



































































































































































































































































**Buncombe County Board of Commissioners**  
**Request for Board Action**  
**Meeting Date: 8/3/2021**

**New Business**

**Department:** DSS

**Presenter(s):** Michael Frue

**Contact(s):** Phillip Hardin

**Subject:** Inter-Local Agreement between the Town of Woodfin and the County of Buncombe to Establish a Homeowner Grant Program

**Brief Summary:** At its July 13, 2021 regular meeting this Board approved a program designed to assist homeowners of low and moderate income as defined by homeowners earning 80% of Area Median Income (AMI) or less to assist with the basic life necessities and welfare needs of persons of low and moderate income and authorized the execution of an Inter-Local Agreement with the City of Asheville regarding program criteria. The town board for the Town of Woodfin approved funding for this program and desires to join the County and the City of Asheville in offering such grants to eligible applicants within its jurisdiction.

**Recommended Motion & Requested Action:** Approve the Resolution Authorizing the Execution of an Inter-Local Agreement between the Town of Woodfin and the County of Buncombe to Establish a Homeowner Grant Program.

**County Manager's comments and Recommendation:** Manager recommends approval as presented.

RESOLUTION NO. 21-08-05

RESOLUTION AUTHORIZING THE EXECUTION OF AN INTER-LOCAL AGREEMENT BETWEEN  
THE TOWN OF WOODFIN AND THE COUNTY OF BUNCOMBE  
TO ESTABLISH A HOMEOWNER GRANT PROGRAM

---

- WHEREAS, this Board finds that there is a lack of affordable housing in the County caused by factors such as gentrification, low housing stock, and low area median income;
- WHEREAS, this lack of affordable housing contributes to the increase of property values and creates a situation wherein the costs necessary for homeowners to retain a residence can outpace homeowners' income growth;
- WHEREAS, these pressures disproportionately impact homeowners of low to moderate income and older neighborhoods or properties and has a negative impact on disadvantaged populations;
- WHEREAS, the Town of Woodfin and the County (the "Parties") mutually wish to partner to develop an economic public assistance program designed to assist homeowners of low and moderate income as defined by homeowners earning 80% of Area Median Income (AMI) or less to assist with the basic life necessities and welfare needs of persons of low and moderate income, and a draft Interlocal Agreement is attached hereto;
- WHEREAS, the Parties are authorized to execute and enter into this Interlocal Agreement pursuant to N.C. Gen. Stat. § 160A-461;
- WHEREAS, pursuant to N.C. Gen. Stat. § 160D-1311, the Parties are "authorized to engage in, to accept federal and State grants and loans for, and to appropriate and expend funds for community development programs ... for the restoration or preservation of older neighborhoods or properties" and programs "concerned with employment, economic development, crime prevention, child care, health, drug abuse, education, and welfare needs of persons of low and moderate income;
- WHEREAS, this Board of Commissioners feels that it is in the best interest of the citizens and residents of Buncombe County to enter into this Interlocal Agreement with the Town of Woodfin.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS FOR THE COUNTY OF BUNCOMBE AS FOLLOWS:

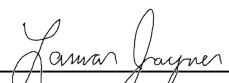
1. That the Chairman and County Manager, or either of them, are hereby authorized to execute the attached Interlocal Agreement for the purposes associated with operations of an economic public assistance program designed to assist homeowners of low and moderate income.

2. The Chairman and County Manager, or either of them, are hereby authorized, empowered and directed to do any and all other acts and to execute any and all other documents, which they, in their discretion, deem necessary and appropriate in order to consummate the transactions contemplated by this Resolution, except that none of the above shall be authorized or empowered to do anything or execute any document which is in contravention, in any way, of the specific provisions of this Resolution.
3. All acts and doings of officers, employees and agents of the County, whether taken prior to, on, or after the date of this Resolution, that are in conformity with and in the furtherance of the purposes and intents of this Resolution as described above shall be, and the same hereby are, in all respects ratified, approved and confirmed.
4. That this Resolution shall be upon its adoption.

Adopted this 3<sup>rd</sup> day of August, 2021.

ATTEST:

BOARD OF COMMISSIONERS  
FOR THE COUNTY OF BUNCOMBE

  
\_\_\_\_\_  
Lamar Joyner, Clerk to the Board

By:   
\_\_\_\_\_  
Brownie Newman, Chairman

APPROVED AS TO FORM:

  
\_\_\_\_\_  
County Attorney

**STATE OF NORTH CAROLINA**

**COUNTY OF BUNCOMBE**

**INTER-LOCAL AGREEMENT BETWEEN  
THE TOWN OF WOODFIN AND THE COUNTY OF BUNCOMBE  
TO ESTABLISH A HOMEOWNER GRANT PROGRAM**

THIS AGREEMENT is made and entered into effective July 31, 2021 by and between the COUNTY OF BUNCOMBE, a body politic and corporate, organized and existing under the laws of the State of North Carolina (hereinafter referred to as "County") and the TOWN OF WOODFIN, a municipal corporation of the State of North Carolina (hereinafter referred to as "Town"). Collectively hereinafter referred to as "Party" or "Parties".

**WITNESSETH:**

WHEREAS, the Parties find that there is a lack of affordable housing in both the Town and the County caused by factors such as gentrification, low housing stock, and low area median income; and

WHEREAS, this lack of affordable housing contributes to the increase of property values and creates a situation wherein the costs necessary for homeowners to retain a residence can outpace homeowners' income growth; and

WHEREAS, these pressures disproportionately impact homeowners of low to moderate income and older neighborhoods or properties and has a negative impact on disadvantaged populations; and

WHEREAS, the parties have worked together to develop an economic public assistance program designed to assist homeowners of low and moderate income as defined by homeowners earning 80% of Area Median Income (AMI) or less to assist with basic life necessities and welfare needs of persons of low and moderate income; and

WHEREAS, pursuant to N.C. Gen. Stat. § 160D-1311, the Parties are "authorized to engage in, to accept federal and State grants and loans for, and to appropriate and expend funds for community development programs ... for the restoration or preservation of older neighborhoods or properties" and programs "concerned with employment, economic development, crime prevention, child care, health, drug abuse, education, and welfare needs of persons of low and moderate income;" and

WHEREAS, the Town and the County negotiated this Agreement for the public purposes of providing for the public health, safety, and welfare to the citizens of the Town and the County; and

WHEREAS, the Town and the County agree to be mutually accountable to carry out this agreement; and

WHEREAS, pursuant to N.C. General Statute 160A-461, the Town and County may enter into agreements in order to execute a governmental undertaking; and

WHEREAS, Town and County mutually wish to partner on this initiative and find that, under the terms of this Agreement, it is in the best interests of both parties and that the undertaking will benefit the public; and

WHEREAS, the Town and County desire to set forth the terms and conditions of this Agreement.

