gallons dispensed per year
Air Quality	Annual Small & Area Source Permit Fees	Other Sources - Stage 4	Annual Permit Fee	$ 550.00	>=1,500,000 gallons dispensed per year
Air Quality	Annual Small & Area Source Permit Fees	Particulate Emission Sources-Controlled	Annual Permit Fee	$ 350.00	per year
Air Quality	Annual Small & Area Source Permit Fees	Particulate Emission Sources-Uncontrolled	Annual Permit Fee	$ 350.00	per year

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Department	Program	Fee Name	Fee Description	FY23 Fee	FY23 unit
Air Quality	Annual Small & Area Source Permit Fees	Small Source Tonnage Fee	Annual Permit Fee	$ 53.00	per ton
Air Quality	Annual Small & Area Source Permit Fees	VOC Emission Sources - Others	Annual Permit Fee	$ 350.00	per year
Air Quality	Annual Small & Area Source Permit Fees	VOC Emission Sources - Paint Spray Booths	Annual Permit Fee	$ 350.00	per year
Air Quality	Annual Small & Area Source Permit Fees	VOC Emission Sources - Printing Operations	Annual Permit Fee	$ 350.00	per year
Air Quality	Annual Small & Area Source Permit Fees	VOC Emission Sources - Solvent Cleansers/Degreasers	Annual Permit Fee	$ 150.00	per year
Air Quality	Annual Synthetic Minor and Title V Source Fees	Synthetic Minor - Base Fee	Annual Permit Fee	$ 4,000.00	per year
Air Quality	Annual Synthetic Minor and Title V Source Fees	Synthetic Minor - Tonnage Fee	Annual Permit Fee	$ 53.00	per ton
Air Quality	Annual Synthetic Minor and Title V Source Fees	Title V - Base Fee	Annual Permit Fee	$ 10,300.00	per year
Air Quality	Annual Synthetic Minor and Title V Source Fees	Title V - Tonnage Fee	Annual Permit Fee	$ 53.00	per ton

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Department	Program	Fee Name	Fee Description	FY23 Fee	FY23 unit
Air Quality	Annual Synthetic Minor and Title V Source Fees	Title V Nonattainment Area Added Fee	Annual Permit Fee	$ 4,120.00	per year
Air Quality	Annual Synthetic Minor and Title V Source Fees	Added Medium Complex Facility Fee (3-5 Federal Programs)	Annual Permit Fee	$ 2,575.00	per year
Air Quality	Annual Synthetic Minor and Title V Source Fees	Added Highly Complex Facility Fee (6 or more Federal Programs)	Annual Permit Fee	$ 7,725.00	per year
Air Quality	Annual Synthetic Minor and Title V Source Fees	General Title V Air Curtain Incinerator	Annual Permit Fee	10% of otherwise applicable fee	per year
Air Quality	Asbestos	City of Asheville and Buncombe County Demolition and Renovation Permit Review- Commercial	Permit Review	$ 50.00	per structure
Air Quality	Asbestos	City of Asheville and Buncombe County Demolition and Renovation Permit Review- Single Family Structure	Permit Review	$ 25.00	per structure
Air Quality	Asbestos	Commercial Demolition - 40 CFR Part 61 NESHAP $250 plus $0.05 per square footage of building	Application Fees	$250.00 and up	per application
Air Quality	Asbestos	Residential - Demolition	Application Fees	$ 200.00	per application
Air Quality	Asbestos	Renovation - Residential Non-friable $100 plus $0.20 Per Square Foot of Material	Application Fees	$100.00 and up	per application

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Department	Program	Fee Name	Fee Description	FY23 Fee	FY23 unit
Air Quality	Asbestos	Renovation - Residential Friable $200 plus $0.50 Per Square Foot of Material	Application Fees	$200.00 and up	per application
Air Quality	Asbestos	Renovation - Commercial Non-friable asbestos containing material, $150 plus $0.20 per square foot of material	Application Fees	$150.00 and up	per application
Air Quality	Asbestos	Renovation - Commercial Friable asbestos containing material, $200 plus $0.50 per square foot of material	Application Fees	$200.00 and up	per application
Air Quality	Asbestos	Fire Training		$ 500.00	
Air Quality	Asbestos	Buncombe County Manufactured Home Removal Program	Application Fees	$ 100.00	per application
Air Quality	Non Title V Facilities	Initial Application - 112(r) Sources	Application Fees	$ 250.00	per application
Air Quality	Non Title V Facilities	Initial Application - Dry Cleaners	Application Fees	$ 150.00	per application
Air Quality	Non Title V Facilities	Initial Application - Small Sources	Application Fees	$ 300.00	per application
Air Quality	Non Title V Facilities	Initial Application - Stage 1 Sources	Application Fees	$ 200.00	per application
Air Quality	Non Title V Facilities	Initial Application - Synthetic Minor Sources	Application Fees	$ 750.00	per application
Air Quality	Non Title V Facilities	Modifications - Dry Cleaners	Application Fees	$ 100.00	per application
Air Quality	Non Title V Facilities	Modifications - Small Sources	Application Fees	$ 300.00	per application
Air Quality	Non Title V Facilities	Modifications - Stage 1 Sources	Application Fees	$ 200.00	per application
Air Quality	Non Title V Facilities	Modifications - Synthetic Minor Sources	Application Fees	$ 750.00	per application
Air Quality	Non Title V Facilities	Modifications- 112(r) Sources	Application Fees	$ 250.00	per application

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Department	Program	Fee Name	Fee Description	FY23 Fee	FY23 unit
Air Quality	Open Burning	Industrial/Commercial Machine Piled Each Acre or Part Thereof	Application Fees	$ 350.00	per acre
Air Quality	Open Burning	Machine Piled- 0-2 acres	Application Fees	$ 250.00	per acre
Air Quality	Open Burning	Machine Piled- Each Acre or part thereof	Application Fees	$ 350.00	per acre
Air Quality	Open Burning	Residential Hand Piled	Application Fees	No charge	per application
Air Quality	Title V Facilities	17.0300 Permit	Application Fees	$ 1,030.00	per application
Air Quality	Title V Facilities	Initial Application or Major Modification	Application Fees	$ 10,300.00	per application
Air Quality	Title V Facilities	Initial Application or Major Modification (PSD **and** NSR/NAA)	Application Fees	$ 30,899.00	per application
Air Quality	Title V Facilities	Initial Application or Major Modification (PSD **or** NSR/NAA)	Application Fees	$ 15,450.00	per application
Air Quality	Title V Facilities	Minor Modification	Application Fees	$ 3,090.00	per application
Air Quality	Title V Facilities	General Title V Air Curtain Incinerator	Application Fees	10% of otherwise applicable fee	per application
Air Quality		Administrative Change Initiated by Facility	Application Fees	$ 100.00	per application
Air Quality		Limited and Temporary Permit	Application Fees	$ 300.00	per application
Clinical Services	Family Planning	Established patient -- complex visit -- 40 minutes	Office Visit	$ 185.00	per visit
Clinical Services	Family Planning	Established patient -- detailed visit -- 25 minutes	Office Visit	$ 150.00	per visit
Clinical Services	Family Planning	Established patient -- expanded visit -- 15 minutes	Office Visit	$ 113.00	per visit
Clinical Services	Family Planning	Established patient -- limited visit -- 10 minutes	Office Visit	$ 80.00	per visit

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Department	Program	Fee Name	Fee Description	FY23 Fee	FY23 unit
Clinical Services	Family Planning	Established patient -- nurse only visit -- 5 minutes	Office Visit	$ 48.00	per visit
Clinical Services	Family Planning	Established patient preventive visit: Age 12 - 17	Office Visit	$ 169.00	per visit
Clinical Services	Family Planning	Established patient preventive visit: Age 18 - 39	Office Visit	$ 176.00	per visit
Clinical Services	Family Planning	Established patient preventive visit: Age 40 - 64	Office Visit	$ 199.00	per visit
Clinical Services	Family Planning	Established patient preventive visit: Age 65+	Office Visit	$ 215.00	per visit
Clinical Services	Family Planning	New patient -- complex visit -- 60 minutes	Office Visit	$ 251.00	per visit
Clinical Services	Family Planning	New patient -- detailed visit -- 30 minutes	Office Visit	$ 160.00	per visit
Clinical Services	Family Planning	New patient -- expanded visit -- 20 minutes	Office Visit	$ 97.00	per visit
Clinical Services	Family Planning	New patient -- moderate visit -- 45 minutes	Office Visit	$ 225.00	per visit
Clinical Services	Family Planning	New patient preventive visit: Age 12 - 17	Office Visit	$ 169.00	per visit
Clinical Services	Family Planning	New patient preventive visit: Age 18 - 39	Office Visit	$ 176.00	per visit
Clinical Services	Family Planning	New patient preventive visit: Age 40 - 64	Office Visit	$ 199.00	per visit
Clinical Services	Family Planning	New patient preventive visit: Age 65+	Office Visit	$ 215.00	per visit
Clinical Services	Family Planning	Phone established patient visit 11-20 minutes	Office Visit	$ 84.00	per visit
Clinical Services	Family Planning	Phone established patient visit 21-30 minutes	Office Visit	$ 110.00	per visit
Clinical Services	Family Planning	Phone established patient visit 5-10 minutes	Office Visit	$ 46.00	per visit
Clinical Services	Immunization	Diphtheria, Tetanus, and Pertussis Vaccine (DTaP)	Vaccine	$ 55.00	per vaccine

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Department	Program	Fee Name	Fee Description	FY23 Fee	FY23 unit
Clinical Services	Immunization	DTaP-Haemophilus influenzae type B-Inactivated Poliovirus	Vaccine	$ 130.00	per vaccine
Clinical Services	Immunization	DTaP-Hepatitis B-Inactivated Poliovirus Vaccine	Vaccine	$ 115.00	per vaccine
Clinical Services	Immunization	DTaP-IPV Vaccine	Vaccine	$ 79.00	per vaccine
Clinical Services	Immunization	Foreign Travel Prescription Fee (per prescription)	Prescription fee	$ 10.00	per vaccine
Clinical Services	Immunization	Foreign Travel Prescription Rewrite Fee (per prescription)	Prescription fee	$ 10.00	per vaccine
Clinical Services	Immunization	Haemophilus influenzae type B (Hib) Vaccine (ActHIB)	Vaccine	$ 39.00	per vaccine
Clinical Services	Immunization	Hepatitis A and Hepatitis B Vaccine, adult	Vaccine	$ 141.00	per vaccine
Clinical Services	Immunization	Hepatitis A Vaccine, adult	Vaccine	$ 100.00	per vaccine
Clinical Services	Immunization	Hepatitis A Vaccine, pediatric	Vaccine	$ 57.00	per vaccine
Clinical Services	Immunization	Hepatitis B Vaccine, adult (2 shot series)	Vaccine	$ 156.00	per vaccine
Clinical Services	Immunization	Hepatitis B Vaccine, adult (3 shot series)	Vaccine	$ 87.00	per vaccine
Clinical Services	Immunization	Hepatitis B Vaccine, pediatric	Vaccine	$ 48.00	per vaccine
Clinical Services	Immunization	Human Papillomavirus Vaccine, HPV9	Vaccine	$ 295.00	per vaccine
Clinical Services	Immunization	Influenza Quadrivalent Vaccine, inactivated (6 months of age or older)	Vaccine	$ 40.00	per vaccine
Clinical Services	Immunization	Influenza Quadrivalent Vaccine, live (FluMist)	Vaccine	$ 40.00	per vaccine
Clinical Services	Immunization	Influenza Trivalent High-Dose Vaccine, inactivated (65 years of age & older)	Vaccine	$ 71.00	per vaccine
Clinical Services	Immunization	Influenza Trivalent Vaccine, inactivated, egg-free (18 years of age & older)	Vaccine	$ 71.00	per vaccine

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Department	Program	Fee Name	Fee Description	FY23 Fee	FY23 unit
Clinical Services	Immunization	International Certificate of Vaccination (WHO card) Replacement Fee	Vaccine verification card	$ 10.00	per vaccine
Clinical Services	Immunization	Japanese Encephalitis Virus Vaccine	Vaccine	$ 340.00	per vaccine
Clinical Services	Immunization	Lifetime Immunization Card Replacement Fee	Vaccine verification card	$ 5.00	per vaccine
Clinical Services	Immunization	Measles, Mumps, and Rubella Virus Vaccine	Vaccine	$ 113.00	per vaccine
Clinical Services	Immunization	Measles, Mumps, Rubella, and Varicella Virus Vaccine	Vaccine	$ 289.00	per vaccine
Clinical Services	Immunization	Meningococcal Group B Vaccine	Vaccine	$ 215.00	per vaccine
Clinical Services	Immunization	Meningococcal Polysaccharide Conjugate Vaccine	Vaccine	$ 166.00	per vaccine
Clinical Services	Immunization	Meningococcal Polysaccharide Conjugate Vaccine (MenQuadfi)	Vaccine	$ 174.00	per vaccine
Clinical Services	Immunization	Pneumococcal 13-Valent Conjugate Vaccine (PCV13)	Vaccine	$ 257.00	per vaccine
Clinical Services	Immunization	Pneumococcal 23-Valent Polysaccharide Vaccine (PPSV23)	Vaccine	$ 148.00	per vaccine
Clinical Services	Immunization	Poliovirus Vaccine, inactivated	Vaccine	$ 59.00	per vaccine
Clinical Services	Immunization	Rabies Vaccine for pre- and post-exposure prophylaxis	Vaccine	$ 412.00	per vaccine
Clinical Services	Immunization	Rotavirus Vaccine	Vaccine	$ 119.00	per vaccine
Clinical Services	Immunization	Tetanus and Diphtheria Toxoids	Vaccine	$ 59.00	per vaccine
Clinical Services	Immunization	Tetanus, Diphtheria, and Pertussis Vaccine	Vaccine	$ 71.00	per vaccine
Clinical Services	Immunization	Typhoid VI Polysaccharide Vaccine	Vaccine	$ 109.00	per vaccine
Clinical Services	Immunization	Varicella (chickenpox) Virus Vaccine	Vaccine	$ 184.00	per vaccine
Clinical Services	Immunization	Yellow Fever Vaccine	Vaccine	$ 150.00	per vaccine
Clinical Services	Immunization	Zoster Vaccine, live	Vaccine	$ 251.00	per vaccine
Clinical Services	Immunization	Zoster Vaccine, recombinant	Vaccine	$ 197.00	per vaccine

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Department	Program	Fee Name	Fee Description	FY23 Fee	FY23 unit
Clinical Services	Immunization	Vaccine Admin fee, 1st shot	Admin Fee	$ 21.00	per vaccine
Clinical Services	Immunization	Vaccine Admin fee, 2 or more shots	Admin Fee	$ 21.00	per vaccine
Clinical Services	Immunization	30 mcg Pfizer 1st vaccine	COVID Admin Fee	$ 40.00	per vaccine
Clinical Services	Immunization	30 mcg Pfizer 2nd vaccine	COVID Admin Fee	$ 40.00	per vaccine
Clinical Services	Immunization	30 mcg Pfizer 3rd vaccine	COVID Admin Fee	$ 40.00	per vaccine
Clinical Services	Immunization	Pfizer 5-11 year old 1st vaccine	COVID Admin Fee	$ 40.00	per vaccine
Clinical Services	Immunization	Pfizer 5-11 year old 2nd vaccine	COVID Admin Fee	$ 40.00	per vaccine
Clinical Services	Immunization	100 mcg Moderna 1st vaccine	COVID Admin Fee	$ 40.00	per vaccine
Clinical Services	Immunization	100 mcg Moderna 2nd vaccine	COVID Admin Fee	$ 40.00	per vaccine
Clinical Services	Immunization	100 mcg Moderna 3rd vaccine	COVID Admin Fee	$ 40.00	per vaccine
Clinical Services	Immunization	50 mcg Moderna vaccine	COVID Admin Fee	$ 40.00	per vaccine
Clinical Services	Immunization	Johnson & Johnson COVID Admin Fee	COVID Admin Fee	$ 40.00	per vaccine
Clinical Services	Immunization	In-home COVID vaccine admin	COVID Admin Fee	$ 75.00	per vaccine
Clinical Services	Laboratory	Basic Metabolic Panel	Lab test	$ 12.00	per test
Clinical Services	Laboratory	Cervical Cancer Screening (Pap test +/- HPV testing)	Lab test	$ 48.00	per test
Clinical Services	Laboratory	COVID Test	Lab test	$ 100.00	per test
Clinical Services	Laboratory	Fingerstick	Lab test	$ 12.00	per test
Clinical Services	Laboratory	Glucose Blood Test	Lab test	$ 12.00	per test
Clinical Services	Laboratory	Gonorrhea Culture	Lab test	$ 15.00	per test
Clinical Services	Laboratory	Hemoglobin A1c Test	Lab test	$ 13.00	per test
Clinical Services	Laboratory	HIV Confirmatory Test - PrEP Only	Lab test	$ 42.00	per test
Clinical Services	Laboratory	HIV Test - PrEP Only	Lab test	$ 6.00	per test
Clinical Services	Laboratory	Lipid Panel	Lab test	$ 26.00	per test
Clinical Services	Laboratory	RPR Titer Quantitative	Lab test	$ 20.00	per test
Clinical Services	Laboratory	T-SPOT (blood test for tuberculosis)	Lab test	$ 80.00	per test
Clinical Services	Laboratory	Tuberculosis (TB) Skin Test (PPD)	Lab test	$ 28.00	per test
Clinical Services	Laboratory	Urethral Gram Stain	Lab test	$ 20.00	per test
Clinical Services	Laboratory	Urine Pregnancy Test	Lab test	$ 15.00	per test
Clinical Services	Laboratory	Venipuncture	Lab test	$ 10.00	per test

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Department	Program	Fee Name	Fee Description	FY23 Fee	FY23 unit
Clinical Services	Laboratory	Wet Prep	Lab test	$ 21.00	per test
Clinical Services	Methods and Treatments	Birth Control Pills		$2.52-$7.56	
Clinical Services	Methods and Treatments	Depo-Provera (intramuscular)		$ 87.00	per dose
Clinical Services	Methods and Treatments	Depo-Provera (intramuscular) - U*	*340B pricing for un/underinsured	$ 5.41	per unit
Clinical Services	Methods and Treatments	Depo-Provera (subcutaneous)		$ 60.32	per dose
Clinical Services	Methods and Treatments	Depo-Provera (subcutaneous) - U*	*340B pricing for un/underinsured	$ 18.17	per unit
Clinical Services	Methods and Treatments	Diaphragm		$ 69.80	per diaphragm
Clinical Services	Methods and Treatments	Diaphragm fitting fee		$ 60.00	per diaphragm
Clinical Services	Methods and Treatments	Emergency contraceptive pill		$ 8.95	per treatment
Clinical Services	Methods and Treatments	Genital Wart -- Initial Treatment		No charge	per treatment
Clinical Services	Methods and Treatments	Genital Wart -- Subsequent Treatments		$ 10.00	per treatment
Clinical Services	Methods and Treatments	Genital Wart - Cryotherapy Treatment		$ 10.00	per treatment
Clinical Services	Methods and Treatments	IUD - Kyleena		$ 985.00	per unit
Clinical Services	Methods and Treatments	IUD - Kyleena - U*	*340B pricing for un/underinsured	$ 573.99	per unit
Clinical Services	Methods and Treatments	IUD - Liletta		$ 775.00	per unit
Clinical Services	Methods and Treatments	IUD - Liletta - U*	*340B pricing for un/underinsured	$ 93.19	per unit
Clinical Services	Methods and Treatments	IUD - Mirena		$ 973.00	per unit

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Department	Program	Fee Name	Fee Description	FY23 Fee	FY23 unit
Clinical Services	Methods and Treatments	IUD - Mirena - U*	*340B pricing for un/underinsured	$ 307.99	per unit
Clinical Services	Methods and Treatments	IUD - Paragard		$ 903.00	per unit
Clinical Services	Methods and Treatments	IUD - Paragard - U*	*340B pricing for un/underinsured	$ 247.16	per unit
Clinical Services	Methods and Treatments	IUD - Skyla		$ 887.00	per unit
Clinical Services	Methods and Treatments	IUD - Skyla - U*	*340B pricing for un/underinsured	$ 465.02	per unit
Clinical Services	Methods and Treatments	IUD Insertion		$ 150.00	per procedure
Clinical Services	Methods and Treatments	IUD Removal		$ 98.00	per procedure
Clinical Services	Methods and Treatments	Molluscum Treatment		$ 10.00	per treatment
Clinical Services	Methods and Treatments	Nexplanon		$ 1,000.00	per unit
Clinical Services	Methods and Treatments	Nexplanon - U*	*340B pricing for un/underinsured	$ 399.00	per unit
Clinical Services	Methods and Treatments	Nexplanon Insertion		$ 102.00	per procedure
Clinical Services	Methods and Treatments	Nexplanon Removal		$ 118.00	per procedure
Clinical Services	Methods and Treatments	Nexplanon Removal and Insertion		$ 183.00	per procedure
Clinical Services	Methods and Treatments	Nuvaring		$ 170.00	per ring
Clinical Services	Methods and Treatments	NuvaRing - U*	*340B pricing for un/underinsured	$ 0.01	per ring
Clinical Services	Methods and Treatments	Spermicide		$ 8.72	per dose
Clinical Services	Refugee Health	Change of Status Paperwork	Change of Status Paperwork	$ 30.00	per request