**NOW, THEREFORE**, in consideration of the mutual promises made in this Agreement and the mutual reliance placed by each party on the responsibilities of the other, and such other considerations as the Parties agree are good and sufficient, it is agreed as follows:

1. Description: subject to approval by the Mayor of the Town of Woodfin or their designee (hereinafter "the Mayor") and the County Manager or their designee (hereinafter the "County Manager") (hereinafter collectively referred to as the "Managers"), the Parties agree to create a joint Homeowner Grant Program (hereinafter the "Program"). The Program shall generally be structured as follows:

**Funding**

- a. The County has included \$300,000 (Three Hundred Thousand Dollars) in its Fiscal Year 2021-22 Budget for the Program.
- b. The Town has included \$15,000.00 (Fifteen Thousand Dollars) in its Fiscal Year 2021-22 Budget for the Program.
- c. Any grants awarded under the Program shall be funded as follows:
  - i. A maximum of \$300.00 from funds contributed by the County
  - ii. A maximum of \$200.00 from funds contributed by the Town
- d. Town Funding shall only be available to eligible grantees whose qualifying property is located within the Woodfin Town Limits

**Grantee Qualifications**

- e. In order to qualify for the Program, Grantees must own the property:
  - i. Have lived on the property for which they are seeking Program assistance for at least five years as their primary residence.
  - ii. Earn less than 80% of AMI as a household.
- f. Grantees are not eligible for duplicate benefits

**Use of Program Funds by Grantees**

- g. Grantees may, at their option, choose to have funds granted to them by the Program

applied to their property tax bill and/or paid and applied to other housing related obligations such as housing costs, taxes, mortgage or insurance.

#### **Authority of Managers**

- h. The Managers are given broad authority, by and with the consent of their respective legal counsels, to mutually alter the structure of the Program and its requirements in any way that is consistent with the spirit and intent of this Agreement and the respective budgetary procedures of the Parties.
2. **Payment:** Each Party shall be responsible for allocating the agreed upon funds for the Program. The County shall be responsible for paying any grants awarded by the Program. The County shall thereafter invoice the Town quarterly for its share of any grants awarded by the Program. The Town Agrees to pay such Invoices in a timely manner up to the amount allocated.
3. **Term/Renewal/Termination:** The term of this Agreement shall begin on the day and year first above written, and shall terminate on June 30, 2022. This Agreement may be terminated by either party for convenience at any time for any or no reason upon thirty (30) days written notice.
4. **Remedy to Return Agreement to Compliance:** In the event that a remedy is necessary for either party to ensure that the terms of this Agreement are realized, the Parties agree to meet and agree to an Action Plan that describes action to be taken by each party to bring the Agreement into compliance.
5. **Indemnification and Hold Harmless for Third-Party Claims**

The Town agrees, to the extent permitted by North Carolina law, to indemnify and hold harmless the County and their officers, agents and employees from any third party claims arising from negligent acts or omissions of the County employees and/or County in connection with the performance pursuant to this Agreement.

The County agrees, to the extent permitted by North Carolina law, to indemnify, defend, and hold harmless the Town and their officers, agents and employees from any third party claims arising from negligent acts or omissions of the Town employees and/or Town in connection with the performance pursuant to this Agreement.

6. **Insurance:**

The Town is insured for general liability and maintains excess general liability coverage up to \$1,000,000 per occurrence: Including coverage for bodily injury and property damage. In addition, the Town is insured for workers' compensation and maintains excess workers' compensation coverage per statutory requirement and carries \$1,000,000 of employer's liability insurance. Further, this provision shall specifically include auto liability as County employees may be directed by the Town to operate Town vehicles as Permissive Users.

The County is self-insured for general liability up to \$500,000 and maintains excess general liability coverage up to \$7,000,000 per occurrence: Including coverage for bodily injury and property damage. In addition, the County is self-insured for workers' compensation and

maintains excess workers' compensation coverage per statutory requirement and carries \$1,000,000 of employer's liability insurance. Further, this provision shall specifically include auto liability as Town employees may be directed by the County to operate County vehicles as Permissive Users.

- (a) Maintaining the types and amounts of insurance or self-insurance specified in this paragraph is a material obligation of the Town and County.
  - (b) The Town and County shall comply at all times with all lawful terms and conditions of each of its insurance policies and all lawful requirements of its insurer.
  - (c) The Town and County shall each demonstrate compliance with the requirements of this paragraph by submitting Certificates of Insurance to each other upon request.
  - (d) Nothing in this Agreement is intended to affect or abrogate either Party's governmental immunity.
7. Required Reporting: When this agreement is fully executed each party shall ensure compliance with all applicable Federal, State, and local government regulations, respectively.
  8. Amendments: This Agreement constitutes the entire Agreement between the Parties. This Agreement may be amended, supplemented or modified only by duly executed written instruments as an amendment to this agreement.
  9. Compliance with Laws: Each party shall comply with all state, federal, or local laws, or ordinances, codes, rules or regulations governing performance of this Agreement.
  10. Assignability: This agreement is not assignable by either party without the prior written consent of the other party.
  11. Budgetary Limitations: Nothing stated in this Agreement shall be construed as requiring either party to make any budgetary appropriations.
  12. Non-Discrimination: In accordance with State and Federal laws, each party shall not discriminate against any person on the basis of sex, national origin, race, ethnic background, color, religion, age or disability in its program activities related to this Agreement.
  13. E-Verify Employer Compliance: Employers and their subcontractors with 25 or more employees as defined in Article 2 of Chapter 64 of the NC General Statutes must comply with E-Verify requirements to contract with governmental units. E-Verify is a Federal program operated by the United States Department of Homeland Security and other federal agencies, or any successor or equivalent program used to verify the work authorization of newly hired employees pursuant to federal law. E-verify can be accessed via this link: <http://www.uscis.gov/e-verify/employers>.
  14. Governing Law: This Agreement is entered into in North Carolina and shall be construed under the statutes and laws of North Carolina.
  15. Severability: Should any provision or provisions contained in this agreement be declared

by a court of competent jurisdiction to be void, unenforceable or illegal, such provision or provisions shall be severable and the remaining provisions hereof shall remain in full force and effect.

16. **Notices:** In the event either party hereunder desires or is required to provide any notice to the other party, the party desiring or requiring to provide such notice shall provide it in writing, by email to the other party at the address listed below:

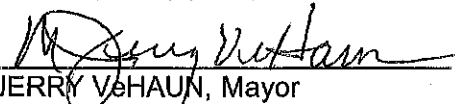
The Town: 90 Elk Mountain Road  
Asheville, NC 28804

Buncombe County: 200 College Street  
Asheville, NC 28801

17. Both parties agree that this contract shall follow the requirements under 2 C.F.R. § 200.326 and 2 C.F.R. Part 200, Appendix II.

**NOW THEREFORE**, the parties hereby make, agree, and execute this Agreement by the below signatures of duly authorized officials or agents.

**TOWN OF WOODFIN**

  
JERRY VEHAUN, Mayor

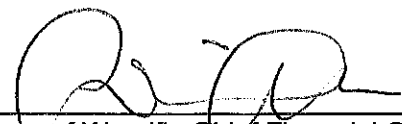
7-23-21  
Date

**BUNCOMBE COUNTY**

\_\_\_\_\_  
AVRIL M. PINDER, County Manager

\_\_\_\_\_  
Date

This instrument has been pre-audited in the manner required by the Local Government Budget and Fiscal Control Act.

  
Town of Woodfin Chief Financial Officer

Date: 7-23-21

This instrument has been pre-audited in the manner required by the Local Government Budget and Fiscal Control Act.

\_\_\_\_\_  
County of Buncombe Chief Financial Officer

Date: \_\_\_\_\_



## Buncombe County Board of Commissioners

### Request for Board Action

**Meeting Date: 8/3/2021**

#### **New Business**

**Department:** Strategic Partnerships

**Presenter(s):** Rachael Nygaard

**Contact(s):** Rachael Nygaard, Strategic Partnerships Director

**Subject:** Permanent Supportive Housing Expansion Funding Request

#### **Brief Summary:**

Homeward Bound submitted a request for funding to expand permanent supportive housing as part of Buncombe County's Request for Proposals (RFP) for Coronavirus State and Local Fiscal Recovery Funds.

The total requested amount is \$5,881,940 and includes property acquisition, renovation and operation costs for permanent supportive housing expansion. The project includes acquiring the Days Inn located at 201 Tunnel Road, renovating it into 85 affordable housing efficiency units to serve people currently experiencing chronic homelessness, and adding supportive services.

\$2,000,000 of the request to purchase the property. The total purchase price is \$6,400,000. City of Asheville and Dogwood Health Trust have each committed \$2,000,000 toward property acquisition, and \$400,000 has been received in private donations. Homeward Bound is in the due diligence commitment period and requests \$2,000,000 from Buncombe County by August 14, 2021 in order to fulfill their contract to purchase.

Buncombe County's timeline for initial awards as part of the Recovery Funding RFP will be later than August 14, 2021, so the time sensitive portion of the request is being brought forward for consideration by Commissioners as a standalone item of business. The remaining \$3,881,940 request amount from Homeward Bound's proposal is being reviewed in accordance with the overall RFP process.

#### **Recommended Motion & Requested Action:**

Consider approval of Resolution Authorizing Funding for Homeward Bound Permanent Supportive Housing Expansion

**County Manager's comments and Recommendation:** Recommends approval

RESOLUTION #21-08-06

RESOLUTION AUTHORIZING FUNDING FOR  
HOMEWARD BOUND PERMANENT SUPPORTIVE HOUSING EXPANSION

---

- WHEREAS, Buncombe County has received funding as part of the Coronavirus State and Local Fiscal Recovery Fund (FRF) established under the federal American Rescue Plan Act (ARPA) for the purpose of responding to and recovering from COVID-19 and its negative economic impacts; and
- WHEREAS, Buncombe County's FRF allocation for Buncombe County totals \$50,733,290, of which \$25,366,645 has been received; and
- WHEREAS, Buncombe County solicited proposals from public bodies and nonprofit organizations for projects to aid in COVID-19 recovery; and
- WHEREAS, Expenditures to address housing insecurity, lack of affordable housing and homelessness are eligible within FRF; and
- WHEREAS, According to the local Point-In-Time Count most recently conducted in January 2021, there are approximately 527 people experiencing homelessness on any given night in Buncombe County, including approximately 220 people experiencing chronic homelessness; and
- WHEREAS, Homeward Bound submitted a proposal to expand permanent supportive housing to serve people experiencing chronic, long-term homelessness in Buncombe County; and
- WHEREAS, Homeward Bound has been operating since 1987 in Buncombe County, and since 2006 has been ending homelessness with permanent supportive housing, including moving 2,236 people into permanent housing with a 89% housing stability success rate; and
- WHEREAS, Homeward Bound has a successful history of effectively managing numerous federal grants including HUD Continuum of Care, Emergency Solutions Grants, Community Development Block Grants, and HOME; and
- WHEREAS; Homeward Bound's proposed project includes acquiring the Days Inn motel on Tunnel Road in Asheville and renovating it into 85 affordable housing efficiency units; and
- WHEREAS, The proposed project is expected to reduce chronic homelessness in Buncombe County by 39%; and
- WHEREAS; Homeward Bound is in the due diligence commitment period and requests \$2,000,000 from Buncombe County by August 14, 2021 in order to fulfill their contract to purchase; and
- WHEREAS; Homeward Bound has secured commitments for the remaining balance of the total property purchase price of \$6,400,000, including \$2,000,000 from City of Asheville, \$2,000,000 from Dogwood Health Trust, and \$400,000 from private donations; and

WHEREAS, pursuant to GS §160D-1316, a local government is authorized to appropriate and expend funds for residential housing construction, new or rehabilitated, for sale or rental to persons and families of low and moderate income.

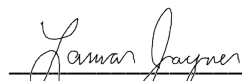
NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners for the County of Buncombe as follows:

1. That this Board finds that the level of chronic homelessness indicated in the presented data demonstrate that adequate private alternatives are not available and this funding is necessary.
2. That \$2,000,000 is awarded to Homeward Bound's permanent supportive housing expansion project for the purchase of the property.
3. The Chairman and County Manager, or either of them, are hereby authorized, empowered and directed to do any and all other acts and to execute any and all other documents, which they, in their discretion, deem necessary and appropriate in order to consummate the transactions contemplated by this Resolution, except that none of the above shall be authorized or empowered to do anything or execute any document which is in contravention, in any way, of the specific provisions of this Resolution.
4. All acts and doings of officers, employees and agents of the County, whether taken prior to, on, or after the date of this Resolution, that are in conformity with and in the furtherance of the purposes and intents of this Resolution as described above shall be, and the same hereby are, in all respects ratified, approved and confirmed.
5. This Resolution is effective upon its adoption.

Adopted this 3<sup>rd</sup> day of August, 2021.

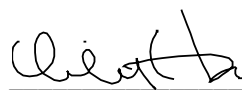
ATTEST

BOARD OF COMMISSIONERS  
FOR THE COUNTY OF BUNCOMBE

  
\_\_\_\_\_  
Lamar Joyner, Clerk

By:   
\_\_\_\_\_  
Brownie Newman, Chairman

APPROVED AS TO FORM

  
\_\_\_\_\_  
County Attorney

## Permanent Supportive Housing Expansion

---

*RFP for Coronavirus State and Local Fiscal  
Recovery Funds*

### *Homeward Bound of WNC*

---

Jenny Simmons  
37 Montford Ave Suite 102  
Asheville, North Carolina 28801

jenny@homewardboundwnc.org  
O: 828-258-1695  
F: 828-269-4205

### *Jenny Simmons*

---

37 Montford Avenue  
Suite 102  
Asheville, North Carolina 28801

jenny@homewardboundwnc.org  
O: 828-774-6954  
F: 828-258-1695

# Application Form

---

## Question Group

---

Buncombe County requests proposals for projects to help the community recover from and respond to COVID-19 and its negative economic impacts.

Buncombe County has been awarded \$50,733,290 in Coronavirus State and Local Fiscal Recovery Funds (Recovery Funding)i, as part of the American Rescue Plan Act. This infusion of federal resources is intended to help turn the tide on the pandemic, address its economic fallout, and lay the foundation for a strong and equitable recovery.

Buncombe County is committed to investing these funds in projects that:

- Align to county strategic plan and community priorities
- Support equitable outcomes for most impacted populations
- Leverage and align with other governmental funding sources
- Make best use of this one-time infusion of resources
- Have a lasting impact

Proposals shall be submitted in accordance with the terms and conditions of this RFP and any addenda issued hereto.

[Click here for the full terms and conditions of the RFP](#)

## Coronavirus State and Local Fiscal Recovery Funds\*

Name of Project.

Permanent Supportive Housing Expansion

## Amount of Funds Requested\*

\$5,881,940.00

## Recovery Fund Eligible Category\*

Please select one:

Services for disproportionately impacted communities

## Brief Project Description\*

Provide a short summary of your proposed project.