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Department	Program	Fee Name	Fee Description	FY23 Fee	FY23 unit
Detention Center		Sick visit	This fee is charged to all non-indigent inmates that request a medical visit	$ 10.00	per new visit
Division of Social Services	Social Work	Pre-placement Assessment and Report to Court	These fees are charged for private adoptions. We provide this service to the community.	$ 550.00	per Assessment and Report
Division of Social Services	Social Work	Report to Court (1808)	These fees are charged for private adoptions. We provide this service to the community.	$ 200.00	per Report
Elections		Asheville City Council	Filing fee	$ 75.00	per candidate
Elections		Asheville City Mayor	Filing fee	$ 100.00	per candidate
Elections		Biltmore Forest Commissioner	Filing fee	$ 5.00	per candidate
Elections		Biltmore Forest Mayor	Filing fee	$ 5.00	per candidate
Elections		Black Mountain Alderman	Filing fee	$ 5.00	per candidate
Elections		Black Mountain Mayor	Filing fee	$ 5.00	per candidate
Elections		Buncombe County Board of Education	Filing fee	$ 5.00	per candidate
Elections		Buncombe County Chairman	Filing fee	1% of annual salary per NCGS	per candidate
Elections		Buncombe County Commissioner	Filing fee	1% of annual salary per NCGS	per candidate
Elections		Buncombe County Register of Deeds	Filing fee	1% of annual salary per NCGS	per candidate

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Department	Program	Fee Name	Fee Description	FY23 Fee	FY23 unit
Elections		Buncombe County Sheriff	Filing fee	1% of annual salary per NCGS	per candidate
Elections		Clerk of Court	Filing fee	1% of annual salary per NCGS	per candidate
Elections		Data request	Fee is collected when data requests are printed ($5 minimum).	$ 0.05	per page
Elections		Data request	Fee is collected for data requests delivered on a flash drive.	$ 5.00	per flash drive
Elections		Data request	Fee is collected for statistics request are printed.	$ 0.25	per page
Elections		Data request	Fee is collected for each sheet/page of mailing labels.	$ 0.35	per page
Elections		Data request	Collected for special requests that require additional data processing.	$ 25.00	per data request
Elections		Map	This fee is collected for creating at printing 8.5" X 11" sized map.	$ 4.00	per map
Elections		Map	This fee is collected for creating at printing 17" X 22" sized map.	$ 12.00	per map
Elections		Map	This fee is collected for creating at printing 22" X 34" sized map.	$ 15.00	per map
Elections		Map	This fee is collected for creating at printing 34" X 44" sized map.	$ 25.00	per map
Elections		Map Special Requests	Collected for special requests that require additional data processing.	$ 25.00	per map request
Elections		Asheville City Schools Board of Education	Filing fee	$ 5.00	per candidate
Elections		Montreat Commissioner	Filing fee	$ 5.00	per candidate
Elections		Montreat Mayor	Filing fee	$ 5.00	per candidate

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Department	Program	Fee Name	Fee Description	FY23 Fee	FY23 unit
Elections		NC House of Representatives	Filing fee	$ 140.00	per candidate
Elections		NC Senate	Filing fee	$ 140.00	per candidate
Elections		Soil and Water Conservation	Filing fee	$ 5.00	per candidate
Elections		Weaverville Mayor	Filing fee	$ 20.00	per candidate
Elections		Weaverville Town Council	Filing fee	$ 20.00	per candidate
Elections		Woodfin Alderman	Filing fee	$ 5.00	per candidate
Elections		Woodfin Mayor	Filing fee	$ 10.00	per candidate
Elections		Woodfin Water and Sewer	Filing fee	$ 5.00	per candidate
Emergency Services	Emergency Management (Fire Marshal)	Fire Alarm Installation	new commercial and multi-family residential buildings	$ 100.00	per event
Emergency Services	Emergency Management (Fire Marshal)	Fire Sprinkler/Extinguishment System Installation	Sprinklers are required in certain new commercial buildings, building remodels and types of businesses, including multi-family residential	$ 150.00	per event
Emergency Services	Emergency Management (Fire Marshal)	Radio Signal Booster System Review and Inspection	Radio Signal Booster for Emergency Service Communications	$ 100.00	per event
Emergency Services	Emergency Management (Fire Marshal)	After Hours/Weekend Inspection of any Type		$ 80.00	per event
Emergency Services	Emergency Management (Fire Marshal)	Fire Marshal Site Time	Time a Fire Marshal is required to be on-site before, during and after a fireworks event	$ 50.00	per hour (2 hour minimum)

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Department	Program	Fee Name	Fee Description	FY23 Fee	FY23 unit
Emergency Services	Emergency Management (Fire Marshal)	Fireworks Permit	Permit for use of outdoor fireworks as required by 105.6.14 - rate charged for permits 1 -5 in any given year	$ 100.00	per event
Emergency Services	Emergency Management (Fire Marshal)	Fireworks Permit	Permit for use of outdoor fireworks as required by 105.6.14 - rate charged for permits 6 and above in any given year	$ 500.00	per event
Emergency Services	Emergency Medical Service (EMS)	ALS 2	Advanced Life Support Emergency Level 2	$ 1,237.64	per call
Emergency Services	Emergency Medical Service (EMS)	ALS Emergency	Advanced Life Support Emergency	$ 855.10	per call
Emergency Services	Emergency Medical Service (EMS)	ALS Non-Emergency	Advanced Life Support Non-Emergency	$ 540.06	per call
Emergency Services	Emergency Medical Service (EMS)	BLS Emergency	Basic Life Support Emergency	$ 720.08	per call
Emergency Services	Emergency Medical Service (EMS)	BLS Non-Emergency	Basic Life Support Non-Emergency	$ 450.06	per call
Emergency Services	Emergency Medical Service (EMS)	EMS Stand-by ALS Bike Team and 2 person crew	Fee charged when EMS requested to stand-by for a special event (ex. marathon)	$ 125.00	per hour
Emergency Services	Emergency Medical Service (EMS)	EMS Stand-by ALS -EMS Personnel	Fee charged when EMS requested to stand-by for a special event (ex. marathon)	$ 50.00	per hour
Emergency Services	Emergency Medical Service (EMS)	EMS Stand-by ALS Transport Unit and 2 person crew	Fee charged when EMS requested to stand-by for a special event (ex. marathon)	$ 200.00	per hour
Emergency Services	Emergency Medical Service (EMS)	EMS Stand-by EMS Coordinator (required for complex events)	Fee charged when EMS requested to stand-by for a special event (ex. marathon)	$ 75.00	per hour

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Department	Program	Fee Name	Fee Description	FY23 Fee	FY23 unit
Emergency Services	Emergency Medical Service (EMS)	EMS Stand-by Medical Aid Station and 2 person crew	Fee charged when EMS requested to stand-by for a special event (ex. marathon)	$ 125.00	per hour
Emergency Services	Emergency Medical Service (EMS)	EMS Stand-by UTV with transport and 2 person crew	Fee charged when EMS requested to stand-by for a special event (ex. marathon)	$ 125.00	per hour
Emergency Services	Emergency Medical Service (EMS)	Mileage	Distance traveled from call origin to hospital	$ 15.24	per mile
Emergency Services	Emergency Medical Service (EMS)	Specialty Care Transport		$ 1,462.66	per call
Emergency Services	Emergency Medical Service (EMS)	Treatment No Transport	Treatment rendered by EMS Staff with no transport to hospital	$ 375.00	per call
Environmental Health	Food, Lodging, & Institutions	Food Service Plan Review (existing greater than 500 sq. ft)	These fees are charged for food service plan review and evaluation	$ 150.00	per application
Environmental Health	Food, Lodging, & Institutions	Food Service Plan Review (new)	These fees are charged for food service plan review and evaluation	$ 250.00	per application
Environmental Health	Food, Lodging, & Institutions	Food Service Plan Review Renovation/Addition (less than 500 sq. ft)	These fees are charged for food service plan review and evaluation	$ 100.00	per application
Environmental Health	Food, Lodging, & Institutions	In Service Day Care class	This fee is associated with offering continuing education training to child care employees/operators.	$ 40.00	Per application
Environmental Health	Food, Lodging, & Institutions	Limited Food Establishment Permit	These fees are charged for food service plan review and evaluation	$ 75.00	per application

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Department	Program	Fee Name	Fee Description	FY23 Fee	FY23 unit
Environmental Health	Food, Lodging, & Institutions	Mobile Food Unit Plan Review	These fees are charged for food service plan review and evaluation	$ 175.00	per application
Environmental Health	Food, Lodging, & Institutions	Public Swimming Pool Permit, annual	These fees are charged to permit public swimming pools	$ 250.00	per application
Environmental Health	Food, Lodging, & Institutions	Public Swimming Pool Permit, seasonal	These fees are charged to permit public swimming pools	$ 200.00	per application
Environmental Health	Food, Lodging, & Institutions	Public Swimming Pool Plan Review (per body of water)	These fees are charged to permit public swimming pools	$ 300.00	per application
Environmental Health	Food, Lodging, & Institutions	Re-Visit Fee (Public swimming pools, if unable to permit)	This fee is charged when a public swimming pool is not adequately prepared for a permitting visit	$ 75.00	per additional visit
Environmental Health	Food, Lodging, & Institutions	Serve Safe Food Certification classes	This fee is associated with offering the ServeSafe Food Certification class	$ 200.00	per application
Environmental Health	Food, Lodging, & Institutions	Tattoo Parlor Permit, annual	This fee is charged to permit a tattoo artist	$ 175.00	per application
Environmental Health	Food, Lodging, & Institutions	Temporary Food Establishment Permit	These fees are set by NC General Statute and charged for food vendors associated with temporary events/festivals	$ 75.00	per application

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Department	Program	Fee Name	Fee Description	FY23 Fee	FY23 unit
Environmental Health	Food, Lodging, & Institutions	Temporary Tattoo* or Guest Tattoo Artist Permit **	This fee is charged to permit a tattoo artist associated with a temporary tattoo event **OR** a tattoo artist who is a guests tattooer in a permitted tattoo establishment.* A temporary tattoo permit is a permit issued to a tattoo artist at an organized tattooing event not to exceed 7 days. The organized tattoo event must have a minimum of 15 tattoo artists and at a minimum meet the requirements of NCGS 130A-283 and Rules Governing Tattooing 15A NCAC 18A. 3200. **A guest artist is a tattoo artist that has a tattoo permit issued by another county or state and operates out of an existing permitted Buncombe County tattoo establishment for a period not to exceed a total of 90 days per calendar year.	$ 100.00	per application
Environmental Health	Onsite Wastewater & Wells	Construction Authorization, Improvement & Operation Permits - commerical & industrial - First 500 gallons	These fees are charged for septic permits	$ 525.00	per application
Environmental Health	Onsite Wastewater & Wells	Construction Authorization, Improvement & Operation Permits - commerical & industrial - For each additional 500 gal (round to nearest 500 gal), add:	These fees are charged for septic permits	$ 250.00	per application
Environmental Health	Onsite Wastewater & Wells	Revisit fee (site not ready)	These fees are charged when a site is not adequately prepared for an evaluation	$ 75.00	per additional visit

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Department	Program	Fee Name	Fee Description	FY23 Fee	FY23 unit
Environmental Health	Onsite Wastewater & Wells	Authorization to Construct (w/ existing improvement permit) includes operations permit	These fees are charged for septic permits	$ 350.00	per application
Environmental Health	Onsite Wastewater & Wells	Authorization to Construct (w/o existing improvement permit) includes operations permit	These fees are charged for septic permits	$ 550.00	per application
Environmental Health	Onsite Wastewater & Wells	Authorization to Construct Revision/Expansion	These fees are charged for septic permits	$ 200.00	per application
Environmental Health	Onsite Wastewater & Wells	Bacterial + Chemical Analysis Site Visit	These fees are charged for water samples	$ 100.00	per application
Environmental Health	Onsite Wastewater & Wells	Bacterial Analysis Well Site Visit	These fees are charged for water samples	$ 75.00	per application
Environmental Health	Onsite Wastewater & Wells	Resample if Positive		No charge	Initial resample only
Environmental Health	Onsite Wastewater & Wells	Chemical Panel	These fees are charged for water samples	$ 100.00	per application
Environmental Health	Onsite Wastewater & Wells	Chemical Panel w/ Nitrate/Nitrites	These fees are charged for water samples	$ 125.00	per application
Environmental Health	Onsite Wastewater & Wells	Existing System Inspection	These fees are charged for septic permits	$ 100.00	per application
Environmental Health	Onsite Wastewater & Wells	Herbicides	These fees are charged for water samples	$ 100.00	per application

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Department	Program	Fee Name	Fee Description	FY23 Fee	FY23 unit
Environmental Health	Onsite Wastewater & Wells	Improvement Permit-Residential, Commercial, & Industrial - First 500 Gallons	These fees are charged for septic permits	$ 200.00	per application
Environmental Health	Onsite Wastewater & Wells	Improvement Permit-Residential, Commercial, & Industrial - For each additional 500 gallons (round to the nearest 500 gallons)	These fees are charged for septic permits	$ 250.00	per application
Environmental Health	Onsite Wastewater & Wells	Improvement Permit revision	These fees are charged for septic permits	$ 200.00	per application
Environmental Health	Onsite Wastewater & Wells	Nitrate/Nitrites	These fees are charged for water samples	$ 50.00	per application
Environmental Health	Onsite Wastewater & Wells	Pesticides	These fees are charged for water samples	$ 100.00	per application
Environmental Health	Onsite Wastewater & Wells	Petroleum	These fees are charged for water samples	$ 100.00	per application
Environmental Health	Onsite Wastewater & Wells	Septic system repair	These fees are charged for septic permits	$ 100.00	per application
Environmental Health	Onsite Wastewater & Wells	Volatile Organic Compounds (VOCs)	These fees are charged for water samples	$ 100.00	per application
Environmental Health	Onsite Wastewater & Wells	Water Sample - no site visit (Self-Collect)	These fees are charged for water samples	$ 50.00	per application

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Department	Program	Fee Name	Fee Description	FY23 Fee	FY23 unit
Environmental Health	Onsite Wastewater & Wells	Well Permit Fee	These fees are charged for well permits	$ 350.00	per application
Identification Bureau		Concealed Handgun Permit (CHP)-NEW*	* Online applications for Concealed Handgun and Pistol Purchase permits will be charged a Vendor/Credit Card convenience fee + tax. The County does not profit from these fees but rather offers the online service as a convenience to the public	$ 90.00	per permit
Identification Bureau		Concealed Handgun Permit (CHP)-RENEWAL*	* Online applications for Concealed Handgun and Pistol Purchase permits will be charged a Vendor/Credit Card convenience fee + tax. The County does not profit from these fees but rather offers the online service as a convenience to the public	$ 75.00	per permit
Identification Bureau		Concealed Handgun Permit (CHP)-Retired NC LEO*	* Online applications for Concealed Handgun and Pistol Purchase permits will be charged a Vendor/Credit Card convenience fee + tax. The County does not profit from these fees but rather offers the online service as a convenience to the public	$ 40.00	per permit
Identification Bureau		Criminal Record Check (Local Only)		$ 5.00	per report
Identification Bureau		Fingerprint services (Includes 5 card maximum)		$ 10.00	
Identification Bureau		Fingerprint services (each additional card)		$ 1.00	per card
Identification Bureau		Pistol Purchase Permit*	* Online applications for Concealed Handgun and Pistol Purchase permits will be charged a Vendor/Credit Card convenience fee + tax. The County does not profit from these fees but rather offers the online service as a convenience to the public	$ 5.00	per permit

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Department	Program	Fee Name	Fee Description	FY23 Fee	FY23 unit
Information Technology		Data Query	This fee is charged per statute for IT staff time to extract and compile data that is not readily available	$ 125.00	per staff hour
Library		Collection Agency Fee	Fee for when patron is referred to collection agency	$ 9.85	per instance
Library		Library Branches Room Rental Fee (for-profit)	Fee for room rental at Library branches for for-profit organizations	$ 50.00	for 3 hours
Library		Out of County 1-year Card Purchase	Library Card purchase fee for out of county residents	$ 20.00	per year
Library		Pack Memorial Activity Room Rental Fee (for-profit)	Fee for Activity Room rental at Pack Memorial Library for for-profit organizations	$ 50.00	for 2 hours
Library		Pack Memorial Computer Lab Room Rental Fee (for-profit)	Fee for Computer Lab room rental at Pack Memorial Library for for-profit organizations	$ 100.00	for 2 hours
Library		Pack Memorial Lord Auditorium Room Rental Fee (for-profit)	Fee for Lord Auditorium room rental at Pack Memorial Library for for-profit organizations	$ 75.00	for 2 hours
Library		Printouts/Copies	Charge for Printouts from Computers or Copies from Copier	$ 0.25	per page
Library		Replacement: Adult Fiction	Replacement fee for Adult Fiction Book	$ 25.00	per book / material
Library		Replacement: Adult Language CD	Replacement fee for Adult Language CD	$ 35.00	per book / material
Library		Replacement: Adult Large Print	Replacement fee for Adult Large Print Book	$ 25.00	per book / material
Library		Replacement: Adult Music	Replacement fee for Adult Music	$ 20.00	per book / material
Library		Replacement: Adult New Fiction	Replacement fee for new Adult Fiction Book	$ 25.00	per book / material
Library		Replacement: Adult Non-Fiction/Biography	Replacement fee for Adult Non-Fiction/Biography	$ 25.00	per book / material
Library		Replacement: Adult Paperback	Replacement fee for Adult Paperback Book	$ 10.00	per book / material
Library		Replacement: Adult Reference	Replacement fee for Adult Reference Book	$ 50.00	per book / material

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Department	Program	Fee Name	Fee Description	FY23 Fee	FY23 unit
Library		Replacement: Adult Spoken (Audiobook)	Replacement fee for Adult Audiobook	$ 35.00	per book / material
Library		Replacement: Adult Video/DVD	Replacement fee for Adult Video/DVD	$ 20.00	per book / material
Library		Replacement: Audio Book Bag	Replacement fee for Audio Book Bag	$ 2.00	per book / material
Library		Replacement: ILL	Replacement fee for ILL Book/Material	$ 75.00	per book / material
Library		Replacement: Juvenile Book-CD/Cass. (bagged)	Replacement fee for Juvenile Book-CD/Cass (bagged)	$ 20.00	per book / material
Library		Replacement: Juvenile Caldecott	Replacement fee for Juvenile Caldecott	$ 20.00	per book / material
Library		Replacement: Juvenile Easy	Replacement fee for Juvenile Easy	$ 20.00	per book / material
Library		Replacement: Juvenile Easy Reader	Replacement fee for Juvenile Easy Reader	$ 20.00	per book / material
Library		Replacement: Juvenile Fiction	Replacement fee for Juvenile Fiction	$ 20.00	per book / material
Library		Replacement: Juvenile Kit	Replacement fee for Juvenile Kit	$ 25.00	per book / material
Library		Replacement: Juvenile Music	Replacement fee for Juvenile Music	$ 20.00	per book / material
Library		Replacement: Juvenile Newberry	Replacement fee for Juvenile Newberry	$ 20.00	per book / material
Library		Replacement: Juvenile Non-Fiction/Biography	Replacement fee for Juvenile Non-Fiction/Biography	$ 20.00	per book / material
Library		Replacement: Juvenile Paperback	Replacement fee for Juvenile Paperback	$ 7.00	per book / material
Library		Replacement: Juvenile Paperback/Board Book	Replacement fee for Juvenile Paperback/Board Book	$ 7.00	per book / material
Library		Replacement: Juvenile Parent-Teacher	Replacement fee for Juvenile Parent-Teacher	$ 25.00	per book / material
Library		Replacement: Juvenile Reference	Replacement fee for Juvenile Reference	$ 30.00	per book / material