Homeward Bound's Permanent Supportive Housing (PSH) program serves the most vulnerable individuals and families experiencing chronic, long-term homelessness in Buncombe County. To be considered chronic, one must have experienced at least 12 consecutive months of homelessness or experienced 4 episodes of homelessness in the past 3 years and have at least one disabling condition (mental

health, substance use/addiction, and/or physical health). Clients must also be literally homeless (i.e. living on the streets, in emergency shelter, or in places not meant for human habitation). The program accepts referrals from the community's Coordinated Entry System primarily based out of Homeward Bound's AHOPE Day Center where clients engage in a vulnerability assessment and those with the highest scores are referred to the program and housed. PSH provides both rental assistance and case management support as long as they are needed to help clients remain in housing, ending their homelessness.

## Project Plan\*

Explain how the project will be structured and implemented, including timeframe.

This request is for \$5,881,940 to fund part of Homeward Bound's expansion of its Permanent Supportive Housing (PSH) program to better meet the housing needs of at least 125 of the 220 people currently experiencing chronic homelessness in Buncombe County. This population is especially vulnerable to COVID-19 as they are living without a permanent home in which to stay safe.

This PSH expansion includes acquiring the Days Inn motel on Tunnel Road and renovating it into 85 affordable housing efficiency units, adding 2 case managers to our PSH Scattered-Site team to support additional people in the program, and to support 1 staff at our AHOPE Day Center who is responsible for collecting all of the documentation needed to verify each person's chronicity before they are referred to the PSH program, as required by HUD. Overall, this PSH Expansion will have a significant impact by ending chronic homelessness for 125 people (85 at the Days Inn property and 40 within the Scattered - Site PSH program) by moving them into housing and providing case management support.

First, we request that priority be given for \$2,000,000 to help us acquire the Days Inn property. We are in the due diligence commitment period and need this amount by August 14, 2021 to fulfill our contract to purchase.

Once acquired, Homeward Bound will renovate the Days Inn into 85 affordable efficiency units for PSH. Therefore, we also request \$3,000,000 to help with the renovation for this project. Renovation will begin after purchase. We plan to complete the project by November 2022 with move-ins to occur in January 2023. This project will end homelessness for 39% (85 of 220) of the chronically homeless population in Buncombe County.

Finally, we request an additional \$881,940 to be used from July 1, 2021 through June 30, 2026 for the salaries, benefits, and payroll taxes of: 1) A dedicated staff at our AHOPE Day Center who gathers documentation to prove chronicity as required by HUD, not only for the Days Inn PSH project, but for all of our PSH program and our new Rapid Rehousing civilian program started in October 2020 in response to the pandemic and 2) Two additional PSH Housing Case Managers in our scattered-site housing team to support formerly chronically homeless individuals in affordable housing throughout Buncombe County. The \$881,940 request also includes 10% for Administrative Costs to cover needed expenses to run the program such as our PSH Program Managers, the PSH Program Director, and Grant Accountant. Our HUD Continuum of Care rental assistance funding for PSH increased by \$186,775 in 2021. Funding for 2 additional PSH housing case managers will allow us to support additional clients with this increase in rental assistance. We also will have robust HOME Tenant Based Rental Assistance to expend. Funding for the 2 Housing Case Managers will allow us to support an additional 40 people.

This PSH Expansion will reduce the current chronic homelessness population by 56%.

## Statement of Need\*

Describe the need that this project will address. Include data to demonstrate the need, and cite the source of the data.

According to the local Point-In-Time Count, most recently conducted in January 2021, there are approximately 527 people experiencing homelessness on any given night in Buncombe County. Essentially, over the past several years, our Point-In-Time Count data shows that we have been "treading water" on ending homelessness. We move people into housing to end their homelessness while just as many people become homeless.

Since 2014, Homeward Bound's AHOPE Day Center has been the primary site for Coordinated Entry (an assessment and housing referral system for people experiencing homelessness required by HUD). At AHOPE, people are assessed regarding their needs and are then referred to the supportive housing program in our community that will best meet their needs and end their homelessness. As part of this process, AHOPE keeps a by-name list of those experiencing chronic homelessness in our community. Since 2014, there continues to be approximately 220 people on the by-name list. We move some people into housing to end their homelessness and just as many people become homelessness long enough to meet the chronic definition. Again, we are not moving the needle. This PSH Expansion will significantly reduce the chronically homeless population. The Days Inn Permanent Supportive Housing Apartment project along with adding 2 PSH Case Managers to our Scattered-Site team to better expend current rental assistance funding, will reduce chronic homelessness by 56%. The Days Inn project alone will reduce chronic homelessness by 39%.

To support the entry of people into this project, as well as the people being housed in our new Rapid Rehousing program with CARES Act funding, we also need funding to support a staff person at our AHOPE Day Center who collects the documentation needed to establish and verify chronicity for each new person housed, approximately 125 over 5 years.

## Link to COVID-19\*

Identify a health or economic harm resulting from or exacerbated by the public health emergency, describe the nature and extent of that harm, and explain how the use of this funding would address such harm.

Homelessness has always been a public health crisis, but it has been exacerbated by the COVID-19 pandemic. The longer people are homeless, the more likely they are to develop chronic health conditions or their already existing health conditions go untreated, making this population more vulnerable to COVID-19. The COVID-19 pandemic brought to national attention that without a home, people are at increased risk of COVID-19 as folks cannot isolate from other people and address their hygiene needs. This funding request will provide 125 chronically homeless individuals a place to permanently call home along with housing case management support services to help them achieve housing stability and to reduce risk of exposure to COVID-19.

## Population Served\*

Define the population to be served by this project, including volume and demographic characteristics of those served.

The population served by this Permanent Supportive Housing Expansion project are people experiencing chronic homelessness in Buncombe County. According to our community's by-name list, there are approximately 220 people experiencing chronic homelessness. To be considered chronically homeless, one must have experienced homelessness for at least 12 consecutive months or have experienced 4 episodes of homelessness in the past 3 years that total 12 months and have a disabling condition (mental health, substance use/addiction, and/or physical health). This PSH Expansion project will house 125 people of the 220 experiencing chronic homelessness.

In terms of gender, the Buncombe County chronically homeless population, according to our by name list, is 27% female, 71% male, 1% transgender, and 1% refused to answer. In terms of race, the local chronically homeless population is 74% white, 20% black, 3% American Indian or Alaskan Native, .5% multi-racial, and 2.5% refused to answer. In terms of ethnicity, the local chronically homeless population is 99% Non-Hispanic and 1% Hispanic.

## Results\*

Describe the proposed impact of the project. List at least 3 performance measures that will be tracked and reported. If possible, include baselines and goals for each performance measure.

Days Inn Permanent Supportive Housing Project:

1. House 85 chronically homeless individuals in Buncombe County.
2. The 85 tenants will collectively achieve an 89% housing retention rate, meaning 76 will achieve housing stability by either remaining in the program or successfully graduating from the program into other permanent housing.

AHOPE Day Center - Chronic Verifications

1. AHOPE staff person will gather documentation required for chronic verifications for at least 125 individuals to help move them from homelessness into housing (85 for the Days Inn project and 40 others referred to supportive housing who are chronically homeless).

PSH Scattered-Site Case Managers

1. House at least 40 chronically homeless individuals in Buncombe County.
2. The 40 tenants will collectively achieve an 89% housing retention rate, meaning 36 will achieve housing stability by either remaining in the program or successfully graduating from the program into other permanent housing, no longer needing case management services.

## Evaluation\*

Describe the data collection, analysis, and quality assurance measures you will use to assure ongoing, effective tracking of contract requirements and outcomes.

Homeward Bound staff enter client level data into the Homeless Management Information System (HMIS), a database used nation-wide to enter client information and to track program and client level outcomes. Homeward Bound's HMIS Agency Administrator is the staff person dedicated to entering information into HMIS and maintains the database for our agency. Accuracy of the information entered is ensured as the PSH Program Director and Grants Management Director pulls reports to analyze program outcomes and to complete annual HUD reports and reports for other funders.

## Equity Impact\*

How will this effort help build toward a just, equitable, and sustainable COVID-19 recovery? How are the root causes and/or disproportionate impacts of inequities addressed?

This PSH Expansion project will help build a more just, equitable, and sustainable COVID-19 recovery by moving people without housing into homes and providing the support they need to achieve housing stability.

People of color in the United States experience homelessness at higher rates than people who are white, and therefore make up a disproportionate share of the homeless population. Nationwide, African Americans make up 13 percent of the general population, but more than 40 percent of the homeless population (National

Alliance to End Homelessness, June 2020). These disparities are due to complex social factors such as poverty, wage inequality, lack of affordable housing, and urban renewal.

According to the latest census estimates (July 1, 2019 Census QuickFacts), 89% of the Buncombe County general population is white, 6.3% is black; .5% are American Indian or Alaska Native, 2.2% or multi-racial, 1.4% are Asian, and .2% are Native Hawaiian or Other Pacific Islander. Those who are experiencing chronic homelessness in Buncombe County, according to our by-name list, are 74% white, 20% black, 3% American Indian or Alaska Native, .5% multi-racial and 2.5% refused to answer. This Permanent Supportive Housing Expansion project will not only address the housing needs of those experiencing chronic homelessness in Buncombe County, but also those directly impacted by racial disparities by moving them into housing and providing the supports they need to achieve housing stability.

## Project Partners\*

Identify any subcontractors you intend to use for the proposed scope of work. For each subcontractor listed, indicate:

- 1.) What products and/or services are to be supplied by that subcontractor and;
- 2.) What percentage of the overall scope of work that subcontractor will perform.

Also, list non-funded key partners critical to project.

There will be no subcontractors for any of the work in the scope of this PSH Expansion. There will; however, be key partners to its success.

First, Homeward Bound partners with other homeless service providers in Buncombe County to conduct Coordinated Entry primarily at our AHOPE Day Center, ensuring that all people experiencing homelessness are being assessed and referred to housing, as needed.

For the Days Inn Permanent Supportive Housing Apartment Project, Homeward Bound is partnering with McKibbin Places as the developer and RowHouse Architects. We will partner with the Asheville Housing Authority to provide 80 project based vouchers. The process for obtaining these vouchers is underway. The other 5 units will be supported with rental assistance from Homeward Bound's HUD Continuum of Care funding. Homeward Bound will also partner with Sunrise Community for Recovery and Wellness who will provide Peer Support Services on-site. There will be a Peer Support Living Room space for this service in what is now the front lobby building of the Days Inn. We also plan to partner with local agencies to provide behavioral and physical healthcare on-site. We also plan to partner with a provider who will operate a culinary training program out of the commercial kitchen on-site. The partnership with Sunrise and others will be formalized after the purchase of the Days Inn property. Residents of the Days Inn Permanent Supportive Housing Apartment Project will not be required to participate in these on-site services, but we do expect that having such services on-site will allow residents to more easily access them and therefore participate.

In the PSH Scattered-Site component of the Expansion through the support of 2 additional Housing Case Managers, Homeward Bound will partner with local landlords and property management companies across Buncombe County to house clients in the program.

## Capacity\*

Describe the background, experience, and capabilities of your organization or department as it relates to capacity for delivering the proposed project and managing federal funds.

Homeward Bound has been operating since 1987 in Buncombe County. Since 2006, Homeward Bound has been ending homelessness with Permanent Supportive Housing. We have moved 2,236 people into permanent housing and 89% have achieved housing stability.

We use the Housing First model, a national best practice to end chronic homelessness. Permanent Supportive Housing itself is an evidence-based practice in ending chronic homelessness. Our Permanent Supportive Housing Director has worked at Homeward Bound since May 2015 and has served as the PSH Director since September 2018. She has a master's degree in Mental Health Counseling. Our PSH staff attend national trainings and conferences on how to do this work.

Our Housing Development Director, Santiago Cely, is leading our agency's efforts to purchase and renovate the Days Inn property. He has been with Homeward Bound since January 2019 and brings to this work over 10 years of experience. We are working with Sims & Steele Consulting with 27 years of experience on a capital campaign for the Days Inn project.

Homeward Bound has numerous federal grants including HUD Continuum of Care, Emergency Solutions Grants, Community Development Block Grants, and HOME. We have a successful history of effectively managing these federal funds. As our agency has grown over the past 16 months in response to expansion with CARES Act funding, our Finance Team has grown from 2 to 3 staff (Finance Director, Grants Accountant, and Finance Assistant), our Grants Team has grown from 1 to 2 staff (Grants Management Director and Grants Manager). We have the staffing, knowledge and experience to deliver this proposed PSH Expansion project.

## Budget\*

Provide a detailed project budget including all proposed project revenues and expenditures, including explanations and methodology. For all revenue sources, list the funder and denote whether funds are confirmed or pending. For project expenses, denote all capital vs. operating costs, and reflect which specific expenses are proposed to be funded with one-time Buncombe County Recovery Funds.

Download a copy of the budget form [HERE](#). Complete the form, and upload it using the button below.

Recovery-Funds-budget-Homeward Bound of WNC - PSH Expansion.xlsx

## Special Considerations\*

Provide any other information that might assist the County in its selection.

Recovery-Funds-budget-Homeward Bound of WNC - PSH Expansion - Staffing.xlsx

We need the \$2,000,000 of this request for the acquisition of the Days Inn motel property to be prioritized as we are under contract to purchase and need this funding by August 14, 2021. We provided the full budget of the Days Inn Apartment component of the PSH Expansion in the Budget Section and have included a separate budget for the staffing component of this PSH Expansion request here in the Special Considerations section. The budget includes funding for 5 years to support 1 staff already at AHOPE to verify chronicity and adds 2 PSH Housing Case Managers to better utilize HUD funding we already receive. The staff salaries, benefits and payroll taxes are included with a 3% increase each year. The full funding request also includes 10% for administrative costs (PSH Program Managers, PSH Program Director, Grant Accountant).