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Department	Program	Fee Name	Fee Description	FY23 Fee	FY23 unit
Library		Replacement: Juvenile Spoken (Audiobook)	Replacement fee for Juvenile Audiobook	$ 35.00	per book / material
Library		Replacement: Juvenile Story	Replacement fee for Juvenile Story	$ 20.00	per book / material
Library		Replacement: Juvenile Toy	Replacement fee for Juvenile Toy	$ 20.00	per book / material
Library		Replacement: Juvenile Video	Replacement fee for Juvenile Video	$ 20.00	per book / material
Library		Replacement: Oversize	Replacement fee for Oversize Book	$ 50.00	per book / material
Library		Replacement: Professional Collection	Replacement fee for Professional Collection Book	$ 30.00	per book / material
Library		Replacement: Young Adult Fiction	Replacement fee for Young Adult Fiction	$ 25.00	per book / material
Library		Replacement: Young Adult Non-Fiction	Replacement fee for Young Adult Non-Fiction	$ 25.00	per book / material
Library		Replacement: Young Adult Paperback	Replacement fee for Young Adult Paperback	$ 10.00	per book / material
Parking Services		11 Sears Alley	This fee is charged for all cars entering 11 Sears Alley Deck who are not visitors to HHS building	$1 per first 1/2 hour $1 per second 1/2 hour $2 per hour after $12 max daily. $85 Monthly parking	N/A

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Department	Program	Fee Name	Fee Description	FY23 Fee	FY23 unit
Parking Services		164 College Street Parking Deck	This fee is charged for all cars entering the 164 College St. Parking Deck	$1 per first 1/2 hour $1 per second 1/2 hour $2 per hour after $12 max daily. $85 monthly parking for non-state employees	N/A
Parking Services		52 Coxe Avenue	This fee is charged for all cars parking at 52 Coxe	$3 Daily Parking / $50 Monthly Parking	N/A
Parking Services		94 Coxe Avenue	This fee is charged for all cars parking in lot across from the Tax Department after 5pm-7am M-F and all day Saturday and Sunday	$4 Daily Parking	per day
Parking Services		50 Coxe Avenue	This fee is charged for all cars parking after 5pm-7am M-F and all day Saturday and Sunday	$3 Daily Parking / $50 Monthly Parking	per day
Parking Services		2 Sawyer Surface Lot	This fee is charged for all cars parking in the lot	$3 Daily Parking / $50 Monthly Parking	N/A
Parking Services		35 Woodfin Street	This fee is charged for all cars parking in the front lot at 35 Woodfin 5pm-7am M-F and all day Saturday and Sunday	$3 Daily Parking	per day

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Department	Program	Fee Name	Fee Description	FY23 Fee	FY23 unit
Parking Services		30 Valley Street	This fee is charged for all cars parking after 5pm-7am M-F and all day Saturday and Sunday	$3 Daily Parking	per day
Parking Services		99 Coxe Avenue	This fee is charged for all cars parking behind the Tax building 5pm-7am M-F and all day Saturday and Sunday	$4 Daily Parking	per day
Permits & Inspections		Residential Permit Administrative Fee	Administrative fee for processing refunds of building permits	$ 80.00	flat fee
Permits & Inspections		Approved Plans	Failure to post approved plans at job site	$ 150.00	per instance
Permits & Inspections		Change of Contractor	Changing contractors on permits after permitted work has started	$ 80.00	flat fee
Permits & Inspections		Commercial Permit Administrative Fee	Administrative fee for processing refunds of commercial & multi-family trade permits	$ 100.00	flat fee
Permits & Inspections		Commercial Permit Fees	Commercial permit fees based on project cost per applicable trade	$ 100.00	0-5000
Permits & Inspections		Commercial Permit Fees	Commercial permit fees based on project cost per applicable trade	$ 125.00	5,001-10,000
Permits & Inspections		Commercial Permit Fees	Commercial permit fees based on project cost per applicable trade	$ 200.00	10,001-15,00
Permits & Inspections		Commercial Permit Fees	Commercial permit fees based on project cost per applicable trade	$ 350.00	15,001-25,000
Permits & Inspections		Commercial Permit Fees	Commercial permit fees based on project cost per applicable trade	$ 600.00	25,001-50,000
Permits & Inspections		Commercial Permit Fees	Commercial permit fees based on project cost per applicable trade	$ 1,000.00	50,001-75,000
Permits & Inspections		Commercial Permit Fees	Commercial permit fees based on project cost per applicable trade	$ 1,500.00	75,001-100,000
Permits & Inspections		Commercial Permit Fees	Commercial permit fees based on project cost per applicable trade	$ 1,800.00	100,001-150,000
Permits & Inspections		Commercial Permit Fees	Commercial permit fees based on project cost per applicable trade	$ 2,400.00	150,001-200,000

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Department	Program	Fee Name	Fee Description	FY23 Fee	FY23 unit
Permits & Inspections		Commercial Permit Fees	Commercial permit fees based on project cost per applicable trade	$ 3,000.00	200,001-275,000
Permits & Inspections		Commercial Permit Fees	Commercial permit fees based on project cost per applicable trade	$ 3,400.00	275,001-350,000
Permits & Inspections		Commercial Permit Fees	Commercial permit fees based on project cost per applicable trade	$ 4,000.00	350,001-425,000
Permits & Inspections		Commercial Permit Fees	Commercial permit fees based on project cost per applicable trade	$ 4,500.00	425,001-500,000
Permits & Inspections		Commercial Permit Fees	Commercial permit fees based on project cost per applicable trade	$ 5,200.00	500,001-625,000
Permits & Inspections		Commercial Permit Fees	Commercial permit fees based on project cost per applicable trade	$ 6,200.00	625,001-750,000
Permits & Inspections		Commercial Permit Fees	Commercial permit fees based on project cost per applicable trade	$ 7,200.00	750,000-875,000
Permits & Inspections		Commercial Permit Fees	Commercial permit fees based on project cost per applicable trade	$ 10,000.00	875,000-1,000,000
Permits & Inspections		Commercial Permit Fees	Commercial permit fees based on project cost per applicable trade	$10,000/+ applicable fees	$10,000 + .0015 of each million dollar or portion thereof of projects over $1,000,000
Permits & Inspections		Commercial Review Fees	Commercial plan review fees based on project cost	$ 100.00	0-10,000
Permits & Inspections		Commercial Review Fees	Commercial plan review fees based on project cost	$ 125.00	10,001-15,000
Permits & Inspections		Commercial Review Fees	Commercial plan review fees based on project cost	$ 150.00	15,001-25,000
Permits & Inspections		Commercial Review Fees	Commercial plan review fees based on project cost	$ 175.00	25,001-50,000

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Department	Program	Fee Name	Fee Description	FY23 Fee	FY23 unit
Permits & Inspections		Commercial Review Fees	Commercial plan review fees based on project cost	$ 200.00	50,001-100,000
Permits & Inspections		Commercial Review Fees	Commercial plan review fees based on project cost	$ 300.00	100,001-250,000
Permits & Inspections		Commercial Review Fees	Commercial plan review fees based on project cost	$ 500.00	250,001-500,000
Permits & Inspections		Commercial Review Fees	Commercial plan review fees based on project cost	$ 750.00	500,001-1,000,000
Permits & Inspections		Commercial Review Fees	Commercial plan review fees based on project cost	$ 1,500.00	Project cost > $1,000,000
Permits & Inspections		Commercial TCO & TU	Fees for Temporary Certificate of Occupancy & Temporary Utilities	$ 300.00	for TCO & TU first 30 days
Permits & Inspections		Commercial TCO & TU	Fees for renewal of Temporary Certificate of Occupancy & Temporary Utilities	$ 150.00	per 30 day renewals
Permits & Inspections		Copies	Paper copies of permitting files	$ 0.25	per copy
Permits & Inspections		Day Care & ABC License	Day Care and ABC licensing inspection fees	$ 100.00	per Trade
Permits & Inspections		Expedite Service Fee	Fee for special inspections or special processing	$ 100.00	per hour (minimum of 2 hours)
Permits & Inspections		Expedite Service Fee	Commercial expedite fees for special processing & special inspections	$ 100.00	per hour (minimum of 2 hours
Permits & Inspections		Foundation Only	Issuing foundation only permit prior to permitting entire project	$ 200.00	$200/+ applicable fees based on current fee schedule

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Department	Program	Fee Name	Fee Description	FY23 Fee	FY23 unit
Permits & Inspections		Foundation Only	Commercial foundation only permit issued prior to issuing permit for entire project	$ 200.00	$200 in addition to applicable permit fees
Permits & Inspections		Homeowner Recovery Fund	Recovery fund per NCGS 87-1	$ 10.00	per instance
Permits & Inspections		Maintenance Permits	Annual maintenance permit fees for county schools & buildings	$ 100.00	per building
Permits & Inspections		Manufactured Homes	HUD Approved homes new & used	$ 275.00	per instance
Permits & Inspections		Manufactured Homes	HUD Approved homes new & used	$ 350.00	per instance
Permits & Inspections		Manufactured Homes	Additional fee for HUD Homes on full basements	$ 100.00	per instance
Permits & Inspections		Manufactured Homes	Additional fee for HUD Homes on full basements located in R1,R2,BVD zoning	$ 100.00	per instance
Permits & Inspections		Minimum Fees	Minimum residential fee for projects not listed on fee schedule	$ 80.00	flat fee
Permits & Inspections		Modular Homes	Modular Homes Single Family	$ 350.00	per instance
Permits & Inspections		Modular Homes	Modular Homes Single Family greater 1 story	$ 475.00	per instance
Permits & Inspections		Modular Homes	Additional fee for attached garages as part of modular package	$ 80.00	per instance
Permits & Inspections		Modular Homes	Additional fee for attached site built garages up to heated sq. ft	$100/+ $80 per trade	Modular Attached site built garages up to 400 sq. ft

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Department	Program	Fee Name	Fee Description	FY23 Fee	FY23 unit
Permits & Inspections		Modular Homes	Additional fee for attached site built garage over 401 sq. ft	$225/+ $80 per trade	Modular Attached site built garages over 401 sq. ft
Permits & Inspections		Modular Offices	Fees for modular offices and classrooms	$ 400.00	flat fee + review fees
Permits & Inspections		Multi-Family Dwelling	Fees for apartments & condominiums	$ 350.00	per unit in addition to shell cost based on applicable fee schedule
Permits & Inspections		New Single Family over 1500 sq. ft	New houses, townhomes & duplexes	$ 500 + .30/additional sq. ft over 1500 heated sq ft	per instance & heated sq. ft.
Permits & Inspections		New Single Family up to 1500 sq ft	New houses, townhomes & duplexes	$ 500.00	per instance
Permits & Inspections		Plan Amendments	Amendments to residential plans	$80 Administrative Fee + $80 Plan Review Fee + applicable fees	flat fee + fee schedule a, b, or c
Permits & Inspections		Plan Review	Plan review of 1 & 2 family dwellings prior to permit issuance	$ 150.00	flat fee

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Department	Program	Fee Name	Fee Description	FY23 Fee	FY23 unit
Permits & Inspections		Plan Review Fee	Minimum Residential plan review fee	$ 80.00	flat fee
Permits & Inspections		Re-Inspection Fee	Residential re-inspection fee, 1 free inspection per trade	$ 80.00	per instance
Permits & Inspections		Residential Other Accessory Buildings	Residential Other Accessory Building Storage Building, Pump House, Etc.	$100 per instance + trade fees	per instance + trade fees
Permits & Inspections		Residential Additions	Single Family Additions up to 1500 sq. feet	$ 500.00	per instance
Permits & Inspections		Residential Additions	Single Family Additions over 1500 sq. feet	$ 500 + .30/additional sq ft over 1500 heated sq ft	per instance & heated sq. ft.
Permits & Inspections		Residential Carport	Carport	$100 + trade fees	per instance + trade fees
Permits & Inspections		Residential Decks	Decks- covered, uncovered & screened-in	$ 150.00	per instance
Permits & Inspections		Residential Garage Attached/Detached	Residential Garage Attached/Detached	$240 + trade fees	per instance + trade fees
Permits & Inspections		Residential Permit Renewal	One time renewal of expired permits after issuance of permit	50% of original fee	50% of original fee
Permits & Inspections		Residential Renovations/Remodels	Single Family Renovations up to 1500 sq ft	$ 325.00	per instance
Permits & Inspections		Residential Renovations/Remodels	Single Family Renovations over 1500 sq ft	$ 500 + .30/additional sq ft over 1500 heated sq ft	per instance & heated sq. ft.

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Department	Program	Fee Name	Fee Description	FY23 Fee	FY23 unit
Permits & Inspections		Residential Re-roof	Reroofs on 1 & 2 family dwellings	$ 80.00	per instance
Permits & Inspections		Residential TCO & TU	Fees for Temporary Certificate of Occupancy & Temporary Utilities	$ 100.00	for TCO & TU first 30 days
Permits & Inspections		Residential TCO & TU	Fees for renewal of Temporary Certificate of Occupancy & Temporary Utilities	$ 75.00	per 30 day renewals
Permits & Inspections		Residential Trade Permit Administrative Fee	Administrative fee for processing refunds of residential trade permits	$ 40.00	flat fee
Permits & Inspections		Re-stamp Plans	Re-stamp residential 1 &2 family dwelling plans	$ 80.00	flat fee
Permits & Inspections		Retaining Walls	Residential retaining walls not part of foundation	$ 150.00	flat fee
Permits & Inspections		Signs & Retaining Walls	Fees for commercial signs & retaining walls	Based on commercial fees and review fees	Project Cost
Permits & Inspections		Solar Panels	Residential solar panels - ground or roof mounted	$ 150.00	flat fee
Permits & Inspections		Structural Repair	Residential Structural Repair	$ 160.00	flat fee
Permits & Inspections		Sun Room	Sun Rooms on 1 & 2 family dwellings	$150 /+ $80 per trade	per instance
Permits & Inspections		Swimming Pools	Residential swimming pools	$ 150.00	flat fee
Permits & Inspections		Trade Permits	Residential electrical, mechanical & plumbing permits	$ 80.00	per instance

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Department	Program	Fee Name	Fee Description	FY23 Fee	FY23 unit
Permits & Inspections		Trade Permits	Commercial electrical, mechanical & plumbing permits	Based on comm. fees	project cost with $100 minimum fee
Permits & Inspections		Working without permit	Fee for failing to obtain permit on residential projects	Double Current Permit Fee	
Planning & Development		Adult Establishment License	Business License	$ 1,000.00	flat fee
Planning & Development		Adult Establishment License	Entertainer License	$ 1,000.00	flat fee
Planning & Development		Cases Requiring a Public Hearing	Zoning Text Amendment	$ 500.00	flat fee
Planning & Development		Cases Requiring a Public Hearing	Zoning Map Amendment	$ 350.00	flat fee
Planning & Development		Cases Requiring a Public Hearing	Zoning Map Amendment - More than 1 lot	$ 25.00	per each additional lot
Planning & Development		Cases Requiring a Public Hearing	Zoning Map Amendment- More than 25 Acres	$ 200.00	per each additional 25 acres * Maximum fee per owner is $2000.00
Planning & Development		Cases Requiring a Public Hearing	Special Use Permit - Residential	$ 250.00	flat fee plus an additional $10.00 per each proposed lot/unit

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Department	Program	Fee Name	Fee Description	FY23 Fee	FY23 unit
Planning & Development		Cases Requiring a Public Hearing	Special Use Permit- Commercial/Office/Industrial Development	$ 250.00	Structures less than 10,000 sq ft
Planning & Development		Cases Requiring a Public Hearing	Special Use Permit- Commercial/Office/Industrial Development	$ 500.00	Structures 10,000 sq ft to less than 50,000 sq ft
Planning & Development		Cases Requiring a Public Hearing	Special Use Permit- Commercial/Office/Industrial Development	$ 750.00	Structures 50,000 sq ft to 100,000 sq ft
Planning & Development		Cases Requiring a Public Hearing	Special Use Permit- Commercial/Office/Industrial Development	$ 1,000.00	Structures more than 100,000 sq ft
Planning & Development		Cases Requiring a Public Hearing	Special Use Permit- Commercial/Office/Industrial Development - More than 25 Acres	$ 200.00	per each additional 25 acres in addition to applicable fees on current fee schedule *Maximum fee per owner is $2000.00
Planning & Development		Cases Requiring a Public Hearing	Variance (Includes Variances from Other Ordinances Administered by the Department)	$ 250.00	flat fee

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Department	Program	Fee Name	Fee Description	FY23 Fee	FY23 unit
Planning & Development		Cases Requiring a Public Hearing	Variance (Includes Variances from Other Ordinances Administered by the Department) - More than 1 lot	$ 25.00	per each additional lot in addition to applicable fees on current fee schedule
Planning & Development		Cases Requiring a Public Hearing	Variance (Includes Variances from Other Ordinances Administered by the Department) - More than 25 Acres	$ 200.00	per each additional 25 acres in addition to applicable fees on current fee schedule *Maximum fee per owner is $2000.00
Planning & Development		Cases Requiring a Public Hearing	Re-advertisement of Public Hearing due to Applicant Request	$ 150.00	Flat fee
Planning & Development		Cases Requiring a Public Hearing	Appeal of Zoning Administrator	$ 500.00	flat fee
Planning & Development		Change of Use Fee	Home Occupations, Change of Uses Within Existing Structures, Establishment or Expansion of Land Uses Where Primary Uses of Land Are Outdoors (Excluding Junkyards)	$ 125.00	flat fee
Planning & Development		Copies	Black & White, Legal or Letter Size	$ 0.25	per page
Planning & Development		Copies	Color, Legal or Letter Size	$ 0.35	per page
Planning & Development		Copies	Black & White Plotted	$ 15.00	per page

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Department	Program	Fee Name	Fee Description	FY23 Fee	FY23 unit
Planning & Development		Copies	Color, Plotted	$ 15.00	per page
Planning & Development		Erosion & Sedimentation Control	Lot in Subdivision Subject to Sec. 70-68, Hillside Subdivisions	$ 100.00	For 0.25 to less than 1 acre
Planning & Development		Erosion & Sedimentation Control	All Properties, One Acre or Greater Disturbance	$ 525.00	per acre, prorated
Planning & Development		Floodplain Development	Residential Development - Utility Change Out Existing Structure	$ 25.00	flat fee
Planning & Development		Floodplain Development	Residential Development- Single Family Manufactured Home	$ 150.00	flat fee
Planning & Development		Floodplain Development	Residential Development- Single Family Residential Stick Built or Modular	$ 250.00	flat fee
Planning & Development		Floodplain Development	Residential Development- Duplex	$ 350.00	flat fee
Planning & Development		Floodplain Development	Residential Development- Other Single Family Residential Development (Fill, Non-habitable Buildings, Infrastructure)	$ 100.00	flat fee
Planning & Development		Floodplain Development	Residential Development- Lateral Addition to Existing Building	$ 150.00	flat fee
Planning & Development		Floodplain Development	Residential Development- Multiple Residential Lots: Land/Site Development	$ 400.00	flat fee
Planning & Development		Floodplain Development	Commercial Development- Utility Change-Out of Existing Structure	$ 25.00	flat fee
Planning & Development		Floodplain Development	Commercial Development- Commercial Structure	$ 350.00	flat fee
Planning & Development		Floodplain Development	Commercial Development- Commercial Structure Non-habitable (i.e. shed, garage)	$ 200.00	flat fee
Planning & Development		Floodplain Development	Commercial Development- Lateral Addition to Existing Building	$ 250.00	flat fee
Planning & Development		Floodplain Development	Commercial Development- Single Commercial Lot: Land/Site Development	$ 350.00	flat fee

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Department	Program	Fee Name	Fee Description	FY23 Fee	FY23 unit
Planning & Development		Floodplain Development	Commercial Development- Multiple Commercial Lots: Land/Site Development	$ 500.00	flat fee
Planning & Development		Junkyard Permit	Annual Registration	$ 200.00	flat fee
Planning & Development		Junkyard Permit	New Junkyard	$ 200.00	flat fee
Planning & Development		Manufactured Home Park Permit	Manufactured Home Park	$ 75.00	flat fee plus an additional $10.00 per space
Planning & Development		Re-Submittal of Plats Due to Failure or Inadequacies	Re-review of Plats, excluding Major and Minor	$ 25.00	Flat fee
Planning & Development		Re-inspection	All Permits Requiring Site Inspection	$ 25.00	flat fee
Planning & Development		Retaining Walls	Single Family Residential	$ 50.00	flat fee
Planning & Development		Retaining Walls	Multi Family, Commercial, Office or Industrial	$ 125.00	flat fee
Planning & Development		Sign Permit	Off-Premise or Illuminated Sign Permit	$ 100.00	flat fee
Planning & Development		Site Plan Review	All New Structures, Existing Structure Footprint Changes, and Site Work Projects	$ 25.00	flat fee
Planning & Development		Site Plan/Plat Resubmittal	Stormwater and Erosion Control Plans, Minor and Major Subdivisions, and Commercial and Multi-Family Development Site Plans	$ 150.00	flat fee
Planning & Development		Stormwater Management	Up to One Acre Disturbance	$ 525.00	flat fee
Planning & Development		Stormwater Management	One Acre or Greater Disturbance	$ 525.00	per acre, prorated
Planning & Development		Stormwater Management	Renewal of Guarantee of Improvements	$ 100.00	flat fee
Planning & Development		Stormwater Management	Partial Release of Guarantee of Improvements	$ 100.00	flat fee