## File Attachment Summary

---

### *Applicant File Uploads*

- Recovery-Funds-budget-Homeward Bound of WNC - PSH Expansion.xlsx
- Recovery-Funds-budget-Homeward Bound of WNC - PSH Expansion - Staffing.xlsx

VOL: August 3, 2021  
Page149

|                    |                                                                                                                                                                   |
|--------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Organization Name: | Homeward Bound of Western North Carolina, Inc.                                                                                                                    |
| Project Name:      | Permanent Supportive Housing Expansion                                                                                                                            |
| Amount Requested:  | \$5,881,940 (\$2,000,000-Acquisition of the Days Inn; \$3,000,000-Renovation of the Days Inn)/Budget for Additional \$881,940 for staffing attached in Special Co |

| Proposed Project Revenue Funder        | Amount                  | Confirmed or Pending? | Notes                                                                                                                                                                                                                                                                                                                                                                                                 |
|----------------------------------------|-------------------------|-----------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Proposed Buncombe COVID Recovery Funds | \$5,000,000             | Pending               | \$2,000,000 for Acquisition; \$3,000,000 for Renovation                                                                                                                                                                                                                                                                                                                                               |
| Dogwood Health Trust                   | \$2,000,000             | Confirmed             | Already Received                                                                                                                                                                                                                                                                                                                                                                                      |
| Federal Home Loan Bank Atlanta         | \$500,000               | Pending               | Submitted Application 6.4.2021 - if not awarded, increase goal of private fundraising                                                                                                                                                                                                                                                                                                                 |
| Federal Home Loan Bank Cincinnati      | \$1,000,000             | Pending               | Will Submit Application by 7.30.2021 - if not funded, increase goal of private fundraising                                                                                                                                                                                                                                                                                                            |
| Corporate Foundations                  | \$40,000                | Pending               | Submitted Application in March 2021                                                                                                                                                                                                                                                                                                                                                                   |
| Other Private Funding                  | \$85,000                | Pending               | Public Capital Campaign/Private Grants                                                                                                                                                                                                                                                                                                                                                                |
| North Carolina Housing Finance Agency  | \$600,000               | Pending               | 2021 application declined 6/29/2021. "There were two main issues, 1) your application did not get the Olmstead points and 2) the funded projects all had 80% or more of their other funding committed in comparison to your project with only about half of the other funding committed. You are encouraged to resubmit your application in the 2022 cycle for consideration." Will re-apply in 2022. |
| City of Asheville                      | \$2,100,000             | Confirmed             | \$2,000,000 for Acquisition - Asheville City Council approved 6.22.2021/\$100,000 conditionally awarded through CDBG                                                                                                                                                                                                                                                                                  |
| Individuals                            | \$1,075,000             | Confirmed             | Already Received (quiet phase of Capital Campaign)                                                                                                                                                                                                                                                                                                                                                    |
| Individuals                            | \$1,100,000             | Pending               | Individual anonymous donor will contribute a stock donation, currently worth \$1,100,000, to the project once awards are received from Asheville City and Buncombe County.                                                                                                                                                                                                                            |
|                                        |                         |                       |                                                                                                                                                                                                                                                                                                                                                                                                       |
|                                        |                         |                       |                                                                                                                                                                                                                                                                                                                                                                                                       |
|                                        |                         |                       |                                                                                                                                                                                                                                                                                                                                                                                                       |
|                                        |                         |                       |                                                                                                                                                                                                                                                                                                                                                                                                       |
|                                        |                         |                       |                                                                                                                                                                                                                                                                                                                                                                                                       |
|                                        |                         |                       |                                                                                                                                                                                                                                                                                                                                                                                                       |
| <b>Total</b>                           | <b>\$ 13,500,000.00</b> |                       |                                                                                                                                                                                                                                                                                                                                                                                                       |

| Proposed Project Expenses                           | Proposed Recovery Funds | Other Funds | Total           | Capital or Operating Expense? | Notes                                                                                                                                                                                                                                                                              |
|-----------------------------------------------------|-------------------------|-------------|-----------------|-------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Purchase of Land/Property                           | \$2,000,000             | \$4,400,000 | \$ 6,400,000.00 | Capital                       | Already Received \$2,000,000 from Dogwood Health Trust; \$2,000,000 from Asheville City approved by Asheville City Council on 6.22.2021; Conditionally Approved for \$100,000 from CDBG; Will use a portion of the \$1,075,000 from Individuals (Row 16 Above) for the difference. |
| Demolition                                          |                         | \$105,000   | \$ 105,000.00   | Capital                       |                                                                                                                                                                                                                                                                                    |
| On Site Improvements                                |                         | \$275,500   | \$ 275,500.00   | Capital                       |                                                                                                                                                                                                                                                                                    |
| Rahabilitations                                     | \$3,000,000             | \$145,250   | \$ 3,145,250.00 | Capital                       |                                                                                                                                                                                                                                                                                    |
| General Requirements (5% Row 27 and 28)             |                         | \$375,000   | \$ 375,000.00   | Capital                       |                                                                                                                                                                                                                                                                                    |
| Contractor Profit (2% Row 27 - 30)                  |                         | \$210,000   | \$ 210,000.00   | Capital                       |                                                                                                                                                                                                                                                                                    |
| Construction Contingency (5%)                       |                         | \$290,000   | \$ 290,000.00   | Capital                       |                                                                                                                                                                                                                                                                                    |
| Architect's Fee - Design + Contingency              |                         | \$398,700   | \$ 398,700.00   | Capital                       |                                                                                                                                                                                                                                                                                    |
| Engineering/Arch. Engineering and Materials Testing |                         | \$8,000     | \$ 8,000.00     | Capital                       |                                                                                                                                                                                                                                                                                    |
| Construction Liability Insurance                    |                         | \$18,000    | \$ 18,000.00    | Capital                       |                                                                                                                                                                                                                                                                                    |
| Construction Loan Orig. Fee                         |                         | \$34,500    | \$ 34,500.00    | Capital                       |                                                                                                                                                                                                                                                                                    |
| Construction Loan Interest                          |                         | \$90,884    | \$ 90,884.00    | Capital                       |                                                                                                                                                                                                                                                                                    |
| Survey                                              |                         | \$11,900    | \$ 11,900.00    | Capital                       |                                                                                                                                                                                                                                                                                    |
| Property Appraisals                                 |                         | \$5,500     | \$ 5,500.00     | Capital                       |                                                                                                                                                                                                                                                                                    |
| Environmental, Soil Reports and Inspections         |                         | \$35,610    | \$ 35,610.00    | Capital                       |                                                                                                                                                                                                                                                                                    |

|                                               |  |           |                         |         |                     |
|-----------------------------------------------|--|-----------|-------------------------|---------|---------------------|
| Bond Costs                                    |  | \$38,000  | \$ 38,000.00            | Capital | VOL: August 3, 2021 |
| Title and Recording                           |  | \$6,000   | \$ 6,000.00             | Capital | Page150             |
| Real Estate Attorney                          |  | \$20,000  | \$ 20,000.00            | Capital |                     |
| Organizational (Partnership)                  |  | \$10,000  | \$ 10,000.00            | Capital |                     |
| Furnishings and Equipment + Contingency       |  | \$979,600 | \$ 979,600.00           | Capital |                     |
| Developer's Fee                               |  | \$191,742 | \$ 191,742.00           | Capital |                     |
| Fees Permits/Misc. printing, copying, mailing |  | \$15,050  | \$ 15,050.00            | Capital |                     |
| Operating Reserve (6 mons DS & Oper. Exp)     |  | \$500,000 | \$ 500,000.00           | Capital |                     |
| Owner's Contingency                           |  | \$303,845 | \$ 303,845.00           | Capital |                     |
| List expenses here                            |  |           | \$ -                    |         |                     |
| <b>Total</b>                                  |  |           | <b>\$ 13,468,081.00</b> |         |                     |

**Coronavirus State and Local Fiscal Recovery Funds  
Proposed Project Budget**

VOL: August 3, 2021  
Page151

|                           |                                                                                               |
|---------------------------|-----------------------------------------------------------------------------------------------|
| <b>Organization Name:</b> | Homeward Bound of Western North Carolina                                                      |
| <b>Project Name:</b>      | Permanent Supportive Housing Expansion (Staff Portion of the Expansion: 7.1.2021 - 6.30.2026) |
| <b>Amount Requested:</b>  | \$881,940                                                                                     |

| Proposed Project Revenue Funder                                             | Amount          | Confirmed or Pending? | Notes                                             |
|-----------------------------------------------------------------------------|-----------------|-----------------------|---------------------------------------------------|
| Proposed Buncombe COVID Recovery Funds                                      | \$881,940       | Pending               |                                                   |
| Rental Assistance from HUD Continuum of Care (Year 1: 7.1.2021 - 6.30.2022) | \$187,000       | Confirmed             |                                                   |
| Rental Assistance from HUD Continuum of Care (Year 2: 7.1.2022 - 6.30.2023) | \$187,000       | Pending               | Will be a part of an annual application           |
| Rental Assistance from HUD Continuum of Care (Year 3: 7.1.2023 - 6.30.2024) | \$187,000       | Pending               | Will be a part of an annual application           |
| Rental Assistance from HUD Continuum of Care (Year 4: 7.1.2024 - 6.30.2025) | \$187,000       | Pending               | Will be a part of an annual application           |
| Rental Assistance from HUD Continuum of Care (Year 5: 7.1.2025 - 6.30.2026) | \$187,000       | Pending               | Will be a part of an annual application           |
| HOME Tenant Based Rental Assistance (Year 1: 7.1.2021 - 6.30.2022)          | \$180,000       | Confirmed             | Contract Received Very Late in FY2021 (June 2021) |
| HOME Tenant Based Rental Assistance (Year 1: 7.1.2021 - 6.30.2022)          | \$180,000       | Pending               | Has been conditionally awarded for FY2022         |
| HOME Tenant Based Rental Assistance (Year 2: 7.1.2022 - 6.30.2023)          | \$180,000       | Pending               | Will be a part of an annual application           |
| HOME Tenant Based Rental Assistance (Year 3: 7.1.2023 - 6.30.2024)          | \$180,000       | Pending               | Will be a part of an annual application           |
| HOME Tenant Based Rental Assistance (Year 4: 7.1.2024 - 6.30.2025)          | \$180,000       | Pending               | Will be a part of an annual application           |
| HOME Tenant Based Rental Assistance (Year 5: 7.1.2025 - 6.30.2026)          | \$180,000       | Pending               | Will be a part of an annual application           |
| List other sources here                                                     |                 |                       |                                                   |
| List other sources here                                                     |                 |                       |                                                   |
| List other sources here                                                     |                 |                       |                                                   |
| <b>Total</b>                                                                | \$ 2,896,940.00 |                       |                                                   |

| Proposed Project Expenses                          | Proposed Recovery Funds | Other Funds | Total           | Capital or Operating Expense? | Notes                                                                                           |
|----------------------------------------------------|-------------------------|-------------|-----------------|-------------------------------|-------------------------------------------------------------------------------------------------|
| Personnel (salary, benefits, payroll taxes Year 1) | \$160,998               |             | \$ 160,998.00   |                               | 3 staff at \$40,000 in salary, \$8787 in payroll taxes and benefits and Includes 10% for Admin. |
| Rental Assistance                                  |                         | \$547,000   | \$ 547,000.00   |                               |                                                                                                 |
| Personnel (salary, benefits, payroll taxes Year 2) | \$168,234               |             | \$ 168,234.00   |                               | 3% increase from Year 1, includes 10% for Admin.                                                |
| Rental Assistance                                  |                         | \$367,000   | \$ 367,000.00   |                               |                                                                                                 |
| Personnel (salary, benefits, payroll taxes Year 3) | \$175,818               |             | \$ 175,818.00   |                               | 3% increase from Year 2, includes 10% for Admin.                                                |
| Rental Assistance                                  |                         | \$367,000   | \$ 367,000.00   |                               |                                                                                                 |
| Personnel (salary, benefits, payroll taxes Year 4) | \$184,008               |             | \$ 184,008.00   |                               | 3% increase from Year 3, includes 10% for Admin.                                                |
| Rental Assistance                                  |                         | \$367,000   | \$ 367,000.00   |                               |                                                                                                 |
| Personnel (salary, benefits, payroll taxes Year 5) | \$192,882               |             | \$ 192,882.00   |                               | 3% increase from Year 4, includes 10% for Admin.                                                |
| Rental Assistance                                  |                         | \$367,000   | \$ 367,000.00   |                               |                                                                                                 |
| List expenses here                                 |                         |             | \$ -            |                               |                                                                                                 |
| List expenses here                                 |                         |             | \$ -            |                               |                                                                                                 |
| List expenses here                                 |                         |             | \$ -            |                               |                                                                                                 |
| List expenses here                                 |                         |             | \$ -            |                               |                                                                                                 |
| List expenses here                                 |                         |             | \$ -            |                               |                                                                                                 |
| List expenses here                                 |                         |             | \$ -            |                               |                                                                                                 |
| List expenses here                                 |                         |             | \$ -            |                               |                                                                                                 |
| List expenses here                                 |                         |             | \$ -            |                               |                                                                                                 |
| List expenses here                                 |                         |             | \$ -            |                               |                                                                                                 |
| List expenses here                                 |                         |             | \$ -            |                               |                                                                                                 |
| List expenses here                                 |                         |             | \$ -            |                               |                                                                                                 |
| List expenses here                                 |                         |             | \$ -            |                               |                                                                                                 |
| List expenses here                                 |                         |             | \$ -            |                               |                                                                                                 |
| List expenses here                                 |                         |             | \$ -            |                               |                                                                                                 |
| List expenses here                                 |                         |             | \$ -            |                               |                                                                                                 |
| <b>Total</b>                                       |                         |             | \$ 2,896,940.00 |                               |                                                                                                 |



## **Buncombe County Board of Commissioners**

### **Request for Board Action**

**Meeting Date:** August 3, 2021

#### **New Business**

**Presenter(s):**

John Hudson, Budget

**Requesting Department:** Health and Human Services

**Budget Amendment Item:** AA716

**Contact(s):** Stacie Saunders, Health Director

**Subject:** Vaccine Distribution Hub and State Carry Forward

#### **Brief Summary:**

Late last fiscal year, the Division of Public Health (DPH), Immunization Branch made an additional allocation to Buncombe County Health & Human Services of \$640,523 for AA716 CDC COVID-19 Vaccination Program supplemental funds. The award included notice that AA716 funds unspent from SFY21 will carry forward into SFY22 and be included in a new FY22 Agreement Addendum. This budget amendment includes \$590,477 of actual unspent funds for Buncombe County. The Immunization Branch also awarded new funding of \$75,000 to designate Buncombe County Health & Human Services as one of the state vaccine distribution hubs, which will facilitate supplying vaccines to where they are most needed.

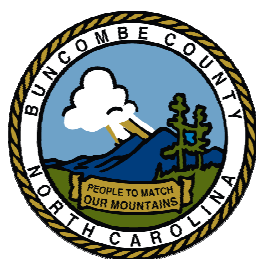
The Public Health department will continue to carry out COVID-19 vaccine response activities, particularly those that focus on removing the barriers to accessing vaccine, increasing vaccine confidence, coordinating COVID-19 vaccine services, and expanding its COVID-19 vaccination program, with an emphasis on reaching high-risk and underserved populations, including racial and ethnic minorities, and all others disproportionately affected by COVID-19.. The carry forward funding will be used to purchase ultra-cold vaccine storage units and a mobile vaccine unit vehicle that can be taken out into the community to administer vaccines. Funding will also continue our communications and advertising efforts.