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Department	Program	Fee Name	Fee Description	FY23 Fee	FY23 unit
Planning & Development		Street Addressing	Address Determination Letter	$ 25.00	Flat fee
Planning & Development		Street Addressing	Private Road Name Change	$ 500.00	flat fee
Planning & Development		Street Addressing	Readdressing Subdivisions 10 Lots or Less	$ 250.00	flat fee
Planning & Development		Street Addressing	Readdressing Subdivision More than 10 Lots	$ 500.00	flat fee
Planning & Development		Subdivision Application Review Fees	Plat Review	$ 25.00	flat fee
Planning & Development		Subdivision Application Review Fees	Minor Subdivisions (4-10 Lots)	$ 75.00	flat fee plus additional $10.00 per lot
Planning & Development		Subdivision Application Review Fees	Minor Subdivisions (4-10 Lots) with Hillside Development	$ 50.00	in addition to applicable fees based on current fee schedule
Planning & Development		Subdivision Application Review Fees	Major Subdivisions (11 Lots or More)	$ 175.00	flat fee plus additional $15.00 per lot
Planning & Development		Subdivision Application Review Fees	Major Subdivisions (11 Lots or More) with Hillside Development	$ 100.00	In addition to applicable fees based on current fee schedule
Planning & Development		Subdivision Application Review Fees	Revised Plan Review, Minor Subdivision	$ 25.00	flat fee

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Department	Program	Fee Name	Fee Description	FY23 Fee	FY23 unit
Planning & Development		Subdivision Application Review Fees	Revised Plan Review, Major Subdivision	$ 50.00	flat fee
Planning & Development		Subdivision Application Review Fees	As-built Drawing Review	$ 25.00	flat fee
Planning & Development		Subdivision Application Review Fees	Guarantee of Improvements	$ 50.00	flat fee
Planning & Development		Subdivision Application Review Fees	Renewal of Guarantee of Improvements	$ 100.00	Flat fee
Planning & Development		Subdivision Application Review Fees	Partial Release of Guarantee of Improvements	$ 100.00	flat fee
Planning & Development		Subdivisions - Hillside	Hillside Development Individual Lot Plan Review	$ 50.00	In addition to applicable fees based on current fee schedule
Planning & Development		Subdivisions - SS/PR	Exempt Subdivision within Steep Slope/High Elevation Overlay or Protected Ridge Overlay	$ 50.00	flat fee
Planning & Development		Water Supply Watershed	Single Family Residential	$ 50.00	flat fee
Planning & Development		Water Supply Watershed	All Other	$ 100.00	flat fee
Planning & Development		Wireless Communication Facility	Application Review and Processing Fee	$ 5,000.00	flat fee
Planning & Development		Wireless Communication Facility	Annual Renewal	$ 250.00	flat fee
Planning & Development		Work / Use Without Permit	All fees shall be double the base fee if land uses, construction, &/or land disturbing activities are commenced before obtaining a permit.	Double Regular Permit Fee	per base fee
Planning & Development		Zoning "By Right" & Use Subject to Special Requirements	Single Family (attached and detached) and duplex units	$ 50.00	per unit
Planning & Development		Zoning "By Right" & Use Subject to Special Requirements	Residential Addition/Accessory	$ 25.00	flat fee

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Department	Program	Fee Name	Fee Description	FY23 Fee	FY23 unit
Planning & Development		Zoning "By Right" & Use Subject to Special Requirements	Zoning Determination Letter	$ 25.00	flat fee
Planning & Development		Zoning "By Right" & Use Subject to Special Requirements	Commercial/Office Sign, Addition, or Accessory/Structure	$ 125.00	Less than 10,000 sq. ft
Planning & Development		Zoning "By Right" & Use Subject to Special Requirements	Commercial/Office Sign, Addition, or Accessory/Structure	$ 300.00	10,000 sq. ft to less than 50,000 sq. ft
Planning & Development		Zoning "By Right" & Use Subject to Special Requirements	Commercial/Office Sign, Addition, or Accessory/Structure	$ 450.00	50,000 sq. ft to 100,000 sq. ft
Planning & Development		Zoning "By Right" & Use Subject to Special Requirements	Commercial/Office Sign, Addition, or Accessory/Structure	$ 600.00	More than 100,000 sq. ft
Planning & Development		Zoning "By Right" & Use Subject to Special Requirements	Short Term Accommodations - Vacation Rental **(2 unit maximum)**	$ 50.00	Flat fee
Planning & Development		Zoning "By Right" & Use Subject to Special Requirements	Short Term Accommodations -Recreational Vehicle **(2 unit maximum)**	$ 50.00	Flat fee
Planning & Development		Zoning "By Right" & Use Subject to Special Requirements	Short Term Accommodations - Campground **(2 unit maximum)**	$ 50.00	Flat fee
Planning & Development		Zoning "By Right" & Use Subject to Special Requirements	Short Term Accommodations - Vacation Rental Complex	$ 250.00	Flat fee
Planning & Development		Zoning "By Right" & Use Subject to Special Requirements	Short Term Accommodations - Recreational Vehicle Park (more than 2 units)	$ 250.00	Flat fee
Planning & Development		Zoning "By Right" & Use Subject to Special Requirements	Short Term Accommodations- Campground (more than 2 units)	$ 250.00	Flat fee
Planning & Development		Zoning "By Right" & Use Subject to Special Requirements	Short Term Accommodations - Rooming House	$ 250.00	Flat fee
Planning & Development		Zoning "By Right" & Use Subject to Special Requirements	Short Term Accommodations - Bed and Breakfast	$ 250.00	Flat fee
Planning & Development		Zoning "By Right" & Use Subject to Special Requirements	Multi Family Development (per building shell)	$ 200.00	3-10 units per building

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Department	Program	Fee Name	Fee Description	FY23 Fee	FY23 unit
Planning & Development		Zoning "By Right" & Use Subject to Special Requirements	Multi Family Development (per building shell)	$ 300.00	11-20 units per building
Planning & Development		Zoning "By Right" & Use Subject to Special Requirements	Multi Family Development (per building shell)	$ 400.00	>20 units per building
Planning & Development		Zoning "By Right" & Use Subject to Special Requirements	Steep Slope/High Elevation, Protected Ridge, Blue Ridge Parkway Overlay	$ 50.00	in addition to applicable fees based on current fee schedule
Planning & Development		Zoning "By Right" & Use Subject to Special Requirements	Beaverdam Zoning District Review	$ 50.00	In addition to applicable fees based on current fee schedule
PR & Communications		Public Records Request: Adobe PDF		No charge	
PR & Communications		Public Records Request: Certified Copies (each additional page)		$ 2.00	per page
PR & Communications		Public Records Request: Certified Copies (first page)		$ 5.00	per first page
PR & Communications		Public Records Request: Extensive Personnel Time and Use of Technology	Communications and Public Relations reserves the right (under NCGS 132-6.2b) to charge a service fee based on the actual cost incurred for extensive use of information technology resources or labor costs of personnel providing the services.	Varies	$ -
PR & Communications		Public Records Request: Flash Drive		$ 3.95	per flash drive

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Department	Program	Fee Name	Fee Description	FY23 Fee	FY23 unit
PR & Communications		Public Records Request: Hard Copies	BXW / Color	$ 0.10	per page
PR & Communications		Public Records Request: Postage		Varies	based on rates set by the United States Postal Service
Recreation Services	Enka Sports Park	Adult Soccer Field Rental - Class 1	for a nonprofit, school, or government organization	$ 40.00	per hour
Recreation Services	Enka Sports Park	Adult Soccer Field Rental - Class 2	for a private or for profit organization	$ 50.00	per hour
Recreation Services	Enka Sports Park	Facility Rental - Class 1	Fee for renting out various facilities to a nonprofit, school, or government organization	$ 25.00	per hour
Recreation Services	Enka Sports Park	Facility Rental - Class 2	Fee for renting out various facilities to a private or for profit organization	$ 35.00	per hour
Recreation Services	Enka Sports Park	Picnic Shelter	daily rental of a covered picnic area at Owen or the Sports Park	$ 75.00	per day
Recreation Services	Enka Sports Park	River Park Rental- Class 1	Fee for renting out a river park to a nonprofit, school, or government organization	$ 400.00	per day
Recreation Services	Enka Sports Park	River Park Rental- Class 2	Fee for renting out a river park to a private or for profit organization	$ 600.00	per day
Recreation Services	Enka Sports Park	Sports Park Rental - Class 1	with field use and restrooms	$ 2,500.00	per day
Recreation Services	Enka Sports Park	Sports Park Rental - Class 1	without field use	$500.00 or $100.00	per day or per hour
Recreation Services	Enka Sports Park	Sports Park Rental - Class 1	without field use and restrooms	$400.00 or $75.00	per day or per hour
Recreation Services	Enka Sports Park	Sports Park Rental - Class 2	with field use and restrooms	$ 3,500.00	per day
Recreation Services	Enka Sports Park	Sports Park Rental - Class 2	without field use	$600.00 or $120.00	per day or per hour

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Department	Program	Fee Name	Fee Description	FY23 Fee	FY23 unit
Recreation Services	Enka Sports Park	Sports Park Rental - Class 2	without field use and restrooms	$500.00 or $100.00	per day or per hour
Recreation Services	Enka Sports Park	Youth Soccer Field Rental - Class 1	for a nonprofit, school, or government organization	$ 30.00	per hour
Recreation Services	Enka Sports Park	Youth Soccer Field Rental - Class 2	for a private or for profit organization	$ 40.00	per hour
Recreation Services	Lake Julian	Alcohol Permit	allows for the consumption of alcohol in a picnic shelter that has been payed for	$ 75.00	per day
Recreation Services	Lake Julian	Annual Boat Launch	from month of purchase	$ 50.00	per year
Recreation Services	Lake Julian	Annual Fishing Permit	One year from date of purchase	$ 25.00	per year
Recreation Services	Lake Julian	Annual Sailboat Fee	allows for on site sailboat storage at Lake Julian (runs from Jan to Dec)	$ 700.00	per year
Recreation Services	Lake Julian	Boat Launch	for putting one's watercraft on the lake	$ 8.00	per day
Recreation Services	Lake Julian	Canoe/Kayak Storage	allows for on site canoe/kayak storage at Lake Julian (runs from Jan to Dec)	$ 400.00	per year
Recreation Services	Lake Julian	Daily Fishing Permit		$ 4.00	per day
Recreation Services	Lake Julian	Jon Boat 4 hours		$ 15.00	per 4 hours
Recreation Services	Lake Julian	Jon boat all day		$ 25.00	per day
Recreation Services	Lake Julian	Large Picnic Shelter	daily rental of a covered picnic area	$ 100.00	per day
Recreation Services	Lake Julian	Lifetime Fishing Permit	For people 70+ or the disabled	$ 10.00	lifetime
Recreation Services	Lake Julian	Locker	additional charge for use of a storage locker at the sailboat storage area	$ 50.00	per year
Recreation Services	Lake Julian	Paddle Boat 1 hour		$ 12.00	per hour
Recreation Services	Lake Julian	Paddle Boat 1/2 hour		$ 8.00	30 min

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Department	Program	Fee Name	Fee Description	FY23 Fee	FY23 unit
Recreation Services	Lake Julian	Senior & Veteran Annual Fishing Permit	For people 65+ and veterans	$ 10.00	per year
Recreation Services	Lake Julian	Senior & Veteran Daily Fishing Permit	For people 65+ and veterans	$ 3.00	per day
Recreation Services	Lake Julian	Small Picnic Shelter		$ 75.00	per day
Recreation Services	Lake Julian	Wetslip	additional charge for someone storing their sailboat in the water instead of on a trailer	$ 200.00	per year
Register of Deeds		Additional subsequent Instrument Index Reference, each (Assignments only)	This fee is added to a document that has additional subsequent instruments attached	$ 10.00	per Additional Subsequent Instrument
Register of Deeds		Birth Certificate Amendment	This fee is charged to customers doing certain amendments to birth certificates	$ 35.00	per Amendment
Register of Deeds		Birth/Death certificate plain copy	This fee is charged to customers getting an uncertified copy or birth/death certificate	$ 0.25	per Copy
Register of Deeds		Certified Birth Certificate	This fee is charged to customers getting a certified copy of a birth/death/marriage certificate	$ 10.00	per Certificate
Register of Deeds		Certified copies of condo plans	This fee is charged to customers for certified copies of condo plans	$ 5.00	per Copy
Register of Deeds		Certified copies of recordings; 1st page	This fee is charged to customers for the first page of a certified copy of recorded documents	$ 5.00	per 1st page
Register of Deeds		Certified copies of recordings; each additional page	This fee is charged to customers for each additional page after the first of a certified copy of recorded documents	$ 2.00	per add'l page
Register of Deeds		Certified copy of a plat	This fee is charged to customers for a certified copy of a plat	$ 5.00	per Plat
Register of Deeds		Certified Death Certificate	This fee is charged to customers getting a certified copy of a death certificate	$ 10.00	per Certificate
Register of Deeds		Certified Marriage Certificate	This fee is charged to customers for each certified copy of a marriage certificate	$ 10.00	per Certificate

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Department	Program	Fee Name	Fee Description	FY23 Fee	FY23 unit
Register of Deeds		Condo Plans	This fee is charged to customers to record condo plans	$ 21.00	per Page
Register of Deeds		Delayed Birth Certificate	This fee is charged to customers that need to have a delayed birth certificate created by the State	$ 35.00	per Delayed Birth Certificate
Register of Deeds		Department of Transportation Right of Way Plans: 1st page	This fee is charged for the recording of the 1st page of a DOT Right of Way plan	$ 21.00	per 1st page
Register of Deeds		Department of Transportation Right of Way Plans: each add'l page	This fee is charged for the recording of every page after the 1st page of a DOT Right of Way Plan	$ 5.00	per add'l page
Register of Deeds		Legitimation	This fee is charged to legitimize a birth	$ 35.00	per Legitimation
Register of Deeds		Marriage Certificate plain copy	This fee is charged to customers for each uncertified copy of a marriage certificate	$ 0.25	per Copy
Register of Deeds		Marriage License Application	This fee is charged to receive a marriage license	$ 60.00	per Application
Register of Deeds		Multiple Instruments Fee	This fee is added to any document that has multiple instruments attached as one recording	$ 10.00	per Document
Register of Deeds		Nonstandard Documents	This fee is added to any document that doesn't meet set State requirements	$ 25.00	per Nonstandard Document
Register of Deeds		Notary Certification	This fee is charged to customers to verify that a Notary is still qualified to be a Notary in Buncombe County	$ 5.00	per Certification
Register of Deeds		Notary Oath	This fee is charged to customers to administer the Notary Oath to, for them to become Notaries	$ 10.00	per Oath
Register of Deeds		Plats	This fee is charged to customers to record a plat	$ 21.00	per Page

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Department	Program	Fee Name	Fee Description	FY23 Fee	FY23 unit
Register of Deeds		Recording all real estate document (except for Deeds of Trust or Mortgages): Each additional page	This fee is charged to record any page after the first 15 pages of any document except for Deeds of Trust or Mortgages	$ 4.00	per additional page after 15
Register of Deeds		Recording all real estate document: Extra party names over the first 20 party names	This fee is charged to record every additional party name after the first 20 party names of any recorded document	$ 2.00	per Name
Register of Deeds		Recording Deeds of Trust and Mortgages: Each additional page	This fee is charged to record any page after the first 35 pages of Deeds of Trust or Mortgages	$ 4.00	per additional page after 35
Register of Deeds		Recording Deeds of Trust and Mortgages: The first 35 pages	This fee is charged to record the first 35 pages of Deeds of Trust or Mortgages	$ 64.00	Up to the first 35 pages
Register of Deeds		Recording real estate document (except for Deeds of Trust or Mortgages): First 15 Pages	This fee is charged to record the first 15 pages of any document except for Deeds of Trust or Mortgages	$ 26.00	Up to the first 15 pages
Register of Deeds		UCC recordings: 1 - 2 pages	This fee is charged to customers for the recording of UCC's that are 1 - 2 pages	$ 38.00	per Document
Register of Deeds		UCC recordings: 3 - 10 pages	This fee is charged to customers for the recording of UCC's that are 3 - 10 pages	$ 45.00	per Document
Register of Deeds		UCC recordings: over 10 pages	This fee is charged to customers for the recording of UCC's that are over 10 pages	$ 2.00	per add'l page over 10 pages
Register of Deeds		Uncertified copies of condo plans	This fee is charged to customers for uncertified copies of condo plans	$ 1.50	per Copy
Register of Deeds		Uncertified copies of plats	This fee is charged to customers for an uncertified copy of a plat	$ 1.50	per Plat
Register of Deeds		Uncertified copies of recordings	This fee is charged to customers for uncertified copies of recorded documents	$ 0.25	per Page
Sheriff's Office	Animal Services	Trap deposit	Refundable deposit for use of dog traps	$ 40.00	per unit
Sheriff's Office	Civil Process	Service Fee	This fee is charged for service of civil process originating in NC courts.	$ 30.00	per person served

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Department	Program	Fee Name	Fee Description	FY23 Fee	FY23 unit
Sheriff's Office	Civil Process	Service Fee	This fee is charged for service of civil process originating outside NC	$ 50.00	per person served
Sheriff's Office		Real Time Intelligence Monitoring		$ 60.00	per camera, per year
Solid Waste	Landfill	33-gallon bags		$ 2.00	per bag
Solid Waste	Landfill	4ft Fluorescent Light Bulbs	Up to 5 free each HHW	$ 1.00	per bulb
Solid Waste	Landfill	8ft Fluorescent Light Bulbs	Up to 5 free each HHW	$ 1.00	per bulb
Solid Waste	Landfill	All Tires on rim		$ 2.00	per tire
Solid Waste	Landfill	Bagged Leaves		$ 1.00	per bag
Solid Waste	Landfill	Co-Mingled Recycling (Blue Bag)		No charge	per bag
Solid Waste	Landfill	Computer monitors		$ 10.00	per monitor
Solid Waste	Landfill	Corrugated Cardboard		No charge	per trip
Solid Waste	Landfill	Electronic recycling (limit 5 units)		$ 0.30	per pound
Solid Waste	Landfill	Farm Animals		$ 50.00	per animal
Solid Waste	Landfill	Flammable Liquids (i.e. gas, kerosene)		$ 2.00	per gallon
Solid Waste	Landfill	Friable asbestos	$100 minimum	$ 100.00	per ton
Solid Waste	Landfill	Large farm animals (i.e. cow, horse)		$ 100.00	per animal
Solid Waste	Landfill	Less than 33-gallon bag		$ 1.00	per bag
Solid Waste	Landfill	Motor oil (5 gallon per household limit monthly),antifreeze, lead acid batteries		No charge	per trip
Solid Waste	Landfill	Mulch sale		$ 20.00	per 4 yards
Solid Waste	Landfill	Paint and Paint related items		$ 2.00	per gallon
Solid Waste	Landfill	Pesticides, herbicides, insecticides		No charge	per trip
Solid Waste	Landfill	Pick-up trucks, vans, small trailers	$10 minimum	$ 43.75	per ton
Solid Waste	Landfill	Residential Sharps		No charge	per trip

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Department	Program	Fee Name	Fee Description	FY23 Fee	FY23 unit
Solid Waste	Landfill	Scrap Metal		No charge	per trip
Solid Waste	Landfill	Special Disposal Accommodation	$100 minimum	$ 100.00	per ton
Solid Waste	Landfill	Televisions		$ 10.00	per television
Solid Waste	Landfill	Tires w/proper certification form		No charge	per trip
Solid Waste	Landfill	Tires without form		$ 2.00	per tire
Solid Waste	Landfill	Trucks, roll-offs, flat beds	$10 minimum	$ 43.75	per ton
Solid Waste	Landfill	White Goods		No charge	per trip
Solid Waste	Landfill	Wood Pallets	$10 minimum	$ 30.00	per ton
Solid Waste	Landfill	Yard waste, untreated wood, limbs	$10 minimum	$ 30.00	per ton
Solid Waste	Transfer Station	33-gallon bags		$ 2.00	per bag
Solid Waste	Transfer Station	Co-Mingled Recycling (Blue Bags)		No charge	per bag
Solid Waste	Transfer Station	Corrugated cardboard		No charge	per trip
Solid Waste	Transfer Station	Lead acid batteries		No charge	per trip
Solid Waste	Transfer Station	less than 33-gallon bag		$ 1.00	per bag
Solid Waste	Transfer Station	Pick-up trucks, vans, small trailers	$12 minimum	$ 47.75	per unit
Solid Waste	Transfer Station	Residential Sharps		No charge	per trip
Solid Waste	Transfer Station	Scrap Metal		No charge	per trip
Solid Waste	Transfer Station	Trucks, roll-offs, flat beds		$ 47.75	per ton
Solid Waste	Transfer Station	White Goods		No charge	per trip
Tax Assessment		Aerial Maps	this fee is charged when taxpayers request a copy of an aerial map	$ 10.00	per PIN#
Tax Assessment		non-Aerial Maps	this fee is charged when taxpayers request a copy of a non-aerial map	$ 5.00	per PIN#
Tax Assessment		property record card	this fee is charged when taxpayers request copies of the property record card	$ 1.00	per PIN#
Tax Assessment		reports	this fee is charged when taxpayers request reports such as Adjacency Reports	$ 1.00	per PIN#
Transportation	Mountain Mobility	Deviated Fixed Route - Single Trip		No charge	per trip

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Department	Program	Fee Name	Fee Description	FY23 Fee	FY23 unit
Transportation	Mountain Mobility	Rural General Public - Single Trip		No charge	per trip

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FY2023 Recommended Budget

Presented by

John Hudson, Budget Director

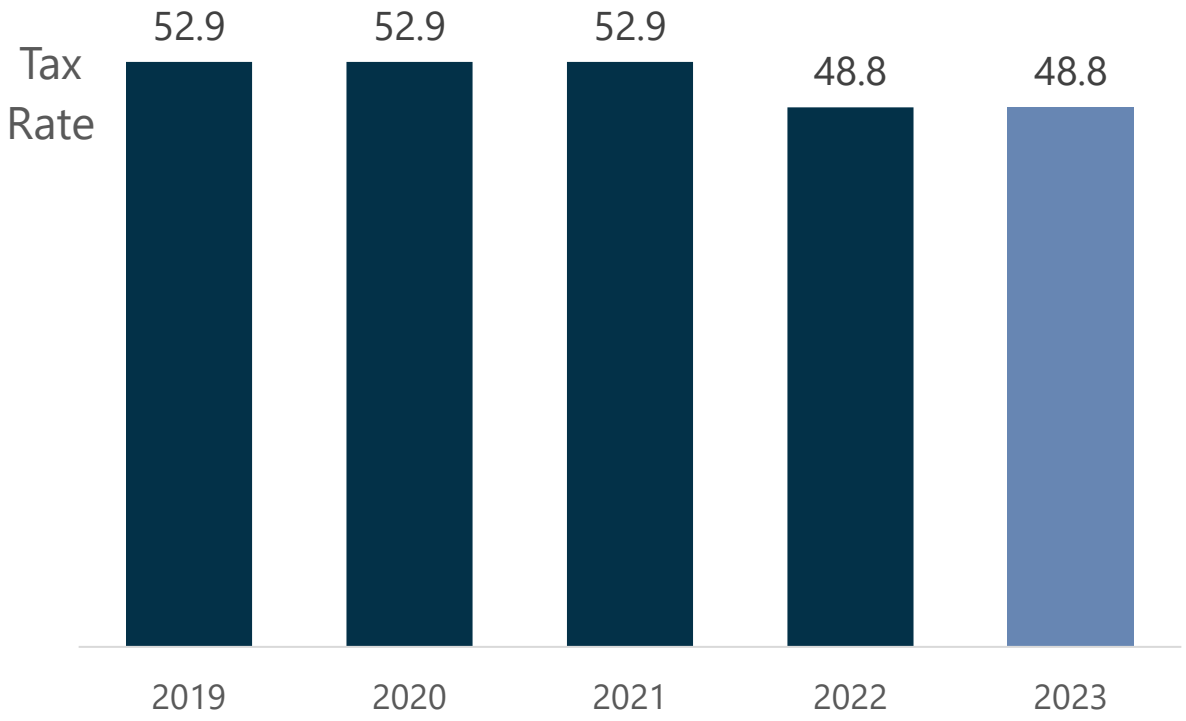
June 7, 2022

FY2023 Recommended Budget Changes since May 19th

Revenue Changes Since Recommended Budget		Change
Asheville and Woodfin contribution to Homeowner Grants	$	165,000
Additional HHS revenue for FY23	$	2,493
Reduction in Appropriated Fund Balance	$	(2,493)
Total	**$**	**165,000**

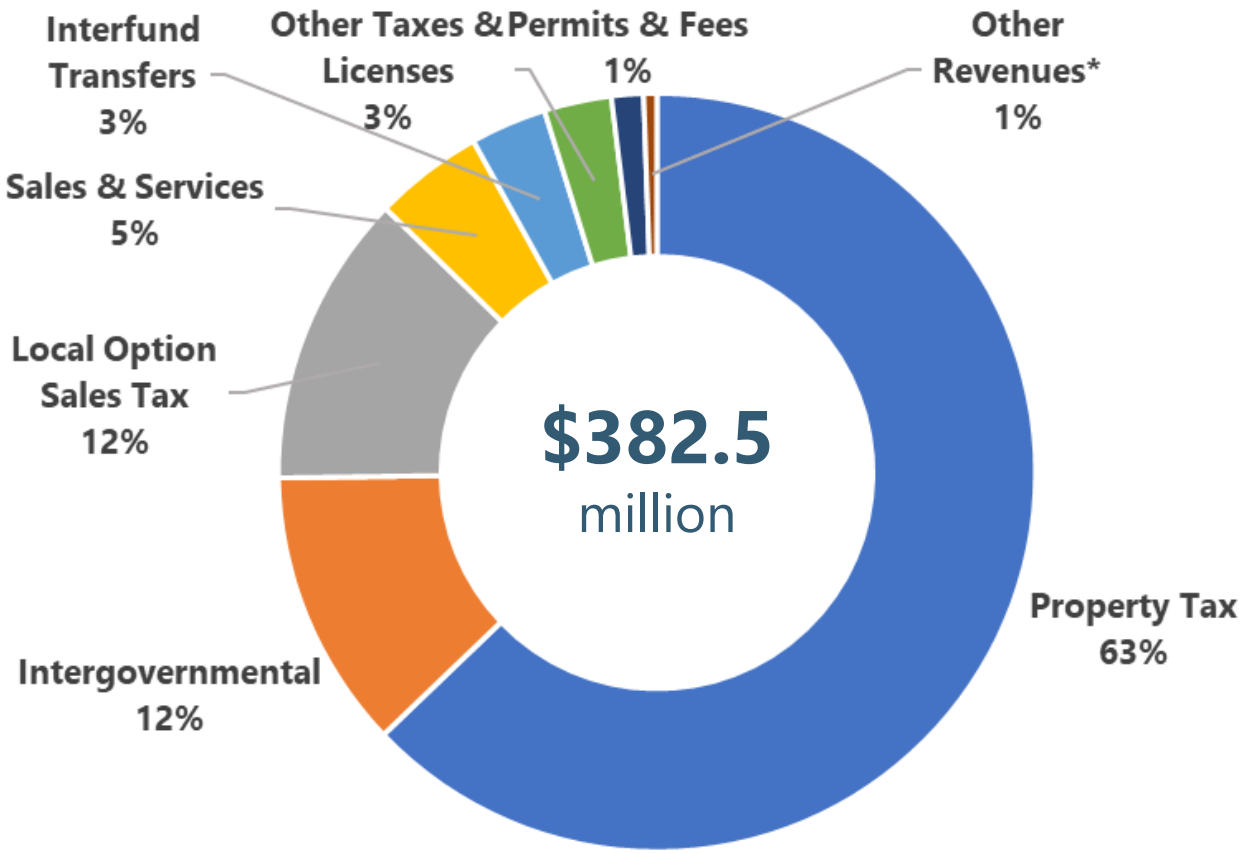
Expenditure Changes Since Last Work Session		Change
Additional budget for Homeowner Grants	$	165,000
Total	**$**	**165,000**

FY2023 Recommended General Fund Budget



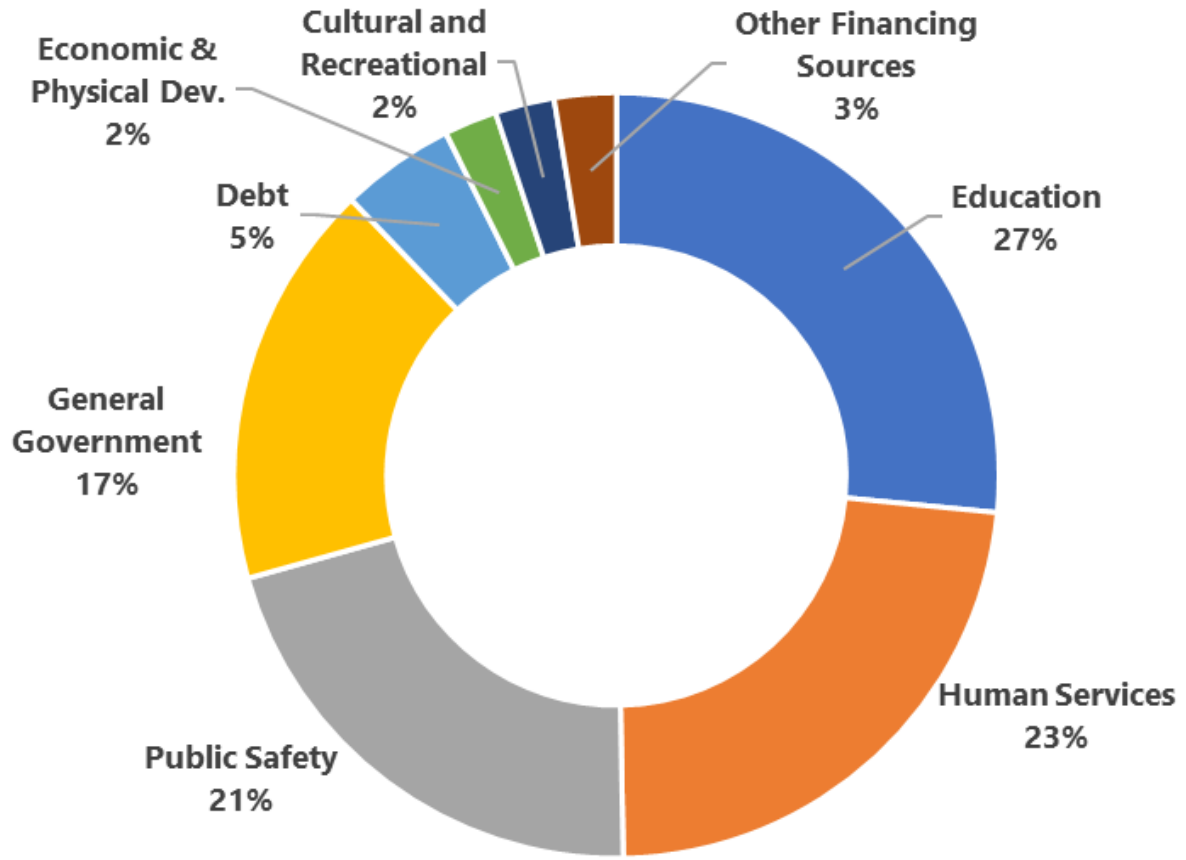
Revenue Budget by Source

Revenue Source (millions of $)	FY2023 Recommended
Property Tax	240.3
Intergovernmental	45.8
Local Option Sales Tax	47.8
Sales & Services	17.9
Interfund Transfers	12.4
Other Taxes & Licenses	11.0
Permits & Fees	5.2
Other Revenues*	2.2
Total	**382.5**
Appropriated Fund Balance	16.9
Total	**399.4**



Expenditure Budget by Function

Function (millions of $)	FY2023 Recommended
Education	109.2
Human Services	91.6
Public Safety	82.6
General Government	67.8
Debt	19.1
Economic & Physical Dev.	8.8
Cultural and Recreational	9.9
Other Financing Sources	10.3
Total	**399.4**



Education System (millions of $)	FY2023 Recommended	Increase v. FY22 Amended	FY2023 Increase (%)
AB Tech	7.7	.5	6.2%
Asheville City Schools	15.3	1.1	8.0%
Buncombe County Schools	81.9	8.7	11.9%
Total	**104.9**	**10.3**	**10.9%**

Note: FY2022 amended budget as of May 11, 2022

Education System (millions of $)	FY2022 Amended	FY2023 Recommended	FY2023 Requested	Unrestricted Revenue Rate
Buncombe County Schools	73.2	81.9	97.6	77.7

	Requested	Recommended
Existing Budget	$ 73,161,308	$ 73,161,308
Bring all locally-funded employees up to a $15 an hour minimum or give a 2.5% increase	$ 2,248,385	$ 2,248,385
Adjusts to reduce salary compression for locally-funded staff	$ 1,651,816	$ 1,651,816
Pays for salaries that had been diverted to one-time federal ESSER funding	$ 2,950,000	$ 2,950,000
Offset potential state shortfall for $15 an hour	$ 302,412	$ -
TOTAL for Salary Request	**$80,313,921**	**$ 80,011,509**
Operating Expenses - increases in utilities, fuel and insurance costs (funded at 50%)	$ 3,737,789	$ 1,868,895
Replenish Fund Balance	$ 4,931,000	$ -
Cost of Living Increases*	$ 8,085,262	$ -
GRAND TOTAL	**$97,067,972**	**$ 81,880,404**

***To be phased in over next two fiscal years (FY24 and FY25) in cooperation with Buncombe County Schools**

Department	Number of Positions
911 Operations	5
Ag & Land Resources	1
Communications & Public Engagement	3
County Manager/Economic Development	1
Diversity, Equity, and Inclusion	2
Elections	2
Emergency Services	11
Finance	1
General Services	1
Health & Human Services	6
Human Resources	4
Identification Bureau	1
Information Technology	2
Justice Resources	2
Legal & Risk	1
Library	3
Permits & Inspections	1
Planning	4
Recreation Services	2
Sheriff's Office	3
Strategic Partnerships	2
Sustainability	1
Tax Assessment	1
General Fund Total	**60**

General Fund Recommended Positions Investment Totals $4.2M

Fund	Number of Positions
Solid Waste	3
Other Funds Total	**3**

Other Funds Recommended Positions Investment Totals $220k

Department	Project	Amount	Funding Source
Emergency Services	Emergency Services Base Construction	$7,250,000	Debt
Emergency Services	Public Safety Training Center Generator	$230,000	Capital Funds
General Services	Facility Renovation & Repair - as identified by the Comprehensive Facility Assessment	$4,010,000	Debt
Library	Library Renovation and Repair	$691,654	Capital Funds
Recreation Services	Recreation Services Master Plan	$200,000	Capital Funds
Sustainability	Electric Vehicle Charging Infrastructure	$120,000	Capital Funds
Sustainability	Solar on Schools and Public Buildings	$4,000,000	Debt
	Total	**$ 16,501,654**	

Program		Amount
Early Childhood Education & Development Fund	$	3,820,348
Affordable Housing Support	$	2,311,845
Strategic Partnership Grants	$	900,000
Isaac Coleman Economic Community Investment Grants	$	500,000
Home and Community Care Block Grant Funding	$	500,000
Homeowner Assistance Program	$	300,000
Tipping Point Grants	$	100,000
Community Recreation Grants	$	100,000

Note: The full list of awardees can be found in Appendix A of the FY2023 Recommended Budget in Brief

Tax District	FY2022 Tax Rate	FY2023 Requested Tax Rate	FY2023 Recommended Tax Rate
Asheville City Schools	10.62	**12.00**	**10.62**
Asheville Special	8.36	8.36	8.36
Asheville Suburban	8.97	8.97	8.97
Barnardsville	20.00	**22.00**	**22.00**
Broad River	16.00	16.00	16.00
East Buncombe	10.69	10.69	10.69
Enka-Candler	10.50	10.50	10.50
Fairview	14.50	14.50	14.50
French Broad	17.20	17.20	17.20
Garren Creek	13.84	13.84	13.84
Jupiter	10.75	10.75	10.75

Tax District	FY 2022 Tax Rate	FY2023 Requested Tax Rate	FY2023 Recommended Tax Rate
Leicester	14.03	14.03	14.03
North Buncombe	10.77	10.77	10.77
Reems Creek	15.07	15.07	15.07
Reynolds	11.24	11.24	11.24
Riceville	14.60	14.60	14.60
Skyland	9.80	**10.30**	**9.80**
Swannanoa	14.00	14.00	14.00
Upper Hominy	16.56	16.56	16.56
West Buncombe	13.50	13.50	13.50
Woodfin	10.59	10.59	10.59

Annual Fund	Expenditures
General Fund	$ 399,377,222
Fire & Service Districts Special Revenue Fund	$ 64,064,144
Health, Employment, Property & Casualty Insurance Internal Service Fund	$ 41,075,693
Occupancy Tax Special Revenue Fund	$ 46,000,000
Solid Waste Enterprise Fund	$ 13,280,413
Mountain Mobility Special Revenue Fund	$ 4,817,803
School Fines & Forfeitures Fund	$ 2,000,000
911 Special Revenue Fund	$ 1,288,426
WNC Regional Air Quality Agency Fund	$ 1,090,272
PDF Woodfin Special Revenue Fund	$ 813,450
Representative Payee Fund	$ 600,000
Inmate Commissary & Welfare Fund	$ 445,965
ROD Trust Fund	$ 400,000
Forfeitures Fund	$ 230,000
Tax Reappraisal Fund	$ 531,913
ROD Automation Special Revenue Fund	$ 148,646
Annual Funds Total	**$ 576,163,947**

The following materials are available for review with the June 7th agenda at www.BuncombeCounty.org/Commissioners:

- FY2023 Recommended Budget in Brief, which includes:
  - County Manager's message
  - Recommended Capital Improvement Plan (CIP)
  - Recommended community funding awards
- Interactive Budget Explorer
- FY2023 Fee Schedule

- Conduct public hearing
- Address any needed changes
- Budget Adoption

Buncombe County Board of Commissioners

Request for Board Action

Meeting Date: 6/7/2022

Old Business

Department: Finance **Presenter(s): Don Warn**

Contact(s): Don Warn/Michael Frue

Subject: Resolution Setting Special Bond Referendum

Brief Summary: The County intends pursue a referendum to issue General Obligation bonds for (1) acquisition and improvement of land or interests therein for conservation and protection of natural resources and preservation of farmland, including but not limited to, the development of greenways and trails for recreation purposes; and (2) to pay the capital costs of housing for the benefit of persons of low or moderate income, including construction of related infrastructure improvements and the acquisition of related land and rights-of-way in the amounts of $30 million and $40 million respectively.

For the issuance of General Obligation bonds, it is required to approve a resolution setting a special bond referendum after the bond orders have been adopted by the Board of Commissioners.

Recommended Motion & Requested Action: Approve the resolutions as presented.

County Manager's comments and Recommendation: Approve the resolution as presented.

RESOLUTION# 22-06-07

EXTRACTS FROM MINUTES OF BOARD OF COMMISSIONERS

* * *

A regular meeting of the Board of Commissioners (the "*Board*") of the County of Buncombe, North Carolina was duly held on June 7, 2022 at 5:00 p.m. the Commission Chambers, 200 College Street, Room 326, Asheville, North Carolina. Chairman Brownie Newman presiding.

The following members were present: Newman, Pressley, Wells, Beach-Ferrara, Whitesides, Edwards

The following members were absent: Sloan

* * * * * *
* * *.