#### **Recommended Motion & Requested Action:**

Approve budget amendment

#### **County Manager's Comments & Recommendation:**

County Manager recommends as presented



**ORDINANCE #21-08-07**

**BUNCOMBE COUNTY, NORTH CAROLINA**  
**General Fund**

**BOARD MEETING DATE: August 3, 2021**

**WHEREAS**, the Budget Director recommends and the Board now desires to amend the FY2021-2022 General Fund as outlined below in Exhibit "A" to the budget,  
**NOW THEREFORE**,

**BE IT ORDAINED** by the Board of Commissioners for the County of Buncombe as follows:

1. That the FY 2021-2022 amendments listed in Exhibit A below be hereby adopted.
2. That this ordinance shall be effective upon adoption.

**ADOPTED** this 3rd day of August, 2021.

|                               |                                                          |
|-------------------------------|----------------------------------------------------------|
| <b>Requesting Department:</b> | Health and Human Services                                |
| <b>Budget Amendment Item:</b> | AA716 - Vaccine Distribution Hub and State Carry Forward |

**Description:** Late last fiscal year, the Division of Public Health (DPH), Immunization Branch made an additional allocation to Buncombe County Health & Human Services of \$640,523 for AA716 CDC COVID-19 Vaccination Program supplemental funds. The award included notice that AA716 funds unspent from SFY21 will carry forward into SFY22 and be included in a new FY22 Agreement Addendum. This budget amendment includes \$590,477 of actual unspent funds for Buncombe County. The Immunization Branch also awarded new funding of \$75,000 to designate Buncombe County Health & Human Services as one of the state vaccine distribution hubs, which will facilitate supplying vaccines to where they are most needed.

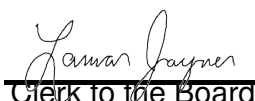
The Public Health department will continue to carry out COVID-19 vaccine response activities, particularly those that focus on removing the barriers to accessing vaccine, increasing vaccine confidence, coordinating COVID-19 vaccine services, and expanding its COVID-19 vaccination program, with an emphasis on reaching high-risk and underserved populations, including racial and ethnic minorities, and all others disproportionately affected by COVID-19.. The carry forward funding will be used to purchase ultra-cold vaccine storage units and a mobile vaccine unit vehicle that can be taken out into the community to administer vaccines. Funding will also continue our communications and advertising efforts.

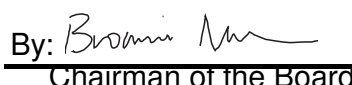
**Funding Source:** DHHS, Centers for Disease Control and Prevention

| <b>Exhibit A:</b><br><b>Account Description</b> | <b>Increase (Decrease)</b> |                     |
|-------------------------------------------------|----------------------------|---------------------|
|                                                 | <b>Revenues</b>            | <b>Expenditures</b> |
| Restricted Intergovernmental                    | \$ 665,477                 |                     |
| Expenditures                                    |                            | \$ 665,477          |
| <b>TOTAL</b>                                    | <b>\$ 665,477</b>          | <b>\$ 665,477</b>   |

**ATTEST:**

**BOARD OF COMMISSIONERS FOR  
THE COUNTY OF BUNCOMBE:**

  
Clerk to the Board

By:   
Chairman of the Board



## **Buncombe County Board of Commissioners**

### **Request for Board Action**

**Meeting Date:** August 3, 2021

#### **New Business**

**Presenter(s):**

John Hudson, Budget

**Requesting Department:** Health and Human Services

**Budget Amendment Item:** AA543

**Contact(s):** Stacie Saunders, Health Director

**Subject:** Covid Vaccination Program

**Brief Summary:**

Late last fiscal year, the Division of Public Health (DPH), Communicable Disease Branch (CDB) made an additional allocation to Buncombe County Health & Human Services of \$2,091,902 for AA543 ELC Enhancing Detection Expansion supplemental funds accepted by the BOC on 4/20/2021. The Expansion award included notice that AA543 funds unspent from SFY21 will carry forward into SFY22 and be included in a new FY22 Agreement Addendum. This budget amendment represents the actual unspent funds for Buncombe County. These funds are intended to carry out Covid related surveillance, epidemiology, laboratory capacity, infection control, mitigation, communications, and other preparedness and response activities.

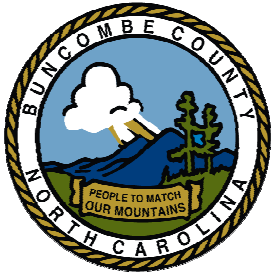
The Public Health department will continue to carry out Covid mitigation and vaccine response activities. The carry forward funding will continue the contracted services for staffing at the testing and vaccine sites, along with medical and other supplies and equipment at the sites.

**Recommended Motion & Requested Action:**

Approve budget amendment

**County Manager's Comments & Recommendation:**

County Manager recommends as presented



ORDINANCE #21-08-08

**BUNCOMBE COUNTY, NORTH CAROLINA**  
**General Fund**

**BOARD MEETING DATE: August 3, 2021**

**WHEREAS**, the Budget Director recommends and the Board now desires to amend the FY2021-2022 General Fund as outlined below in Exhibit "A" to the budget,  
**NOW THEREFORE**,

**BE IT ORDAINED** by the Board of Commissioners for the County of Buncombe as follows:

1. That the FY 2021-2022 amendments listed in Exhibit A below be hereby adopted.
2. That this ordinance shall be effective upon adoption.

**ADOPTED** this 3rd day of August, 2021.

**Requesting Department:** Health and Human Services  
**Budget Amendment Item:** AA543 - State Carry Forward

**Description:** Late last fiscal year, the Division of Public Health (DPH), Communicable Disease Branch (CDB) made an additional allocation to Buncombe County Health & Human Services of \$2,091,902 for AA543 ELC Enhancing Detection Expansion supplemental funds accepted by the BOC on 4/20/2021. The Expansion award included notice that AA543 funds unspent from SFY21 will carry forward into SFY22 and be included in a new FY22 Agreement Addendum. This budget amendment represents the actual unspent funds for Buncombe County. These funds are intended to carry out Covid related surveillance, epidemiology, laboratory capacity, infection control, mitigation, communications, and other preparedness and response activities.

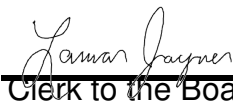
The Public Health department will continue to carry out Covid mitigation and vaccine response activities. The carry forward funding will continue the contracted services for staffing at the testing and vaccine sites, along with medical and other supplies and equipment at the sites.

**Funding Source:** DPH Agreement Addendum

| <b>Exhibit A:</b><br><b>Account Description</b> | <b>Increase (Decrease)</b> |                     |
|-------------------------------------------------|----------------------------|---------------------|
|                                                 | <b>Revenues</b>            | <b>Expenditures</b> |
| Restricted Intergovernmental                    | \$ 1,966,436               |                     |
| Expenditures                                    |                            | \$ 1,966,436        |
| <b>TOTAL</b>                                    | <b>\$ 1,966,436</b>        | <b>\$ 1,966,436</b> |

**ATTEST:**

**BOARD OF COMMISSIONERS FOR  
THE COUNTY OF BUNCOMBE:**

  
Clerk to the Board

By:   
Chairman of the Board