Commissioner Newman introduced the following resolution, a summary of which had been provided to each Commissioner, a copy of which was available with the Clerk to the Board of Commissioners and which was read by title:

RESOLUTION SETTING A SPECIAL BOND REFERENDUM AND DIRECTING THE PUBLICATION OF NOTICE OF A SPECIAL BOND REFERENDUM AND NOTIFICATION OF THE BUNCOMBE COUNTY BOARD OF ELECTIONS

WHEREAS, the Board of the County of Buncombe, North Carolina has adopted the following bond orders and such bond orders should be submitted to the voters of the County of Buncombe, North Carolina for their approval or disapproval in order to comply with the constitution and laws of North Carolina:

"BOND ORDER AUTHORIZING THE ISSUANCE OF $30,000,000 GENERAL OBLIGATION OPEN SPACE BONDS OF THE COUNTY OF BUNCOMBE, NORTH CAROLINA;" and

"BOND ORDER AUTHORIZING THE ISSUANCE OF $40,000,000 GENERAL OBLIGATION HOUSING BONDS OF THE COUNTY OF BUNCOMBE, NORTH CAROLINA;"

NOW, THEREFORE, be it resolved by the Board of Commissioners (the "*Board*") of the County of Buncombe, North Carolina, as follows:

(1) For the purpose of determining the question whether the qualified voters of the County of Buncombe, North Carolina shall approve or disapprove (a) the indebtedness to be incurred by the issuance of the General Obligation Open Space Bonds of the County authorized by said bond order, which indebtedness shall be secured by a pledge of the County's full faith and credit and (b) the levy of a tax for the payment thereof, said bond order shall be submitted to the qualified voters of said County at a special bond referendum to be held in said County on November 8, 2022.

(2) For the purpose of determining the question whether the qualified voters of the County of Buncombe, North Carolina shall approve or disapprove (a) the indebtedness to be incurred by the issuance of the General Obligation Housing Bonds of the County authorized by said bond order, which indebtedness shall be secured by a pledge of the County's full faith and credit and (b) the levy of a tax for the payment thereof, said bond order shall be submitted to the qualified voters of said County at a special bond referendum to be held in said County on November 8, 2022.

(3) The Clerk to the Board of Commissioners is hereby authorized and directed to publish a notice of said referendum which shall be in substantially the form entitled **"COUNTY OF BUNCOMBE, NORTH CAROLINA NOTICE OF SPECIAL BOND REFERENDUM,"** attached hereto. Said notice of referendum shall be published at least twice. The first publication shall be not less than 14 days and the second publication shall be not less than 7 days before the last day on which voters may register for the special bond referendum.

(4) The Buncombe County Board of Elections is hereby requested to print and distribute the necessary ballots and to provide the equipment for the holding of said referendum and to conduct and to supervise said referendum.

(5) The ballots to be used at said referendum will indicate that it is being held on behalf of the County of Buncombe, North Carolina and will contain the following words:

> "*SHALL* the order authorizing $30,000,000 of bonds to pay the capital costs of acquisition and improvement of land or interests therein for conservation and protection of natural resources and preservation of farmland, including but not limited to, the development of greenways and trails for recreation purposes, and providing that additional taxes may be levied in an amount sufficient to pay the principal of and interest on the bonds be approved?";
>
> with squares labeled **"YES"** and **"NO"** beneath or beside such words in which squares the voter may record his or her choice on the question presented; and
>
> "*SHALL* the order authorizing $40,000,000 of bonds to pay the capital costs of housing for the benefit of persons of low or moderate income, including construction of related infrastructure improvements and the acquisition of related land and rights-of-way, and providing that additional taxes may be levied in an amount sufficient to pay the principal of and interest on the bonds be approved?";
>
> with squares labeled **"YES"** and **"NO"** beneath or beside such words in which squares the voter may record his or her choice on the question presented;

(6) The Clerk to the Board of Commissioners shall mail or deliver a certified copy of this resolution to the Buncombe County Board of Elections within three days after this resolution is adopted.

BE IT FURTHER RESOLVED that this Resolution shall become effective on the date of its adoption.

PASSED, ADOPTED AND APPROVED this 7th day of June, 2022.

ATTEST

Lamar Joyner, Clerk

BOARD OF COMMISSIONERS FOR THE COUNTY OF BUNCOMBE

By: _____
Brownie Newman, Chairman

APPROVED AS TO FORM

County Attorney

STATE OF NORTH CAROLINA)
) ss:
COUNTY OF BUNCOMBE)

I, LAMAR JOYNER, the Clerk to the Board of Commissioners of the County of Buncombe, North Carolina, ***DO HEREBY CERTIFY*** that the foregoing is a true and exact copy of a resolution entitled "**RESOLUTION SETTING A SPECIAL BOND REFERENDUM AND DIRECTING THE PUBLICATION OF NOTICE OF A SPECIAL BOND REFERENDUM AND NOTIFICATION OF THE BUNCOMBE COUNTY BOARD OF ELECTIONS**" adopted by the Board of Commissioners of the County of Buncombe, North Carolina, at a meeting held on the 7th day of June, 2022, as recorded in the minutes of the Board of Commissioners of the County of Buncombe, North Carolina.

WITNESS my hand and the seal of the County of Buncombe, North Carolina, this the 7th day of June, 2022.

(SEAL)

Lamar Joyner
Clerk to the Board of Commissioners
County of Buncombe, North Carolina

COUNTY OF BUNCOMBE, NORTH CAROLINA
NOTICE OF SPECIAL BOND REFERENDUM

NOTICE IS HEREBY GIVEN of intention of the undersigned to call for a referendum on November 8, 2022, to approve the issuance of bonds of the County of Buncombe, North Carolina which shall be for the following purposes and in the following maximum amount.

> $30,000,000 of bonds to pay the capital costs of acquisition and improvement of land or interests therein for conservation and protection of natural resources and preservation of farmland, including but not limited to, the development of greenways and trails for recreation purposes; and
>
> $40,000,000 of bonds to pay the capital costs of housing for the benefit of persons of low or moderate income, including construction of related infrastructure improvements and the acquisition of related land and rights-of-way.

Taxes will be levied for the payment of the bonds. At said referendum the questions will be stated whether the order authorizing bonds for each of the purposes stated above shall be approved. The last day for registration for the referendum is October 14, 2022.

COUNTY OF BUNCOMBE, NORTH CAROLINA

By: /s/ Lamar Joyner
Clerk to the Board of Commissioners
County of Buncombe, North Carolina

Publish: [September 29, 2022 and October 6, 2022]

Buncombe County Board of Commissioners

Request for Board Action

Meeting Date: 6/7/2022

Old Business

Department: Finance **Presenter(s): Don Warn**

Contact(s): Don Warn

Subject: Approving Resolution for the Issuance of the 2022 Limited Obligation Bonds (LOBs) for County and Public School Capital Projects

Brief Summary: The County intends to issue private placement bank financing in the form of LOBs in an approximate amount of $155 million with a 15-year final maturity. The new debt will fund approximately $25 million in countywide capital projects, $45 million of public school capital projects, $85 million in refinancing of the 2014A Limited Obligation Bonds and associated issuance costs.

A public hearing was held on May 3, 2022, to receive input from the public before the initial resolution was approved by the Board.

The approving resolution approves the financing of the projects. It also designates the Chairman of the Board, County Manager and the Finance Director as the County's representatives to act on behalf of the County in connection with the financing transaction.

Recommended Motion & Requested Action: Approve resolution as presented.

County Manager's comments and Recommendation: Approve resolution as requested.

EXTRACTS FROM MINUTES OF THE BOARD

A regular meeting of the Board of Commissioners of the County of Buncombe, North Carolina, was duly held on June 7, 2022 at 5:00 p.m. in the Commission Chambers, 200 College Street, Suite 326, Asheville, North Carolina. Chairman Brownie Newman presiding.

The following members were present: Newman, Pressley, Wells, Beach-Ferrara, Whitesides, Edwards

The following members were absent: Sloan

* * * * *

Commissioner Edwards moved that the following resolution, copies of which having been made available to the Board, be adopted:

RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE COUNTY OF BUNCOMBE, NORTH CAROLINA, APPROVING AN AMENDMENT TO AN INSTALLMENT FINANCING AGREEMENT AND THE DELIVERY THEREOF AND PROVIDING FOR CERTAIN OTHER RELATED MATTERS

WHEREAS, the County of Buncombe, North Carolina (the "*County*") is a validly existing political subdivision of the State of North Carolina (the "*State*"), existing as such under and by virtue of the Constitution, statutes and laws of the State;

WHEREAS, the County has the power, pursuant to the General Statutes of North Carolina to (1) purchase real and personal property, (2) enter into installment financing contracts in order to finance the purchase of real and personal property used, or to be used, for public purposes, and (3) finance the construction of fixtures or improvements on real property by contracts that create in the fixtures or improvements and in the real property on which such fixtures or improvements are located a security interest to secure repayment of moneys advanced or made available for such construction;

***WHEREAS*,** the County and the Buncombe Financing Corporation (the "*Corporation*") have previously entered into the an Installment Financing Contract dated as of December 1, 2010 (the "*2010 Contract*"), as amended by Amendment Number One to the 2010 Contract dated as of July 1, 2012 (the "*First Amendment*"), Amendment Number Two to the 2010 Contract dated as of February 15, 2014 (the "*Second Amendment*"), Amendment Number Three to the 2010 Contract, dated as of April 1, 2020 (the "*Third Amendment*") and Amendment Number Four to the 2010 Contract, dated as of October 1, 2020 (the "*Fourth Amendment*," and together with the 2010 Contract, the First Amendment, the Second Amendment, the Third Amendment, the Fourth Amendment and the Fifth Amendment, as defined herein, the "*Contract*") for the purposes outlined therein;

WHEREAS*,* the Corporation has previously executed and delivered (1)(a) Limited Obligation Bonds (County of Buncombe, North Carolina), Series 2010A, Evidencing Proportionate Undivided Interests in Rights to Receive Certain Revenues under the Contract in the aggregate principal amount of $31,500,000, (b) Taxable Limited Obligation Bonds (County of Buncombe, North Carolina Build America Bonds), Series 2010B, Evidencing Proportionate Undivided Interests in Rights to Receive Certain Revenues under the Contract in the aggregate principal amount of $20,420,000, and (c) Taxable Limited Obligation Bonds (County of Buncombe, North Carolina Qualified Zone Academy Bonds), Series 2010C, Evidencing Proportionate Undivided Interests in Rights to Receive Certain Revenues under the Contract in the aggregate principal amount of $3,800,000, all under an Indenture of Trust dated as of December 1, 2010 (the "*2010 Indenture*") between the Corporation and U.S. Bank National Association, the successor to which is Regions Bank (the "*Trustee*"), as trustee, (2) Limited Obligation Bonds (County of Buncombe, North Carolina), Series 2012A, Evidencing Proportionate Undivided Interests in Rights to Receive Certain Revenues Pursuant To the Contract (as amended) in the aggregate principal amount of $75,365,000, under Supplemental Indenture Number 1 dated as of July 1, 2012 (the "*First Supplement*") to the 2010 Indenture, (3)(a) Limited Obligation Bonds, Series 2014A, Evidencing Proportionate Undivided Interests in Rights to Receive Certain Revenues Pursuant To the Contract (as amended) in the aggregate principal amount of $151,590,000 and (b) Taxable Limited Obligation Bonds, Series 2014B, Evidencing Proportionate Undivided Interests in Rights to Receive Certain Revenues Pursuant To the Contract (as amended) in the aggregate principal amount of $28,725,000, both under Supplemental Indenture Number 2 dated as of February 15, 2014 (the "*Second Supplement*") to the 2010 Indenture, (4)(a) Limited Obligation Bonds, Series 2020A, Evidencing Proportionate Undivided Interests in Rights to Receive Certain Revenues Pursuant To the Contract (as amended) in the aggregate principal amount of $56,495,000 and (b) Taxable Limited Obligation Bonds, Series 2020B, Evidencing Proportionate Undivided Interests in Rights to Receive Certain Revenues Pursuant To the Contract (as amended), in the aggregate principal amount of $32,235,000, respectively, both under Supplemental Indenture Number 3, dated as of April 1, 2020 (the

"*Third Supplement*") to the 2010 Indenture and (5) Limited Obligation Bond, Series 2020C, evidencing proportionate undivided interests in rights to receive certain Revenues pursuant to the Contract (as amended), in the aggregate principal amount of $10,096,000, under Supplemental Indenture Number 4 dated as of October 1, 2020 (the "*Fourth Supplement*") to the 2010 Indenture;

WHEREAS, to secure its obligations under the 2010 Contract, as amended, the County executed and delivered a deed of trust granting a security interest in the County Courthouse (as defined in the 2010 Contract), including the site on which it is located, a Notice of Extension (as defined in the First Amendment) granting a security interest in the Courts Building (as defined in the First Amendment), including the site on which it is located and a Second Notice of Extension (as defined in the Second Amendment) granting a security interest in the Allied Health Building and Asheville Middle School (as each are defined in the Second Amendment)***;***

WHEREAS*,* the County hereby determines that it would be in the best interest of the County to enter into Amendment Number Five to the 2010 Contract (the *"Fifth Amendment*") between the County and the Corporation in order to pay (1) the capital costs of the acquisition, construction and equipping of improvements to (a) public school facilities located in the County, including, but not limited to (i) classroom replacement at Asheville High School, (ii) installation of building code, security and K3 class size reduction at Haw Creek Elementary School, (iii) re-roofing of Avery Creek Elementary School, Candler Elementary School and Enka Middle School, (iv) replacement of the track and stadium light upgrades at North Buncombe High School, and (v) energy management and HVAC systems upgrades and (b) County facilities, including, but not limited to (i) the expansion of a solid waste landfill cell, (ii) solar panel installation and (iii) fleet and general services complex upgrades (collectively, the "*2022 Project*") and (2) the refinancing of certain of the County's prior installment financing obligations (the "*Prior Obligations*");

WHEREAS*,* the Corporation will issue its Limited Obligation Bond (County of Buncombe, North Carolina), Series 2022A (the "*2022A Bond*") and Taxable Limited Obligation Bond (County of Buncombe, North Carolina), Series 2022B (the "*2022B Bond*" and together with the 2022A Bond, the "*2022 Bonds*") in an aggregate principal amount not to exceed $155,000,000, evidencing proportionate undivided interests in rights to receive certain Revenues (as defined in the 2010 Contract) pursuant to the Contract, in order to finance the 2022 Project and to refinance all or a portion of its installment financing obligations with respect to the Second Amendment;

WHEREAS, in connection with the sale of the 2022 Bonds by the Corporation to Truist Bank (the "*Purchaser*"), the Corporation, the County and the Purchaser will enter into a Bond Purchase Agreement to be dated as the date of delivery thereof (the "*Bond Purchase Agreement*");

WHEREAS, pursuant to the terms and conditions of the Fifth Supplement (as defined below) and the Forward Purchase Agreement (as defined below), the County also desires to authorize the execution and delivery and sale to the Purchaser of a tax-exempt limited obligation bond in the principal amount equal to the outstanding principal amount of the 2022B Bond at the time of execution and delivery thereof (the *"2024 Bond"*) for the purpose of refunding the 2022B Bond;

WHEREAS, the County has filed with the LGC an application for the approval and private sale without advertisement of the 2022 Bonds and the 2024 Bond in accordance with Section 159-85 of the General Statutes of North Carolina, as amended;

WHEREAS, there have been described to the Board the forms of the following documents (collectively, the "*Instruments*"), which the Board proposes to approve, enter into and deliver, as applicable, to effectuate the proposed installment financing:

(1) the Fifth Amendment;

(2) a Supplemental Indenture, Number 5 dated as of June 1, 2022 (the "*Fifth Supplement*") between the Corporation and Regions Bank, as trustee, supplementing the 2010 Indenture;

(3) the Bond Purchase Agreement;

(4) an Escrow Agreement dated as of June 1, 2022 (the "*Escrow Agreement*") between the County and Regions Bank, as escrow agent; and

(5) the Forward Purchase Agreement to be dated on or about June 22, 2022 (the "*Forward Purchase Agreement*") among the Corporation, the County and the Purchaser related to the sale of the 2024 Bond.

WHEREAS, in the initial resolution adopted by the Board on May 3, 2022 and the notice of public hearing published in the Asheville Citizen Times on April 22, 2022, the documentation mistakenly referenced the Fourth Amendment and the Fourth Supplement instead of the Fifth Amendment and Fifth Supplement, respectively;

WHEREAS, the Board conducted a public hearing on May 3, 2022 to receive public comment on the proposed Fifth Amendment and the projects to be financed and refinanced thereby and approval of the LGC with respect to entering into the Fifth Amendment must be received;

WHEREAS, the County has filed an application to the LGC for approval of the Fifth Amendment;

***NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE COUNTY OF BUNCOMBE, NORTH CAROLINA, AS FOLLOWS*:**

Section 1. ***Ratification of Instruments and Clarification of Prior Approvals***. All actions of the County, the Chairman of the Board (the "*Chairman*"), the Clerk to the Board (the "*Clerk*"), the County Manager, the Finance Director of the County, the Senior Staff Attorney and their respective designees, whether previously or hereinafter taken, in effectuating the proposed financing and refinancing are hereby approved, ratified and authorized pursuant to and in accordance with the transactions contemplated by the Instruments. All approvals that inadvertently referenced the Fourth Supplement and the Fourth Amendment should hereafter be read to reference the Fifth Supplement and the Fifth Amendment, respectively.

Section 2. ***Authorization to Execute the Fifth Amendment***. The County hereby approves the financing of the 2022 Project and the refinancing of all or a portion of its obligations with respect to the Second Amendment in accordance with the terms of the Fifth Amendment, which will be a valid, legal and binding obligation of the County in accordance with its terms. The form and content of the Fifth Amendment are hereby in all respects authorized, approved and confirmed, and the Chairman, the Clerk, the County Manager and the Finance Director of the County and their respective designees (the "*Authorized Officers*") are hereby authorized, empowered and directed, individually and collectively, to execute and deliver the Fifth Amendment, including necessary counterparts, in substantially the form and content presented to the Board, but with such changes, modifications, additions or deletions therein as they deem necessary, desirable or appropriate, their execution thereof to constitute conclusive evidence of the

County's approval of any and all changes, modifications, additions or deletions therein from the form and content of the Fifth Amendment presented to the Board. From and after the execution and delivery of the Fifth Amendment, the Authorized Officers are hereby authorized, empowered and directed, individually and collectively, to do all such acts and things and to execute all such documents as may be necessary to carry out and comply with the provisions of the Fifth Amendment as executed.

Section 3. ***Approval, Authorization of Escrow Agreement***. The County approves the form and content of the Escrow Agreement, and the Escrow Agreement is in all respects authorized, approved and confirmed. The Authorized Officers are hereby authorized, empowered and directed, individually and collectively, to execute and deliver the Escrow Agreement, including necessary counterparts, in substantially the form and content presented to the Board, but with such changes, modifications, additions or deletions therein as they deem necessary, desirable or appropriate. Execution by the Authorized Officers constitutes conclusive evidence of the County's approval of any and all such changes, modifications, additions or deletions therein from the form and content of the Escrow Agreement presented to the Board, and from and after the execution and delivery of the Escrow Agreement, the Authorized Officers are hereby authorized, empowered and directed, individually and collectively, to do all such acts and things and to execute all such documents as may be necessary to carry out and comply with the provisions of the Escrow Agreement as executed.

Section 4. ***Authorization to Execute the Bond Purchase Agreement***. The County approves the form and content of the Bond Purchase Agreement and the sale of the 2022 Bonds to the Purchaser as contemplated thereby, and the Bond Purchase Agreement is in all respects authorized, approved and confirmed. The Authorized Officers are hereby authorized, empowered and directed to execute and deliver the Bond Purchase Agreement, including necessary counterparts, in substantially the form and content presented to the Board, but with such changes, modifications, additions or deletions therein as they deem necessary, desirable or appropriate. Execution by the Authorized Officers constitutes conclusive evidence of the County's approval of any and all such changes, modifications, additions or deletions therein from the form and content of the Bond Purchase Agreement presented to the Board, and from and after the execution and delivery of the Bond Purchase Agreement, the Authorized Officers are hereby authorized, empowered and directed to do all such acts and things and to execute all such documents as may be necessary to carry out and comply with the provisions of the Bond Purchase Agreement as executed.

Section 5. ***Authorization to Execute the Forward Purchase Agreement***. The County approves the form and content of the Forward Purchase Agreement and the sale of the 2024 Bond to the Purchaser as contemplated thereby, and the Forward Purchase Agreement is in all respects authorized, approved and confirmed. The Authorized Officers are hereby authorized, empowered and directed to execute and deliver the Forward Purchase Agreement, including necessary counterparts, in substantially the form and content presented to the Board, but with such changes, modifications, additions or deletions therein as they deem necessary, desirable or appropriate. Execution by the Authorized Officers constitutes conclusive evidence of the County's approval of any and all such changes, modifications, additions or deletions therein from the form and content of the Forward Purchase Agreement presented to the Board, and from and after the execution and delivery of the Forward Purchase Agreement, the Authorized Officers are hereby authorized, empowered and directed to do all such acts and things and to execute all such documents as may be necessary to carry out and comply with the provisions of the Forward Purchase Agreement as executed.

Section 6. ***County Representative***. The Authorized Officers, individually and collectively, are each hereby designated as the County's representative to act on behalf of the County in connection with the transactions contemplated by the Instruments, and the Authorized Officers are authorized to proceed with the financing of the 2022 Project and the refinancing of all or a portion of its obligations with respect to the 2010 Contract, the First Amendment, the Second Amendment, the Third Amendment and the Fourth

Amendment in accordance with the Instruments and to seek opinions as a matter of law from the Senior Staff Attorney, which the Senior Staff Attorney is authorized to furnish on behalf of the County, and opinions of law from such other attorneys for all documents contemplated hereby as required by law. The County's representative and/or designee or designees are in all respects authorized on behalf of the County to supply all information pertaining to the County for use in the transactions contemplated by the Instruments. The County's representatives or their respective designees are hereby authorized, empowered and directed, individually and collectively, to do any and all other acts and to execute any and all other documents, which they, in their discretion, deem necessary and appropriate to consummate the transactions contemplated by the Instruments or as they deem necessary or appropriate to implement and carry out the intent and purposes of this Resolution.

Section 7. ***Severability***. If any section, phrase or provision of this Resolution is for any reason declared to be invalid, such declaration will not affect the validity of the remainder of the sections, phrases or provisions of this Resolution.

Section 8. ***Repealer***. All motions, orders, resolutions and parts thereof, in conflict herewith are hereby repealed.

Section 9. ***Effective Date***. This Resolution is effective on the date of its adoption.

STATE OF NORTH CAROLINA)
) ss:
COUNTY OF BUNCOMBE)

I, *Lamar Joyner,* Clerk to the Board of Commissioners of the County of Buncombe, North Carolina ***DO HEREBY CERTIFY*** that the foregoing is a true and exact copy of a resolution entitled "**RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE COUNTY OF BUNCOMBE, NORTH CAROLINA, APPROVING AN AMENDMENT TO AN INSTALLMENT FINANCING AGREEMENT AND THE DELIVERY THEREOF AND PROVIDING FOR CERTAIN OTHER RELATED MATTERS**" adopted by the Board of Commissioners of the County of Buncombe, North Carolina, at a meeting held on June 7, 2022.

WITNESS my hand and the corporate seal of the County of Buncombe, North Carolina, this the 7th day of June, 2022.

Lamar Joyner
Clerk to the Board
County of Buncombe, North Carolina

Buncombe County Board of Commissioners

Request for Board Action

Meeting Date: 6/7/2022

New Business

Department: Finance **Presenter(s):** Don Warn

Contact(s): Don Warn

Subject: CliftonLarsonAllen LLP (CLA) Fiscal Year 2022 Audit Contract and Engagement Letter

Brief Summary: CLA has provided the County with an engagement letter and audit contract for the upcoming fiscal audit. The engagement letter outlines the audit services to be provided, audit objectives, auditor responsibilities and management responsibilities. The contract for the engagement specifies an audit report due date of October 31, 2022, and cost of the audit of the financial statements and single audit is $144,000. There will also be fees for audit procedures that are outside the normal scope of services related to the implementation of Statement of Auditing Standard 134, American Rescue Plan Act testing, implementation of GASB 87–Leases and excess pandemic related major program testing. The total contract price will be in the range of $162,700 and $190,200. The Audit Committee for the County has reviewed both items and recommends approval by the Board of County Commissioners. This is the fifth and final year of the contract.

Recommended Motion & Requested Action: Approve the contract and authorize the Chair to sign the contract and engagement letter.

County Manager's comments and Recommendation: Approve as requested.

LGC-205 **CONTRACT TO AUDIT ACCOUNTS** Rev. 11/2021

The | Governing Board: Board of County Commissioners

of | Primary Government Unit: Buncombe County

and | Discretely Presented Component Unit (DPCU) (if applicable):

Primary Government Unit, together with DPCU (if applicable), hereinafter referred to as Governmental Unit(s)

and | Auditor Name: CliftonLarsonAllen LLP

Auditor Address: 227 West Trade Street 8th Floor Charlotte, NC 28202

Hereinafter referred to as Auditor

for

Fiscal Year Ending	Audit Report Due Date
06/30/22	10/31/22

Must be within four months of FYE

hereby agree as follows:

1. The Auditor shall audit all statements and disclosures required by U.S. generally accepted auditing standards (GAAS) and additional required legal statements and disclosures of all funds and/or divisions of the Governmental Unit(s). The non-major combining, and individual fund statements and schedules shall be subjected to the auditing procedures applied in the audit of the basic financial statements and an opinion shall be rendered in relation to (as applicable) the governmental activities, the business- type activities, the aggregate DPCUs, each major governmental and enterprise fund, and the aggregate remaining fund information (non-major government and enterprise funds, the internal service fund type, and the fiduciary fund types). The basic financial statements shall include budgetary comparison information in a budgetary comparison statement, rather than as RSI, for the General Fund and any annually budgeted Special Revenue funds.

2. At a minimum, the Auditor shall conduct the audit and render the report in accordance with GAAS. The Auditor shall perform the audit in accordance with *Government Auditing Standards* if the Governmental Unit expended $100,000 or more in combined Federal and State financial assistance during the reporting period. The auditor shall perform a Single Audit if required by Title 2 US Code of Federal Regulations Part 200 *Uniform Administration Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance) or the State Single Audit Implementation Act. This audit and all associated audit documentation may be subject to review by Federal and State agencies in accordance with Federal and State laws, including the staffs of the Office of State Auditor (OSA) and the Local Government Commission (LGC). If the audit requires a federal single audit in accordance with the Uniform Guidance (§200.501), it is recommended that the Auditor and Governmental Unit(s) jointly agree, in advance of the execution of this contract, which party is responsible for submission of the audit and the accompanying data collection form to the Federal Audit Clearinghouse as required under the Uniform Guidance (§200.512).

If the audit and Auditor communication are found in this review to be substandard, the results of the review may be forwarded to the North Carolina State Board of CPA Examiners (NC State Board).

3. If an entity is determined to be a component of another government as defined by the group audit standards, the entity's auditor shall make a good faith effort to comply in a timely manner with the requests of the group auditor in accordance with AU-6 §600.41 - §600.42.

4. This contract contemplates an unmodified opinion being rendered. If during the process of conducting the audit, the Auditor determines that it will not be possible to render an unmodified opinion on the financial statements of the unit, the Auditor shall contact the LGC Staff to discuss the circumstances leading to that conclusion as soon as is practical and before the final report is issued. The audit shall include such tests of the accounting records and such other auditing procedures as are considered by the Auditor to be necessary in the circumstances. Any limitations or restrictions in scope which would lead to a qualification should be fully explained in an attachment to this contract.

5. If this audit engagement is subject to the standards for audit as defined in *Government Auditing Standards*, 2018 revision, issued by the Comptroller General of the United States, then by accepting this engagement, the Auditor warrants that he/she has met the requirements for a peer review and continuing education as specified in *Government Auditing Standards*. The Auditor agrees to provide a copy of the most recent peer review report to the Governmental Unit(s) and the Secretary of the LGC prior to the execution of an audit contract. Subsequent submissions of the report are required only upon report expiration or upon auditor's receipt of an updated peer review report. If the audit firm received a peer review rating other than pass, the Auditor shall not contract with the Governmental Unit(s) without first contacting the Secretary of the LGC for a peer review analysis that may result in additional contractual requirements.

If the audit engagement is not subject to *Government Accounting Standards* or if financial statements are not prepared in accordance with U.S. generally accepted accounting principles (GAAP) and fail to include all disclosures required by GAAP, the Auditor shall provide an explanation as to why in an attachment to this contract or in an amendment.

6. It is agreed that time is of the essence in this contract. All audits are to be performed and the report of audit submitted to LGC Staff within four months of fiscal year end. If it becomes necessary to amend the audit fee or the date that the audit report will be submitted to the LGC, an amended contract along with a written explanation of the change shall be submitted to the Secretary of the LGC for approval.

7. It is agreed that GAAS include a review of the Governmental Unit's (Units') systems of internal control and accounting as same relate to accountability of funds and adherence to budget and law requirements applicable thereto; that the Auditor shall make a written report, which may or may not be a part of the written report of audit, to the Governing Board setting forth his/her findings, together with his recommendations for improvement. That written report shall include all matters defined as "significant deficiencies and material weaknesses" in AU-C 265 of the *AICPA Professional Standards (Clarified)*. The Auditor shall file a copy of that report with the Secretary of the LGC.

8. All local government and public authority contracts for audit or audit-related work require the approval of the Secretary of the LGC. This includes annual or special audits, agreed upon procedures related to internal controls, bookkeeping or other assistance necessary to prepare the Governmental Unit's (Units') records for audit, financial statement preparation, any finance-related investigations, or any other audit- related work in the State of North Carolina. Approval is not required on contracts and invoices for system improvements and similar services of a non-auditing nature.

9. Invoices for services rendered under these contracts shall not be paid by the Governmental Unit(s) until the invoice has been approved by the Secretary of the LGC. (This also includes any progress billings.)[G.S. 159-34 and 115C-447] All invoices for Audit work shall be submitted in PDF format to the Secretary of the LGC for approval. The invoice marked 'approved 'with approval date shall be returned to

the Auditor to present to the Governmental Unit(s) for payment. This paragraph is not applicable to contracts for audits of hospitals.

10. In consideration of the satisfactory performance of the provisions of this contract, the Governmental Unit(s) shall pay to the Auditor, upon approval by the Secretary of the LGC if required, the fee, which includes any costs the Auditor may incur from work paper or peer reviews or any other quality assurance program required by third parties (federal and state grantor and oversight agencies or other organizations) as required under the Federal and State Single Audit Acts. This does not include fees for any pre-issuance reviews that may be required by the NC Association of CPAs (NCACPA) Peer Review Committee or NC State Board of CPA Examiners (see Item 13).

11. If the Governmental Unit(s) has/have outstanding revenue bonds, the Auditor shall submit to LGC Staff, either in the notes to the audited financial statements or as a separate report, a calculation demonstrating compliance with the revenue bond rate covenant. Additionally, the Auditor shall submit to LGC Staff simultaneously with the Governmental Unit's (Units') audited financial statements any other bond compliance statements or additional reports required by the authorizing bond documents, unless otherwise specified in the bond documents.

12. After completing the audit, the Auditor shall submit to the Governing Board a written report of audit. This report shall include, but not be limited to, the following information: (a) Management's Discussion and Analysis, (b) the financial statements and notes of the Governmental Unit(s) and all of its component units prepared in accordance with GAAP, (c) supplementary information requested by the Governmental Unit(s) or required for full disclosure under the law, and (d) the Auditor's opinion on the material presented. The Auditor shall furnish the required number of copies of the report of audit to the Governing Board upon completion.

13. If the audit firm is required by the NC State Board, the NCACPA Peer Review Committee, or the Secretary of the LGC to have a pre-issuance review of its audit work, there shall be a statement in the engagement letter indicating the pre-issuance review requirement. There also shall be a statement that the Governmental Unit(s) shall not be billed for the pre-issuance review. The pre-issuance review shall be performed prior to the completed audit being submitted to LGC Staff. The pre-issuance review report shall accompany the audit report upon submission to LGC Staff.

14. The Auditor shall submit the report of audit in PDF format to LGC Staff. For audits of units other than hospitals, the audit report should be submitted when (or prior to) submitting the final invoice for services rendered. The report of audit, as filed with the Secretary of the LGC, becomes a matter of public record for inspection, review and copy in the offices of the LGC by any interested parties. Any subsequent revisions to these reports shall be sent to the Secretary of the LGC. These audited financial statements, excluding the Auditors' opinion, may be used in the preparation of official statements for debt offerings by municipal bond rating services to fulfill secondary market disclosure requirements of the Securities and Exchange Commission and for other lawful purposes of the Governmental Unit(s) without requiring consent of the Auditor. If the LGC Staff determines that corrections need to be made to the Governmental Unit's (Units') financial statements, those corrections shall be provided within three business days of notification unless another deadline is agreed to by LGC Staff.

15. Should circumstances disclosed by the audit call for a more detailed investigation by the Auditor than necessary under ordinary circumstances, the Auditor shall inform the Governing Board in writing of the need for such additional investigation and the additional compensation required therefore. Upon approval by the

Secretary of the LGC, this contract may be modified or amended to include the increased time, compensation, or both as may be agreed upon by the Governing Board and the Auditor.

16. If an approved contract needs to be modified or amended for any reason, the change shall be made in writing and pre-audited if the change includes a change in audit fee (pre-audit requirement does not apply to hospitals). This amended contract shall be completed in full, including a written explanation of the change, signed and dated by all original parties to the contract. It shall then be submitted to the Secretary of the LGC for approval. No change to the audit contract shall be effective unless approved by the Secretary of the LGC, the Governing Board, and the Auditor.

17. A copy of the engagement letter, issued by the Auditor and signed by both the Auditor and the Governmental Unit(s), shall be attached to this contract, and except for fees, work, and terms not related to audit services, shall be incorporated by reference as if fully set forth herein as part of this contract. In case of conflict between the terms of the engagement letter and the terms of this contract, the terms of this contract shall take precedence. Engagement letter terms that conflict with the contract are deemed to be void unless the conflicting terms of this contract are specifically deleted in Item 30 of this contract. Engagement letters containing indemnification clauses shall not be accepted by LGC Staff.

18. Special provisions should be limited. Please list any special provisions in an attachment.

19. A separate contract should not be made for each division to be audited or report to be submitted. If a DPCU is subject to the audit requirements detailed in the Local Government Budget and Fiscal Control Act and a separate audit report is issued, a separate audit contract is required. If a separate report is not to be issued and the DPCU is included in the primary government audit, the DPCU shall be named along with the primary government on this audit contract. DPCU Board approval date, signatures from the DPCU Board chairman and finance officer also shall be included on this contract.

20. The contract shall be executed, pre-audited (pre-audit requirement does not apply to hospitals), and physically signed by all parties including Governmental Unit(s) and the Auditor, then submitted in PDF format to the Secretary of the LGC.

21. The contract is not valid until it is approved by the Secretary of the LGC. The staff of the LGC shall notify the Governmental Unit and Auditor of contract approval by email. The audit should not be started before the contract is approved.

22. Retention of Client Records: Auditors are subject to the NC State Board of CPA Examiners' Retention of Client Records Rule 21 NCAC 08N .0305 as it relates to the provision of audit and other attest services, as well as non-attest services. Clients and former clients should be familiar with the requirements of this rule prior to requesting the return of records.

23. This contract may be terminated at any time by mutual consent and agreement of the Governmental Unit(s) and the Auditor, provided that (a) the consent to terminate is in writing and signed by both parties, (b) the parties have agreed on the fee amount which shall be paid to the Auditor (if applicable), and (c) no termination shall be effective until approved in writing by the Secretary of the LGC.

24. The Governmental Unit's (Units') failure or forbearance to enforce, or waiver of, any right or an event of breach or default on one occasion or instance shall not constitute the waiver of such right, breach or default on any subsequent occasion or instance.

25. There are no other agreements between the parties hereto and no other agreements relative hereto that shall be enforceable unless entered into in accordance with the procedure set out herein and approved by the Secretary of the LGC.

26. E-Verify. Auditor shall comply with the requirements of NCGS Chapter 64 Article 2. Further, if Auditor utilizes any subcontractor(s), Auditor shall require such subcontractor(s) to comply with the requirements of NCGS Chapter 64, Article 2.

27. **Applicable to audits with fiscal year ends of June 30, 2020 and later.** For all non-attest services, the Auditor shall adhere to the independence rules of the AICPA Professional Code of Conduct and Governmental Auditing Standards, 2018 Revision (as applicable). Financial statement preparation assistance shall be deemed a "significant threat" requiring the Auditor to apply safeguards sufficient to reduce the threat to an acceptable level. If the Auditor cannot reduce the threats to an acceptable level, the Auditor cannot complete the audit. If the Auditor is able to reduce the threats to an acceptable level, the documentation of this determination, including the safeguards applied, must be included in the audit workpapers.

All non-attest service(s) being performed by the Auditor that are necessary to perform the audit must be identified and included in this contract. The Governmental Unit shall designate an individual with the suitable skills, knowledge, and/or experience (SKE) necessary to oversee the services and accept responsibility for the results of the services performed. If the Auditor is able to identify an individual with the appropriate SKE, s/he must document and include in the audit workpapers how he/she reached that conclusion. If the Auditor determines that an individual with the appropriate SKE cannot be identified, the Auditor cannot perform both the non-attest service(s) and the audit. See "Fees for Audit Services" page of this contract to disclose the person identified as having the appropriate SKE for the Governmental Unit.

28. **Applicable to audits with fiscal year ends of June 30, 2021 and later.** The auditor shall present the audited financial statements including any compliance reports to the government unit's governing body or audit committee in an official meeting in open session as soon as the audited financial statements are available but not later than 45 days after the submission of the audit report to the Secretary. The auditor's presentation to the government unit's governing body or audit committee shall include:

a) the description of each finding, including all material weaknesses and significant deficiencies, as found by the auditor, and any other issues related to the internal controls or fiscal health of the government unit as disclosed in the management letter, the Single Audit or Yellow Book reports, or any other communications from the auditor regarding internal controls as required by current auditing standards set by the Accounting Standards Board or its successor;

b) the status of the prior year audit findings;

c) the values of Financial Performance Indicators based on information presented in the audited financial statements; and

d) notification to the governing body that the governing body shall develop a "Response to the Auditor's Findings, Recommendations, and Fiscal Matters," if required under 20 NCAC 03 .0508.

29. Information based on the audited financial statements shall be submitted to the Secretary for the purpose of identifying Financial Performance Indicators and Financial Performance Indicators of Concern. See 20 NCAC 03 .0502(c)(6).

30. All of the above paragraphs are understood and shall apply to this contract, except the following numbered paragraphs shall be deleted (See Item 17 for clarification).

31. The process for submitting contracts, audit reports and invoices is subject to change. Auditors and units should use the submission process and instructions in effect at the time of submission. Refer to the N.C. Department of State Treasurer website at https://www.nctreasurer.com/state-and-local-government-finance-division/local-government-commission/submitting-your-audit

32. All communications regarding audit contract requests for modification or official approvals will be sent to the email addresses provided on the signature pages that follow.

33. Modifications to the language and terms contained in this contract form (LGC-205) are not allowed.

LGC-205 **CONTRACT TO AUDIT ACCOUNTS** Rev. 11/2021

FEES FOR AUDIT SERVICES

1. For all non-attest services, the Auditor shall adhere to the independence rules of the AICPA Professional Code of Conduct (as applicable) and *Governmental Auditing Standards,2018 Revision*. Refer to Item 27 of this contract for specific requirements. The following information must be provided by the Auditor; contracts presented to the LGC without this information will be not be approved.

Financial statements were prepared by: ☐Auditor ☑Governmental Unit ☐Third Party

If applicable: Individual at Governmental Unit designated to have the suitable skills, knowledge, and/or experience (SKE) necessary to oversee the non-attest services and accept responsibility for the results of these services:

Name:	***Title and Unit / Company:***	***Email Address:***
Donald Warn	Finance Director, Buncombe Coun	don.warn@buncombecounty.org

OR Not Applicable ☐ *(Identification of SKE Individual not applicable for GAAS-only audit or audits with FYEs prior to June 30, 2020.)*

2. Fees may not be included in this contract for work performed on Annual Financial Information Reports (AFIRs), Form 990s, or other services not associated with audit fees and costs. Such fees may be included in the engagement letter but may not be included in this contract or in any invoices requiring approval of the LGC. See Items 8 and 13 for details on other allowable and excluded fees.

3. Prior to the submission of the completed audited financial report and applicable compliance reports subject to this contract, or to an amendment to this contract (if required) the Auditor may submit interim invoices for approval for services rendered under this contract to the Secretary of the LGC, not to exceed 75% of the billings for the unit's last annual audit that was submitted to the Secretary of the LGC. Should the 75% cap provided below conflict with the cap calculated by LGC Staff based on the billings on file with the LGC, the LGC calculation prevails. All invoices for services rendered in an audit engagement as defined in 20 NCAC .0503 shall be submitted to the Commission for approval before any payment is made. Payment before approval is a violation of law. (This paragraph not applicable to contracts and invoices associated with audits of hospitals).

PRIMARY GOVERNMENT FEES

Primary Government Unit	Buncombe County
Audit Fee	$ 162,700 - 190,200 (Estimated range, see engagement letter)
Additional Fees Not Included in Audit Fee:	
Fee per Major Program	$ 4,500 - $8,500 (Estimated per excess Pandemic Related Program
Writing Financial Statements	$
All Other Non-Attest Services	$
75% Cap for Interim Invoice Approval ***(not applicable to hospital contracts)***	$ 98,145.00

DPCU FEES (if applicable)

Discretely Presented Component Unit	
Audit Fee	$
Additional Fees Not Included in Audit Fee:	
Fee per Major Program	$
Writing Financial Statements	$
All Other Non-Attest Services	$
75% Cap for Interim Invoice Approval ***(not applicable to hospital contracts)***	$

LGC-205 **CONTRACT TO AUDIT ACCOUNTS** Rev. 11/2021

SIGNATURE PAGE

AUDIT FIRM

Audit Firm* CliftonLarsonAllen LLP	
Authorized Firm Representative (typed or printed)* Christopher Kessler	Signature*
Date* 04/18/22	Email Address* chris.kessler@claconnect.com

GOVERNMENTAL UNIT

Governmental Unit* Buncombe County	
Date Primary Government Unit Governing Board Approved Audit Contract* (G.S.159-34(a) or G.S.115C-447(a))	
Mayor/Chairperson (typed or printed)*	Signature*
Date	Email Address

Chair of Audit Committee (typed or printed, or "NA")	Signature
Date	Email Address

GOVERNMENTAL UNIT – PRE-AUDIT CERTIFICATE

Required by G.S. 159-28(a1) or G.S. 115C-441(a1).
Not applicable to hospital contracts.

This instrument has been pre-audited in the manner required by The Local Government Budget and Fiscal Control Act or by the School Budget and Fiscal Control Act.

Primary Governmental Unit Finance Officer* (typed or printed) Donald P. Warn	Signature*
Date of Pre-Audit Certificate*	Email Address* don.warn@buncombecounty.org

LGC-205 CONTRACT TO AUDIT ACCOUNTS Rev. 11/2021

SIGNATURE PAGE – DPCU
(complete only if applicable)

DISCRETELY PRESENTED COMPONENT UNIT

DPCU*	
Date DPCU Governing Board Approved Audit Contract* (Ref: G.S. 159-34(a) or G.S. 115C-447(a))	
DPCU Chairperson (typed or printed)*	Signature*
Date*	Email Address*

Chair of Audit Committee (typed or printed, or "NA")	Signature
Date	Email Address

DPCU – PRE-AUDIT CERTIFICATE

Required by G.S. 159-28(a1) or G.S. 115C-441(a1).
Not applicable to hospital contracts.

This instrument has been pre-audited in the manner required by The Local Government Budget and Fiscal Control Act or by the School Budget and Fiscal Control Act.

DPCU Finance Officer (typed or printed)*	Signature*
Date of Pre-Audit Certificate*	Email Address*

Remember to print this form, and obtain all required signatures prior to submission.

PRINT

Buncombe County Board of Commissioners

Request for Board Action

Meeting Date: 6/7/2022

New Business

Department: Ag and Land Resources **Presenter(s):** Jennifer Harrison, Ariel Zijp

Contact(s): Jennifer Harrison, Ag and Land Resources Director

Ariel Zijp, Farmland Preservation Manager

Subject: Land Conservation Advisory Board Resolution

Brief Summary:

Land Conservation Advisory Board (LCAB) that was formed in 2004 is updating their governing documents to create board terms and limits. The LCAB is of the opinion that there is a need to update LCAB's structure and appointment format. The resolution outlines the duties and responsibilities of the board including making recommendations to the Board of Commissioners as well as advising Agriculture and Land Resource Department concerning the protection of natural lands.

This aligns with the 2025 Strategic Plan Goal: Preserve farmland and environmentally sensitive tracts. No funding required

Recommended Motion & Requested Action: Approve resolution with updated board terms

County Manager's comments and Recommendation: County Manager recommends as presented

RESOLUTION #22-06-09

Land Conservation Advisory Board

WHEREAS, on January 27, 2004, this Board appointed the Land Conservancy Advisory Board (hereinafter "LCAB"),[1] selecting thirteen (13) individuals to serve on the Board and selecting a County employee to represent staff[2]; and,

WHEREAS, LCAB was charged with:

1. Developing an inventory of land that is now protected by conservation easements or other formal conservation methods; and,

2. Developing an inventory of land that is high priority for conservation; and,

3. Actively promoting the idea of conservation in Buncombe County; and,

WHEREAS, over the years, LCAB, and the dedicated individuals who served thereon, have carried out these directives, and in addition, have acted in a vital advisory role to staff concerning the grant of conservation easements; and,

WHEREAS, this Board is of the opinion that that there is a need to update LCAB's structure and appointment format.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners for the County of Buncombe as follows:

1. That the following individuals are currently serving unexpired terms as members of the LCAB and may continue serving as follows:

   (1) Nancy Nehls Nelson, as a regular member for a term of three (3) years.

   (2) Matthew Fusco, as a regular member for a term of three (3) years.

   (3) Robert Turner, as a regular member for a term of three (3) years.

   (4) Bob Gale, as a regular member for a term of three (3) years.

   (5) Greg Hutchins, as a regular member for a term of two (2) years.

   (6) Jacob Wiesman, as a regular member for a term of two (2) years.

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[1] Buncombe County Board of Commissioners Minutes Book 115, Page 1015.
[2] Buncombe County Board of Commissioners Minutes Book 115, Page 0170.

(7) Joel Mazelis, as a regular member for a term of two (2) years.

(8) Sarah Fraser, as a regular member for a term of two (2) years.

(9) Kimberly Dechant, as a regular member for a term of two (2) years.

(10) April Heesacker, as a regular member for a term of one (1) year. This position shall not be filled after its expiration.

(11) Slater Solomon, as a regular member for a term of one (1) year. This position shall not be filled after its expiration.

2. That, after the expiration of appointments ten (10) and eleven (11) above, the LCAB shall be comprised of nine (9) members.

3. That future appointments to the LCAB shall be made by the Board of County Commissioners as necessary for terms of three (3) years.

4. The LCAB shall have the following duties and responsibilities:

   a. Make recommendations to the Buncombe County Board of Commissioners regarding:

      i. The funding of conservation easement projects that meet the criteria set in accordance with Sec. (b)(iv) below.

   b. Advise the Agriculture and Land Resources Department concerning:

      i. The maintenance of an inventory of areas that are now protected by conservation easements or conservation methods; and,

      ii. The maintenance of an inventory of land that may be appropriate for conservation; and,

      iii. The promotion of conservation in Buncombe County.

      iv. The criteria that should be used in determining the funding of conservation easement projects consistent with the land conservation goals and objectives of the County.

5. That any prior resolutions or parts thereof of the Board in conflict with the provisions herein contained are, to the extent of such conflict, hereby superseded and repealed.

6. That this resolution shall become effective upon its adoption.

This the 7th of June, 2022.

ATTEST

Lamar Joyner, Clerk

BOARD OF COMMISSIONERS FOR THE COUNTY OF BUNCOMBE

By: _____
Brownie Newman, Chairperson

APPROVED AS TO FORM

County Attorney

Land Conservation Advisory Board Resolution

Presented by

Ariel Zijp

Ag and Land Resources

Purpose of LCAB Resolution

- Update conflict of interest language
- Align board procedures with current County board policy
- Set term limits for board members to align with County board policies
- Place term expirations on all current board positions
- Reduce number of board members from 15 to 9
  - Original Resolution created 15 board positions, and currently 11 board members serving
  - New Resolution states - 2 board positions will not be refilled after the expiration of their term and therefore, LCAB will become 9 board members total
- Clarify the purpose of the board – original resolution did not mention recommendations regarding funding of easements

Buncombe County Board of Commissioners

Request for Board Action

Meeting Date: 6/7/2022

New Business

Department: Budget

Presenter(s): John Hudson, Budget

Contact(s): John Hudson, Budget Director
Drew Reisinger, Register of Deeds

Subject: Register of Deeds Excise Stamp Tax

Brief Summary:
This amendment increases revenue and expenditure budgets in the General Fund related to the Register of Deeds excise stamp tax. Buncombe County remits 49% of excise stamp revenues to the state of North Carolina. Revenue projections indicate the county will realize excise stamp tax revenue greater than the FY2022 budget.

The FY2022 budget was established with $6.0 million in excise stamp revenue and $2.94 million remittance to the state. An amendment was brought in January to bring the revenue budget to $8.5 million. Through mid-May, the county has received $8 million in revenue. The Budget Office projects total FY2022 revenue will reach approximately $9.0 million.

This amendment increases the revenue budget by $1,000,000 to $9.5 million, increases the expense budget by $490,000 to $4.66 million (49% of revenues), and lowers appropriated fund balance by $510,000 (the remaining 51% of revenues). No new county dollars are required.

Recommended Motion & Requested Action: Approve budget amendment

County Manager's Comments & Recommendation: County Manager recommends as presented

ORDINANCE #22-06-10

BUNCOMBE COUNTY, NORTH CAROLINA
General Fund

BOARD MEETING DATE: June 7, 2022

WHEREAS, the Budget Director recommends and the Board now desires to amend the FY2021-2022 General Fund as outlined below in Exhibit "A" to the budget,
NOW THEREFORE,

BE IT ORDAINED by the Board of Commissioners for the County of Buncombe as follows:

1. That the FY2021-2022 amendments listed in Exhibit A below be hereby adopted.
2. That this ordinance shall be effective upon adoption.

ADOPTED this 7th day of June, 2022.

Requesting Department: Register of Deeds
Budget Amendment Item: Register of Deeds Excise Stamp Tax

Description: This amendment increases revenue and expenditure budgets in the General Fund related to the Register of Deeds excise stamp tax. Buncombe County remits 49% of excise stamp revenues to the state of North Carolina. Revenue projections indicate the county will realize excise stamp tax revenue greater than the FY2022 budget.

The FY2022 budget was established with $6.0 million in excise stamp revenue and $2.94 million remittance to the state. An amendment was brought in January to bring the revenue budget to $8.5 million. Through mid-May, the county has received $8 million in revenue. The Budget Office projects total FY2022 revenue will reach approximately $9.0 million.

This amendment increases the revenue budget by $1,000,000 to $9.5 million, increases the expense budget by $490,000 to $4.66 million (49% of revenues), and lowers appropriated fund balance by $510,000 (the remaining 51% of revenues). No new county dollars are required.

Funding Source: Projected excise stamp tax revenue in excess of FY2022 budget

Exhibit A:	**Increase (Decrease)**	
Account Description	**Revenues**	**Expenditures**
Fund 100 - Register of Deeds - 4180:Other Taxes and Licenses	$ 1,000,000	
Fund 100 - Register of Deeds - 6105: Charges and Fees		$ 490,000
Fund 100 - 4310:Appropriated Fund Balance	$ (510,000)	
TOTAL	$ 490,000	$ 490,000

ATTEST:

Tamara Laughner
Clerk to the Board

BOARD OF COMMISSIONERS FOR THE COUNTY OF BUNCOMBE:

By: Brownie Newman
Chairman of the Board

Buncombe County Board of Commissioners

Request for Board Action

Meeting Date: 6/7/2022

New Business

Department: Budget

Presenter(s): John Hudson, Budget

Contact(s): John Hudson, Budget

Subject: Health Insurance Stop-Loss Adjustment

Brief Summary:
Buncombe County operates as a self-insured entity for health insurance benefits. The county has a robust stop-loss insurance policy to mitigate risk associated with high-cost health claims. Stop-loss insurance operates on a reimbursement basis: as high cost claims are paid, the county receives credits, or reimbursements, from the stop-loss insurer.

This amendment reconciles the stop-loss credits received through April 2022 ($1.2 million) while projecting the remainder of the year and increases the offsetting insurance claims budget to $1.5 million. No county funds are required.

Recommended Motion & Requested Action: Approve budget amendment

County Manager's Comments & Recommendation: County Manager recommends as presented

ORDINANCE #22-06-11

BUNCOMBE COUNTY, NORTH CAROLINA
Internal Service Fund Ordinance

BOARD MEETING DATE: June 7, 2022

WHEREAS, the Budget Director recommends and the Board now desires to amend the FY2021-2022 Internal Service Fund as outlined below in Exhibit "A" to the budget,
NOW THEREFORE,

BE IT ORDAINED by the Board of Commissioners for the County of Buncombe as follows:

1. That the FY2021-2022 amendments listed in Exhibit A below be hereby adopted.
2. That this ordinance shall be effective upon adoption.

ADOPTED this 7th day of June, 2022.

Requesting Department: Budget
Budget Amendment Item: Health Insurance Stop Loss Adjustment

Description:
Buncombe County operates as a self-insured entity for health insurance benefits. The county has a robust stop loss insurance policy to mitigate risk associated with high-cost health claims. Stop loss insurance operates on a reimbursement basis: as high cost claims are paid, the county receives credits, or reimbursements, from the stop loss insurer.

This amendment reconciles the stop loss credits received through April 2022 ($1.2 million) while projecting the remainder of the year and increases the offsetting insurance claims budget to $1.5 million. No county funds are required.

Funding Source:
$1.2 million in stop loss credits paid to Buncombe County through April 2022 with a projected stop loss credit amount of $1.5 million.

Exhibit A:	**Increase (Decrease)**	
Account Description	**Revenues**	**Expenditures**
Fund 480 - Stop Loss Credits	$ 1,500,000	
Fund 480 - 5010:Insurance Claims		$ 1,500,000
TOTAL	$ 1,500,000	$ 1,500,000

ATTEST:

Tamara Laymon
Clerk to the Board

BOARD OF COMMISSIONERS FOR THE COUNTY OF BUNCOMBE:

By: Brownie Newman
Chairman of the Board

Buncombe County Board of Commissioners

Request for Board Action

Meeting Date: 6/7/2022

New Business

Department: Governing Body

Presenter(s): Chairman Newman

Subject: Letter of Support for New Hospital

Brief Summary: The 2022 State Medical Facilities Plan has identified a need for 67 acute care beds in the Buncombe-Madison-Yancey-Graham service area, which presents a rare opportunity to introduce a new hospital provider and stimulate competition. The Commissioners are in support of an alternatively owned facility so the community has a choice.

June 8, 2022

Ms. Micheala Mitchell
Chief, Healthcare Planning and Certificate of Need Section
Division of Health Service Regulation
2704 Mail Center Service
Raleigh, NC 27699-2704

Re: Support for Alternatively owned Hospital in Buncombe County

Dear Ms. Mitchell:

Please accept this letter demonstrating the full support of the Buncombe County Board of Commissioners for an alternatively owned hospital for new acute care hospital choices in Buncombe County.

The basic principles of the state health planning process are intended to promote competition in healthcare by ensuring quality, access, and value. The 2022 State Medical Facilities Plan has identified a need for 67 acute care beds in the Buncombe-Madison-Yancey-Graham service area, which presents a rare opportunity to introduce a new hospital provider and stimulate competition.

Since 1995, Mission has operated as the sole hospital provider in Buncombe County. After the not-for-profit health care system was sold to for-profit HCA in 2019, residents have been increasingly vocal of their desire for improved access and patient choice.

A new hospital in the Asheville area would mean more choices for patients to receive high-quality health care close to home and more opportunities for dedicated medical professionals to build their careers in our community.

For these reasons, at its June 7th meeting, the Buncombe County Board of Commissioners unanimously voted to urge the Division of Health Service Regulation to approve a nonprofit acute health care choice in the Asheville area such as AdventHealth or Novant Health. This will offer patients and physicians choice for the first time in Buncombe County and will provide a much-needed service for the growth population in the Buncombe-Graham-Madison-Yancey County service area.

Sincerely,

Brownie Newman, Chair

Buncombe County Board of Commissioners

Request for Board Action

Meeting Date: 6/7/2022

New Business

Department: Governing Body

Presenter(s): Commissioners Wells, Edwards, Pressley

Subject: Attenuation Light for Leicester Volunteer Fire Department

Brief Summary: Commissioners Wells, Edwards and Pressley requested that this item be added to the agenda.

The purpose of this request is to allow the cost sharing of an attenuation lighting system at the intersection of Alexander Road in support of the new Leicester Volunteer Fire Department. Attenuation lighting is utilized to control traffic at intersections in the vicinity of public safety facilities when emergency vehicles are dispatched.

Recommended Motion & Requested Action: Provide staff with direction on how to proceed with this request.

PROJECT REFERENCE NO.	SHEET NO.
Div.	Sig. 1.0

TABLE OF OPERATION		
SIGNAL FACE	INTERVAL 1	INTERVAL 2
21,23	ON	OFF
22,24	OFF	ON

SIGNAL FACE I.D.

All Heads L.E.D.

(Y) 12"

21, 22
23, 24

LOOP & DETECTOR UNIT INSTALLATION CHART														
INDUCTIVE LOOPS						DETECTOR UNITS								
LOOP NO.	SIZE (ft)	TURNS	DIST. FROM STOPBAR (ft)	NEW	EXISTING	UNIT NO.	NEW	EXISTING	NEMA PHASE	TIMING FEATURE	TIMING TIME	PLACE CALL DURING PHASE	INHIBIT DELAY DURING GREEN?	
1A	6X40	2-4-2	+5	X		1	X		1	-	Extend	6 SEC.	-	NO

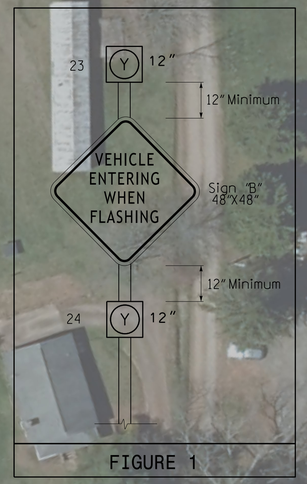


FIGURE 1

Actual locations of Advance Flashers to be determined.



Actual locations of Advance Flashers to be determined.

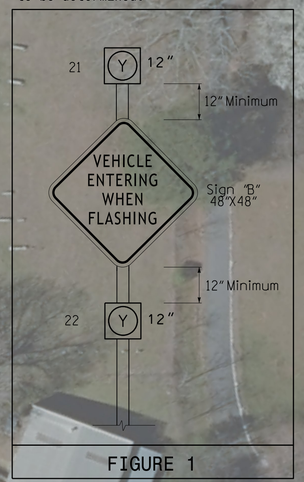


FIGURE 1



Two Circuit Flasher
Fully Actuated
Isolated

NOTES

1. Refer to "Roadway Standard Drawings NCDOT" dated January 2018 and "Standard Specifications for Roads and Structures" dated January 2018.
2. Set all detector units to presence mode.
3. Locate new cabinet so as not to obstruct sight distance of vehicles turning right on red.
4. Flash beacons 21, 22, 23 and 24 when actuated by loop 1A.

LEGEND

PROPOSED		EXISTING
	Traffic Signal Head	
	Modified Signal Head	N/A
	Sign	
	Pedestrian Signal Head With Push Button & Sign	
	Type II Signal Pedestal	
	Signal Pole with Guy	
	Signal Pole with Sidewalk Guy	
	Inductive Loop Detector	
	Controller & Cabinet	
	Junction Box	
	2-in Underground Conduit	
N/A	Right of Way	
	Directional Arrow	
N/A	Fence	
(A)	"STOP" Sign (R1-1)	(A)
(B)	"VEHICLE ENTERING WHEN FLASHING" Sign (See Figure 1)	(B)

New Installation

Prepared In the Offices of:
Transportation Mobility and Safety Division
NORTH CAROLINA DEPARTMENT OF TRANSPORTATION
Signal Design Section
750 N.Greenfield Pkwy.Garner,NC 27529

SR 1620 (Alexander Road)
at
Leicester Fire Department
& Library Shared Drive

Division 13 Buncombe County Leicester

PLAN DATE:	May 2022	REVIEWED BY:	T.J. Williams
PREPARED BY:	EM Minshew	REVIEWED BY:	

REVISIONS	INIT.	DATE

SCALE 0 30 1"=30'

DOCUMENT NOT CONSIDERED FINAL UNLESS ALL SIGNATURES COMPLETED

SEAL

PRELIMINARY PLANS DO NOT USE FOR CONSTRUCTION

DATE

SIG. INVENTORY NO. 13-1324

27 MAY 2022 13:36
J:\Traffic\Traffic Signals\Signal Design Section\Western Region\Div-13\13-1324\2022-05\13324_sig_dsn_2022mod_dgn.dgn
emminshew